

The Sargent County Board of Commissioners met at 10:00 a.m. following the meeting of the Sargent County Park Board. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Lyle Bopp, State's Attorney and Paige Cary, The Sargent County Teller.

Approve minutes of the October 1, 2013, commission meeting as corrected. (Walstead/Wyum, unanimous) Board members also received a copy of the September 2013 financial statement.

Approve October payroll in the sum of \$159,398.37 (Nos. 8782-8849 and 68526-68542) and the following bills: (Waswick/Anderson, unanimous)

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| 68393-68400 | | Health Unit Expenses | 1,027.82 |
| 68401 | Ransom County | VSO ¼ expense | 727.90 |
| 68402-68404 | | Health Unit Expenses | 649.85 |
| 68405 | City of Forman | Water/Sewer/Garbage | 306.30 |
| 68406 | Ottertail Power Co. | Electricity | 1,010.55 |
| 68407-68416 | | Health Unit Expenses | 5,062.36 |
| 68417-68431 | | Human Service Expenses | 11,635.02 |
| 68445 | Amerman, Roz | Painting | 323.00 |
| 68446 | Best Western Plus | Travel | 144.00 |
| 68447 | Bopp Law Office | St Atty. Phone and Rent | 411.98 |
| 68448 | Buhl's Inc. | Cleaning Services | 151.25 |
| 68449 | Centex Fleet Card | Gas Purchases | 168.17 |
| 68450 | Code 4 Services | Radio Equipment | 23.54 |
| 68451 | Dakota Plains Co-Op | Gas | 2,914.26 |
| 68452 | Dickey Rural Networks | Telephone | 938.27 |
| 68453 | Forman Drug | Flash Drive | 13.09 |
| 68454 | FP Mailing Solutions | Postage Meter | 135.00 |
| 68455 | Hanson, Sandra | Travel | 406.10 |
| 68456 | Hardware Hank | Supplies | 233.63 |
| 68457 | Hillestad, Gina | Travel | 238.55 |
| 68458 | Hosford, Sherry | Travel | 89.00 |
| 68459 | Maloney, Pam | Travel | 10.50 |
| 68460 | ND Post Board | License Fees | 90.00 |
| 68461 | ND State Radio | State Radio | 120.00 |
| 68462 | Public Employment HR Consult. | Job Descriptions | 160.00 |
| 68463 | Quality Sew & Vac | Supplies | 75.85 |
| 68464 | The Sargent County Teller | Printing & Publishing | 815.54 |
| 68465 | SC Treasurer | Postage/Fees | 5,080.50 |
| 68466 | SEFOP | Dues | 148.00 |
| 68467 | ShopletSelect.com | Office Supplies | 90.91 |
| 68468 | Taser International | Equipment Purchase | 4,943.15 |
| 68469 | Vangaard Appraisals | Training Class | 300.00 |
| 68470 | Verizon Wireless | Wi-Fi Mobile Cards | 160.04 |
| 68471 | Walstead, Mike | Commission Travel | 432.79 |
| 68472 | White Banner Uniforms | Uniforms | 95.00 |
| 68473 | AW Diesel | Hose Clamp/O Ring | 23.35 |
| 68474 | Arrowhead Transport | Gravel | 22,893.20 |
| 68475 | Bernard Mahrer Const. Inc. | Gravel | 16,973.92 |
| 68476 | Braun Intertec | Pavement Repairs | 2,257.00 |
| 68477 | Crandall Construction | Gravel | 43,232.80 |
| 68478 | Ekstrom Repair | Equipment Repair | 532.93 |
| 68479 | Enderson Construction | Gravel | 2,803.49 |
| 68480 | Environmental Dust Control | Dust Control | 14,937.48 |
| 68481 | Forman Repair | Equipment Repair | 5.25 |
| 68482 | Martinsen's' Home Center | Supplies | 224.20 |
| 68483 | Michael Todd & Co. | Cutting Edges | 2,138.04 |
| 68484 | Midwest Testing Lab. Inc., | Supplies | 103.00 |
| 68485 | NDDOT | FAR Projects | 253.48 |
| 68486 | Welton's Tire Service | Tires | 283.40 |
| 68487 | Avid Hawk LLC | County Webpage | 45.00 |
| 68488 | Century Link | 911 Contracts | 191.88 |
| 68489 | Computer Prof. Unlimited Inc. | Staff Support | 1,173.19 |

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| 68490 | Dickey Rural Networks | 911 Contracts & Database | 287.00 |
| 68491 | Gwinner One Stop | Gas | 550.84 |
| 68492 | Hyatt House Minot | Travel | 100.80 |
| 68493 | Information Tech. Dept. | WAN/ Lerms User Fee | 1,060.20 |
| 68494 | Kozok, Dave | Travel | 15.00 |
| 68495 | Lisbon Area Health Services | Blood Alcohol | 45.00 |
| 68496 | McLaen's Service | Vehicle Maintenance | 832.78 |
| 68497 | NDACo | 911 Wireless Fees | 715.95 |
| 68498 | ND Insurance Dept. | Premium Fee | 4.05 |
| 68499 | ND State Radio | State Radio Contract | 5,997.60 |
| 68500 | ND Workforce Safety & Ins. | Community Service | 26.84 |
| 68501 | NDACo Resources Group | Software | 1,184.32 |
| 68502 | NRG Technology Services | Computer Installations | 455.00 |
| 68503 | Paeper, Travis | Travel | 534.98 |
| 68504 | Peterson, Brenda | Travel | 185.56 |
| 68505 | Pharmchem, Inc. | SCRAM 24/7 | 84.00 |
| 68506 | Richland County Corrections | Prisoner Board | 2,390.84 |
| 68507 | Sargent County Insurance | Insurance Premium | 321.00 |
| 68508 | SC Treasurer | Postage | 45.34 |
| 68509 | SENDCCA | Dues | 250.00 |
| 68510 | Spirit Lake Casino & Resort | Travel | 60.00 |
| 68511 | Total Home, Inc. | Carpet | 4,940.86 |
| 68512 | Universal Services | Toner | 717.00 |
| 68513 | US Records Midwest LLC | Records Keeping | 3,707.09 |
| 68514 | Visa | Credit Card Purchases/Ext. | 169.98 |

Wendy Jacobson, Sargent County Social Services Director met with the board requesting authorization of a salary offer regarding filling the position of Eligibility Worker. The salary paid pursuant to the County's Pay Plan must equal or exceed the minimum salary for this position set by the State Pay Plan, and Grade 6, Step 6 on the County's Pay Plan meets that minimum requirement. Motion to approve offer of Grade 6, Step 6. (Anderson/Wyum, unanimous)

The Board reviewed a letter from Interstate Engineering requesting comments or info about the Safe Routes to School Project in Gwinner. Authorize auditor to send a letter of recommendation for project by November 3rd.

Melissa Blawat, County Extension Agent, along with Ron Wiederholt, NDSU Extension Service, met with the commissioners to introduce Cindy Klapperich, the new Family and Consumer Sciences Agent. Ms. Klapperich's first day on the job in Sargent County was Monday, October 14. She succeeds Ms. Lisa Dawson, who resigned effective July 31.

Sandy Hanson, Tax Director met with the Board to set appraisal valuations on county lands and lots forfeited to Sargent County for non-payment of taxes. Twenty parcels were appraised. Motion to approve appraisals. (Waswick/Anderson, unanimous) According to law, the time for hearing objections to the minimum sales price agreed upon was set for 9:30 a.m. on November 5, 2013. A list of properties and appraisals will be posted at the front door of the Courthouse on November 5, 2013.

The board recessed for lunch.

The board reconvened at 1:00 p.m. Damon DeVillers and Merrill Engquist arrived at the meeting.

Damon DeVillers, Interstate Engineering, presented Interstate Engineering's proposal for engineering services on projects CNOA-4103(060 PCN 20531 and CNOA-4135(055) PCN 20530. No other proposals had been submitted for consideration. The board accepted Interstate Engineering's proposals to provide engineering services for said projects. (Wyum/Waswick, unanimous) The board also reviewed a change order for project STB03C, a FEMA repair project on the Wild Rice River in Herman Township. The original bid amount for this project was \$100,969.00, and the most recent change order resulted in an estimated reduction of \$13,943.00. Motion to approve the change order & authorize payment of \$86,813.48 to the contractor, Johnson Excavation of Ottertail MN. (Waswick/Anderson, unanimous)

Sparky updated the commission on road projects. It was noted that the weather has delayed completion of gravel and construction projects in the county. Motion to extend the 2013 deadline for gravel projects to October 31, for 2013 only. (Waswick/Walstead) Roll call vote. Vote aye: Walstead, Anderson, Waswick, and Wyum. Voting nay: Jacobson.

Sparky was also reminded to get serial numbers for the new radios to the auditor's office as soon as possible.

Meeting adjourned at 2:15 p. m.

DAVE JACOBSON – CHAIRMAN

ATTEST:

PAM MALONEY – CHIEF DEPUTY AUDITOR