

Forman, North Dakota  
January 8, 2019

The Sargent County Board of Commissioners met in the Commissioners' Room at the Sargent County Courthouse at 9:05 a.m. with the following members present: Bill Anderson, Lyle Bopp, Richard Ruch and Jerry Waswick. Jason Arth was absent. Also present was Pam Maloney, Sargent County Auditor. Jerry Waswick, Vice-Chairman, presided at the meeting in the absence of Chairman Jason Arth.

Approve December 18, 2018 meeting minutes as corrected. (Ruch/Bopp, unanimous)

Jeanne Sexton-Brown, Sargent County Teller; arrived at the meeting.

The Pledge of Allegiance was recited.

Wendy Willprecht, Emergency Manager/911 Coordinator, arrived at the meeting. She had gotten an additional quote for the Multi-Hazard Mitigation Plan for Sargent County from Interstate Engineering. The quote was for \$21,900. Motion to contract with Interstate Engineering for the Multi-Hazard Mitigation Plan update for \$21,900 for the following reasons: Interstate Engineering is very familiar with Sargent County; Interstate Engineering has substantial experience in preparing and updating Multi-Hazard Mitigation Plans for other counties in North Dakota; and, the quote obtained from Interstate Engineering was the lowest of the 5 that had been submitted for consideration. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Ms. Willprecht also reported that there is little or no need to retain the Mobile Emergency Management "Incident Command Center" enclosed trailer that is currently in the inventory. The trailer, a 2009 8½' X 30' Roadmaster bumper hitch model, had been acquired in October of 2009 from Escape RV of Lisbon with a Homeland Security Grant, and has had very limited use since 2009. Ms. Willprecht recommends putting the trailer up for sale & using the proceeds for training, etc. The commissioners indicated that the trailer should first be offered to other county departments or to local Fire Departments that might have a legitimate use for it before offering it for sale to the public.

Denise Ferderer, Tax Director; Sandra Hanson, Tax Assessor; & Stephanie Rufsvold, Deputy Tax Director; arrived at the meeting. Ms. Ferderer introduced Ms. Rufsvold to the county commissioners. She had just started working in the Tax Director's office at the end of December. Ms. Ferderer also stated that she and Ms. Hanson are working from the equalization lists and will be going out to assess a number of properties once the weather warms up. The commissioners advised that the tax director's office emphasize to the townships and cities how important it is to have all taxable properties valued accurately and fairly during their tax equalization meetings.

Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; and, Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent; met with the commission to report on the activities of the County's Extension Service office personnel from October through December, 2018. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Klapperich has been involved with numerous projects involving county residents, including: Human Development; Family Science Education, and Personal & Family Finance Education; 4-H Youth Development; Nutrition; Food Safety & Health Education; Leadership and Civic Engagement; and, Community Involvement. She also attended many other workshops & meetings on behalf of Sargent County. Ms. Seykora had worked with projects including: Natural Resource Management; Livestock Management; Horticulture and Forestry; and, 4-H Youth Development. She had also attended other meetings and events on behalf of Sargent County. Ms. Klapperich and Ms. Seykora also updated the commission on the Extension Office's move to the WRSCD Building. The actual move will commence on Wednesday, January 9, and the plan is to have everything moved to the new location by Friday, January 11. The commission thanked the Sargent County Extension Service staff for a job well done.

Alison Toepke, Treasurer/Recorder/Clerk of Court; arrived at the meeting. She initiated a conference call with Mike Verdoorn of Gallagher Benefit Services (GBS). There were some changes made to the regression schedule that the commissioners had initially approved at the November 20, 2018 meeting. After an earlier conference call between Mike Verdoorn, Commissioner Bill Anderson, Ms. Toepke & Ms. Maloney, it was decided that it should be brought before the commissioners again, as the changes would reflect a considerably higher cost than the initial \$43,393.81 that was stated on November 20. Motion to approve the new regression schedule and to amend the implementation cost approved at the

November 20, 2018 Commission meeting to approximately \$96,000. (Anderson/Bopp) Motion carried unanimously.

Motion to authorize the chairman to sign ND DOT Certification letters for SC-4100(005), seal coats, as recommended by County Engineer Damon DeVillers, Interstate Engineering. (Anderson/Bopp, unanimous)

Motion to accept Linda Malheim's letter of resignation from the position of part-time Legal Secretary for the States Attorney, with regret, with the provision that she may donate 5% of her accumulated sick leave to another County employee, Diane Brown. Ms. Brown must use all her accumulated leave before using any of the donated sick leave. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Approve Rick Bryant's cell phone reimbursement in the amount of \$600. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

Motion to accept the amendments requested by the Wild Rice Soil Conservation District to the Business Lease of office space for the County Extension Office at the WRSCD Building, and to authorize the chairman and auditor to sign said lease. (Anderson/Bopp, unanimous)

Commissioner Waswick thanked Lyle Bopp and Linda Malheim for their years of exemplary service as States Attorney and Legal Secretary to Sargent County and its citizens.

The commission has set a date of Tuesday, February 19<sup>th</sup>, 2019 for a surplus property sale.

Damon DeVillers, Interstate Engineering; arrived at the meeting. He reported that the engineering services bids were out & that construction is scheduled to begin in 2020 on the FLAP Bridge Projects over the Wild Rice River north of Sprague Lake and over LaBelle Creek at the southeast corner of Lake Tewaukon. He also reported that they are finishing up the environmental document and the plans are 90% complete on the Silver Lake Safety Project. Bidding will be in March for the safety project. He also reported that the seal coat bids will be opened in March. These are for County #4 from ND State Hwy #13 south to Cogswell; County Road #4 Brampton south to SD line; County Road #10 from south of Milnor to County Road #1; & County Road #12 from ND State Hwy #11 south to County Road #3 – approximately 18.8 miles.

Meeting recessed at 12:00 p.m. to reconvene, if necessary, at the call of the Chairman.

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JERRY WASWICK – VICE-CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR