

Forman, North Dakota  
January 18, 2005

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Anderson, Ray Brockman, Mike Walstead, Steve Wyum and Jerry Waswick. Absent none.

Discussed installing a telephone in the courthouse elevator. The cost is \$485, including labor and material and the county must provide a dedicated line. It is a 24-hour answering service to the Otis Elevator Co. through the county maintenance contract. Dickey Rural Telephone will be contacted about a dedicated line.

Approve January 4, 2005 minutes. (Brockman/Waswick, unanimous)

Discussed language to be included in gravel bid contracts. Approve inserting this information into all upcoming bid lettings for gravel: Successful bidders as part of their supply contract will be required as part of the bid acceptance to comply with the following: 1) All noxious weeds must be sprayed within the pit and extraction area each year in compliance with ND State Agriculture Dept. recommendations for noxious weed control; 2) The County Weed Officer shall inspect the pit area before any materials shall be removed and shall by written letter certify operator's compliance with the ND Dept. of Agriculture's recommendations for noxious weed control and 3) Any questions concerning the certifications of compliance for noxious weed control and the requirements there under is available from the County Weed Officer. (Brockman/Wyum, unanimous)

Sandy Hanson, EMS/911, reported she would attend the Annual Emergency Managers Workshop, January 26-28 in Bismarck. Approved. February meetings are scheduled for 2005 Homeland Security funding with various local governments. She is working on a Forest Service Community Wildfire Protection Plan. Approve resolution supporting the application of such a grant and commit the necessary resources to complete the project including the required in-kind match and direct the county emergency manager to utilize Nick of Time LLC to submit the grant application at no cost. (Brockman/Wyum, unanimous). There is legislation with HB 1207 for a reduction in 911 fees being heard in the House today. The State 911 Association met and decided to not support the bill and county coordinators sent letters to legislators. Sargent County has approximately 2000 cell phones.

The Sargent County Job Development Authority membership was discussed and Robert E. Lee, Cayuga, indicated that he does not wish to serve another term on the Board. Rescind this appointment. (Anderson/Waswick, unanimous) The County School Boards do not have anyone to recommend to the Board for an appointment to the JDA. No representation from the School Boards will be on JDA. The JDA is comprised of 2 county commissioners, 4 city representatives, 2 township representatives and 3 members-at-large.

Norm Preble, Tax Director/VSO, informed the Board that Ag land value for the last 2 years has stayed the same and this year it looks like an increase from 2-5% may be necessary to remain within the tolerance. The County Board of Equalization will address this in June. The residential values will have to increase 5-7% according to sales and to remain within tolerance. Norm reported that the forms for farm residence exemption are coming back and he will meet with the townships to review each form. Sargent County sends the form out every three years and state law recommends annually. A discussion on contacting the legislators to change the number of years to three followed and the commission recommended the form be sent out annually to comply with state law. Norm's work schedule was discussed and Tuesday, Wednesday and Thursday seemed to work best for him but he is willing to work other days if needed. The Board approved his work schedule and Norm agreed to work on other days if an appointment is made with him.

Joe Kramer and Denny Mjones, NDACo Technical Support Analysts, met with the Board to explain the contract for 2005. Discussed the overage on 2004 contract and solutions to avoid excess hours in the future. The Board suggested discussing this at a Five County Meeting to see if sharing a technical analyst would be feasible for this area. The 2005 contract is for 192 hours. Approve 2005 contract with NDACo for \$16,320. (Wyum/Anderson, unanimous)

Lyle Bopp arrived at the meeting at 1:45 p.m.

Discussed Town Hall meeting scheduled in Milnor, for April 6, 2005. A news release will be prepared and published.

Sherry Hosford, Auditor, reviewed preliminary results of a polling site accessibility survey taken last summer in Sargent County at all the voting precincts.

Approve County Deeds as follows: to Lewis House, LaMoure, ND for Lots 10,11,12, Block 21 for \$200 and S1/2 of Lots 16-17 and Lots 18-19, Block 20 for \$150, all in Auditor's Plat in Cogswell City. (Brockman/Anderson, unanimous)

Lyle Bopp discussed an upcoming seminar in Fargo on February 24 on current employment laws, legal aspects of the hiring process, protecting against wrongful termination, sexual harassment: employer and employee rights and responsibilities, a guide to employee handbooks and manuals and record keeping and documentation issues. Bill Anderson and Lyle will plan to attend.

Sparky Engquist presented an update on road projects, including Co. # 10-north of Rutland and Co. # 4 – south of Cogswell. Both projects exceeded estimates by \$38,034. Robert Banish started on January 3 and is doing a very good job. Roads are looking good following the snow.

Reviewed correspondence on asbestos regulations. The county does not issue building permits and these regulations would pertain to cities and townships.

Approve payment of the following bills and January payroll in the sum of \$86,094.90. (Anderson/Waswick. Mike Walstead noted that he does not agree with some of the hours charged by Marwood Klein for contract work. Motion carried.)

Social Service Expenditures		10503.92
51212 American Solutions	1099 forms	28.87
51213 Earl W. Anderson, Jr.	Mental Health client	95.00
51214 Amoco	Travel/Sheriff's Dept.	86.11
51215 Buhl's	Cleaning service	169.55
51216 Cellular One	Sheriff & EMS cell phone	169.41
51217 DOCS	Snow removal	60.00
51218 Dyste's	Supplies	14.79
51219 Economy Oil Inc.	Travel/Sheriff's Dept.	303.70
51220 Farmers Union Oil Co.	Travel/Sheriff's Dept.	214.39
51221 Gwinner One Stop Inc.	Travel/Sheriff's Dept.	349.95
51222 Martinsen's Home Center	Courthouse maintenance	172.24
51223 KW Service	Travel/Sheriff's Dept.	33.44
51224 Lisbon Area Health Services	Blood alcohols	116.00
51225 Martinsen's Home Center	Repairs, tools and Main St. Bldg door	548.36
51226 McLeod USA	Phone calls	202.13
51227 NDACo	Tech support, computer, dues, WSI	20988.88
51228 ND Clerk of Court Ass'n.	Dues	60.00
51229 ND Recorder's Ass'n.	Dues	60.00
51230 NDEMA	Dues	30.00
51231 ND Fraternal Order of Police	Dues	99.90
51232 ND State Radio	Teletype rental	120.00
51233 Oakes Times	Road Ad	14.80
51234 Officeland	Stapler	23.99
51235 Quill	Supplies and fax film	397.93
51236 Ransom Co. Gazette	Road Ad	10.40
51237 Reardon	Calendar refill	15.99
51238 Richland Co. Corrections	Prisoner Board	135.00
51239 Safetec	Annual Service Agreement	160.00
51240 Sargent Co. Treas.	Taxes on county property	2304.87
51241 The Teller	Publishing fees	275.36
51242 Viking Office Products	Scanner, paper and toner	551.01
51243 AW Diesel	Repairs	1177.89
51244 Bernard Mahrer Const.	Road work and gravel	59928.81
51245 Bosse State Line Farms	Road building	455.00
51246 Crandall Construction	Road work	45584.40
51247 Economy Oil	Fuel and repairs	2892.75
51248 Farm Plan	Tools and repairs	211.04
51249 Forman Repair	Repairs	36.00
51250 Gwinner Oil Bulk	Fuel	232.99
51251 Interstate Eng. Inc.	Bridge 118-20	10863.00
51252 Kinetic Leasing	Grader payment	31595.00
51253 Team Lab. Chem. Corp.	Floor sealer	141.25
51254 Robert & Margie McLaughlin	Bridge right-of-way acquisition	500.00
51255 Nelson International	Repairs	65.00
51256 Sweeney Brothers	Repairs	735.00
51257 Zep Mfg.	Repairs	132.94

51258 CPU	Data Processing Charges & GASB	977.19
51259 Dakota Improvement	Co. # 2 Safety Project Final	961.16
51260 DRT	911 Contracts	251.00
51261 Farm & Home Publishers	35 plat books	647.75
51262 ITD	T-1 access and antivirus program	404.00
51263 ILG	Continuing Education	230.00
51264 NACO	Dues	370.00
51265 NDACo	911 Wireless	983.00
51266 ND County Comm. Ass'n.	Dues	1050.00
51267 ND State Radio	911 Contracts	2077.80
51268 NDSU	Digital cameras and Notebook Computers	4365.53
51269 ND 911 Ass'n.	Dues	10.00
51270 Qwest	911 Contracts	287.82
51271 Rutland Fire Dept.	Training	167.87
51272 Ekstrom Repair	Repairs	834.73
51273 Marwood Klein	Contract work	987.12

Meeting adjourned at 3:50 p.m.

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MIKE WALSTEAD – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR