

SARGENT COUNTY

JURY DUTY AND SCHEDULED COURT DATES INFORMATION

HOURS:

9:00 AM to 4:30 PM

CONTACT US:

Alison Toepke, Clerk of District Court
701-724-6241 Ext. 3 (9:00 AM to 4:30 PM)
701-724-6244 (FAX)

Email: alison.toepke@co.sargent.nd.us

WHEN YOU RECEIVE YOUR JURY SUMMONS:

You will be receiving your jury summons from Richland County but you will be serving jury duty in Sargent County. Please fill out the form and return to Richland County within 5 days. If you received a summons and you no longer live in Sargent County or are a student and don't live here, please write the new address on the form and send it right back to Richland County in the envelope provided. Also if a person in your household is deceased, please note that on the form and send it back. We are sorry if this happens but the jury is selected randomly from the drivers license Database.

JURY CALL IN:

If you are a prospective candidate for jury duty we ask that you please call 701-724-6241 Ext..3, the day before the trial to check on the status of the case. If the trial is scheduled for Monday, please call on the Friday before. You should never report before calling in the day before. Please report to the Clerk of Courts office upon arrival for Jury service.

REGULAR SCHEDULED COURT DATES:

When you arrive here for court, please check in with the Clerk of Courts office prior to going upstairs to the courtroom. Before going in to the courtroom please remove your hat and there is no food or beverage allowed.

PARKING:

You may park anywhere around the perimeter of the Courthouse. For handicap entrance and elevator use the south entrance and parking lot to the back of the building.

ACCOMODATIONS:

We are a handicap accessible facility with the elevator located at the south entrance. We have equipment available for the hearing impaired. This is a no smoking facility.

Security:

Be prepared to go through our security station. No weapons, including pocket knives, backpacks, purses, metal containers, or aluminum cans allowed. Cell phones may not be used in the courtroom at any time. The bailiffs will have custody of all cell phones during jury deliberation. You will receive orientation after you arrive and prior to the start of court, which will outline what is expected of you as a prospective juror.

Sargent County thanks you for your jury service. This is a very important responsibility that each citizen has, and is vital to a fair and impartial court system in North Dakota.