

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, The Sargent County Teller.

Approve minutes of the January 7, 2014, commission meeting as revised. (Waswick/Walstead, unanimous)

David Ruch and Tia Bopp, Sargent County Fairboard, updated the commission on the 2013 fair and on improvements made to facilities at the Fairgrounds during the year. The net profit for 2013 was \$10,980. Money was spent in 2013 on repainting the grandstand and purchasing additional bleachers. Discussed: needed improvements to the rodeo arena; suggested improvements to the parking area; continued repairs planned for the Auditorium; required replacement and repair of beam supports in the grandstand; and, needed roof repairs to the Exhibit Building. The 2014 Sargent County Fair is scheduled for July 25, 26 and 27.

Sandy Hanson, Tax Director met with the commissioners to seek approval on the Soil Modifiers for Agricultural Property for 2014. Only one change was recommended from 2013 and that is to change the modification for Body of Water from a 50% reduction in valuation per acre on the soil type to a \$75.00 flat rate per acre valuation on the total acres identified, of at least 5 acre cumulative, minimum, per parcel. The modifiers as recommended are:

SOIL MODIFIERS AGRICULTURAL PROPERTY

<u>MODIFIERS</u>	<u>SYMBOL</u>	<u>DESCRIPTION</u>	<u>MODIFICATION</u>
ROADS	(R)	Any publicly maintained road 33 ft adjacent to section/quarter line	zero value
INACCESSABILITY	(I)	Any cropland soil that cannot be reached 5 acre accumulative minimum per parcel	50% reduction per acre on the soil type
BODY OF WATER	(BoW)	Cropland soils under water and unable to grow 5 acre accumulative minimum per parcel	\$75.00 flat rate per acre value on total acres identified
MARSH	(M)	Cropland soils that drain poorly or do not drain 5 acre accumulative minimum	50% reduction per acre on the soil type
STREAMS/WATERWAYS/ LEGAL DRAINS	(WW)	Established waterways on cropland soil types that permanently not able to be used as cropland. Examples: such as, but not limited to Crooked Creek, Wild Rice River, Legal Drains	zero value

Sandy also reviewed the proposed 2014 County Average Value per all cropland acreage as set by the State Tax Commissioner. Preliminary numbers indicate that a valuation increase in the neighborhood of 7% may be required in order to keep the valuation within the guidelines required by State Law. More information will be provided to the Commission in future months, prior to the County Board of Equalization meeting. Sandy also reported that the residential sales have been reviewed by herself and Vanguard Appraisals. The 2014 sales in Sargent County are very strong, and the valuations on homes, for taxing purposes, are still, on the average, below the prices for which people are currently purchasing their homes, when compared to the market value average. Sandy, along with representatives from Vanguard Appraisals, compared some numbers as they are today, and found that the average is still below the current valuation. Weak points are the newer homes in the first ten years of depreciation. They also looked at the depreciation scale and found that older homes are possibly overvalued. More data will be prepared and presented at the next meeting.

Lyle Bopp, States Attorney arrived at this time.

Sparky Engquist, Road Supt. and Damon DeVillers, Interstate Engineering, Inc. met to review the proposed County Gravel Policy, Notice to Bidders and 2014 Gravel Bid Sheet. Several areas in the proposed policy were discussed and clarified for submitting bids for county purchases of gravel. It was recommended that the Contractors should be invited to a meeting to discuss the policy and ask any

questions that the Contractors may have on the changes. The Board agreed to carry over its decision on this policy until the February 4th meeting, and to invite the Contractors to the February 18th meeting for further discussion.

Damon DeVillers, Interstate Engineering, Inc. presented a proposal to supply engineering services for two projects. The Board proceeded to review and accept proposals submitted pursuant to Requests for Proposals for Construction Engineering services on the following projects: SC-4129(061)-PCN 20362 and BRC-4120(057)-PCN 19203. Interstate Engineering, Inc., Wahpeton, ND; Kadrmars, Lee and Jackson, PC, Valley City, ND; and Moore Engineering, Inc., West Fargo, ND were contacted for proposals. One proposal was received from Interstate Engineering, Inc. Accept the proposal. (Walstead/Jacobson, unanimous)

Damon DeVillers provided Change Order # 1 for Project CER-4103 (059), which was a Grade Raise, Riprap and Aggregate Base on County Road # 2 by Kraft Slough. The Change Order requested the increase necessary to the quantity of Borrow-Excavation and Riprap-Loose Rock to complete the project properly for an increase of \$131,888.27. Approve Change Order # 1 (Waswick/Anderson, unanimous)

The commission recessed for lunch.

The commission reconvened after lunch with Travis Paeper, Sheriff; Lyle Bopp, States Attorney; and Hans Hansen, Milnor present.

Melissa Blawat, Extension Agent, and Cindy Klapperich, Family & Consumer Science Agent, Agent stopped at the meeting to invite the commissioners to an upcoming Multi-County meeting with the 24th and 26th District Legislators and other area officials. This is an opportunity for the Extension staff to provide an update of activities in the Extension Office. The meeting will be held in Lisbon on March 3 from 9-12.

Hans Hansen, Milnor met with the commissioners to discuss some personal property that he alleges was stolen from him. Sheriff Paeper along with States Attorney Bopp agreed to assist Mr. Hansen with his concerns.

Travis Paeper informed the commissioners that due to the resignation of Derek Toepke, Deputy, effective January 6, 2014, Sheriff Paeper has advertised to fill the position, and the deadline for submitting applications is January 31. A committee will interview applicants after that date, as background checks are being submitted for completion upon receipt of the applications. Another deputy in the office is scheduled for medical leave on February 5th and Sheriff Paeper is asking permission to hire off-duty deputies from neighboring counties to assist during the interim period, while hiring a new deputy and providing medical leave for another deputy. Authorize the Sheriff to hire Temporary Employees to assist until Deputy Bryant is back from medical leave or the new hire is on board. (Jacobson/Waswick, unanimous)

Approve January payroll in the sum of \$ 160,634.19 (Nos. 9104-9156 and 68951-68964) and the following bills: (Walstead/Anderson, unanimous)

68812-68828		Health Unit Expenses	3,901.01
68836-68842		Health Unit Expenses	829.37
68843	Ransom County	VSO Benefits	729.78
68844-68846		Human Service Expenses	736.85
68847	City of Forman	Water/Sewer/Garbage	166.30
68848	Ottertail Power Co.	Electricity	3,514.52
68849-68850		Health Unit Expenses	261.97
68851-68852	VOID		
68854	Oakes Fire District	Tax payment	4,218.61
68864-68877		Human Service Expenses	5,844.50
68878-68883	VOID		
68884	AW Diesel	Battery	139.35
68885	A-Z Body Shop	Windshield Repair	250.00
68886	Amerman, Roz	Paint Jail	161.50
68887	Bopp, Cody	Janitorial Duties	60.00
68888	Buhl's Inc.,	Cleaning Services	172.25
68889	Code 4 Services	Astrostart	350.00
68890	Dacotah Paper Co.	Copy Paper	599.60
68891	Dakota Plains Co-Op	Gas & Oil Purchases	9,779.11
68892	Dickey Rural Networks	Telephone	951.39
68893	Dyste's	Supplies	33.15

68894	Ekstrom Repair	Battery and Repairs	305.50
68895	Farm & Home Publishers LTD	Plat Books	724.00
68896	Forman Drug	Supplies	46.15
68897	FP Mailing Solutions	Postage Sealer	135.00
68898	Hanson, Sandra	Cell Phone Reimbursement	140.08
68899	Hardware Hank	Supplies	189.19
68900	LexisNexis-Matthew Bender	Century Codes	228.74
68901	Martinsen's Home Center	Sheriff Office Renovation and Supplies	2,266.95
68902	Minn-Kota Comm. Inc.,	Change Fax line/Ext.	155.00
68903	ND Newspaper Assoc.	Notice Display	155.40
68904	ND County Recorder's Assoc.	2014 Dues	100.00
68905	ND State Radio Comm.	State Radio	276.00
68906	NDACO Resources Group	Office Supplies	13.61
68907	Quill	Office & Election Supplies	246.91
68908	The Sargent County Teller	Printing & Publishing	377.30
68909	Sargent County Treasurer	2014 Taxes	1,655.08
68910	Secretary of State	Fair Annual Report Fee	10.00
68911	Secure Software Solutions	Soils Software	6,021.00
68912	SEMCA	Crime Prevention	8,000.00
68913	Stein's Inc.,	Supplies	165.79
68914	Total Home	Primer/Carpet Sheriff Office	2,440.94
68915	Universal Services	Toner	325.80
68916	Verizon Wireless	Wi-Fi Mobile Cards	160.04
68917	AW Diesel Service	Equipment Repairs	376.90
68918	Air Hydraulic Systems	Equipment Repairs	468.63
68919	Bernard Mahrer Const. Inc.,	Gravel	282.25
68920	Braun Intertec	Deflection Tests	536.75
68921	Crandall Construction Inc.,	Gravel	38,308.36
68922	Forman Repair	Equipment Repairs	98.88
68923	Interstate Engineering	Gravel Testing	180.00
68924	Michael Todd & Co.	Equipment Repairs	369.78
68925	Muscha Paving	Pavement Markings	3,173.85
68926	NDDOT	Engineering Services	2,798.06
68927	Zep Sales & Service	Supplies	480.90
68928	Avid Hawk	County Webpage	45.00
68929	Century Link	911 Contracts	191.88
68930	Computer Prof. Unlimited	Staff Support	1,064.13
68932	Dickey Rural Networks	911 Contracts & Database	259.00
68933	Gwinner One-Stop	Gas	540.03
68934	Information Tech. Dept.	WAN/LERMS User Fee	560.20
68935	McLaen's Service Inc.,	Oil & Filter Change	54.45
68936	NACo	2014 Membership Dues	450.00
68937	NDACo	2014 Dues & 911	6,981.25
68938	NDACo-Worker's Comp.	Workers Comp. Premium	26,357.39
68939	ND County Comm. Assn.	2014 Annual Dues	1,500.00
68940	ND Workforce Safety & Ins.	Community Service	40.26
68941	ND 911 Association	Membership Renewal	25.00
68942	NDACO Resources Group	Annual Billing & Backup	25,606.00
68943	NDEAFCS	2014 Dues/Ext.	115.00
68944	Oakes Community Hospital	Blood Alcohol	25.00
68945	Office of Attorney General	SCRAM 24/7	555.00
68946	Richland County Corrections	Prisoner Board	2,158.13
68947	Sargent County Treasurer	Postage Reimb.	250.31
68948	Stutsman County	Staff Support for 2013	3,312.00
68949	Village Family Service Center	EAP Contract	1,110.00
68950	VISA	Credit Card Purchases/Ext.	68.49

Lyle Bopp presented a revised Agreement, which he had prepared, between Marshall County, South Dakota, and Sargent County for the purpose of establishing rights and responsibilities of the parties concerning a bridge physically located within the boundaries of Sargent County, on the state line, which had been carried on the bridge inventory of both Counties for many years. The bridge is described as SC Bridge # 136-24.1 and Marshall County Bridge #46-334-000. Motion to authorize the Chairman and County Auditor to execute such agreement. (Anderson/Walstead, unanimous) A complete copy of the agreement is filed in the bridge report file.

Approve reappointment of James Peterson, Rutland and Raymon Nelson, Milnor to the Sargent County Park Board. (Anderson/Jacobson, unanimous)

Jerry Waswick asked if sand could be placed on the road south of Cayuga where the experimental soy-oil based gravel stabilizer had been applied last summer, as it is very slippery at times following snow and icy conditions. It was noted that there are other areas that also could use some sand and Mike Walstead will contact Sparky Engquist regarding this request. Jerry also indicated that he would like to see a map of the county, indicating which roads are intended to be graveled in 2014, to review prior to the bid letting, and also requested that a letter be sent to all contractors who have stockpiled gravel for the county to verify the audits of gravel inventories that were completed by the Auditor's Office in late 2013.

Meeting adjourned.

STEVE WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR