

Forman, North Dakota  
January 6, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Steve Wyum, Betty Hewitt, Donald Wehlander, Lysle Coleman and Bill Smith. Absent: None.

The meeting was called to order by Sherry Hosford, County Auditor and the Board proceeded to organize for 1998.

Elect Betty Hewitt Chairman for 1998. (Smith/Wehlander, unanimous)

BETTY HEWITT-  
1998 CHAIRMAN

Elect Lysle Coleman Vice-Chairman for 1998. (Smith/Wehlander, unanimous)

LYSLE COLEMAN-  
1998 VICE

Approve December 16, 1997 minutes as corrected. (Smith/Coleman, unanimous)

Following appointments approved: Wyum-Courthouse  
Hewitt-Police  
Wyum-Fairboard  
Smith-Road

APPOINTMENTS  
FOR 1998

Each commissioner will serve as road commissioners within their district.

Set regular meeting dates on the 1st and 3rd Tuesday of each month beginning at 9:00 a.m. (Smith/Wyum, unanimous)

MEETING DATES

Authorize County Auditor to pay utility bills and withholding taxes and County Treasurer to invest county funds. (Wyum/Wehlander, unanimous)

PAY BILLS AND  
INVEST FUNDS

Norm Preble reviewed information from the State Tax Commissioner's office regarding ag value for 1998. It appears a minimum 6% increase will be necessary to comply with the formula set out in detail in the NDCC. He reported that there are 21 applications for the two year exemption on new homes.

TAX DIRECTOR

Genevieve Cooper abatement requesting residential value for 1996 and 1997 be lowered to \$6000 was approved by Brampton Township Board. Concur with township. (Smith/Coleman, unanimous)

COOPER ABATEMENT

Eugene & Mary A. Oyloe abatement requesting removal of house assessment for 1997 because house was vacant was denied by Dunbar Township Board pursuant to NDCC 57-02-08.15 (6). Concur with township. (Smith/Wehlander, unanimous)

OYLOE ABATEMENT

Clarence & Eileen Colgrove abatement requesting removal of house assessment for 1997 because building was destroyed was approved by Vivian Township Board. Concur with township. (Coleman/Wyum, unanimous)

COLGROVE ABATEMENT

Approve Amendment to the Register of Deeds Service Agreement (scope of service). (Smith/Coleman, unanimous)

ROD AMENDMENT

Approve 1998 Sargent Seniors Council Contract. (Wyum/Smith, unanimous)

SC SENIORS CONTRACT

Designate Sargent County Bank and First National Bank as public depositories for county funds and the pledge of assets as security of county funds be approved sufficient according to law. (Smith/Wyum, unanimous)

DESIGNATE BANKS  
AS PUBLIC DEPOS.

CALL FOR BIDS FOR 1998 Instruct County Auditor to call for sealed bids in the official newspaper for furnishing supplies, purchasing culverts, etc. for the period beginning April 1, 1998 and ending March 31, 1999. Bids shall be opened March 17, 1998 as follows: Culverts-10:30 am; Bridge Planks and Concrete Bridge Decks-10:45 am; Rental of Highway & Bridge Building Equipment-10:50 am; Cutting Edges-11:00 am; Gravel-11:10 am; Mixing, Laying & Drying Blacktop Surfacing-11:25 am; Bituminous Materials-11:30 am; Gasoline, Fuel & LP Gas-11:35 am. (Smith/Wehlander, unanimous)

BETTY HEWITT - LARC MEMBER Reappoint Betty Hewitt to a one year term on the Lake Agassiz Regional Council Board. (Wyum/Wehlander, unanimous)

FAIRBOARD Sandy Hanson representing the Sargent County Fairboard reported on the 1997 fair, presented a financial statement, and reviewed tentative plans for the 1998 fair. They are planning several special events to celebrate the 75th Sargent County Fair.

EMS DIRECTOR Sandy Hanson requested permission to attend the EOC Management course in Bismarck January 13-15, 1998. Approve. (Wyum/Wehlander, unanimous)

FORMAN CITY ON AMBULANCE STORAGE Jeff Stadum, Forman City Council, met with the Board to discuss possible plans for remodeling/expansion of the city hall. The council would like the ambulance removed from that building. Several options were discussed and this Board will keep in contact with the Forman City Council.

EXT SERVICE Julie Hassebroek, Extension Service, delivered Educational Opportunities that department will present in January and February, 1998.

RAY NELSON, PARK BOARD MEMBER Appoint Ray Nelson, Milnor to serve on the Sargent County Park Board for a one year term. (Wehlander/Wyum, unanimous)

QUENTIN HOISTAD, PARK BOARD MEMBER Reappoint Quentin Hoistad, Rutland to the Sargent County Park Board for a one year term. (Wehlander/Wyum, unanimous)

MICHAEL CARTER, SC CORONER FOR 2 YRS Appoint Michael Carter, Forman as Sargent County Coroner for a two year term and retain Mark Dahlstrom, Oakes as assistant. (Smith/Wyum, unanimous)

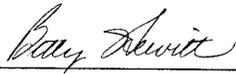
Authorized payment of the following: (Wyum/Coleman, unanimous)

33374 ND Assn of Cos.	1998 Est. Workers Comp.Premium	\$13805.68
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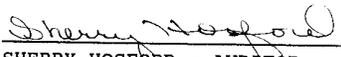
Reviewed payment of the following bills:

33181 Forman City	Water, Sewer & Garbage	98.15
27253 US Link	Long distance calls	276.51

Meeting adjourned at 3:00 p.m.

  
 BETTY HEWITT - CHAIRPERSON

ATTEST:

  
 SHERRY HOSFORD - AUDITOR

Forman, North Dakota  
January 20, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Betty Hewitt, Donald Wehlander, Lysle Coleman, Steve Wyum, and Bill Smith. Absent None.

Approve 12-16-97 minutes and 12-31-97 financial report. (Coleman/Wehlander, unanimous)

Judge Ron Goodman and Patricia Carlen met to discuss the Clerk of District Court position. The 1997 Legislature eliminated the elected office of Clerk of Court (COC) in those counties that have combined this office with the Register of Deeds, establishing an office of Register of Deeds that shall perform the functions of the clerk of district court. Judge Goodman explained that there are several plans to eliminate some COC's in rural North Dakota. He requested that Sargent County continue funding that office because we have many needs i.e. passports, marriage licenses, small claims, and NSF checks. Some judges are very supportive of keeping a COC in each county, otherwise the public would be required to travel 60-100 miles. Section 11-17-11 of NDCC enables the potential transfer of funding responsibilities for the COC to the State. A resolution must be filed with the State Court Administrator before February 1, 1998 or the possibility of state funding will be relinquished for the office of COC following the 1999 Legislature. Adopt a Resolution Requesting the Transfer of Funding Responsibilities. (Wyum/Smith, unanimous) A copy of resolution is on file.

JUDGE GOODMAN &  
PATTY CARLEN TO  
DISCUSS CLERK OF  
DISTRICT COURT  
POSITION

REQUESTING STATE  
FUNDING FOR COC

Adopt Resolution Eliminating the Elected Office of Clerk of District Court in accordance with the 1997 Legislature in those counties that have combined this office with the Register of Deeds. (Wyum/Coleman, unanimous)

ELIMINATING ELECTIVE  
OFFICE OF COC

Concur with Milnor City on Marlene Snellman abatement for 1997. (Smith/Wehlander, unanimous)

SNELLMAN ABATEMENT

Approve Richland-Wahpeton Law Enforcement Center Contract for Board of Prisoners at \$40 per prisoner per day basis. (Wehlander/Wyum. Aye: Wehlander, Wyum, Coleman, and Hewitt. Nay: Smith. Motion carried)

RICHLAND-WAHPEYTON  
LEC AGREEMENT \$40/DAY

Appropriate \$30,000 for ambulance employee funding and benefits and remit to each squad \$8350 for 1998. (Smith/Wyum, unanimous)

AMBULANCE APPROPRIA-  
TION - \$30,000

Chuck Gates informed the Board his department would receive a Local Law Enforcement Block Grant for \$360 from the Office of Attorney General. The money will be placed in the Gaming Fund.

LOCAL LAW ENFORCEMENT  
BLOCK GRANT

Schedule meeting with ambulance squad leaders on a quarterly basis. First meeting shall be April 7, 1998. (Wyum/Smith, unanimous)

AMBULANCE SQUAD LEADERS  
TO MEET WITH COMMISSION

Approve Game of Chance permit No. 98-01 to Cogswell Gun Club for a raffle on 9-13-98 at the Cogswell Gun Club Trap Grounds. (Wehlander/Coleman, unanimous)

GOC #: 98-01

Tom Heimbuch met with the Board to request refinancing on his loan. The Board must review financial records to determine if a deferment is necessary. Mr. Heimbuch will bring the records in before the next meeting.

TOM HEIMBUCH LOAN

Gina Hillestad met to provide an update on the job description/classification proposals. The rough drafts should be here this week and commissioners will review after department heads have screened. April 15<sup>th</sup> is the wrap-up date for this project. Mr. Rhodes will present a one half-day workshop to the Board and elected officials explaining the minimum/maximum grades.

JOB DESCRIPTIONS

Sparky Engquist met with the Board and reported that Co. #5 between Section 4 & 9 in Marboe Township (Olaf Olson road) is completed. The total project was 1/3 mile and the grade built up two feet. An 18-inch culvert with a flap gate was installed at 4 feet below the road grade to eliminate the water and snow problem. The county will control the gate based on water level due to road and safety conditions as per agreement with Fish and Wildlife and local landowners. This project was funded by NDDOT ER funds.

ROAD DEPT. - OLAF  
OLSON ROADWAY PROJECT

Sparky explained the remodeling project at the county shop that will include new storage area and a lunchroom. Approve pending Board inspection. (Smith/Wyum, unanimous) He explained a snow plow wheel guidance system, which costs \$825 and would like to try on one unit. Approve (Wyum/Coleman, unanimous) A continental diesel fuel engine has been located at the state surplus property for \$1,500. This would replace the gas engine on the army truck. Approve purchase. (Smith/Wyum, unanimous) Sparky and three of the roadmen will attend a gravel workshop in Fargo in February and Sparky plans to attend the NDACE conference in Fargo next week.

COUNTY SHOP REMODELING  
SNOW PLOW WHEEL SYS.  
DIESEL ENGINE FOR TRUCK

GRAVEL MEETING

NDDOT is working with the forest service on developing living snow fences. FEMA may provide some funding. Three main cost items are: 1) trees; 2) fabric weed barrier, and 3)

LIVING SNOW FENCES

land rental payments. Sparky will submit a list to the Board at the next meeting of potential sites along county roads.

Discussed the recent federal agriculture disaster declaration in which Sargent County was the only county in the state of North Dakota that did not qualify. Prepare a letter to Scott Stofferahn, State Executive Director, Farm Service Agency with copies to Gov. Ed Schafer and the local FSA Office urging him to review the latest declaration criteria and include Sargent County in the agriculture disaster designation for 1997. (Wehlander/Wyum, unanimous) Send letter to the editor of the Teller with a copy of the letter sent to Mr. Stofferahn. (Wyum/Coleman, unanimous)

FEDERAL AG DISASTER  
DECLARATION

Steve Wyum reported he accompanied the custodians on a walk through of the courthouse. Floor repairs and carpet installation/replacement are some areas being looked at.

COURTHOUSE REPAIRS

EMS WORKSHOP IN BISMARCK  
FEB 3-5

Sandy Hanson asked permission to attend the 1998 EM workshop in Bismarck on February 3-5  
Approved. (Wehlander/Coleman, unanimous)

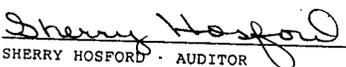
Approve payment of the following bills and January payroll in the sum of \$63,839.42.  
(Wyum/Wehlander, unanimous)

33447 A-1 Olson	Typewriter repairs	56.16
33448 Airtouch Cellular	Phone charge	30.99
33449 Barnes County Correc. Fac.	Prisoner Board	225.00
33450 Buhl's	Cleaning service	140.03
33451 Chunky's Standard	Car service	65.00
33452 Coast-to-Coast	Lights	9.91
33453 Lysle Coleman	Travel	42.00
33454 Dahlstrom Funeral Home	Autopsy	246.00
33455 Dyste's	Supplies	37.85
33456 Empire Feed & Grain Inc.	19.37 ton Coal	953.97
33457 Farmers Union Oil Co.-Wyndmere	Gas	20.87
33458 Farmers Union Oil Co.-Forman	Gas & repairs	992.90
33460 City of Forman	Garbage bags	250.00
33461 Forman Drug	Supplies	12.38
33462 Globe Gazette	Supplies	84.92
33463 Haroldson Office Supply	Supplies	18.99
33464 Hardware Hank	Supplies	145.41
33466 Sherry Hosford	Travel	50.00
33467 House of Glass Inc.	Wall switch	74.99
33468 ISD	Connection	262.26
33469 Jim's Oil & Service	Repairs	43.30
33470 Martinsen's Home Center	Repairs	553.79
33472 McKeever's	Supplies	5.81
33473 Michie Law	Century Code	205.89
33474 Minn-kota Comm.	LTR rental	1063.00
33475 NDAAO	Registration	65.00
33476 Larry Nelson	Labor	140.00
33477 ND Ass'n of Cos.	1998 dues & ROD support	3124.00
31478 ND ROD Ass'n	1998 Dues	60.00
33479 ND Safety Council Inc.	Risk Management	50.00
33480 Oakes Community Hospital	Blood Alcohol	36.70
33481 Officeland	Supplies	42.69
33482 Travis Paeper	Film	17.46
33483 Parole & Probation	4 <sup>th</sup> Quarter	900.00
33484 Reardon Office	Copier Mtc.	255.00
33485 Rhodes, Shanley & Assoc.	1/3 Job class. study	1500.00
33486 Richland Co. Corrections	Prisoner Board	3675.00
33487 Safetec	Service agreement	155.00
33488 SE Crime Conference	1998 Dues	10.00
33489 The Teller	Publishing fees	183.30
33490 Universal Services	Supplies	34.25
33491 Don Wehlander	Travel	75.00
33492 White Banner Uniform Shop	Alterations	12.00
33493 Steve Wyum	Travel	110.00
33494 B & K Electric Inc.	Bulbs	234.00
33495 Bernard Mahrer Const.	Gravel & oil	1475.89
33496 Concrete Sectional Culvert	Culvert on # 12 by Tewaukon	26158.00
33497 Dakota Bridge Builders Inc.	Labor on Culvert by Tew.	11556.43
33498 Forman Auto Parts	Repairs	720.96
33499 Gwinner Farmers Elevator	Supplies	11.00
33500 Charles Kerlin	Expenses	21.00
33501 Kiefer Implement	Repairs	24.23
33502 Ray-Mac Inc.	Repairs	112.14
33503 RDO Equipment Co.	Repairs	515.97
33504 Southeast Medical Center	Exam	50.00
33505 Sundale Hutterian Ass'n	Reset culverts	3990.00
Social Service Expenditures		15152.90
33527 911 Magazine	Subscription	45.95
33529 Julie Hassebroek	Travel	106.21
33530 Lake Agassiz Regional Dev. Corp.	1998 Pledge	1500.00
33531 NDAEA	1998 Dues	45.00
33532 ND Comm. Ass'n	1998 Dues	775.00
33533 ND State Radio Comm.	911	1225.20
33534 ND VSO Ass'n	1998 Dues	30.00
33535 SC Social Service Dept.	User fee for copier	1250.00
33546 NDACE	Dues & registration	180.00

Meeting adjourned at 4:00 p.m.

  
BETTY HEWITT - CHAIRMAN

ATTEST:

  
SHERRY HOSFORD - AUDITOR

Forman, North Dakota  
February 3, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Betty Hewitt, Donald Wehlander, Lysle Coleman, Steven Wyum, and Bill Smith. Absent None.

Approve January 20, 1998 minutes as corrected. (Wyum/Wehlander, unanimous)

Recommend to Office of Intergovernmental Assistance that the Heimbuch CDBG loan be extended beyond term of the previous agreement and monthly payments remain the same and delinquent balance of loan be extended to the end of the loan. (Wyum/Coleman, unanimous)

HEIMBUCH LOAN EXTENSION

Discussed County No. 2 road project. Lysle will call the AGC to discuss the project.

CO # 2

Norm Preble reported there are 3 assessors remaining in the townships. Approve \$25 per diem plus mileage for 1998. Reviewed criteria for farm exemption and stated that the 1999 Legislature will revisit the law on farm building exemptions. Discussed Five Star Dairy and will wait until legislature re-addresses this issue for taxing purposes. Norm will attend a school later this month on valuing tax exempt property. Values must be placed on each charitable and discretionary (2-year home & 5 year business exemptions) property but they will not be taxed.

TAX DIRECTOR

FIVE STAR DAIRY

EXEMPT PROPERTY

Estimate to move storage building from main street to courthouse lot. Moving and re-siding estimate is \$634. Approve project. (Wyum/Smith, unanimous)

MAIN STREET STORAGE BLDG

Approve Road Department vacation schedule. (Smith/Wehlander, unanimous)

ROAD DEPT 1998 VACATION SCHEDULE

Authorize letter to Gov. Ed Schafer requesting that his office contact the USDA office and request an order to re-evaluate the crop losses for Sargent County. Upon said request the USDA would review the latest disaster designation. (Wyum/Wehlander, unanimous)

GOVERNOR REQUEST ON DISASTER DECLARATION

Reappoint Dan Jacobson, District 3, to the Sargent County Water Resource Board for a three-year term. (Smith/Wyum, unanimous)

DAN JACOBSON TO WATER BOARD

Reappoint Randy Ptacek, District 4, to the Sargent County Water Resource Board for a three-year term. (Coleman/Smith, unanimous)

RANDY PTACEK TO WATER BOARD

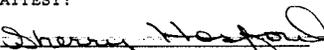
Approve permit No. 98-02 to Tewaukon Rod & Gun Club for a raffle on March 20, 1998. (Wehlander/Coleman, unanimous)

PERMIT 98-02

Meeting adjourned at 11:25 a.m.

  
BETTY HEWITT - CHAIRMAN

ATTEST:

  
SHERRY HOSFORD - AUDITOR

Forman, North Dakota  
February 17, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following present: Betty Hewitt, Donald Wehlander, Lysle Coleman, Steve Wyum, and Bill Smith. Absent None.

Marian Millerhagen, Director, Ransom-Sargent Senior Services presented the annual report for that department and explained the various services available. Total budget for 1998 is \$237,216.

RANSOM-SARGENT SENIOR SERVICES REPORT

Approve February 3, 1998 minutes. (Smith/Wehlander, unanimous)

Sandra Siekaniec, Refuge Manager, Tewaukon Wildlife Complex, explained the Comprehensive Conservation Plan for the refuge. A team has been formed to develop refuge goals, objectives, and strategies that will guide habitat, wildlife, and public use management for the next 15 years. Public input will be gathered through open houses to assist in the development of the plan. The public meeting for Sargent County is scheduled for March 12, 1998, 7:00 PM at Forman City Hall.

TEWAUKON REFUGE REPORT

Approve January, 1998 financial report. (Smith/Coleman, unanimous)

Gwinner City denied Eugene Kielb abatement on Lot 1, Block 4, Klemetson's 3<sup>rd</sup> Add. Concur with city. (Smith/Wyum, unanimous)

EUGENE KIELB ABATEMENT

Lyle Bopp and Chuck Gates met with the Board to discuss transportation of PATH juveniles and other persons. Sargent County is ending up paying bills for juvenile detention and legal fees. Contact party involved to discuss situation.

PATH JUVENILES & TRANSPORTATION

Chuck Gates reported the new car was delivered on February 13<sup>th</sup>. The 1994 Ford will be temporarily used as a second county car. Chuck asked for budget amendment on equipment.

NEW SHERIFF'S CAR

Approve Special Permit to North Forty, Inc. for a wedding dance on February 28, 1998 at the DeLamere Hall. (Smith/Wehlander, unanimous)

NORTH FORTH SPECIAL PERMIT

Proclaim the week of April 19-25, 1998 as COUNTY GOVERNMENT WEEK.

1998 COUNTY GOVERNMENT WEEK

Send letter to city development corporations informing them that the commission will place a straw vote on the June 9<sup>th</sup> Primary Election ballot to see if the electors of the county will support a Job Development Authority funded by up to 4 mills. (Wyum/Wehlander, unanimous)

JOB DEVELOPMENT AUTHORITY

Carl Altenbernd and Laura Gibbon arrived to conduct a public hearing on Phase 2 of the Hillside Motel & C-Store expansion project. No one appeared at the hearing. Mr. Altenbernd explained the Community Development Loan Fund and the project would involve \$135,000. The Gibbons' are proposing a 45' x 50' addition and update diesel fuel tanks. Approximately 86% of the funding is through HUD and EDA loans. A county sponsorship is required because the business is located outside the city limits. Adopt resolution of sponsorship and authorize the Chairman to apply to the NDOIA for funding of this project on behalf of Sargent County. (Wyum/Wehlander, unanimous)

GIBBON STORE EXPANSION

Sherry Hosford informed the Board of the equipment rental agreement for the June Primary Election and discussed other election issues.

ELECTION

The Board received a notice of a petition filed with Willey Township for a conditional use permit. American Iron of Minneapolis, MN is proposing to use the Hoving, ND land for recycling of scrap metal, activities include transporting, processing, storage, loading and shipment to markets. A hearing will be held February 21, 1998 at 9:00 am.

CONDITIONAL PERMIT IN WILLEY TOWNSHIP FOR AMERICAN IRON

Sparky Engquist met with the Board to discuss the following: 1997 FAS sites, road restrictions, purchasing a wire welder, damage to the roads by muskrats, striping equipment, truck/pickup purchase and Co. # 2 project. Sparky will place signs at the railroad crossing in Cayuga and get estimates for a welder, striping equipment and an extra pickup.

ROAD DEPT.

Authorize Chairman to send a request to the ND Game & Fish Department for an extension on the muskrat control permit.

MUSKRAT PERMIT

Gina Hillestad reviewed the Job Descriptions returned to her by the firm of Rhodes, Shanley, and Assoc. She will schedule a conference call with Mr. Rhodes for the March meeting.

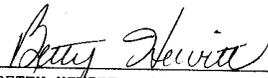
JOB DESCRIPTIONS

Approve payment of the following bills and February payroll in the sum of \$56,623.62. (Coleman/Wehlander, unanimous)

33626 W.W. Wallwork	1998 Ford Crown Victoria	20,336.00
33628 Airtouch Cellular	Phone	30.99
33629 Amoco	Gas	46.80
33630 Buhl's	Cleaning service	112.18
33631 Bureau of Gov't Affairs	Book	15.00
33632 Capital Trophy Inc.	Notary certificates	42.00
33633 Patricia Carlen	Travel	131.50
33634 Case & Bopp Law	Rent, phone & repairs	462.12
33635 Chunky's Standard	Service cars	40.30
33636 Coast to Coast	Caller ID	54.98
33637 Comfort Inn	Lodging	216.00
33638 Dacotah Paper Co.	Air freshners	35.19
33639 Dakota School & Office	Receipt books	149.98
33640 Dickey Rural Comm.	Telephone	520.53
33641 Farmers Union Oil Co.	Gas, fuel, propane & repairs	1608.77
33643 Gall's Inc.	Equipment	22.96
33644 Sandra Hanson	Travel	97.65
33645 Haroldson Office	Supplies	91.26
33646 Hardware Hank	Supplies	57.31
33647 ISD	Computer connection	131.13
33648 J & M Printing	Supplies	131.53
33649 Donald Kiefer	Assessor	36.50
33650 Magnetic Tape Conn.	Tapes	43.30
33651 Martinsen's	Repairs	319.55
33652 McKeever's	Film & Crime Conference	125.65
33653 Microage	Computer	4039.00
33655 Minnkota Comm. Inc.	Radio service	917.95
33656 Allen Nelson	Assessor	32.50
33657 Larry Nelson	Labor	640.00
33658 NDACO-CEG	Worker's Compensation medical	355.10
33659 ND Clerks of Court Ass'n	1998 Dues	60.00
33660 ND EMA	1998 Dues	10.00
33661 Officeland	Pens	28.56
33662 Norman Preble	Travel	210.00
33663 Quill Corp.	Paper & labels	76.58
33664 Reardon Office	Ribbons	26.73
33665 Rhodes, Shanley & Assoc.	Job descriptions	2385.00
33666 Richland Co. Corr.	Prisoner Board	3880.00
33667 Jack Saunders	Assessor	35.00
33668 Stein's Inc.	Supplies	135.42
33669 Streicher's	Lightbar	1279.65
33670 The Teller	Publishing	229.52
33671 Universal Lighting Co.	Supplies	62.54
33672 U.S. Link	LD phone calls	328.41
33673 White Banner Uniforms	Clothing	395.00
33674 Karen Wishart	Witness fee	351.75
33675 Wallwork	Car repairs	274.96
33676 Dollie Zink	Witness fee	71.00
33677 Microage	Repairs	273.39
33678 Auto Trim Design	Windshield replacement	305.28
33679 Butler Machinery	Repairs	1149.06
33680 Grandall Construction	Bridge Repairs # 12	5504.74

33681 Economy Oil Co.	Gas & fuel	1039.25
33682 Forman Auto Parts	Repairs	546.82
33683 Stirum Bar & Grill	Gas	26.41
33684 Dickey Rural Telephone	911	366.50
33685 City of Forman	Rent	15.00
33686 Kathy Gates	Cakes	44.00
33687 City of Gwinner	Rent	35.00
33688 Julie Hassebroek	Photos & supplies	32.10
33689 NDSU Extension Service	Salaries & travel	7788.07
33690 ND Dept. of Human Serv.	JS, CC, MA & FC	1272.27
33691 NDSU	Supplies	59.65
33692 Julie Qual	Travel	105.00
33693 SC Treas.	Special assessments	323.53
33694 SE Co. Comm. Ass'n	1998 Dues	200.00
33695 Treadway Graphics	DARE items	370.48
33696 U.S. West Comm.	911	299.58
Social Service Expenses		6921.63

Meeting adjourned at 4:30 p.m.

  
 BETTY HEWITT - CHAIRMAN

ATTEST:  
  
 SHERRY HOSFORD - AUDITOR

Forman, North Dakota  
 March 3, 1998

The Sargent County Commissioners met at 9:00 a.m. with the following members present: Betty Hewitt, Donald Wehlender, Lysle Coleman, Steve Wyum, and Bill Smith. Absent None.

SE WATER USERS,  
 JOEL HEITKAMP

Joel Heitkamp, SE Water Users, explained an \$1.5 million expansion project to the Board to update the facilities, namely located in Richland County. They must be consistent with the long-range plans of the county and require a letter of support for this project to continue. Cogswell City is switching their water system and hope to be complete this year. Authorize letter of support for the expansion project for SE Water Users consistent with long-range plans and advantageous to the growing needs of the residents of Sargent County. (Wyum/Smith, unanimous)

1997 DISASTER  
 DECLARATION  
 FAS , CED AND  
 EXT AGENT

Andy Wingenbach, (DC) Ray Durkin, (CED) and Julie Hassebroek, (Extension Agent) met to discuss the criteria used to determine Damage Assessment Reports for the crop year 1997. The five-year averages were reviewed and they did not feel that Sargent County had a 30% loss on any crop or pasture in the time period (May 1-October 31, 1997) and thus would not qualify for emergency designation. Eighteen other counties did not qualify for crop loss but did qualify for disaster declaration because they were a contiguous county. Many calls were received and upon explanation of the program it only affected people eligible for FEMA loans. Two weeks ago they did revise the information in the new survey form and sent in to USDA officials in Washington, DC. Those officials are currently reviewing the revised DAR to determine if Sargent County is eligible for the designation.

JULIE HASSEBROEK

Julie Hassebroek presented Impact, a progress report of the NDSU extension service. She also discussed use of the county cars.

Approve minutes as amended. (Wehlender/Coleman, unanimous)

TERRY & VICKIE NELSON  
 ABATEMENT

Application for abatement of taxes from Terry & Vickie Nelson. Milnor City approved reduction of one-half structure value because house was lived in and present on property for a portion of the year. Concur with Milnor City Council. (Smith/Wyum, unanimous)

MILNOR GROUP TO  
 DISCUSS BORROWING  
 MONEY FROM COUNTY  
 FOR SEWER & WATER  
 DEVELOPMENT

A group of people from Milnor addressed the Board about funding for a housing project. The Milnor City Council has been working with the Milnor Job Development Authority, Lake Agassiz Regional Development Corporation and various other agencies checking into funding available for this project, but they have determined that there is no state or federal funding available. The City of Milnor is asking the Board to loan them \$310,000 from county estate tax funds for the purpose of installing sewer and water lines into Mund East Acres Addition. The loan request would be paid back over a 15-year period at 4% interest, with interest payments made semi-annually and principal payments being made annually. The States Attorney is still investigating the legality of the county taking on this project. The group would like to proceed with the project as soon as possible and would like a response from the Board by May 1.

Lyle Bopp arrived at the meeting.

MILNOR/SARGENT CO.  
 POLICE CONTRACT  
 ENDS 12-31-98

The current police contract with Milnor City and Sargent County will expire April 1, 1998 as agreed upon three years ago. Extend Police Contract with Milnor City through December 31, 1998 under the existing terms. (Wehlender/Wyum, unanimous)

CARPET FOR BASEMENT,  
 HEALTH OFFICE &  
 VAULTS

Doc Nelson and Roz Amerman met with the Board to present estimates for carpeting the basement, health office and vault areas. Bids were reviewed and approved. Low bid for carpet from SEL Lumber and Russ Maine to install carpet. (Smith/Wyum, unanimous)

4-H COUNCIL RAFFLE

Approve Game of Chance permit to Sargent County 4-H Council for a raffle on June 11, 1998 at Tewaukon Youth Day. (Wehlender/Wyum, unanimous)

AMBULANCE EMT TIME  
 SHEETS

Reviewed time sheets of Michael Carter, Forman Ambulance EMT. Some weeks exceed 40 hours and the Board will discuss with ambulance squad leaders.

COUNTY CAR - RETAIN  
 1994 FORD  
 AMEND SHERIFF BUDGET  
 \$2700 in 1998

Retain 1994 Ford Crown Victoria for a county vehicle and amend the Sheriff's 1998 Budget by \$2,700. (Wyum/Smith, unanimous)

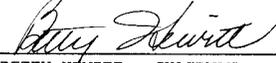
Sparky Engquist met with the Board to discuss road projects and possibility of constructing a building for salt. He will get some estimates. Sparky & Lysle Coleman will talk to the AGC regarding the road project on Co. # 2.

ROAD DEPT.

Received notice from the ND Game & Fish Dept. that the permit to snare or trap or shoot muskrats with shotguns has been extended from 2-20-98 through 12-31-98.

MUSKRAT PERMIT  
EXT TO 12-31-98

Meeting adjourned at 3:45 p.m.

  
BETTY HEWITT - CHAIRMAN

ATTEST:

  
SHERRY HOSPFORD - AUDITOR

Forman, North Dakota  
March 17, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following present: Betty Hewitt, Bill Smith, Steve Wyum, Donald Wehlander and Lysle Coleman. Absent none.

Approved March 3, 1998 minutes. (Smith/Wehlander, unanimous)

Norm Preble met with the Board to discuss meetings he has attended by the Tax Department regarding assessment procedures. He also discussed moving forward with another city reassessment. Both Forman and Gwinner have been approached and he would like to have a decision by May 1<sup>st</sup>. Norm will meet with Forman City in April.

TAX DIRECTOR  
REASSESSMENTS

Lyle Bopp arrived at the meeting.

Proceeded to open bids for furnishing supplies for the year beginning April 1, 1998 and ending March 31, 1999 as advertised. Bids submitted as follows:  
CULVERTS: Johnston-Fargo Culvert Co., Concrete Sectional Co. and ND Concrete Products Co. Accept all bids. (Smith/Wehlander, unanimous)  
BRIDGE PLANK & CONCRETE BRIDGE DECKS: ND Concrete Products Co. and Wheeler Lumber Operations. Accept all bids. (Wehlander/Coleman, unanimous)  
RENTAL OF HIGHWAY & BRIDGE BUILDING EQUIPMENT: Bernard Mahrer Const., Crandall Const., and MCS Construction. Accept all bids. (Wyum/Smith, unanimous)  
CUTTING EDGES: Butler Machinery Co., General Equipment & Supplies Inc., and RDO Equipment Co. Accept RDO bid. Smith/withdraw motion for discussion. Accept all bids and send a copy of the bid tabulation to all bidders. (Smith/Wyum, unanimous)  
GRAVEL: Bernard Mahrer Construction, Inc., Crandall Construction, Bear Creek Gravel, and Aggregate Construction, Inc. Accept all bids. (Smith/Wehlander, unanimous)  
MIXING, LAYING & DRYING BLACKTOP: Bernard Mahrer Construction. Accept bid. (Coleman/Wehlander, unanimous)  
GASOLINE, FUEL & LP GAS: Economy Oil Co. Reject bid and re-advertise for April 21, 1998 at 10:00 a.m. (Smith/Wyum, unanimous)

1998  
BID  
LETTING

Gina Hillestad discussed the Job Classification plans and schedule for completion. Placed a conference call to Dennis Rhodes. Mr. Rhodes answered questions from the Board and agreed to have the pay grades completed and to the Board by April 15<sup>th</sup>. Fringe benefit packet could be prepared by Rhodes and delivered to the Board for review to decide if Sargent County is competitive. He will send info out next week.

JOB CLASSIFICATION  
INFORMATION

Sparky Engquist met with the Board to discuss Co. No. 2 road project and the assistance of the ND National Guard. He is submitting a letter to the Adjutant General. 1997 FAS sites are pending spring work. He is checking on a building for salt and a wire welder. Tank lease and welder costs about \$1,800. Approve purchase of welder. (Wyum/Smith, unanimous) Need a second pickup. Discuss using current pickup as extra vehicle and advertise for a new pickup. Tabled. Reviewed 1998 priority projects.

ROAD DEPT.  
PROJECTS  
WELDER PURCHASE

Appoint Charles Gates, Administrator of the Sargent County Jail and review and approve the Sargent County Jail Policy and Procedure Manual. (Wehlander/Coleman, unanimous)

COUNTY JAIL POLICY

Approve February, 1998 financial statement. (Coleman/Wehlander, unanimous)

Received and read the Amendment to the Memorandum of Understanding between the US Fish and Wildlife Service, this Board and the SC Park Board. This agreement grants a 30-year land use exchange to Sargent County to permit the inundation of 5 acres of WPA as a result of the 2-foot raise in elevation of the Silver Lake dam. Approve and sign amendment. (Smith/Wyum, unanimous)

MOU WITH F & W  
FOR SILVER LAKE

Approve Robert Wood, Grand Forks County Commissioners, as county representative to the NDIRF Board of Directors. (Smith/Wyum, unanimous)

NDIRF REP.

Approve payment of the following bills and March payroll in the sum of \$58,765.98. (Smith/Wyum, unanimous)

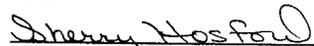
Social Service expenses		4371.40
33889 Airtouch	Cellular phone	32.59
33890 Amoco	Gas	44.88
33891 AT&T	Telephone	28.91
33892 B&K Electric	Generator hook-up	2100.00
33893 Barnes Co. Corr. Fac.	Prisoner Board	1170.00
33894 Buhl's	Cleaning service	144.10

33895	Burnie's	Binder/sheets	297.25
33896	Chunky's	Tires, battery, etc.	535.95
33897	Lysle Coleman	Travel	63.00
33898	Comfort Inn	Lodging	72.00
33899	Dacotah Paper Co.	Supplies	80.53
33900	Daily News	Publishing fees	31.20
33901	Dickey Rural Comm.	Telephone	535.19
33902	Dyste's	Supplies	61.61
33903	Empire Fuel & Grain	22.22 ton coal	1094.34
33904	Farmers Union Oil	Gas & oil	880.30
33906	Globe Gazette Printing	Vouchers	44.45
33907	Global Computer Supplies	Equipment & supplies	448.75
33908	Hardware Hank	Supplies	167.73
33909	ISD	56K connection	131.13
33910	Jim's Oil & Service	Repairs & maintenance	177.75
33911	KAB Cafe	Prisoner meal	6.50
33912	Lisbon Medical Center	Blood Alcohol	29.00
33913	Curtis Mahler	Assessor fee	35.00
33914	Martinsen's	Supplies	131.81
33915	McKeever's	Supplies	29.26
33916	Meritcare Med. Group	Prisoner OV	128.50
33917	Lexis Michie Law	ND Court Rules	113.44
33918	Minn-kota Comm.	Equipment-STOP-Grant	9213.70
33919	Larry Nelson	Labor	120.00
33920	ND State Atty.'s Assn.	Dues	225.00
33921	Oakes Times	Publishing	21.25
33922	Officeland	Supplies	59.02
33923	Norman Preble	Travel	161.00
33924	Quill Corp.	Supplies	65.04
33925	Ransom Co. Gazette	Printing	60.00
33926	Rhodes, Shanley & Assoc.	Job Classification Study	154.84
33927	Richland Co. LEC	Prisoner Board	2680.00
33928	Clerk of Dist. Court	Vital Statistics	8.50
33929	SEL Lumber Inc.	Supplies	72.48
33930	Streicher's	Equipment	487.90
33931	Stutsman Co. Auditor	Mental Health	65.00
33932	Superfrogs	Equipment	400.00
33933	The Teller	Publishing fee	258.68
33934	US Link	Long distance calls	264.43
33935	Viking Office	Supplies	37.62
33936	White Banner Uniform	Alterations	4.00
33937	Wallwork	Car repairs	341.77
33938	Forman Auto Parts	Repairs	355.49
33939	Butler Machinery	Repairs	1133.64
33940	Economy Oil	Gas & Fuel	1046.55
33941	Fargo Tire Service	Tires	1059.60
33942	Fargo Parts & Equipment	Slope meters	80.00
33943	Farm Plan	Repairs	361.63
33944	Geller's Auto	Repairs	100.00
33945	Gwinner Service, Inc.	Repairs	8.80
33946	Home Shop	Medical supplies	14.35
33947	Keller Machine Shop	Repairs	163.64
33948	Kustom Machine, Inc.	Repairs	44.22
33949	Moore Eng. Inc.	Bridge engineering	1536.60
33950	Ray-Mac, Inc.	Fenders & shoes	2565.10
33951	SE Medical Center	Health card	50.00
33952	Sturdevant's	Repairs	20.60
33953	NDSU	Registration-gravel workshop	160.00
33954	Dickey Rural Comm.	911	777.00
33955	1 <sup>st</sup> National Ins. Agency	Premium	215.00
33956	Milnor Jack & Jill	DARE	13.22
33957	ND Dept. of Human Serv.	MA & FC	936.23
33958	ND DOT	Final Co. # 4 N/S Cogswell	1484.72
33959	NDSU Ext.	Paper	23.00
33960	Jeff Stadium	DARE salary	2377.50
33961	US West Comm.	911	298.48
	Weed Board Expenses		77.80

Adjourn at 4:20 p.m.

  
 BETTY HEWITT - CHAIRMAN

ATTEST:

  
 SHERRY HOSFORD - AUDITOR

Forman, North Dakota  
April 7, 1998

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Betty Hewitt, Donald Wehlander, Lysle Coleman, Steve Wyum, and Bill Smith. Absent none.

Norman Preble had estimates to replace the tires on the 92 Ford. The following quotes were received: Jim's Oil - \$65.00; Farmers Union - \$56.25; and Chunky's Standard - \$68.50. Purchase 4 tires from Farmers Union. (Wyum/Smith, unanimous) Check if alignment is needed.

COUNTY CAR  
TIRES

Gina Hillestad, Risk Manager, reported on information regarding family-friendly, leave, health care, personal services, and financial benefit packages offered to employees. She reviewed other information used for offering benefits.

RISK MANAGER

Earl Voss, FHP Directory, met with the Board to discuss the 1998 plat books for Sargent County. He explained changes in splitting the Ransom/Sargent books. With the addition of 911 addresses it is more costly to provide this information. They are working on digitized mapping at a later date. The books will cost \$16 each. County would get a free ad. Approve purchase of 24 Sargent County books and one from the surrounding counties at \$16. (Smith/Wyum, unanimous)

FHP DIRECTORY

Approve March 17, 1998 minutes (Smith/Wehlander, unanimous)

Lyle Bopp arrived at the meeting and informed the Board that the Attorney General's office stated that the county cannot borrow money to other entities but could create a Job Development Authority and make funds available to assist in job creation. Lyle will send a letter to Milnor City Council and the Milnor Development Authority.

BORROWING MONEY TO  
CITIES

Adopt following resolution:

WHEREAS, the Sargent County Board of Commissioners has heretofore received several requests from various city governments, civic groups and individuals to consider the creation of a County-wide Job Development Authority pursuant to Chapter 11-11.1 NDCC and

JOB DEVELOPMENT  
AUTHORITY

WHEREAS, the Sargent County Board of Commissioners desires to present the issue to the electorate of Sargent County as a non-binding, opinion vote, the Auditor is hereby directed to place the following question on the primary election ballot on June 9, 1998,

(Advisory Vote Only)

Shall the County of Sargent, State of North Dakota establish a Job Development Authority pursuant to Chapter 11-11.1 NDCC, which shall be funded in whole or in part by a tax levy upon the taxable property within Sargent County? (Wyum/Wehlander, unanimous)

VOTE ON JUNE, 1998  
PRIMARY

The coroner is requesting approval of a medicolegal death investigator-training course in St. Louis, Missouri and purchase of supplies and Polaroid camera. Contacted State Medical Examiners Office and they will send information of courses offered in North Dakota. Approve purchase of supplies and camera.

CORONER

Chuck Gates met with the commission to address computer questions from this Board. He has checked on upgrading the courthouse network, installing Windows 95 and transferring data. The estimate is about \$5,000. This will enable the workstations to be Internet/E-Mail compatible. Chuck would install the upgrades. Microage Computers will install the software and offer technical support at \$85/hour. He also indicated that the entire system is compatible for the year 2000. Authorize computer network upgrade. (Smith/Wehlander, unanimous)

UPGRADING COMPUTERS

Appoint elected officials to meet as a committee and give a written recommendation for an Internet-E-Mail county policy. (Wyum/Smith, unanimous) Chuck Gates will chair.

INTERNET-E-MAIL MEET  
TO ESTABLISH COUNTY  
POLICY

Authorize the Sheriff and Auditor to apply for matching funds from ND Game and Fish Department for a buoy system at Silver Lake Park to enhance boat safety. (Wyum/Wehlander, unanimous)

SAFETY & BOAT GRANT  
APPLICATION

Approve April 19, 1998 trip to Minneapolis and \$750 advance from donated DARE funds. (Wehlander/Coleman, unanimous)

DARE MPLS TRIP

Dan Fawcett, Squad Leader, Forman Ambulance, reported on the 6 months evaluation of Michael Carter, EMT. He was rated satisfactory and noted that there were no problems or conflicts with Mr. Carter serving as county coroner.

MICHAEL CARTER EVALUATION

Approve First National Insurance Agency for one more year as agent for Sargent County. (Smith/Wyum. Voting aye: Smith, Wyum, Coleman, and Wehlander. Voting nay: Hewitt. Motion carried.)

FIRST NATIONAL INS. AGENCY  
INSURANCE AGENT FOR CO.

Read correspondence on the clerk of court consolidation.

CLERK OF COURT

NDIRF sent the conferment benefit to Sargent County for \$10,571. This is a refund for general liability, auto, and scheduled property insurance premium.

\$10,751 CONFERMENT BENEFIT  
FROM NDIRF

The SC Water Board received approval on Permit #5109 to appropriate 286.3 acre-feet of water for storage in Silver Lake. An earlier permit #4781 was denied.

SILVER LAKE PERMIT APPROVED

Approve Site Authorization to Ashley Lions Club for the North Forty to conduct games of chance beginning July 1, 1998 and ending June 30, 1999. (Wyum/ Coleman, unanimous)

NORTH 40 SITE AUTHORIZATION

Designate the following polling places for the 1998 Primary and General Elections: Milnor Community Building, Cayuga Senior Citizens Center, Gwinner Community Hall, Forman City Hall, Rutland City Hall, and Cogswell Community Center. Polls will open at 9:00 a.m. and close at 7:00 p.m. (Wehlander/Coleman, unanimous) The public will be notified that absentee ballots will be available after April 30<sup>th</sup>.

1998 POLLING PLACES FOR  
SARGENT COUNTY AND POLLS  
OPEN AT 9:00 AM AND CLOSE  
AT 7:00 PM