

The Sargent County Board of Commissioners met at 10:15 a.m. following the Sargent County Park Board meeting. The following members were present: Jerry Waswick, Mike Walstead, and Bill Anderson. Absent were Sherry Hosford & David Jacobson. Also present was Lyle Bopp, State's Attorney; Jayne Pfau, Assistant State's Attorney; Jeanne Sexton-Brown, The Sargent County Teller and Pam Maloney, Sargent County Auditor.

Dan Delahoyde, Jackson Township Supervisor; and, Dave Locken, Dickey County resident; arrived at the meeting to discuss the Jackson Drainage Project, a project of the Dickey-Sargent Joint Water Resource District. They wanted the commission to be aware of the huge assessments levied upon some of the properties within the drain district, and of what they believe to be some unfair practices with the assessment process concerning the alleged reduction of some assessments after the vote on establishing the district had been taken. Other than appointing members to the water resource board, state law allows the commission no other authority regarding decisions and/or policies of the water resource board. However, the water boards should explain its actions to the public, & the commission will discuss this matter with the Sargent County Water Board, and with legal counsel for both the Water Board and the Commission.

Joe Breker & Duayne Baldwin, Wild Rice Soil Conservation District Board members, arrived at the meeting to discuss the possible relocation of the NDSU Extension Service (County Agent) office from the County Courthouse to the Soil Conservation Building at 8991 Highway #32 in Forman; and, the possibility of renting office space at the WRSCD building for the NDSU Extension Service. There has been an ongoing issue with shortage of space at the courthouse for both the NDSU Extension Service and the County Social Services office, and the four room office suite at the WRSCD building has 866 square feet of floor space. It was formerly occupied by the Farmers Home Administration (FmHA), an agency whose functions are now administered by the FSA office. Commissioner Waswick and the Extension Service staff have looked at the space which will need some minor remodeling, and recommended that both parties move forward to work out details and a timeline. The WRSCD Board will come back at a later meeting with a proposed rental rate and a draft rental contract.

Merrill Engquist, Sargent County Road Supervisor; and Damon DeVillers, Interstate Engineering; arrived at the meeting. Motion to authorize the appropriate signatures on the executive summary decision for the Hall Township Bridge project which would include a grade raise & replacement of Bridges #135-05.0 & 135-05.1 between Sections 25 & 26 over the Wild Rice River in Hall Township; and also the removal of Bridges #136-05.1 on the east side of Section 25; #135-05.2 in Section 26; & #135-06.0 between Section 35 in Hall Township & Section 2 in Herman Township. (Walstead/Anderson, unanimous)

Other items discussed were: Mr. DeVillers is working on setting a bid opening date for paving County Road #14 from the intersection with County Road #5 south to the North Dakota/South Dakota State Line; Scott Redenius, Sargent County Road employee, is taking his CDL driving test this morning, Tuesday, January 19; DOT health cards and driver's licenses for all road employees are now on file with the county auditor's office; and, Supervisor Engquist & Road Commissioner Walstead will be attending the County Engineers/Road Supervisor's Conference in Bismarck on Thursday & Friday of this week.

Supervisor Engquist also requested that the job descriptions for the road department employees be reviewed and possibly reclassified. Supervisor Engquist was advised to have the road crew employees go through the current job descriptions for each position to make the appropriate changes to them. The job descriptions have not been reviewed since the pay plan was implemented in 2001. After proposed revisions have been made and approved by the Commission, they will be sent to PEHRC for review & possible reclassification.

Supervisor Engquist also informed the board about a culvert that the Sargent County Water Resource Board had replaced on County Road #1 west of Jan Swanson's. The culvert is only 54' long when the length should be 94'. This location could be dangerous, and the spot has been flagged. Mr. DeVillers, Interstate Engineering, will be drafting a letter to the Sargent County Water Resource Board about the appropriate length of the replacement culvert.

Mr. DeVillers will also be drafting a letter to Mark Sand & Gravel advising them of a deadline for applying the sealcoat to the paving projects by Crete, Geneseo & Milnor City. The deadline will be June 15, 2016, and if the project is not completed by that date, liquidated damages will be starting as of the date that the weight restrictions come off in the spring.

The commission also requested that Mr. DeVillers locate and retrieve some information previously gathered regarding the possibility of moving the dam at Silver Lake from its present location to a location adjacent to 136 AV SE, the Section Line between Sections 33 & 34 in Rutland Township. This change could

result in approximately 20 more acres of lake surface and additional shoreline area for some seasonal sites at the park. If feasible, the change would require the cooperation of several entities, including: the Sargent County Park Board; the Sargent County Water Resource Board; the State Water Commission; the North Dakota Game & Fish Department; the U. S. Fish & Wildlife Service; the Sargent County Commission; and, other departments, commissions and agencies of the County, State and Federal Governments.

The commission advised Mr. Engquist to prepare a map of graveling projects planned to be completed in 2016, with the map to be ready for distribution to gravel contractors before the bid opening on March 15.

The commission acknowledged receipt of a letter from Melissa Seykora, NDSU Extension Agent, appointing Cindy Klapperich, NDSU Extension Family Consumer Science Agent, to serve as deputy for the extension service. This will enable Ms. Klapperich to approve bills for payment in Ms. Seykora's absence.

Motion to instruct the County Auditor to call for sealed bids in the official newspaper for furnishing supplies for the period beginning April 1, 2016 and ending March 31, 2017. Bids shall be opened on March 15, 2016 as follows: Gravel (with the stipulation that all graveling be done by October 1, 2016)-11:00 a.m.; Mixing & Drying Blacktop Surfacing-11:20 a.m.; Bituminous Materials-11:25 a.m.; Bulk purchase of 10% Blended Ethanol gasoline, Fuel, Diesel Exhaust Fluid (DEF), Biodiesel Blend/10% bio-diesel with 90% petroleum diesel or "B10" & LP Gas-11:30 a.m. (Walstead/Anderson, unanimous)

Approve minutes of the January 5, 2016, regularly scheduled commission meeting as revised; and, of the January 6, 2016 Special Meeting of the County Commission, as revised. (Walstead/Anderson, unanimous)

Approve January payroll in the sum of \$177,536.12 (Nos. 11644-11703 and 72591-72605) and the following bills: (Anderson/Walstead, unanimous)

72513-72521		Health Unit Expenses	1,398.73
72523-72524		Health Unit Expenses	372.77
72525	Neve's Uniforms & Equipment	Sheriff Equipment Purchase	1,512.40
72526-72527		Health Unit Expenses	130.72
72528	Ransom County	VSO Salary/Benefits	845.10
72529-72530		Health Unit Expenses	339.08
72545	Sargent County Treasurer	Advance Tax	5,803.02
72546		Human Services Expense	80.00
72547-72553		Health Unit Expenses	7,577.76
72554	Forman City	Water/Sewer/Garbage	176.15
72555	Ottertail Power	Electricity	2,853.98
72556	Ransom County	VSO Salary/Benefits	782.47
72560-72576		Human Service Expenses	8,328.42
72577-72590		Health Unit Expenses	2,129.40
72606	Anderson, Karen	Housing Authority	151.80
72607	Avid Hawk LLC	Web Services	45.00
72608	Bopp Law Office	Office Supplies	113.97
72609	Buhl's Inc.	Cleaning Services	235.10
72610	Carrot-Top Industries	Courthouse U.S. Flags	95.83
72611	Cenex Fleetcard	St Atty Gas Purchases	59.83
72612	Computer Prof. Unlimited Inc.	Staff Support	1,255.58
72613	Dakota Plains	Gas Purchase	4.32
72615	Dakota Water Solutions	Water Jugs	28.00
72616	Dickey Rural Networks	Telephone/911 Trunks	1,343.12
72617	FP Mailing Solutions	Postage Meter Rental	135.00
72618	Gjesdahl Law	Guardian AD Litem	198.00
72619	Gwinner One-Stop	Sheriff Gas Purchases	238.13
72620	Hardware Hank	Supplies/Snow blower	70.35
72621	House of Glass	Courthouse Maintenance	25.10
72622	HR Collaborative	Maloney Registration Fee-HR	200.00
72623	Information Tech Dept.	LERMS/WAN Access	587.55
72624	Kozok, David	Sheriff Travel	65.68
72625	Lee's Service Station	Sheriff Oil Change	58.00
72626	Lexis-Nexis Mathew-Bender	ND Century Code	235.74
72627	National Ass'n of Counties	2016 County Membership Dues	450.00
72628	ND Assoc. of Counties	2016 NDACo. Dues/911	7,489.45
72629	NDACo-Worker's Comp.	2016 Workers Comp. Premium	31,338.08
72630	ND County Auditor's Assoc.	2016 Annual Dues	200.00

72631	ND County Commissioners	2016 NDCCA Dues	1,600.00
72632	ND County Treasurer's Assoc.	2016 Membership Dues	200.00
72633	ND Newspaper Assoc.	Printing/Publishing	191.40
72634	ND County Recorder Assoc.	2016 Membership Dues	175.00
72635	ND State Radio	State Radio/LETS	5,778.56
72636	ND Workforce Safety	Volunteer Coverage	37.35
72637	ND 911 Association	2016 Membership Dues	25.00
72638	NDACO Resources Group	2016 Agreement/Datto Backup	31,316.52
72639	Office of Attorney General	Scram 24/7	1,530.00
72640	Paeper, Travis	Peace Officer License/Johnson	100.00
72641	Pharmchem Inc.	Sweat Patch Analysis/Patch Kit	1,083.00
72642	Quill.Com	Office Supplies	51.26
72643	Reardon Office Equipment	Copier Lease/Office Supplies	205.63
72644	Richland County Corrections	Prisoner Board	110.00
72645	Sargent County Teller	Printing/Publishing	438.78
72646	Sargent County Treasurer	Property Taxes 2015	3,588.75
72647	Secretary of State	2016 Fair Annual Report	10.00
72648	Secure Software Solutions	2016 Pat License Renewal	1,600.00
72649	SEMCA	2016 Grant Match	10,000.00
72650	SE ND Cty. Commissioner Assoc.	2016 Membership Dues	250.00
72651	SIRCHIE Products	Sheriff Equipment	103.17
72652	Stein's Inc.	Courthouse Supplies	185.44
72653	Verizon Wireless	Sheriff MIFI Cards	160.04
72654	Zuercher Technologies	2016 911 Contracts	675.00
72655	A W Diesel	1986 Truck/Trailer Repair	1,707.16
72656	Bergen Incorporated	Road Repairs-Cty. #14	45,750.00
72657	Bernard Mahrer Const.	2015 Remaining Gravel	40,413.50
		Thorp Stockpile	
72658	Crandall Construction	25,000 T-Gravel- Stockpile	167,511.76
		Storhaug Pit & Haul Fee to	
		Cty. #1, #8,#10,#10A,& #14	
72659	Dakota Plains	Road Supplies	769.83
72660	Enderson Construction	25,000 T-Gravel-Stockpile	111,235.00
		Jorgenson Pit & Labor, Finish Tile on	
		Zirnhelt Land & # 10 Washout	
72661	Forman Market	Road Supplies	7.19
72662	Forman Repair	Road Sander Repair	9.75
72663	The Home Shop	Fire Extinguisher Inspection	244.15
72664	Jacobson Plumbing	Road Shop Repairs	394.87
72665	Nelson Home Center	Road Supplies	251.83
72666	Rutland Oil Co.	Road Fuel/ Gasoline	4,751.00
72667	SC Water Resources	Culverts/Bands	1,491.16
72668	Southside Automotive	Vehicle Repairs/Tires	5,636.31
72669	Sundale Excavating	Silt Removal Field Approach	825.00
72670	Visto's Carquest	Repair Parts	210.77
72671	ZEP Sales & Service	Road Supplies	637.99
72672	Dakota Plains	Sheriff Gas Purchases	573.25
72673	Forman Market	Extension Supplies	98.99
72674	J & M Printing	Ink Stamp	22.04
72675	Klapperich, Cindy	FCS Agent Travel/2016 Dues	434.00
72676	NDAAEA	2016 Membership Dues	75.00
72677	NDACo Resource Group	Cable Shipping	9.84
72678	Reardon Office Equipment	Copier/Cassette Feed	1,100.00
72679	Sargent County Auditor	Extension WAN Access	240.00
72680	SC Treasurer	Extension Postage	149.42
72681	Seykora, Melissa	Extension Travel	90.15
72682	VISA	Extension Travel	264.87

Meeting adjourned at 12:40 p.m.

JERRY WASWICK - CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR