

Forman, North Dakota  
January 3, 2013

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson, Bill Anderson, Steve Wyum and Jerry Waswick. Absent: Mike Walstead. Also present was Paige Cary, the Sargent County Teller.

Approve minutes of December 18, 2012 meeting as corrected. (Waswick/Wyum, unanimous) Motion by Commissioner Wyum to approve the minutes of the December 13, 2012 Special Meeting as revised and corrected. Chairman Jacobson questioned whether it was in order for Commissioner Wyum to make a motion concerning the minutes of the December 13 special meeting, as he was not present when the meeting took place. Motion withdrawn. Motion by Commissioner Waswick, seconded by Anderson to approve the minutes as corrected. Commissioner Wyum abstained. Motion carried 2/1.

Lyle Bopp, States Attorney arrived at this time.

Sandy Hanson, Tax Director/Emergency Management/911 Coordinator met with the Board to discuss a proposal to increase the hours for her department from 35 to 40 hours per week for the entire year. The proposal is to increase the hours to 40 hours per week for the Department head, and to 30 hours per week for the deputy. The Board will review the budget and discuss the options for increasing the hours.

Sandy Hanson also updated the Board on the implementation of the soils based valuation system for agricultural land. The Soils Committee has recommended to the Board that the same modifiers: 1) Roads; 2) Inaccessibility; 3) Body of Water; 4) Marsh; and, 5) Streams/waterways/legal drains; be retained. Motion to approve the continued use of these 5 modifiers as shown in the May 3, 2011 minutes. (Waswick/Anderson, unanimous) Sandy will email out the list indicating the valuations of all parcels, based on the soil types and modifiers, to the members of the Soils Committee and the County Commission for review prior to the January 15, 2013 Commission meeting.

Gina Hillestad, Treasurer/Recorder, met with the commission to discuss the possibility of retaining Insight Technologies to set up and manage the county's internet website. In early December the maintenance of the county website was discontinued by Official Payments, the website manager since 2005, and no Sargent County website has been available since that time. The cost estimate from Insight to set up a new County internet website was between \$3,000 and \$5,550. The estimate did not include anything for GIS. Once the website is established, the county would be responsible for maintenance. The Board requested additional information concerning services and fees. Gina will obtain additional information concerning the re-establishment of a County internet website.

Ms. Hillestad also discussed a proposal to increase hours for the Treasurer/Recorder/Clerk of Court department. There are several changes coming this year, including a new judge handling cases for Sargent County; and, a new deputy to be hired by mid-year. Gina would like the new Deputy on by June 1 for job training. The new Deputy will replace Darlene Colbert, who plans to retire August 1st. Gina is requesting 5 hours/week/for 3 persons until the new Deputy is trained in and the additional workload has been dealt with. When the workload returns to a more normal level the department could get by with an additional 2.5 hours per week per person. Gina is comfortable with the combined job, but more hours are needed to get the work done in a timely manner. The Board will review the 2013 budget and discuss her request.

Damon DeVillers, Interstate Engineering, Inc. and Sparky Engquist, Road Supt. met with the commissioners to discuss proposed road projects and available funding sources. Mr. DeVillers reported that the NDDOT had informed him that Sargent County had a balance of \$971,000.00 in its Federal Aid road account at NDDOT. Motion to authorize Interstate Engineering, Inc, to submit Alternate C on CER-4103(059), which is a modified grade raise and rip-rap project on Co. # 2, 6 miles west and 1 mile north of Cogswell (Kraft Slough), to the State for consideration for ER funding. (Waswick/Wyum. Roll Call: Aye: Waswick, Wyum, Anderson. Nay: Jacobson. Absent: Walstead. Motion carried)

Motion to authorize Interstate Engineering, Inc, to submit project BRC-4120(057) – Bridge No. 123-20 aka Hoistad Bridge, located on County #5, 4 miles south and 2 miles west of Rutland, to the NDDOT for May 2013 bid opening. (Waswick/Anderson. Roll Call: Aye: Wyum, Waswick, Anderson, Jacobson. Nay: None. Absent: Walstead. Motion carried)

Discussed other possible road projects to bid for the upcoming year, and the best use of available funds. Motion to submit for May 2013 bid opening a project to micro surface 12 miles of County No.

12 from ND Highway #13 south to ND Highway #11. (Wyum/Waswick. Roll Call: Aye: Wyum, Waswick, Anderson. Nay: Jacobson. Absent: Walstead. Motion carried)

Lyle Bopp reviewed the revised and corrected draft Agreement for Road Maintenance between Sargent County and Weber Township with the Board. Motion to authorize Chairman and Auditor to execute said agreement, and to authorize Road commissioner Walstead to meet with the Weber Township Board concerning said agreement. (Anderson/Wyum, unanimous)

Approve 2013 Sargent Seniors Council Contract and authorize Chairman to execute the same. (Anderson/Wyum, unanimous)

Approve County Deed to Rocky Mountain Land LLC, Tempe, AZ for All of Outlot D, Auditor's Plat, City of Cogswell for a purchase price of \$100.00. (Anderson/Waswick, unanimous)

Meeting adjourned at 11:55 a.m.

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DAVID L JACOBSON

ATTEST:

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SHERRY HOSFORD - AUDITOR