

January 16, 2001  
Forman, North Dakota

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Steve Wyum, Bill Smith, Ray Brockman and Karen Anderson. Absent Donald Wehlander.

The meeting was called to order by Vice-Chairman Ray Brockman at 9:05 a.m.

Approve January 2, 2001 minutes. (Wyum/Anderson, unanimous)

Discussed the meeting of the Job Development Authority, which met on January 10, 2001. The JDA approved allocation of funds to Forman Development Corporation and Cogswell Community Club contingent upon availability of funding. The Board proceeded to discuss the JDA.

Concur with Forman City to approve applications for abatement of taxes for 1999 and 2000 from Harlan A. Klefstad Limited Partnership on Parcel No. 26-8327000 located in Forman. (Wyum/Smith, unanimous)

Lyle Bopp arrived at the meeting.

Gina Hillestad met with the Board to discuss the new premium deductible program with Worker's Compensation. The North Dakota Association of Cos. and the County Employer Group will pay the first \$100,000 of any claim. Early claims reporting will be critical and if any injury occurs and the county notifies them within 24 hours, a \$100 incentive for early reporting will be sent to the counties. The commission placed a call to NDACo for explanation of the new program. NDACo will be sending more information within the next two weeks and they plan to meet with the SE County Commissioners on April 5<sup>th</sup>.

Sandy Hanson presented an update of FEMA monies from 1998, 1999 and 2000 as of today. She explained some of the claims and the total approved for 2000 for townships is \$150,051.79. She asked permission to attend the Annual Emergency Management Workshop in Bismarck on January 30 through February 2, 2001. Approve attendance. (Wyum/Anderson, unanimous) She also noted that one commissioner is invited to attend with expenses paid. She reviewed the Emergency Management tasks for the First Quarter. Sandy reported there is a FEMA trailer available at a cost of \$500 and can be purchased for the county to use for emergencies plus for use during the fair. Approve purchase from Hazard Chemical fund. (Smith/Wyum, unanimous)

Tracey Anderson, Lake Agassiz Regional Council met with the Board to discuss the proposed schedule for a Sargent County Strategic Plan. This plan is mandatory to continue the eligibility of block grant funding in 2002. The purpose is to develop a vision statement and identify and prioritize issues at planning workshops. They would focus on economic development, housing, public facilities and public services. The Board will discuss this program and contact LARC at a later date.

Lyle Bopp left the meeting.

Approve omitted property assessment for Kelly & Kimberly Gruba on parcel No. 06-2272-001 on building assessment of \$71,656. (Smith/Anderson, unanimous)

Approve Permit 01-2001 to Cogswell Gun Club for a raffle on September 9, 2001. (Wyum/Anderson, unanimous)

Approve one-step increase effective January 2001 for all employees not at mid-point from contingency fund. (Smith/Anderson. Roll call: Wyum, Smith, Anderson and Brockman. Motion carried.)

Commissioner Smith introduced the following resolution and moved its adoption:

WHEREAS, the 2001 budget has earmarked \$150,000 for economic development to encourage and assist in the development of employment within the county, and

WHEREAS, the county commissioners approved formation of the Job Development Authority September 5, 2000, and

WHEREAS, the JDA has unanimously requested support and approval for a \$100,000 loan at 2% interest to JDA to purchase the only nursing home in Sargent County, located in Forman. Said loan shall be secured by a 2<sup>nd</sup> mortgage to JDA/Sargent County and administered by Forman Development Corporation,

NOW THEREFORE BE IT RESOLVED, the Sargent County Commission approves a \$100,000 loan at 2% interest under prime - (currently 9% - 2% = 7%) to the JDA to be administered by FDC.

Commissioner Wyum seconded the resolution. Voting Aye: Wyum, Smith, Anderson and Brockman. Voting Nay: None. Resolution was duly declared carried and adopted.

Commissioner Smith introduced the following resolution and moved its adoption:

WHEREAS, the Sargent County Job Development Authority has been approached by the Cogswell Community Club for funding, and

WHEREAS, said funding is necessary to complete the restaurant facility located in Cogswell, ND,

NOW THEREFORE BE IT RESOLVED the Sargent County Commission approves a loan up to \$50,000 at 2% interest under prime (currently 9%-2%=7%) to be used as requested by the JDA for a restaurant facility in Cogswell. Said loan shall be secured by a 1st mortgage to JDA/Sargent County on the building proper.

Commissioner Wyum seconded the resolution. Voting Aye: Wyum, Smith, Anderson and Brockman. Voting Nay: none. Resolution was duly declared carried and adopted.

Steve Wyum left the meeting at 1:30 p.m.

Julie Hassebroek presented a letter of resignation from Marsha Mathias, Extension Support Staff effective February 28, 2001. Julie asked for consideration of hiring a replacement before Marsha leaves to assist with the training. This would allow for advertising the position the last two weeks of January 2001. The Board asked about the negative balance (\$2,328.66) in the Extension Service fund at yearend. Julie will check on some numbers and get back to the Board.

Sparky Engquist discussed the upcoming NDACE meeting in Jamestown on January 24-26 and also the purchase of a trailer from surplus property. Bridge 131-12.1 barricades are down and traffic is using it. This structure should be closed and abandoned. Instructed Sparky to check into blowing the bridge or else haul dirt to both sides and place structure closed signs on both sides.

Travis Paeper, Personnel Board Chairman, met with the Board to inform them of upcoming meetings on January 18th for employees to express concerns on the existing pay plan and job classifications. A questionnaire was sent to the employees for input at these meetings.

Julie H. arrived with some figures and questions on the budget showing a deficit. After further discussion it was agreed that a decision on this matter would be tabled until February 6<sup>th</sup>.

Approve payment of the following bills and January payroll in the sum of \$67,568.99. (Anderson/Smith, unanimous)

40444	City of Forman	Water, sewer & garbage	355.55
	Social Service Expenses		4052.41
40534	B & K Electric	Repairs	113.70
40535	Barnes Co. Corrections	Prisoner Board	900.00
40536	Big Woods Electric	Furnace motor	133.80
40537	Bits & Bytes	Computer	1689.05
40538	Buhl's	Cleaning service	162.96
40539	Chunky's	Car service	25.80
40540	Dacotah Paper Co.	Paper & supplies	449.40
40541	DOCS	Snow removal & labor	320.00
40542	Dyste's	Supplies	141.74
40543	Election Systems	Freight	196.00
40544	Empire Feed & Grain	27.97 ton coal	1433.46
40545	Farmers Union Oil Co.	Gas, Fuel & repairs	2169.12
40546	Forman Drug	Supplies	2.43
40547	Hardware Hank	Supplies	101.95
40548	The Home Shop	Fire Ext. maintenance	220.60
40549	Martinsen's	Supplies	38.64
40550	Minn-kota Comm.	Radio repairs	33.00
40551	Nady Systems	Supplies	43.00
40552	ND Advertising Service	Ext. Service ad	150.00
40553	NDACo	Worker's Comp. Premium	16055.51
40554	ND Clerk of Court Ass'n	Dues	60.00
40555	NDEMA	Dues	20.00
40556	ND Register of Deeds	Dues	60.00
40557	ND State Radio	Teletype & 911	1435.20
40558	ND States Atty. Ass'n	Dues	250.00
40559	Quill	Supplies	469.88
40560	Reardon Office	Copier maintenance	265.00
40561	Remily's	Supplies	2.69
40562	Richland Co. Corrections	Prisoner Board	200.00
40563	Safetec	Safe service agreement	155.00
40564	SC Treasurer	2001 RE taxes	953.13
40565	The Teller	Publishing fees	187.37
40566	US Link	Long distance calls	301.37
40567	Universal Service	Copier supplies	290.00
40568	Valley Lock & Key	Open safe	43.00
40569	Verizon Wireless	Cell phone	26.70

40570	Viking Office	Supplies	36.37
40571	Butler Machinery	Repairs	489.32
40572	Coast-to-Coast	Repairs	6.79
40573	Ekstrom Repair	Repairs	118.84
40574	Fargo Tire Service	Tires	1675.00
40575	Farm Plan	Repairs	25.55
40575	General Equipment	Grader blades	806.68
40577	Gwinner Oil Bulk	Fuel	1064.88
40578	Hansen Lumber	Drill bits	27.95
40579	Kustom Machine Inc.	Repairs	128.41
40580	Oakes Firestone	Tires	500.00
40581	Praxair Dist. Inc.	Cylinder rental	15.25
40582	RDO	Repairs to backhoe	725.65
40583	Share Corp.	Deicer	68.69
40586	Computer Professionals	DP Charges	473.03
40587	Dickey Rural Telephone	911	382.50
40588	Epsilon Sigma Phi	Dues	40.00
40590	First National Ins.	Premium	155.00
40592	ITD	T-1 access	289.51
40593	LARC	2001 assessment	1500.00
40594	NACo	Dues	360.00
40595	NDACo	Dues & Maintenance Contract	10571.99
40596	NDDHS	FC & SPED	1108.31
40598	NDVSO Ass'n	Dues	40.00
40599	NDAEA	Dues	45.00
40600	Qwest	911	291.81

Meeting adjourned at 3:30 p.m.

---

RAY BROCKMAN - VICE-CHAIRMAN

ATTEST:

---

SHERRY HOSFORD - AUDITOR