

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, The Sargent County Teller.

Approve minutes of the January 3, 2013, commission meeting as re-worded by Commissioner Bill Anderson. (Waswick/Wyum, unanimous) Board members also received a copy of the December 2012 financial statement.

Approve January payroll in the sum of \$154,088.44 (Nos. 7844-7902 and 67221-67236) and the following bills: (Anderson/Waswick, unanimous)

67098	Ransom County	VSO Benefits	751.21
67111	Ottertail Power Co.	Electricity	2,842.77
67112-67129		Health Unit Expenses	1,868.82
67130	Verner Township	2011 FEMA package	7,472.77
67131		Health Unit Expense	6.66
67132	City of Forman	Water/Sewer/Garbage	161.30
67133-67135		Health Unit Expenses	621.00
67136-67150		Human Service Expenses	7,392.28
67151	Anderson, Karen	Housing Authority Travel	140.58
67152	Bopp, Mark	Snow Removal	37.00
67153	Buhl's Inc.	Cleaning Services	235.88
67154	Dakota Plains Co-Op	Gas/Oil	1,269.31
67155	Dickey Rural Networks	Telephone	935.74
67156	Dyste's	Supplies	8.11
67157	Ekstrom Repair	Equipment Repairs	1,056.56
67158	Fargo Rubber Stamp Works Inc.	Office Supplies	53.15
67159	Forman Drug	Flash Drive	13.09
67160	FP Mailing Systems	Postage Sealer	135.00
67161	Gall's	Sheriff Equipment	249.95
67162	Hanson, Elida	Janitorial Duties	420.00
67163	Hanson, Sandra	Travel	87.04
67164	Hardware Hank	Supplies	132.57
67165	Information Tech. Dept.	LERMS User Fee	87.00
67166	McLaen's Service Inc.	Vehicle Maintenance	69.20
67167	ND Assn. of Counties	Marriage License Program	14.00
67168	ND County Auditor's Assn.	Annual Dues	75.00
67169	ND Recorders Assn.	Annual Dues	100.00
67170	ND State Radio Comm.	State Radio Contract	389.64
67171	Quill	Office Supplies	509.30
67172	The Sargent County Teller	Printing & Publishing	277.21
67173	Sargent County Treasurer	Taxes	1,655.08
67174	Secretary of State	Fair Annual Report Fee	10.00
67175	Secure Software Solutions	Soils Software	7,521.00
67176	S.E.M.C.A	Matching Grant	7,000.00
67177	Verizon Wireless	Wi-Fi Mobile Cards	160.04
67178	AW Diesel	Equipment Repairs	265.46
67179	Backer's Welding	Equipment Repair	75.00
67180	Berg Auto Supply	Equipment Repairs	330.48
67181	Crandall Construction	Gravel/Equipment Rental	66,591.70
67182	Forman Repair	Battery/Nuts/Washers	324.18
67183	Martinsen's Home Center	Supplies	241.64
67184	NDACo	Drug Testing	25.00
67185	Powerplan-RDO Equipment	Switch	95.58
67186	Schaeffer's Specialized Lubricants	Oil/Grease	999.35
67187	Wurth Service Supply	Nuts/Washers	51.16
67188	Barnes County Corrections	Prisoner Board	195.00
67189	BullBerry Systems Inc.	Software	2,475.00
67190	Century Link	911 Contracts	191.88
67191	Computer Prof. Unlimited Inc.	Staff Support	1,023.19
67194	Dickey Rural Networks	911 Contracts & Database	275.00
67195	Gwinner One-Stop	Gas	550.48
67196	Gwinner Transfer	Oil Change/Fluids	40.34

67197	Information Tech. Dept.	WAN	454.40
67198	NACO	Dues	400.00
67199	NDACo	Dues/911 Wireless Fees	7,374.21
67200	NDACo-Worker's Comp.	Workers Comp. Premium	20,692.92
67201	ND County Comm. Assn.	Annual Dues	1,425.00
67202	ND Workforce Safety & Ins.	Community Service	14.27
67203	ND 911 Assn.	Membership Renewal	25.00
67204	NDACo Resources Group	Annual Billing & Supplies	23,171.71
67205	NDSU Wild World of Weeds	Workshop Registration	45.00
67206	Office of Atty. General	SCRAM 24/7	210.00
67207	Pharmchem Inc.	Prisoner Board	84.00
67208	Richland County Corrections	Prisoner Board	440.00
67209	Vanguard Appraisals	Contract Pmt. & Reappraisal	49,630.00
67210	Village Family Service Center	EAP Contract	1,080.00
67211	VISA	Credit Card Purchases/Ext.	83.21

The soil survey method of valuation was reviewed by the Board of Commissioners. Motion to approve: the soils study computation; instruct the Tax Director to mail out the necessary notices; and, forward the approved plan to the ND State Tax Dept. (Waswick/Anderson, unanimous)

Discussed the amounts due from townships and cities for assessment book work completed by the county Director of Tax Equalization and by the Auditor. The Auditor was instructed to make some computations of one township, one large city and one smaller city based on \$1.25/ag parcel; \$4.00/residential parcel and \$8.00/commercial parcel. The Board will review these amounts at the next meeting and decide whether to change the computation of rates charged to townships and cities for assessment work performed by County employees.

The Board reviewed the insurance coverage obtained for the new museum building and the entire complex. The total replacement cost of the museum, including furniture and fixtures, but excluding exhibits, is \$999,820.

Approve reappointment of Chris McFarland, Gwinner, ND and James Bosse, Cogswell, ND to the Sargent County Water Resource Board for three year terms. (Waswick/Walstead, unanimous)

Motion to authorize the Chairman to sign a letter to ND Emergency Management Services agreeing that Sargent County will contribute 15% or \$7,380 to support the grant application to update the Multi-Hazard Mitigation Plan for Sargent County. (Anderson/Walstead, unanimous)

Instruct County Auditor to call for sealed bids in the official newspaper for furnishing supplies for the period beginning April 1, 2013 and ending March 31, 2014. Bids shall be opened March 19, 2013 as follows: Gravel-11:00 a.m.; Mixing & Drying Blacktop Surfacing-11:20 a.m.; Bituminous Materials-11:25 a.m.; Bulk purchase of 10% Blended Ethanol gasoline, Fuel, Biodiesel Blend/10% bio-diesel with 90% petroleum diesel or "B10" & LP Gas-11:30 a.m. (Walstead/Wyum, unanimous)

Board members were informed by the County Auditor of new steps for 2 employees in the Social Service Dept. based on the State Hays Classification Study/Salary Range for Central Personnel. Total annual increase on these two positions is \$7,145.00 plus benefits. Also the Public Employees Retirement System (PERS) rate percentage change for Health District employees will increase from 7% to 7.26% January 1, 2013. This amount is .26% more than other county employees are currently allowed as a retirement benefit from Sargent County.

Travis Paeper, Sheriff met with the Board concerning use of sick leave for department employees. Sheriff Paeper and Commissioner Wyum will meet with Lyle Bopp, States Attorney to review the current policy.

Sparky Engquist, Road Supt. met with the Board. Sparky was asked for a bill of sale on the recently acquired snow blower from Jamey Lien. Sparky was asked to explain the charge for 2 "no shows" on the drug testing program. Two employees scheduled for random drug testing as required by law had failed to report for testing. It is the responsibility of the Road Superintendent to make sure that employees scheduled for testing report at the required time and place. Board members provided a list of roadway locations in Sargent County suggested for NDDOT traffic counts during the 2013 season. Sparky will prepare and send the list to NDDOT. Also discussed the 2010 ER projects. The Board is still awaiting the paperwork from Mr. Engquist before the projects can be submitted to NDDOT for reimbursement from the Federal Highway Administration.

Steve Wyum talked briefly on the Federal Aid shortfall Issue that counties are facing due in part to NDDOT's allocation of County federal highway funds to the State's largest cities. The allocation was intended to be temporary, with the cities reimbursing the FAS fund from future Federal appropriations. The cuts in Federal funding have left the cities without the ability to reimburse the FAS fund, however. The state's current balance sheet indicates an overall "balance" of \$26.9 million, when in reality, there is only \$5.39 million currently available to distribute. There are three options to consider including: reducing the existing formula; zero out all accounts and allocate the \$5.39 million to the counties on a pro rata basis; or somewhere in the middle.

Gerry Bosse and Neil Planteen, Cogswell met with the Board to seek a sponsoring agency for installation of a boat ramp on the northeast side of Kraft Slough. A meeting was held in Cogswell last week with the US Fish and Wildlife, ND Game and Fish Dept., local landowners and local organizations present. Dave Jacobson, County Commissioner was also in attendance. Mr. Bosse explained the project and the deadline of February 1, 2013 to submit the application. The size of the ramp is unknown at this time but will be constructed out of steel and a galvanized steel dock. The cost of the boat ramp would be covered by ND Game and Fish Department with any difference in cost paid by the Cogswell Gun Club. Local support is required in the form of maintenance and upkeep. Sparky Engquist said the county road department installs the boat docks and removes them from Silver Lake and Buffalo Lake each year so Kraft Slough dock could also be handled by the road department. Board members agreed that the Sargent County Park Board should be the sponsoring agency and a motion by Jerry Waswick, seconded by Bill Anderson to submit the Park Board as the sponsor. Motion carried.

Bruce Speich, Milnor arrived at the meeting at this time.

Steve Wyum introduced the following motion – as per the supervisors request in the offices of the Treasurer/Recorder/Clerk of Court and the Tax Director/Emergency Manager/911 Coordinator: that all individuals in those departments be compensated for working up to 40 hours per week as determined by their respective supervisors, effective February 1, 2013 and for the year of 2013 only. Mike Walstead seconded the motion. Amendment to the motion by Wyum – that the elected official be paid on a monthly basis either 35 hours or 40 hours per week as necessary. Amendment died for lack of a second. Walstead withdrew his second of the original motion. Bill Anderson seconded the motion. Roll call vote on motion. Aye: Wyum and Anderson. Nay: Jacobson, Walstead and Waswick. Motion failed.

Steve Wyum introduced the following motion:

Effective February 1, 2013 and for the year of 2013 only the elected Treasurer/Recorder/Clerk of Court shall be paid on 173.33 hours per month, the equivalent of 40 hours per week, and hourly employees in that department and in the office of the Tax Director/Emergency Manager/911 Director be compensated for working up to 40 hours per week. Bill Anderson seconded the motion. Roll call vote. Aye: Anderson and Wyum. Nay: Waswick, Walstead and Jacobson. Motion failed.

Steve Wyum introduced the following motion: Effective February 1, 2013 and for the year of 2013 only the supervisors in the Treasurer/Recorder/Clerk of Court and Tax Director/Emergency Manager/911 Coordinator Offices be allowed to authorize up to 40 hours per week for individuals in their offices. Bill Anderson seconded the motion. Roll call vote. Aye: Anderson and Wyum. Nay: Walstead, Jacobson and Waswick. Motion failed.

Meeting adjourned at 12:50 p.m.

DAVID L JACOBSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR