

Forman, North Dakota  
January 20, 2004

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Karen Anderson, Don Wehlander, Mike Walstead, Steve Wyum and Ray Brockman. Absent None

Travis Paeper met with the Board to discuss purchase of a new vehicle. Lyle Bopp, States Attorney advised Travis to advertise in the Teller for the vehicle, compare with the state bid and meet with the Board after results are tallied.

Julie Hassebroek and Lisa Knox, Extension Service arrived at the meeting to present NDSU 2003 Annual Highlights, a six month update on the department since Lisa's arrival and grant writing projects for Conservation Cropping Systems and other grants which are available. Julie informed the Board of upcoming projects and scholarships that are available. She asked approval for out-of-state travel to attend the MN Horse Expo at St. Paul, MN on April 23-25, 2004. Approve per diem and bus travel cost. (Wehlander/Walstead, unanimous)

Sandra Hanson met with the Board to discuss the EMPG federal fund allocation for fiscal year 2004, which is the 50% reimbursement of monies to the county for emergency management expenditures. A Notice of Grant Award has been prepared for October 1, 2003-September 30, 2004, including a Requirement for Grant Awards. Approve grant awards. (Brockman/Anderson, unanimous) Also discussed the 911 tax being imposed on all telephone lines. It has been twelve years since implementation and must be voted on at the 2004 Primary Election. Sandy will contact Lyle Bopp for more information. An Executive Summary for 2003 Office of Domestic Preparedness, Department of Homeland Security WMD Assessment was given to the Board for their review and information on monies available through Hazardous Materials Emergency Preparedness.

Members of the Sargent County Fairboard met with the Board regarding the 2003 fair and plans for the upcoming fair. No financial report was available for year-end. The same carnival has been booked for this year. Discussed some of the financial obligations and unpaid bills. Repairs to the Auditorium windows are being explored. A committee has been appointed to find replacements for the Fairboard members, who have resigned.

Approve January 6, 2004 minutes as corrected. (Brockman/Walstead, unanimous) The Board received a financial statement for the month ending December 2003.

Gina Hillestad, in response to commission inquiry, reported that the county could use credit unions to invest funds because they are defined as a financial institution. There is a \$5.00 application fee and they only insure up to \$100,000. No action. She received a contract from Maximus for maintenance agreements, which establishes the rates to be charged by their staff for a 2-year contract. Approve. (Wehlander/Brockman, unanimous)

Carl Altenbernd, Lake Agassiz Regional Council, called via conference call to discuss the Hillside C-Store outstanding loans. The state allows the new owner to assume the loans and the county can join with LARC to combine the loans at no expense to the county. Allow new owner of the store, Rich Olson, Milnor to assume the loan and instruct LARC to proceed with drawing up loan document and closing out the project for the new owner. (Wehlander/Anderson, unanimous)

Cindy Leinen, Brian Tayer and Steve Stockwell, ambulance personnel, met with the Board at the Board's request to discuss weekend service of the ambulance. Cindy informed the Board that Forman Ambulance anticipated being out of service Friday evening-Sunday morning. Ambulance personnel were not available. Milnor Ambulance was aware of this. The Board placed a call to State Radio questioning their policies. Travis Paeper, Sheriff arrived at the meeting and stressed that better communication is necessary in the future. The State Radio asked for more specific times when requesting out of service status.

Sparky Engquist, Road Supt. met with the Board to inform them of the 54<sup>th</sup> Annual NDACE in Dickinson January 28-30. Approve his attendance. There is a Management Skills meeting in Fargo February 3 at a cost of \$179. Approved. Gravel road maintenance workshop is being presented on February 12 in Wahpeton. Some of the commissioners and road employees will attend. The truck painting will be completed on January 31. Discussed annual bid letting. Instruct County Auditor to call for sealed bids in the official newspaper for furnishing supplies for the period beginning April 1, 2004 and ending March 31, 2005. Bids shall be opened March 16, 2004 as follows: Gravel-11:00 a.m.; Mixing, Laying & Drying Blacktop Surfacing-11:20 a.m.; Bituminous Materials-11: 25 a.m.; Gasoline, Fuel, Biodiesel Blend/10% biodiesel with 90% petroleum diesel or "B10" & LP Gas-11:30 a.m. (Wehlander/Brockman, unanimous)

Karen Anderson left the meeting at 3:00 p.m.

Authorize Chairman and Auditor to sign the Contract and Contract Bond for Project AC-BRO-0041(007). (Walstead/Wehlander, unanimous)

Approve disposal of #853 monitor SN 23-27771. (Brockman/Wehlander, unanimous)

Approve \$50,000 to A.J. Spanjers for courthouse restoration from county emergency fund and withhold the balance until remaining phases of the work is completed. (Brockman/Walstead, unanimous)

Approve payment of the following bills and January payroll in the sum of \$82,025.24. (Wehlander/Walstead, unanimous)

Social Service Expenditures		1673.99
48243 AmericInn Lodge & Suites	Lodging/Recorder	45.00
48244 Safetec	Safe Maintenance	160.00
48245 BP Amoco	Sheriff's Travel	17.35
48246 Ray Brockman	Travel	307.52
48247 Buhl's	Cleaning service	194.65
48248 CellularOne Phone	Sheriff/Emergency Manager	166.33
48249 Comfort Inn	Lodging/Auditor	42.40
48250 Dacotah Paper Co.	Supplies	248.39
48251 DRN	Phone service	562.33
48252 Farmers Union Oil Co.	Gas and repairs	887.71
48253 Forman Repair	Floor dry	6.75
48254 Forman Drug	Supplies	17.85
48255 Hardware Hank	Repairs	77.11
48256 Image Printing Inc.	Small claim packets	148.05
48257 Lorraine Jacobson	Coroner travel	18.60
48258 KW Service	Repairs	317.05
48259 Joan A. Lee	Travel	62.50
48260 Lexis Nexis	NDCC updates	173.35
48261 Martinsen's	Repairs	1054.44
48262 McLaen's Service Inc.	Car repairs	164.37
48263 McLeod USA	Long distance phone charges	223.50
48264 Mary Miller	Guardian ad litem	206.19
48265 Minn-kota Communications	Radio repairs	142.50
48266 ND Ass'n of Assessing Officers	Registration	100.00
48267 NDACo	Dues, support & marriage license	3322.00
48268 NDACo	2004 Worker's Comp. Fee	13862.27
48269 ND Clerk of Courts Ass'n	Dues	60.00
48270 ND Recorders Ass'n	Dues	60.00
48271 Dept. of Corrections	Parole & Probation	900.00
48272 NDEM Ass'n	Dues	30.00
48273 ND Fraternal Order of Police	Dues	67.25
48274 ND State Radio	Teletype	120.00
48275 DOCS	Snow removal	40.00
48276 Nick of Time	Homeland Security assessment	1500.00
48277 Norm Preble	Travel	192.82
48278 Quill	Supplies	252.09
48279 Reardon Office	Copier maintenance	360.50
48280 Richland County Corrections	Prisoner Board	1240.00
48281 S & W Electric Motor Repair	Gear reducer & motor/furnace	47.50
48282 SC Fairboard	2003 expenses	387.97
48283 SC Treasurer	Reimbursement postage, etc.	2282.40
48284 Schwaab, Inc.	Ink Pad	18.70
48285 SEL Lumber	Light bulbs	2.25
48286 SEMCA	Crime Prevention Project	2000.00
48287 SECC	Dues	10.00
48288 SE Propane LLC	Main St. Building	302.94
48289 Stein's Inc.	Supplies	145.14
48290 Teller	Publishing Fees	51.00
48291 Viking Office Products	Supplies	305.20
48292 Steven Wyum	2003 travel	313.72
48293 AW Diesel Inc.	Repairs	403.13
48294 A-Z Body Shop	Repairs	38.39

48295 Bernard Mahrer Construction	Sand for road salt	1257.75
48296 Home Shop	Supplies	44.55
48297 Catco Parts	Repairs	199.14
48298 Crandall Construction	Gravel	2838.80
48299 Economy Oil	Fuel	752.27
48300 Ekstrom Repair Shop	Repairs	1266.14
48301 Merrill Engquist	Travel	99.20
48302 Envirotech	Road salt	2119.58
48303 Gwinner Farmers Elevator	Repairs	22.00
48304 Kinetic Leasing	Motor Grader payment	31595.00
48305 Lakota Lodge	Lodging	360.00
48306 Nelson International	Repairs	252.23
48307 Ray-Mac	Repairs	62.40
48308 Share Corp.	Repairs	114.44
48309 Tri-State Striping	Pavement marking	4469.75
48310 Visto's Carquest	Radio	55.14
48311 Zep Mfg. Co.	Repairs	114.74
48312 Jerome Brekke	JDA Travel	11.78
48313 Cates Earth Science Tech. Inc.	ArcView Introduction	500.00
48314 CPU	Data Processing Charges	563.39
48315 DRA	911 Contracts	223.48
48316 DRT	911 Contracts	366.50
48317 Epsilon Sigma Phi	Dues	40.00
48318 Farm & Home Publishers	30 Plat books	617.75
48319 Sandra Hanson	Travel	80.00
48320 Julie Hassebroek	Travel	179.18
48321 ITD	WAN access and anti-virus	393.00
48322 National Ass'n of Cos.	Dues	360.00
48323 NDACo	911 Wireless	798.50
48324 NDACE	Dues and Registration	225.00
48325 ND Co. Commissioners Ass'n	Dues	975.00
48326 ND State Radio	911	2077.80
48327 911 Association	Dues	10.00
48328 CDFS Extension	Books	6.90
48329 NFPA International	Training materials	145.45
48330 Qwest	911 Contracts	287.82
48331 SENDCCA	Dues	250.00
48332 Sherbrooke Asphalt	Gwinner Bike Path	13016.53
48333 A.J. Spanjers	Courthouse Renovation	50000.00
48334 Stutsman County	Data Processing charges	690.00

Meeting adjourned at 3:30 p.m.

---

STEVEN R. WYUM

ATTEST:

---

SHERRY HOSFORD - AUDITOR