

**SARGENT COUNTY BOARD OF COMMISSIONERS
AGENDA FOR DECEMBER 3, 2024
9:00 AM – SARGENT COUNTY COURTHOUSE COMMISSIONER’S ROOM
355 MAIN ST S, FORMAN ND 58032**

9:00 AM MEETING CALLED TO ORDER

PLEDGE OF ALLEGIANCE

OATHS OF OFFICE SIGNED

ORGANIZE FOR NEW YEAR

NOMINATION FOR CHAIRMAN

NOMINATION FOR VICE-CHAIRMAN

CHAIRMAN MAKES THE FOLLOWING APPOINTMENTS:

PORTFOLIOS:

1. Highway Department and Highway Building – held by Scott Johnson in 2024
 - Park Board
 - State’s Attorney
 - Coroner
 - Health Board; Department; & Building
 - Job Development Authority
 - Tax Director

2. Sheriff’s Department – held by Jason Arth in 2024
 - Park Board
 - Gwinner Airport
 - Milnor Airport
 - Lake Agassiz Regional Council
 - Planning Commission

3. Emergency Medical Advisory Board – held by Mark Breker 2024
 - Forman Ambulance
 - Milnor Ambulance
 - Emergency Manager
 - 911 Coordinator
 - Personnel Board
 - Planning and Zoning Board
 - Park Board
 - Job Development Authority

4. Courthouse Building – held by Lyle Bopp in 2024
 - Custodian
 - Auditor
 - Veteran’s Service Officer
 - Treasurer/Recorder/Clerk of Court
 - RSR Zone Board
 - Park Board
 - Human Resources Director
 - Housing Authority

5. Fair Board – held by Wade Anderson in 2024
 - Extension Office
 - Soils Committee
 - Park Board
 - Water Resource Board
 - Weed Control Board

SET REGULAR MEETING DATES –First and Third Tuesday of each month

AUTHORIZE AUDITOR TO PAY UTILITY BILLS AND WH TAXES

AUTHORIZE TREASURER TO INVEST COUNTY FUNDS

9:30 Duane Peterson, Human Resources Director
10:00
10:30
11:00
11:30
12:30

Approve November 19, 2024 minutes

UNFINISHED BUSINESS:

Bridge inspection report from June 2024 for Bridge 41-136-24.1 received from Damon

NEW BUSINESS:

Motion to sign Final Balancing Change Order Form for the Bituminous Seal Coat and Patching for CMC 4135 – County Road 14

Motion to pay ambulance bills

- a. City of Milnor – Verizon bill - \$50.00
- b. First Medic - \$900.00
- c. Oakes Ambulance \$176.40
- d. Cell Phone reimbursement – Trent - \$600.00
- e. OTPC - \$86.36

December payroll – currently scheduled for December 27th –
can it be done on December 20th.

Payroll Increase for 2025 – budgeted 4% - are we moving forward with that?

Motion to increase the county match share for the Nationwide Retirement to 14.26% effective January 2025.

Appoint Commission Representatives to JDA Board

Motion to approve water cooler for road department.

Need to find someone to serve on the RSR Zone board.

DATES TO REMEMBER

Wednesday, December 4 – Sharon and Tia in Bismarck for Tyler Tech users group

Thursday, December 12 – 5 County Meeting – Lariat Bar, Rutland

5:00 pm social 5:30 meeting

Tuesday, December 17 – Next Commissioner’s Meeting

Tuesday, December 24 – Christmas Eve Holiday – Courthouse Closes at noon

Wednesday, December 25 - Christmas Day Holiday – Courthouse Closed

Wednesday, January 1 – New Year’s Day Holiday– Courthouse Closed

Tuesday, January 7 – Commissioner Meeting

SC Commission Meeting

Please join my meeting from your computer, tablet or smartphone.

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