

Forman, North Dakota
January 15, 2002

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: W.E. Smith, Karen Anderson, Steve Wyum, Ray Brockman and Donald Wehlander. Absent none.

Sparky Engquist and Gina Hillestad, SC Personnel Board and Dorothy Person, MAXIMUS met with the Board to discuss the SC pay plan and job classifications. The Personnel Board is recommending changes to the Standing Rules. The changes would remove the Personnel Board from receiving concerns and grievances regarding job classifications and leave this with the county commissioners and MAXIMUS but add the county personnel policy revisions to the Personnel Board. Information was discussed on the position classification/reclassification review draft for the county. Dorothy proceeded to report on information that will be discussed with the employees at meetings later today. She presented the final report on the Classification and Compensation Study.

Bonnie Anderson, Sandra Hanson, Eva Nelson and Julie Hassebroek representing the SC Fairboard met with the Board to discuss the outcome of the 2001 fair and the 2001 financial report. The construction of the bathroom facility is planned for this summer. They have a carnival from Grand Forks for the upcoming fair and feel confident that it is a reputable company. The Fairboard is sending a survey to every box holder in the county. They are hopeful that with the response from the public they can use this information to provide activities that the people want to see at the fair. Also discussed the term length for Fairboard members and will try a nominating committee to seek people interested in serving on the Fairboard for a three-year term. Roger Zetocha was named ND Fair Person of the Year at the state convention.

Norm Preble, Tax Director met with the Board to review the 2002 Agricultural Land Valuations. The information on 2002 valuation for Sargent County reveals a possible 5% increase. The statewide average is at 4.3%. Norm reported on the letter that he mailed for the farm exemptions, which has a deadline for return of March 31, 2002.

Sandra Hanson, EMS/911 Coordinator met with the Board to discuss the Emergency Management Annual workshop on January 30-February 1 in Bismarck. The state will pay expenses for one commissioner to attend and Karen Anderson agreed to attend. There is a 911 meeting on March 12-13 in Bismarck to discuss the changes that are being made to wireless communication. She discussed grants for fire departments and will meet with the fire chiefs to encourage them to work with her to resubmit the grant applications.

Sparky Engquist, road supervisor met with the Board to discuss the 2002 bridge projects. Sparky met with a contractor to view the sites and talked to the landowner about easements. He is waiting for estimates on the project. Bill Smith talked to Rutland Township Board about the road going into Silver Lake and the township would like to continue to blade the road and get the township road mileage allotment.

Approve January 2, 2002 minutes. (Wehlander/Wyum, unanimous)

North Dakota Game and Fish Department have extended the muskrat permit until December 31, 2004. Names, addresses and phone numbers must be filed in the Auditor's Office. It is not necessary to sign up again if an individual has already signed up.

Brian Tayer and Cindy Leinen, ambulance coordinators, met with the Board. Brian reported on his trip to New York City to work with the Red Cross. He worked with the fire department, emergency medical technicians and emergency management office, which included the family crisis center. He was located about 5 miles north of ground zero. Eighteen buildings were destroyed and Brian explained the process for removing the debris. His trip was very interesting and he would do it again if he had the opportunity. Brian also presented a recap of ambulance runs for the Milnor squad; the total was 92 for 2001. Cindy Leinen informed the Board that the Forman Ambulance Squad would host the 5th Annual Pancake Feed on January 27, 2002 from 8 AM to 1 PM at Forman City Hall.

Due to New York City national emergency on September 11, 2001, the county commissioners granted Brian Tayer leave with pay for his call as an experienced EMT to work at Ground Zero December 14 - December 31. (Wyum/Anderson, unanimous)

Dorothy Person, MAXIMUS, reported back to the Board on the employee meetings and the corrected copy to the Sargent County Pay Plan.

Lyle Bopp arrived at the meeting.

The Board reviewed the proposed changes to the Sargent County Personnel Board Standing Rules.

Michael J. Burns and Mark Gradin, Michael J. Burns Architects, LTD. provided the Board comments and cost estimates on the exterior restoration for the courthouse. The Board agreed to do some research into grants available before February 5th and if there are no grants available consider the exterior repair, masonry patching, cornice repair, front steps and dome metal repair and request an optional bid for each area.

Approve payment of the following bills and January payroll in the sum of \$71,074.44. (Smith/Anderson,

42496	NDACo	Worker's Comp. Premium	13,342.63
	Social Service Expenditures		2,533.98
42580	Karen Anderson	Travel	295.35
42581	Bits and Bytes	Computer equipment	34.45
42582	Ray Brockman	Travel	150.04
42583	Buhl's	Cleaning service	172.89
42584	CellularOne	Cell phone	232.51
42585	Chunky's	Car service	28.00
42586	DOCS	Labor	220.00
42587	Dyste's	Supplies	32.20
42588	Farmers Union Oil Co.	Gas, fuel & repairs	1,328.80
42589	Ford Motor Credit	Interest on car	28.81
42590	Forman Drug	Supplies	7.84
42591	Hardware Hank	Supplies	177.33
42592	The Home Shop	Fire Extinguisher maintenance	204.20
42593	Martinsen's	Tool & repairs	132.26
42594	Matthew Bender	NDCC updates	236.38
42595	McLeod USA	Long distance phone calls	62.36
42596	ND Advertising Service	Extension service ad	150.00
42597	NDACo	Dues and programs	3,104.00
42598	ND Clerk of Ct Ass'n	Dues	60.00
42599	ND Recorder's Ass'n	Dues	60.00
42600	ND Dept. of Correct.	Parole & Probation	1,800.00
42601	NDEMA	Dues	30.00
42602	ND State Radio Comm.	Teletype and 911 contracts	1,435.20
42603	Quill	Supplies	52.49
42604	Reardon Office Equip.	Copier maintenance	295.53
42605	Richland Co. Correct.	Prisoner Board	1,850.00
42606	Safetec	Safe service agreement	155.00
42607	Sargent Co. Treas.	Main Street Bldg. taxes	442.54
42608	SEL Lumber	Repairs	78.73
42609	Southeast Propane	Propane	294.78
42610	Star Business Forms	1099 forms	25.39
42611	The Teller	Publishing fees	92.31
42612	Verizon Wireless	Cell phone	28.12
42613	AW Diesel Service	Repairs	187.60
42614	Cummins North Central	Thermostat	175.15
42615	Fargo Tire Service	Tires	1,466.00
42616	Harris Machine Co.	Repairs	80.82
42617	Hrdlicka's Radiator Shop	Heavy Duty Core	475.00
42618	Meyers Tractor Shop	Repairs	58.35
42619	NW Equip. Inc.	Repairs	223.90
42620	Ray-Mac Inc.	Safety glasses	14.20
42621	Citizens Comm.	911 contracts	271.98
42622	Comfort Suites	Lodging	90.00
42623	CPU	Data processing charges	501.41
42624	Dickey Rural	911 contract and database	394.50
42625	Epsilon Sigma Phi	Dues	40.00
42627	ITD	WAN Access and anti-virus	393.00
42628	Lake Agassiz Council	2002 pledge	1,500.00
42629	NACo	Dues	360.00
42630	ND Co. Comm. Ass'n	Dues	900.00
42631	NDDHS	FC and SPED	1,695.96
42632	Norm Preble	Travel	174.00
42633	Qwest	911 contract	289.77
42635	SE ND Co. Comm. Ass'n	Dues	300.00
42636	State Fire & Tornado	Premium	6.09
42637	Stutsman County	AS-400 costs	660.00

Approve Local Permit No. 2002-01 to Cogswell Gun Club for a raffle at Silver Lake on February 24, 2002. (Anderson/Wyum, unanimous)

Julie Hassebroek, Extension Service, reported only one application for the home economist position has been received. She made a request to make the staff support position from 3 days a week to 4 days. Julie made some projections on what it would cost for the additional days. The County Auditor will provide more financial information for this position. It is the 100th year of 4-H this year and plans are pending for the celebration during the 2002 SC Fair.

Meeting adjourned at 4:30 p.m.

RAY BROCKMAN - CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR