

The Sargent County Board of Commissioners met at 10:00 a.m., following the meeting of the Sargent County Park Board, with the following members present: Mike Walstead, Jerry Waswick, Bill Anderson and Steven Wyum. Absent: David L Jacobson. Also present was Paige Cary, the Sargent County Teller.

Milton McLaen, Forman met with the Board to discuss standing water in the SE1/4-1 in Weber Township that he thought qualified for "inundated acres" status. Jerry Waswick, commissioner and member of the Soils Based Valuation System Committee, suggested that Mr. McLaen visit with Sandy Hanson, Tax Director to review the data sheets with the computation of the land value on this quarter of land and to submit an application for inundated acres status, if that appeared to be appropriate.

Approve minutes of the May 21, 2013 commission meeting as corrected. (Walstead/Waswick, unanimous)

Approve June payroll in the sum of \$170,981.57 (Nos. 8373-8436 and 67894-67913) and the following bills: (Waswick/Walstead, unanimous)

67765	Ransom County	VSO Benefits	843.42
67766	ND DES	2009 FEMA Package	26,104.98
67767-67777		Health Unit Expenses	1,341.57
67778	City of Forman	Water/Sewer/Garbage	131.30
67779	Ottertail Power Co.	Electricity	2,194.36
67780-67787		Health Unit Expenses	2,311.80
67788-67796		Human Service Expenses	6,147.61
67811-67822		Weed Board Expenses	17,842.16
67823	Best Western Ramkota	Auditor Travel	69.00
67824	Bopp Law Office	St. Atty. Phone/Rent	411.98
67825	Bopp, Cody	Janitorial Duties	22.50
67826	Buhl's Inc.	Cleaning Services	155.25
67827	Comfort Inn	Tax Travel	276.00
67828	Dakota Plains Co-Op	Gas	2,431.84
67829	Dickey Rural Networks	Telephone	814.26
67830	The Emblem Authority	Uniforms	300.00
67831	Expressway Inn	Auditor Travel	69.30
67832	Forman Drug	Envelopes	1.33
67833	Forman Repair	12 Volt Battery	112.95
67834	FP Mailing Solutions	Postage	135.00
67835	Galls	Evidence Bags	68.85
67836	Gwinner One Stop	Gas	809.90
67837	Hansen Lumber & Hardware	Batteries	5.49
67838	Hanson, Elida	Janitorial Duties	202.50
67839	Hardware Hank	Supplies	778.76
67840	Hillestad, Gina	Reimbursement	1,371.96
67841	Hosford, Sherry	Auditor Travel	181.00
67842	Information Tech. Dept.	LERMS User Fee	87.00
67843	VOID		
67844	LexisNexis-Matthew Bender	Century Codes	332.90
67845	Maloney, Pamela	Auditor Travel	285.30
67846	Martinsen's Home Center	Supplies	239.24
67847	ND Assoc. of Counties	Continuing Education	50.00
67848	Paeper, Travis	Travel	234.39
67849	Preble, Norm	Test Monitoring	50.00
67850	Quill	Stamp	52.99
67851	Ramada	Treasurer Travel	69.30
67852	The Sargent County Teller	Printing & Publishing	593.13
67853	Sargent County Treasurer	Reimbursement	7,381.86
67854	Southeast Crime Conference	2013 Dues	50.00
67855	Stein's Inc.	Supplies	63.24
67856	Sundquist, Colleen	Travel	56.50
67857	Toepke, Alison	Travel	20.00
67858	Verizon Wireless	Wi-Fi Mobile Cards	160.04
67859	Jacobson Plumbing, Heating & Exc.	Delta Seat	62.20
67860	Butler Machinery Co.	Equipment Repairs	32.94

67861	Green Acres Farm	Culvert	
6,000.00			
67862	Jacobson Plumbing, Heating & Exc.	Plumbing Repairs	355.28
67863	John Deere Financial	Equipment Repairs	27.51
67864	Midwest Testing	Gravel	480.00
67865	ND Assoc. of Counties	Drug Testing	46.84
67866	RDO Equipment Co.	Equipment Repairs	141.05
67867	Rutland Oil Co.	Fuel	5,727.00
67868	Visto's Carquest	Equipment Repairs	463.23
67869	Zep Sales & Service	Equipment Repairs	449.01
67870	Barnes County Corrections	Prisoner Board	508.06
67871	Century Link	911 Contracts	191.88
67872	Computer Prof. Unlimited	Staff Support	1,023.19
67873	Dawson, Lisa	4-H Agent Travel	685.14
67874	Dickey Rural Networks	911 Contracts & Database	267.00
67875	Information Tech. Dept.	WAN	454.40
67876	Lisbon Area Health Services	Blood Alcohol	168.00
67877	Martinsen's Home Center	Paint	154.44
67878	NDACo	911 Wireless Fees/Back-up	1,361.80
67879	Office of Attorney General	SCRAM 24/7	310.00
67880	Peterson, Brenda	Travel	101.70
67881	Pharm Chem., Inc.	SCRAM 24/7	84.00
67882	Red River Basin Commission	2013 Funding	960.00
67883	Richland County Corrections	Prisoner Board	2,200.00
67884	Sargent County Treasurer	Postage	105.80
67885	Vanguard Appraisals Inc.	Service Renewal	1,600.00
67886	Visa	Credit Card Purchases/Ext.	390.06

Mike Walstead reported on estimates obtained for an upcoming repair project on County #10/Milnor City Main Street in Milnor City. Estimates were obtained by Interstate Engineering, Inc. and the low estimate was from Tizack for \$15,400 to remove and replace the valley gutter across County #10/Main Street at the intersection of Main Street and 4th Avenue. Mike plans to meet with the Milnor City Council on July 8 to determine the appropriate cost share between the City and the County Road Department for this project.

Reappoint Dan Delahoyde, Cogswell (District No. 3) and Lori McLaen, Rutland (District No. 4) to the Sargent County Planning Commission for another four year term. (Anderson/Walstead, unanimous)

Motion to reappoint Janet Kiefer, Cayuga to the Sargent County Social Service Board for a three year term starting July 1, 2013. (Waswick/Anderson, unanimous)

Re-appoint Nancy Glarum, Rutland and Terry Euscher, Gwinner to the Sargent County School Reorganization Board for another three year term. (Walstead/Anderson, unanimous)

Dickey Rural Communications, Inc. (DRC) had submitted a request for a Sargent County Road Permit to proceed with cable replacement by boring under County Road # 4A in the SE1/4-33-132-57 and pull back a (1) 1 inch pipe, pull cable through the pipe and plow south to a marker post in the northeast corner of the intersection known as 123rd Ave and 84th St. Motion to approve said permit as per conditions on Sargent County Road Permit with the stipulation that before commencing any work DRC shall locate and mark all culverts and stay at least five feet away from the end of all culverts which are located in the permit application area, and be responsible for repair and replacement of any damaged culverts. (Walstead/Anderson, unanimous)

Motion to authorize the Chairman, States Attorney and the County Auditor to execute the County Federal Aid Contract and Bond for Project SC-4129(060) on CMC 4129 – ND 11 Cayuga North to ND 13 – Microsurfacing and Incidentals with Asphalt Surface Technologies Corp., St. Cloud, MN for \$808,786.70. (Anderson/Waswick, unanimous)

Approve Games of Chance Permit #SC2013-02 for the Elaine Griggs Benefit on August 3, 2013 at the Geneseo Hall for several raffles. (Anderson/Waswick, unanimous)

The Board considered a request from Wendy Jacobson, Director, Sargent County Social Services to authorize a salary offer regarding filling the position of Social Worker III (SWIII), Family Focused Social Worker. Motion to approve offer of minimum salary for SWII under State Merit System as it applies to county Social Service employees, pursuant to the request of the County Social Services Director, and on the advice of the States Attorney. (Anderson/Waswick, unanimous)

The Board of Equalization reconvened at 11:00 a.m. with Sandy Hanson, Tax Director present. Sandy provided a handout for the commercial property including sales, supplementals and appraisals. The average ratio is 86.76%. Sandy recommended no change for commercial property for 2013. Motion to concur with the Tax Director's recommendation. (Anderson/Walstead, unanimous) Sandy suggested that the Board consider new appraisals on commercial lots and budgeting for a reappraisal of all commercial structures in the near future.

2013 Agricultural land valuations were discussed and Sandy Hanson provided the soils values as per info presented from the soils committee. The State Tax Commissioners Office has provided a tolerance for various classifications of property to be within 90-100 tolerance. The value for Sargent County land is at 93.11% and information was provided for an 8% increase increasing the value to 94.86% or a 10% increase for a 96.6% value. Motion to increase the agricultural land 8% to get to the middle of the tolerance level for 2013. (Walstead/Waswick, unanimous)

Motion to implement the adoption of approval of the Soils Value Method for Sargent County agricultural lands. The total increase in true and market value is \$7,815,119 and the total decrease in true and full value is \$6,858,774. (Waswick/Walstead, unanimous)

Twenty-one grievances had been filed with the Soils Committee. The committee had reviewed each grievance, made comments and taken action. The commission approves the recommendation of the Soils Committee as to all grievances, and directed that valuations thus obtained be included in the county valuation. (Anderson/Walstead, unanimous)

Sandy Hanson presented an Application that had been submitted for Classification as Inundated Agricultural Land on Parcel #20-6154000 and 20-6155000 from Paul Mathews/Gerald/Diana Bosse on the NE1/4-34-131-58 for 81.55 acres and NW1/4-34-131-58 for 95.47 acres. All acres meet the criteria for inundated lands, and the Tax Director recommended that the application be approved. Motion to approve. (Anderson/Waswick, unanimous)

The Board of Review and Equalization adjourned "SINE DIE".

Sandy Hanson, Tax Director presented three Applications for Abatement and Settlement of 2012 Taxes and one for 2011 taxes. **Parcel #28-8624000** Ryan A Bergh, Lot 9, Block 4, Williamson 2nd Addition, Havana City had a mobile home that had been taxed as both real property and as a mobile home for 2012, and the taxpayer is asking for a refund of the duplicate tax paid for the mobile home. **Parcel #31-9809000** Gwinner Community Development Corp. requested by abatement the removal of a value placed on Eagle Lane in Gwinner, a roadway which should not have been assessed for 2012 taxes, and requested that the value be reduced to zero. **Parcel #22-6565001**-Kenneth and Tanya Hamilton, Havana, Sublot 1 of S1/2 of SW1/4-18-129-54 had a residential improvement assessed for 2012 that had been relocated to another parcel and the current improvement is exempt according to approved 2-year new home exemption. The Hamilton's are requesting that the residential improvement valuation of \$121,300 be removed from 2012 taxation as the structure is no longer situated upon the property. **Parcel #31-7117001** Gordon Paul Anderson and Charles Anderson, Forman – Part of the SW1/4-23-132-56 2011 taxes that were computed using the Gwinner City mill levy and should have used the Whitestone Hill Township levy. The Anderson's are requesting a refund on the 2011 taxes based on the corrected mill levy computation. All governing bodies had approved the abatement applications. Motion to concur with the respective governing bodies to approve the above abatement applications. (Anderson/Walstead, unanimous)

Discussed Applications for Abatement of Taxes filed by Dennis and Linda Goltz for 2011 and 2012. Tabled pending receipt of additional information.

Sandy Hanson, Gina Hillestad and Pam Maloney, Website Committee, met with the Board to inform the Commissioners of their findings concerning the re-establishment of a county internet website. The recommendation of the committee is to accept the services of Avid Hawk, Mobridge, SD which charges a monthly fee of \$45 plus web site hosting, which fee includes 3 hours of update service per billing cycle, the option to upgrade the web site theme/template every 18 months and the option for email hosting. A domain name is required to use web site hosting and email hosting. Avid Hawk charges \$15 per year for most domain name registration/transfers. The committee had been assured that the Minutes of County committees, Boards and Commissions would be available to the public on the site. Motion to approve the recommendation of the Website Committee and authorize the committee to work with Avid Hawk to get the county website set up as soon as possible. (Anderson/Waswick, unanimous)

Damon DeVillers, Interstate Engineering, Inc. arrived at the meeting to provide the Board information on upcoming bid openings, project updates and Request for Proposals on three projects. Motion to call for RFP's to be opened on July 16, 2013 at 11:30 a.m. (Anderson/Walstead, unanimous)

Meeting adjourned at 12:45 p.m.

STEVEN WYUM – VICE-CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR