

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, David L Jacobson and Bill Anderson. Absent: Sherry Hosford. Also present was Paige Cary, The Sargent County Teller.

Approve minutes of the January 6, 2015, commission meeting as revised. (Waswick/Anderson, unanimous)

Approve January payroll in the sum of \$ 174,101.94 (Nos. 10350-10414 and 70755-70768) and the following bills: (Anderson/Waswick, unanimous)

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| 70675 | Ransom County | VSO Benefits | 745.09 |
| 70676-70677 | | Weed Board Expenses | 411.30 |
| 70678-70686 | | Health Unit Expenses | 1117.96 |
| 70687 | Forman City | Water/Sewer/Garbage | 153.80 |
| 70688 | Ottertail Power | Electricity | 3,442.31 |
| 70690 | ND Game & Fish | Licenses Sold | 26,640.00 |
| 70691-70702 | | Health Unit Expenses | 3,980.38 |
| 70712-70724 | | Human Service Expenses | 6183.78 |
| 70725 | B & K Electric | Ballasts | 213.00 |
| 70726 | Baldwin, Duayne | Soils Travel | 58.50 |
| 70727 | Bishoff, George | Soils Travel | 95.88 |
| 70728 | Bopp, Lyle | Phone System | 119.99 |
| 70729 | Cenex Fleetcard | Commission-Travel | 20.57 |
| 70730 | Dakota Plains | Gas Purchases | 104.58 |
| 70731 | Dickey Rural Network | Telephone | 922.52 |
| 70732 | FP Mailing Solutions | Postage Meter Rental | 135.00 |
| 70734 | Gerdon, Gene | Soils Travel | 67.80 |
| 70735 | Johnson, Bryan | Car Wash | 9.00 |
| 70736 | Kozok, David | Car Wash | 8.99 |
| 70737 | Kudelka, Cyril | Soils-Travel | 22.55 |
| 70738 | Maloney, Pam | Auditor Travel | 105.63 |
| 70739 | NDACo | Marriage License Program | 10.00 |
| 70740 | ND Clerks Assoc. | 2015 Dues | 60.00 |
| 70741 | ND Records Assoc. | 2015 Dues | 150.00 |
| 70742 | Pearson, Randy | Soils Travel | 90.20 |
| 70743 | Peterson, Brenda | Coroner Travel | 151.95 |
| 70744 | Reardon Office Equipment | Surge Protectors/Supplies | 125.26 |
| 70745 | Ptacek, Robert | Soils Travel | 15.68 |
| 70746 | SC Teller | Printing/Publishing | 299.22 |
| 70747 | SC Treasurer | 2015 Taxes | 1,655.08 |
| 70748 | Secretary of State | Fair Annual Report Fee | 10.00 |
| 70749 | Secure Software Solutions | 2015 License Renewal | 1,600.00 |
| 70750 | Southside Auto | 2009 Dodge Durango Repairs | 880.79 |
| 70751 | Stein's Inc. | Supplies | 213.58 |
| 70752 | Teals Market | Sheriff Gas Purchase | 22.33 |
| 70753 | Ulven, Clarmont | Soils Travel | 67.75 |
| 70754 | Verizon Wireless | Wi-Fi Mobile Cards | 160.04 |
| 70769 | A & W Diesel | Filter/Alternator Pulley | 173.50 |
| 70770 | Berg Auto Supply | Q-Bond Adhesive | 14.96 |
| 70771 | Big John's/ CarPro Inc. | Unit #108 Core Repair | 1,250.00 |
| 70772 | Buhl's | Cleaning Services | 289.75 |
| 70773 | Butler Machinery | Motor/Harness/Parts | 1774.28 |
| 70774 | Crandall Construction | Gravel | 118,285.38 |
| 70775 | Dakota Plains | Bulk Oil & Propane | 2,189.26 |
| 70776 | Ekstrom Repair | Equipment Repairs | 3,439.97 |
| 70777 | Forman Market | Supplies | 64.37 |
| 70778 | Hancock Concrete Products LLC | Culverts | 31,529.68 |
| 70779 | Hardware Hank | Headlamps/ Tape | 21.96 |
| 70780 | The Home Shop | Fire Extinguisher Inspection | 239.90 |
| 70781 | Interstate Engineering | Engineering Services | 19,963.40 |
| 70782 | Jacobson Implement | Oil/Filter | 52.33 |
| 70783 | John Deere Financial | Battery/ Cylinder | 155.06 |
| 70784 | Lyle Signs | Signs | 467.98 |

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| 70785 | Martinsen's Home Center | Supplies | 182.87 |
| 70786 | NDACo | Drug Testing | 44.16 |
| 70787 | NDDOT | Road Repairs | 25,649.14 |
| 70788 | Riley Bros. | BorrowMaterial | 271.81 |
| 70789 | Rutland Oil | Fuel/Gas | 3,311.50 |
| 70790 | Southside Auto | Equipment Repairs | 110.02 |
| 70791 | Visto's Carquest | Jack/Torch/Tools | 159.31 |
| 70792 | Zep Sales & Service | Supplies | 267.84 |
| 70793 | Avid Hawk LLC | County Webpage | 45.00 |
| 70794 | Blawat, Melissa | Extension Travel | 208.75 |
| 70795 | CenturyLink | 911 Contract | 191.88 |
| 70796 | Comfort Suites | Peterson Travel | 74.00 |
| 70797 | Computer Prof. Unlimited Inc., | Staff Support | 1,106.70 |
| 70798 | Dakota Plains | Sheriff Gas Purchases | 677.34 |
| 70800 | Dickey Rural Network | 911 Contract | 255.00 |
| 70801 | Forman City | Hall Rent | 30.00 |
| 70802 | Forman Market | 4-H Council Supplies | 7.32 |
| 70803 | Gwinner One-Stop | Sheriff Gas Purchases | 573.25 |
| 70804 | Gwinner Transfer | Oil Change | 41.09 |
| 70805 | Information Tech. Dept. | WAN/LERMS | 583.90 |
| 70807 | Klapperich, Cindy | FCS Travel & Supplies | 218.54 |
| 70808 | Lisbon Area Health | Blood Alcohol | 40.00 |
| 70809 | McLaen's Service | 2011 Ford Expedition Repairs | 872.44 |
| 70810 | NACO | 2015 Membership Dues | 450.00 |
| 70811 | NDACo | 2015 Dues/911 Wireless | 7,231.00 |
| 70812 | NDACo-Worker's Comp. | 2015 Workers Comp. Premium | 33,871.37 |
| 70813 | NDCCA | 2015 Dues | 1,500.00 |
| 70814 | ND State Radio | State Radio Contracts/LETS | 6,105.00 |
| 70815 | ND Workforce Safety & Insurance | Community Service | 49.80 |
| 70816 | NDACo Resources Group | 2015 Agreements/cables/laptop | 32,799.35 |
| 70817 | Office of Attorney General | SCRAM 24/7 | 1,690.00 |
| 70818 | Paeper, Travis | Gas Purchase | 21.00 |
| 70820 | Peterson, Jessica | JDA Travel | 11.30 |
| 70821 | PharmChem Inc., | Sweatpatch Analysis | 100.00 |
| 70822 | Reardon Office Equipment | Copier | 2,800.00 |
| 70823 | Red River Basin Commission | 2015 Pledge | 1,197.50 |
| 70824 | SC Auditor | WAN Access/Ext. | 240.00 |
| 70825 | SC Teller | Classified Ad | 30.40 |
| 70826 | SC Treasurer | Postage | 68.42 |
| 70827 | SEMCA | 2015 Grant Match | 9,000.00 |
| 70828 | SENDCCA | 2015 Dues | 250.00 |
| 70829 | Universal Services | Copier Toner | 420.30 |
| 70830 | | Human Service Expense | 107.01 |
| 70831 | Village Family Service Center | 2015 EAP Contract | 1,080.00 |
| 70832 | Zuercher Technologies, Inc., | Mapping | 1,575.00 |
| 70833 | Gall's | Magazine Pouch | 40.94 |

Motion to revise Sargent County's pay plan policy concerning an employee's pay step following a promotion to a higher pay grade to read as follows: "an employee who is promoted from a classification in one pay grade to a classification in a higher pay grade shall be placed on the step which coincides with the current longevity plan. Any amount above the step must be approved by the Board of Commissioners" effective January 1, 2015. (Anderson/Waswick unanimous)

Motion to proceed with ordering a water cooler from Dakota Water Solutions for the rotunda area. (Waswick/Jacobson, unanimous)

Sparky Engquist, Road Supt. met with the Board to review a map showing proposed 2015 gravel projects; and, to request to advertise for bids to purchase a new motor grader. Sparky provided a map of proposed 2015 gravel projects, which will be provided to gravel contractors following review, possible modification and approval by the Board. After reviewing the proposed bid specifications for a new motor grader for the Road Department, a motion was made to call for bids for one new 2015 model or low hour 2014 model motor grader, bid opening date March 3, 2015 at 10:00 a.m. in the commission room. (Waswick/Anderson. Roll call: Aye: Jacobson, Waswick, Anderson and Walstead. Nay: None. Motion carried)

Steve McLaen & Jason Rockswold of the Forman Community Development Corporation; and, Mary Woytassek, Deb Johnson, Sonia Lang & Lynette Burley, representing the Four Seasons HealthCare Center; arrived at the meeting to discuss financing for the contemplated addition of a 20-unit assisted living facility to the current center. They are projecting it to be a 3 million dollar project and financing with a bond issue may be the most economically feasible method of financing the project. A Bond issue needs to be administered through a government entity, such as the county or the city. As the Four Seasons facility in Forman serves the entire County, and is important to the people of Sargent County, the commission will explore financing options, and will obtain the opinion of the States Attorney as what the County may legally do to facilitate this improvement. The developers anticipate that the new addition will generate 5 new jobs, so the matter will be referred to the Sargent County Jobs Development Authority for consideration.

Travis Paeper, Sargent County Sheriff, arrived at the meeting to discuss Brenda Peterson's pay step in her new pay grade classification. With the pay plan revision just adopted, she will be at Step 9, in accordance with her years of service and the current longevity schedule.

The Board was advised that Sargent County had received a muskrat control permit from the North Dakota Game & Fish Department good from May 1, 2015 through September 30, 2015. Individuals planning to control muskrat populations during the permit period must have their names on the roster that is maintained at the County Auditor's office. Individuals who hunt or trap muskrats during the permit period who do not have their names on the County roster may be subject to prosecution.

Discussion on the coroner's rate of pay. Due to the hours of paperwork & follow-up required for each case, and the requirements for continuing education needed by the County Coroner, the Commission approved the recommended rate of pay of \$25/hour in lieu of \$85 per call. (Waswick/Jacobson, unanimous)

Approve reimbursement to Havana City of \$425.00 for tree removal from the county road right of way. However, the auditor was requested to send a note to Havana City informing the City that it must notify the appropriate county official before having any other work performed on the County Road right of way in the future. (Jacobson/Anderson, unanimous).

Rutland City is requesting sponsorship for an 80/20 NDTAP "Safe Routes For Non-Drivers" grant of up to \$200,000 that the city of Rutland is requesting for repair, replacement and construction of sidewalks throughout the city. Because the city has a population of less than 5000 it must have a sponsoring agent. Sargent County has previously been the sponsoring entity for ND-DOT Transportation Alternatives Program grant applications submitted by the cities of Gwinner, Milnor, and Rutland. Motion for Sargent County to be the sponsoring agent, at no cost to the county, and authorize Commissioner Mike Walstead to sign any documentation required for the grant application sponsorship as the authorized representative of Sargent County. (Jacobson/Waswick, unanimous)

Appoint Travis Paeper, Sheriff, as Deputy County Coroner. (Jacobson/Waswick, unanimous)

Meeting adjourned at 11:50 a.m..

MIKE WALSTEAD – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR