

**SARGENT COUNTY PARK BOARD
AGENDA FOR TUESDAY, MARCH 19, 2024
SARGENT COUNTY COMMISSIONER'S OFFICE
355 MAIN ST S, FORMAN ND 58032**

8:00 A.M.

Organize for New Year
Nomination for Chairman
Nomination for Vice-Chairman

Approval of minutes – October 17, 2023 & December 5, 2023

Financial report: 156,818.08 Estimated Park Balance
 1,717.22 Kraft Slough Project balance

UNFINISHED BUSINESS:

NEW BUSINESS:

Advertise for seasonal employees

Other Donations Received

Camping fees through September 2023-February 2024

September 2023 - \$5,620
October 2023 - \$1,750
November 2023- \$0
December 2023 - \$0
January 2024 – \$0
February 2024 – \$0

TOTAL - \$7,370

Pavilion Rent through September 2023-February 2024

September 2023 – \$200.00
October 2023 - \$0.00
November 2023 - \$0.00
December 2023 - \$950 (donation-Lisa Plath)
January 2024 - \$0
February 2024 - \$0

TOTAL – \$1,150

SC Park Board/Commission Meeting

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Forman, North Dakota
December 5, 2023

The Sargent County Park Board met at 8:34 a.m. at the Sargent County Courthouse for a special meeting to discuss the following items: lawnmower purchase, tractor repairs and proposed Silver Lake tracts with the following present: Julie Colemer, Scott Christianson, Wade Anderson, Lyle Bopp, Mark Breker & Scott Johnson. Jason Arth was present through technology. Also present: Sue Seelye, Park Manager; and Pam Maloney, Sargent County Auditor.

Chairman Scott Christianson called the meeting to order.

The lawnmower is finally in that was ordered in 2022. Motion to purchase a 2023 Ferris ISX2200 60 for a trade-in purchase price of \$6,500. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

The tractor will need a new motor due to water damage to the engine. The cost of repairs will be approximately \$11,000 for labor & parts. A new tractor would run anywhere from \$60,000 to \$70,000. Motion to repair the tractor engine with payment to be made in 2024. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

After Interstate Engineering surveyed Sargent County Park Board property, it has been concluded that there is space for campers on the west side of the road at the southwest corner of the park. However, there is a four acre tract on the west side of that that Ms. Seelye would like to purchase for park purposes. It was decided that Chairman Christianson could reach out to the landowners' lawyer to see if there was an interest to sell, but the board would not consider purchasing at this time, but possibly at a later date.

Meeting adjourned at 9:03 a.m.

SCOTT CHRISTIANSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR

Forman, North Dakota
October 17, 2023

The Sargent County Park Board met at 8:01 a.m. at the Sargent County Courthouse with the following present: Scott Christianson, Julie Colemer, Wade Anderson, Lyle Bopp, Mark Breker & Scott Johnson. Also present: Pam Maloney, Sargent County Auditor. Sue Seelye and Jason Arth was absent.

Chairman Scott Christianson called the meeting to order.

Motion to approve the minutes of the September 19, 2023 meetings as presented. (Anderson/Colemer, unanimous)

The financial statement showed an September 30th balance of \$125,75.39 in the Park Fund, and \$2,510 .42 in the Kraft Slough Project fund. Approve financial report. (Breker/Anderson) Upon roll call vote, motion carried unanimously.

Unfinished Business: No further information on quotes for renovating old outhouses into rental cabins. Mr. Christianson isn’t sure they are worth renovating.

Ms. Seelye had texted and stated that she had found out that the firewood needs to be off the ground if campers bring in more than they can burn in a weekend. Chemical totes are fine to store wood in – anything that’s not wood, as the wood would attract rodents.

New Business: Ms. Seelye also texted that all docks and buoys are in except the north boat landing. The water is still yet for this week. Jerry’s Tree Service has been at the park to clean up trees for safety purposes, but has not finished the project. He will try to get back there yet this fall. She also stated that she would be receiving a cost estimate on the side-by-side repairs.

Jason Arth arrived at the meeting at 8:19 a.m.

There were questions on whether the park board was responsible for upkeep at Buffalo Lake and Kraft Slough

Motion to approve payment of the following bills: (Anderson/Johnson) Upon roll call vote, motion carried unanimously.

85938	Dakota Valley Electric	Park Electricity	1,297.00
85942	Southeast Water Users	Park Water	62.00
85949	Dickey Rural Networks	Park Phone	39.65
85950	Northern Plains Ag	Grass Seed	400.00
85951	Plunkett’s Pest Control	Pest Control Program	89.02

85952	Southside Auto	RV Antifreeze	179.99
85953	Storbakken Sanitation	September Dumpster Rent/Garbage Service	294.00
DD	Sue Seelye	October Payroll	5,076.41
DD	Paul Serenko	October Payroll	560.19

Motion to authorize the county commissioners to approve payment of any park board bills that arrive for payment before the March 2024 meeting.
(Bopp/Arth) Upon roll call vote, motion carried unanimously.

There were no donations received in September, 2023. September camping fees collected was \$5,620 and \$200 pavilion rent was collected in September.

Meeting adjourned at 8:27 a.m.

SCOTT CHRISTIANSON – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR

PARK BOARD BILLS PAID NOVEMBER 2023-FEBRUARY 2024

86070	Dakota Valley Electric	Park Electricity	595.00
86074	Southeast Water Users	Park Water	62.00
86138	Bobcat of Gwinner	Repairs	876.01
86148	Dickey Rural Networks	Park Phone	39.65
86171	Plunkett's Pest Control	Pest Control Program	89.02
86177	Sue Seelye	Cell Phone Reimbursement	100.00
86179	Storbakken Sanitation	Garbage Service/Dumpster Rent	236.00
DD	Sue Seelye	November Salary	4,188.53
DD	Paul Serenko	November Salary	546.07

86213-86214	Dakota Valley Electric	Park Electricity	309.00
86218	Southeast Water Users	Park Water	670.35
86260	Bobcat of Gwinner	Oil Change/Filter/Antifreeze	173.68
86268	Dakota Septic Service	November Year End Pump	1,350.00
86273	Froemke Excavating	Kraft Slough Rock	793.20
86288	Plunkett's Pest Control	General Pest Control Program	89.02
86290	Sue Seelye	Cell Phone Reimbursement	50.00
DD	Sue Seelye	December Salary	4,188.53

86354	Dakota Valley Electric	Park Electricity	305.00
86358	Southeast Water Users	Park Water	62.00
86364	Bobcat of Gwinner	Bobcat Repairs	800.00
86377	Forman Lumber	Propane Cylinders	43.96
86396	Plunkett's Pest Control	General Pest Control Program	89.02
86399	Southside Automotive	Twist Line	9.99
DD	Sue Seelye	January Salary	7,115.75

86462	Dakota Valley Electric	Park Electricity	349.00
86466	Southeast Water Users	Park Water	68.20
86511	GS Services	Tree Trimming	400.00
86534	Plunkett's Pest Control	General Pest Control Program	89.02
DD	Sue Seelye	February Salary	3,298.47

PARK BOARD BALANCE SHEET

0.029%

BEGINNING BALANCE SEPTEMBER 1, 2023

\$125,048.04

INCOME

TAXES (5110-5130-5190)	54458.54	
ND STATE TREASURER-VET CREDIT (5331)		PRORATED AMOUNTS
ND STATE TREASURER-STATE AID (5360)	2846.34	BASED ON 2014 MILL RATES
ND STATE TREASURER-HOMESTEAD CREDIT (5362)		
ND GAME & FISH-PILT (5332)	124.63	
CAMPING FEES (5655)	1750.00	
SEASONAL CAMPING FEES (5661)	5553.49	
DONATIONS (5630)		
MISCELLANEOUS (5621)		
PAVILION RENTALS (5660)	950.00	
REPAYMENTS/REIMBURSEMENTS/REFUNDS (5623-5632) GD CD GRANT	278.60	
TOTAL INCOME		\$65,961.60

EXPENDITURES

85938 DAKOTA VALLEY ELECTRIC-PARK ELECTRICITY	1297.00
85942 SOUTHEAST WATER USERS-PARK WATER	62.00
85949 DICKEY RURAL NETWORKS-PARK PHONE	39.65
85950 NORTHERN PLAINS AG-GRASS SEED	400.00
85951 PLUNKETT'S PEST CONTROL-PEST CONTROL PROGRAM	89.02
85952 SOUTHSIDE AUTOMOTIVE-RV ANTIFREEZE	179.99
85953 STORBAKKEN SANITATION-SEPTEMBER DUMPSTER RENT/GAR	294.00
86070 DAKOTA VALLEY ELECTRIC-PARK ELECTRICITY	595.00
86074 SOUTHEAST WATER USERS-PARK WATER	62.00
86138 BOBCAT OF GWINNER-BOBCAT REPAIRS/MAINTENANCE	876.01
86148 DICKEY RURAL NETWORKS-PARK PHONE	39.65
86171 PLUNKETT'S PEST CONTROL-PEST CONTROL PROGRAM	89.02
86177 SUE SEELYE-CELL PHONE REIMBURSEMENT	100.00
86179 STORBAKKEN SANITATION-OCTOBER DUMPSTER RENT/GARB,	236.00
86213 DAKOTA VALLEY ELECTRIC-PARK ELECTRICITY	309.00
86218 SOUTHEAST WATER USERS-PARK WATER	670.35
86260 BOBCAT OF GWINNER-BOBCAT REPAIRS/MAINTENANCE	173.68
86268 DAKOTA SEPTIC SERVICE-PUMP & FLUSH TANKS	1350.00
86288 PLUNKETT'S PEST CONTROL-PEST CONTROL PROGRAM	89.02
86290 SUE SEELYE-CELL PHONE REIMBURSEMENT	50.00
86354 DAKOTA VALLEY ELECTRIC-PARK ELECTRICITY	305.00
86358 SOUTHEAST WATER USERS-PARK WATER	62.00
86364 BOBCAT OF GWINNER-BOBCAT REPAIRS DEDUCTIBLE	800.00
86377 FORMAN LUMBER-TORCH & CYLINDERS	43.96
86396 PLUNKETT'S PEST CONTROL-PEST CONTROL PROGRAM	89.02
86399 SOUTHSIDE AUTOMOTIVE-TWIST LINE	9.99
86462 DAKOTA VALLEY ELECTRIC-PARK ELECTRICITY	349.00
86466 SOUTHEAST WATER USERS-PARK WATER	68.20
86511 GS SERVICES-TREE TRIMMING	400.00
86534 PLUNKETT'S PEST CONTROL-PEST CONTROL PROGRAM	89.02
DD SUE SEELYE-OCTOBER PAYROLL	5076.41
DD PAUL SERENKO-OCTOBER PAYROLL	560.19
DD SUE SEELYE-NOVEMBER PAYROLL	4188.53
DD PAUL SERENKO-NOVEMBER PAYROLL	546.07
DD SUE SEELYE-DECEMBER PAYROLL	4188.56
DD SUE SEELYE-JANUARY PAYROLL	7115.75
DD SUE SEELYE-FEBRUARY PAYROLL	3298.47

TOTAL EXPENDITURES

\$34,191.56

ENDING BALANCE FEBRUARY 29, 2024

\$156,818.08