

Forman, North Dakota
January 18, 2011

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, Bill Anderson and Steve Wyum. Absent: None. Paige Cary, the Sargent County Teller, was also present.

Travis Paeper, Sheriff met with the commissioners to discuss Holiday Pay for his department specifically the Christmas Holiday. After discussion the commissioners recommended that the States Attorney and Personnel Board review this request and make a recommendation back to the commissioners. Also discussed road closures on township roadways due to excessive snow and Travis agreed to visit with Sandy Hanson, Emergency Services Manager to see if maps had been updated.

Approve minutes of January 4, 2011 meeting as corrected and the December 2010 financial statement. (Walstead/Jacobson, unanimous)

Approve January payroll in the sum of \$136,369.84 (Nos. 5352-5402 and 63726-63740) and the following bills. (Wyum/Anderson, unanimous)

63612	Ottertail Power Company	Heating & Electricity	2936.39
63613	Ransom County	VSO expenditures	677.65
63614-63621		Health Department Expenditures	2281.02
63623	Forman City	Water/Sewer/Garbage	176.45
63627	Crandall Construction	Gravel	53,861.60
63629-63639		Health Department Expenditures	2,343.45
63640-63660		Human Services Expenditures	13,386.44
63661	American Express	Credit Card Purchases	653.45
63662	Baldwin, Dwayne	Soils Committee Travel	30.00
63663	Bishoff, George	Soils Committee Travel	17.50
63664	Bopp, Cody	Building Maintenance	97.50
63665	Bopp, Mark (The Snowman)	Snow Removal	66.50
63666	Buhl's	Cleaning Services	151.25
63667	Chunky's Standard Service	Sheriff Vehicle Service	50.30
63668	Dacotah Paper Co.	Paper	179.85
63669	Dakota Plains Cooperative	Fuel, Nozzle	1055.16
63670	Dickey Rural Networks	Telephone	820.58
63671	Dyste's Food Pride	Supplies	37.72
63672	Ekstrom Repair Shop	Parts and Service to Co. Vehicle	1496.09
63673	Forman Drug	Photo Developing	6.72
63674	Gerdon, Gene	Soils Committee Travel	14.00
63675	Gwinner One Stop, Inc.	Gasoline	557.83
63676	Hardware Hank	Supplies	330.00
63677	Information Technology Dept.	LERMS	50.00
63678	Kudelka, J. Cyril	Soils Committee Travel	6.00
63679	Martinsen Home Center, Inc.	Boiler Room repairs	1495.85
63680	ND Association of Counties	2011 Special Operations Share	400.00
63681	ND County Auditor's Ass'n	Annual Dues	75.00
63682	ND County Recorder's Ass'n	Annual Dues	75.00
63683	ND Newspaper Association	Extension Ad.	167.10
63684	ND State Radio Comm.	LETS/ MDT	237.84
63685	Oahe Windshield, Inc.	Windshield Repair	60.00
63686	Pearson, Randy	Soils Committee Travel	11.00
63687	Quill	Office Supplies	351.68
63688	Reardon Office Equipment	Office Supplies	38.14
63689	The Sargent County Teller	Printing	688.48
63690	Sargent County Treasurer	Taxes	1515.68
63691	Secretary of State	Fair Association Filing Fee	10.00
63692	SEMCA	Crime Prevention Grant Match	1200.00
63693	Stein's, Inc.	Supplies	165.45
63694	Stutsman County	Data Processing Charges	3412.00
63695	Ulven, Clarmont	Soils Committee Travel	68.00
63696	A W Diesel Service, Inc.	Equipment Repairs	1174.62
63698	Flint Hills Resources, LP	Demurrage Fee	82.50
63699	Interstate Engineering	Engineering Services	17,550.18
63700	Lyle Signs, Inc.	Road Signs	1395.00
63701	Martinsen Home Center, Inc.	Parts and Tools	450.76
63702	ND DOT Fin. Mgmt	Box culvert south of Rutland	18,256.48

63703	Nelson Bulk Oil	Fuel	6040.00
63704	Rutland Oil Co.	Fuel	4730.00
63705	3D Specialties	Signs	1371.02
63706	CPU	Data Processing Charges	946.00
63708	DRN	911 Contracts & Updates	534.00
63709	Ed's Place	Extension Travel	50.69
63710	Forman City	Building Rental	30.00
63711	Information Technology Dept.	ITD-WAN	469.80
63712	Martinsen's Home Center	Pavilion Drawings	100.00
63713	NACO	County Membership Dues	400.00
63714	NDACo	Wireless 911 Service Costs	531.00
63715	ND Association of Counties	2011 Est. Workers Comp. Premium	18,411.29
63716	ND County Comm. Ass'n	2011 Dues	1275.00
63717	ND State Radio	911 Billing	5243.24
63718	ND Workforce Safety & Ins.	Community Service Coverage	15.60
63719	NDACo Resource Group	Annual Services Agreement	22,776.00
63720	NDSU Ag. Comm. Dept.	Envelopes	83.00
63721	Qwest	911 Contracts	191.88
63722	Red River Electric, Inc.	Boiler Replacement	1400.00
63723	Village Family Service	2011 EAP Program Fees	990.00

Sandy Hanson, Tax Director met with the commissioners. An Application for Abatement or Refund of Taxes was reviewed regarding the retired farmer exemption for a dwelling situated on the E1/2 of the NE1/4-17-131-55. After further discussion a motion was made to defer action on this abatement application until the proper documentation showing that the applicant was actively involved in farming immediately prior to 2010. (Wyum/Walstead, unanimous) Sandy Hanson will prepare information to send to the applicant.

Damon DeVillers, Interstate Engineering, Inc. and Lyle Bopp, States Attorney arrived at the meeting at 10:40 a.m. Damon was researching information on Bridge 123-20 and the watershed area. He also presented an Environmental Check List on Project SC-4111(-68).

Ken Forster and David Ruch, Fairboard members met with the commissioners to discuss the fairboard activities. Some discussion followed on necessary repairs to the Auditorium. It is estimated that to build a new building to replace the Auditorium would cost around \$250,000. Looked at other entities that would possibly use this building with the fair board. The fairboard is planning to contact contractors to get estimates on repairs to the building and estimates for a new building. The 2010 financial report was reviewed and discussed. Plans are underway for the 2011 fair which will be held on July 22-24.

The Board reconvened at 1:00 after lunch and proceeded to open bids for the Silver Lake Park Pavilion. Those present were: Quentin Hoistad, Sandra Hanson, Trent Nelson, Dennis Goltz and Paige Cary.

The following bids were received: **Materials** – Martinsen Home Center, Inc., Forman - \$18,297; SEL Lumber Company, Forman - \$18,900; **Labor** – TON Construction, Forman - \$10,574; Klefstad and Gelinske Construction, Forman - \$14,250; L & L Construction, Forman - \$10,764; **Concrete** – TON Construction, Forman - \$4,490; L & L Construction, Forman - \$3,629 and **Electrical** – B & K Electric, Inc., Forman - \$3,900; Crossroads Electric, Milnor – No Bid. Motion to accept the low bid for each contingent on each contractor meeting all specifications listed on the bid sheet. (Wyum/Anderson, unanimous)

Sherry Hosford, County Auditor, reviewed Vote by Mail election statistics and costs with the commissioners. Based on cost and voter turnout, it was the consensus that the turnout has not changed and costs are driven by candidates on the ballot and number of equipment pieces used.

Lyle Bopp arrived at 2:00 p.m.

Sparky Engquist, Road Supervisor, met with the commissioners and explained two letters from the USFW Services/Tewaukon Refuge (dated January 12, 2011) regarding a ditch that was dug by the county on the NW1/4-9-131-58 to help drain water off County No. 1. Another issue is easement wetlands in the northwest corner of the NW1/4-27-130-55 and the NW1/4-23-131-55. Sparky explained that he is working with USFW to comply with their conditions. Sparky reviewed some upcoming projects and anticipation of spring flooding and affects on county roads.

Sparky Engquist informed the Board that he hired Tom Manley, Forman who began work on January 16. He was hired at a Grade 6, Step 2. Motion to change the pay step from 2 to 4 for Tom Manley effective January 16. (Walstead/Wyum. Roll call: Aye: All. Nay: None. Motion carried)

Sparky Engquist informed the commissioners that he is proposing to rent a Caterpillar 140G road grader, owned by Sargent County to City of Gwinner for the winter months. The city would store the machine and use it for their streets. The county has two machines and they are not used until the spring. Lyle Bopp is preparing an agreement for rental of the equipment to the city of Gwinner and Mike Walstead; road commissioner will review the agreement prior to approval.

Instruct County Auditor to call for sealed bids in the official newspaper for furnishing supplies for the period beginning April 1, 2011 and ending March 31, 2012. Bids shall be opened March 15, 2011 as follows: Gravel-11:00 a.m.; Mixing & Drying Blacktop Surfacing-11:20 a.m.; Bituminous Materials-11:25 a.m.; 10% Blended Ethanol gasoline, Fuel, Biodiesel Blend/10% bio-diesel with 90% petroleum diesel or "B10" & LP Gas-11:30 a.m. (Walstead/Anderson, unanimous)

Motion to authorize the Chairman, States Attorney, County Auditor and Highway Supervisor to sign a Maintenance Certification stating that Sargent County is properly maintaining the projects that had federal aid for construction. (Anderson/Jacobson, unanimous)

Motion to authorize the Chairman, States Attorney and County Auditor to sign an agreement titled "Maintenance Agreement for County/Township Roadways within NDDOT Right of Way". (Walstead/Jacobson, unanimous)

Instruct County Auditor to send a copy of the engineers report on Bridge 124-18 (structure replaced two miles south of Rutland on County No. 10) to Rick Hoistad.

Steve Wyum requested that the States Attorney draft a letter of concept on a block sale on the old railroad right of way land between Cogswell and Brampton.

Approve County Deed to William Valov, Hacienda Heights, CA for Lots 14 and 15, Block 20, Auditor's Plat, Cogswell City for \$130. (Jacobson/Anderson, unanimous)

Approve County Deeds to Megan Cleary, Fargo, ND for the following properties: (Anderson/Walstead, unanimous)

LOTS 1-6 INCLUSIVE - BLOCK 4 – ORIGINAL TOWNSITE	\$140
LOTS 16-17-18 - BLOCK 4 – ORIGINAL TOWNSITE	\$140
LOTS 7-15 INCLUSIVE - BLOCK 4 – ORIGINAL TOWNSITE	\$230
LOTS 1-2-3 - BLOCK 9 – ORIGINAL TOWNSITE	\$155
WEST 68' LOTS 16-17 - BLOCK 22 - AUDITOR'S PLAT	\$70
All in City of Cogswell.	
	\$26
LOTS 1-2-3-4-5-6 - BLOCK 8 – ORIGINAL TOWNSITE	5
	\$11
LOTS 7-8 - BLOCK 8 – ORIGINAL TOWNSITE	0
	\$50
80' X 100' OUTLOT B - AUDITOR'S PLAT	0
PART LOT 1 AS FOLLOWS: S 100'; W 25'; S 50'; E 75'; N 150'; W 50' - BLOCK F - AUDITOR'S PLAT	\$55
	0
All in City of Havana.	
LOTS 19-27 INCLUSIVE - BLOCK 1 – ORIGINAL TOWNSITE	\$850
W 88' LOT 1 - BLOCK 2 - DEVLIN'S SECOND ADDITION	\$1
E 1170' LESS EXTREME EASTERN 66' FOR ROAD - BLOCK 10 - AUDITOR'S PLAT	\$1
All in Cayuga City.	

Lyle Bopp, States Attorney reviewed the Sargent County Courthouse Cafeteria Plan and all supporting forms produced for the county plan and recommended approval. Sherry Hosford, County Auditor will execute the forms and return to Discovery Benefits.

Meeting adjourned.

JERRY WASWICK – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR