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# ***Sargent County Personnel Board Meeting Agenda***

***Tuesday, October 14<sup>th</sup>, 2025***

***1:00 p.m. SC Courthouse***

***Sargent County Commission Room***

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**Call to Order:**

**Additions Agenda Items | Approval of Agenda:**

**Approval of Meeting Minutes:**

**Old Business:**

- HR Update
- Sick Leave/Bank
- Dental Coverage/Plan
- Payroll
- Holiday Pay - Ambulance

**New Business:**

- Request to modify Policy 514 Mobile Reimbursement Policy to include one full reimbursement plan up to \$50 per month for the Property Tax and Assessment office
- Requests for Holiday swaps (i.e. June 19 vs July 3<sup>rd</sup> or 5<sup>th</sup>)
- Changes to payroll paperwork needs to be submitted by the 10<sup>th</sup> of month to be eligible in that month's payroll
- All Employee Non-Agenda Meeting

**Next Meeting:**

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**Adjourn Meeting:**