

Forman, North Dakota  
October 15, 2019

The Sargent County Board of Commissioners met at 9:15 a.m., subsequent to the meeting of the Sargent County Park Board, in the Commissioner's Room with the following members present: Bill Anderson; Jason Arth; Lyle Bopp; Richard Ruch; and, Jerry Waswick. Absent – none. Also present was Cindy Klapperich, NDSU Extension Family and Community Wellness (FCW) Agent; Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; Mary Engst, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

The Pledge of Allegiance was recited.

Cindy Klapperich and Melissa Seykora met with the commission to report on the activities of the County's Extension Service office personnel from July through September, 2019. A written report was delivered to each commissioner and to the county auditor. A copy of the report can be obtained from the Extension Office. Ms. Klapperich has been involved with numerous projects involving county residents, including: Human Development; Family Science Education; 4-H Youth Development; Nutrition; Food Safety & Health Education; and, Personal and Family Finance Education. She also attended many other workshops & meetings on behalf of Sargent County. Ms. Seykora has been involved with: Natural Resource Management; Horticulture; Crop Management; 4-H Youth Development; and, has attended several webinars. The board congratulated Ms. Seykora on being chosen to go to Thailand with others in the NDSU Research team. The commission thanked the Sargent County Extension Service staff for a job well done.

Jayne Pfau, State's Attorney, arrived at the meeting.

Commissioner Bopp reported that he and Ransom County Commissioner Steve Dick are still working on a draft joint powers agreement between Ransom and Sargent Counties for a shared Human Resources Director.

Denise Ferderer, Tax Director, arrived at the meeting. The board proceeded to set minimum sales prices on lands and lots within Sargent County forfeited to Sargent County for non-payment of taxes. Four new parcels were appraised and 10 parcels that had been forfeited to the county in previous years were re-appraised. Motion to approve appraisals and minimum sales prices set. (Waswick/Anderson) Upon roll call vote, motion carried unanimously. The time for hearing objections to the minimum sales price agreed upon was set for 9:30 a.m. on Tuesday, November 5, 2019. A list of properties and appraisals will be posted at the front door of the courthouse on Tuesday, November 12, 2019, and the properties will be offered for sale on Tuesday, November 19, 2019.

Wendy Willprecht, Emergency Manager/911 Coordinator; Alison Toepke, Treasurer/Recorder/Clerk of Court; and Travis Paeper, Sheriff; arrived at the meeting. There was discussion on the proposal from Nardini for a wireless fire alarm system. Commissioner Waswick reported that he had talked with Grothberg Electric and they believe that they could install a system at a much lower cost to the county. Sheriff Paeper and Ms. Willprecht informed the commission that there is a system available from Dickey Rural Networks that would encompass security and smoke/fire alarms, along with a low-temperature alarm feature. They are waiting on a call-back from DRN regarding this system. Once the commission has information and quotes from all the different companies and systems, a decision will be made.

There was also discussion regarding the continuing problem of water leaking into the emergency manager's office and into the custodian/furnace room area. Several options were discussed, however, the courthouse commissioner was requested to find and contact a company that specializes in basement repairs & renovations to determine what the problem is and how it can be remedied.

Approve September 3, 2019 meeting minutes as corrected. (Bopp/Ruch, unanimous)

Commissioner Bopp reported that he had visited with G & R Controls, Fargo, at the NDACO Conference on Monday, October 7. G & R will send out a representative to check out the heating system at the courthouse to investigate what needs to be done to make the system fully functional.

Motion to purchase a used snow blower from Jeff Arth for the amount of \$250.00. (Bopp/Anderson) The snowblower had been checked out by the courthouse commissioner and by the courthouse custodian and found to be suitable and adequate for removing snow from sidewalks around the courthouse. Upon roll call vote, motion carried unanimously.

Merrill Engquist, Road Supervisor, arrived at the meeting.

Commissioner Arth has visited with James Martinson about his request from the last meeting, regarding work that had been done pursuant to an Application for Drainage Permit from EB Farms back in 2013. Mr. Martinson stated that the area has been bermed up so surface water cannot drain and that the tile pipe is going through the culvert under the county road, impeding the flow of water through the culvert. Mr. Engquist will investigate the matter and report back to the commission.

The commissioners agreed to the request from Forman City to decorate the evergreen tree in the front yard of the courthouse for Christmas, providing the custodian is also OK with it.

Motion to authorize the appropriate county officials to execute the annual Maintenance Certification for county federal aid projects for submission to the NDDOT. (Waswick/Anderson, unanimous)

The auditor was requested to forward the letters from ND DOT regarding the 2021-2024 Highway Safety Improvement Program and Rail/Highway Crossing Safety Improvements to County Engineer Damon DeVillers at Interstate Engineering for his input and suggestions.

Marwood Klein, Sargent County Ambulance-Forman Squad; will be ordering an Automated External Defibrillator (AED) at a cost of \$1500 for the Sargent County Road Department Shop and will be providing training to the road crew once the AED has been received.

Mr. Engquist reported that the road department crew has been working on spot graveling the mud spots that have appeared after the snow. The contract graveling is done for the season, with most of the contractors finishing their contracted scope of work by the October 1 completion date. He has also sent one of the trucks in for a DOT inspection. He will be hiring out some work to private contractors to do several culvert replacements throughout the county, as the wet weather has put the road crew behind schedule.

Dennis Flihs; Brad Hoistad; Matt McLaen; Clint McLaughlin; Margie McLaughlin; Dave Rasmussen; Kim Rasmussen; Mark Reisenweber; and, Sam Smith; – all Taylor Township residents or farmers – arrived at the meeting to discuss water running over township roads and the county road in Taylor Township due to the high water and several culverts on the Wild Rice River that are collapsed, plugged and washed out. A hydraulic study and cost estimate for replacement of the culverts in compliance with North Dakota Stream Crossing Standards (NDSCS) is being put together by Interstate Engineering that is expected to be completed by Thursday, October 17, and once that is complete the findings will be provided to FEMA. However, the township board of supervisors would like to take out the damaged culverts now, and close the township road until the site is able to be fixed. The commission would need a resolution stating the township's request in order to act on it. The township board moved out into the hallway, after giving notice to the press present, and held a special meeting to draft the resolution. Upon the township board's return with said resolution, the board of commissioners made a motion to allow the removal of three culverts between SE1/4 of Section 10 and the SW1/4 of Section 11-129-56 and the three culverts between Section 2 and Section 11-129-56, provided the township board adequately marks and notifies the public of the road closure. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

Approve October payroll in the sum of \$209,333.33 (Nos.16920-16978 & 79499-79507) and the following bills: (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

79380		JDA Expenses	3,131.93
79381-79398		Health Unit Expense	9,513.49
79399	Forman City	Water/Sewer/Garbage	195.47
79400	Ottertail Power Company	Electricity	1,305.98
79401	Ransom County	VSO Salary/Benefits	901.73
79404-79411		Health Unit Expenses	4,527.65
79412-79418		Human Services Expenses	1,142.08
79427	Ameripride Linen	Cleaning Services	150.69

79428	Avid Hawk, LLC	Web Services	45.00
79429	Bryant, Rick	Prisoner Meals	18.95
79430	Cenex Fleet Card	Election Travel	29.37
79431	Code 4 Services	Squad Car Equip Removal	514.25
79432	Counties Providing Tech.	Data Processing	1,330.58
79433	Dacotah Pater Co	Copy Paper	704.80
79434	CHS-Dakota Plains	Gas Purchases	781.04
79435	DHS-MMIS	Prisoner Board	57.20
79436	Dickey Rural Networks	Telephone Service	1,117.78
79437	Fair Field Inn	Election/Sheriff Travel	422.10
79438	Ferderer, Denise	Tax/Travel	556.14
79439	Forman Lumber	Building Maintenance	272.88
79440	FP Mailing Solutions	Postage Machine Lease	135.00
79441	Galls	Equipment	207.49
79442	Gwinner Transfer	Squad Car Maintenance	121.93
79443	Halmrast, Sharon	Election Travel	38.50
79444	Hexagon Safety & Infrastructure	I-Mobile	936.00
79445	Holiday Inn Express	Election Travel	169.20
79446	Information Tech. Dept.	ITD-WAN	542.81
79446	Information Technology Dep.	WAN Access/Netmotion	82.00
79447	Johnson, Bryan	Sheriff Travel	295.00
79448	Johnson, Heidi	Election Travel	172.00
79449	Maloney, Pam	Election Travel/Supplies	117.39
79450	ND Post Board	Sheriff Dues/Registration	90.00
79451	ND State Radio	Teletype Rental	120.00
79452	NRG Technology Services	Hardware Disposal	25.00
79453	Office of Attorney General	SCRAM 24/7	1,740.00
79454	Pharmchem, Inc.	Sweat Patch Analysis	57.10
79455	Quality Inn	Tax/Travel	169.20
79456	Ramkota Hotel	Auditor/Com Travel	345.60
79457	Ramkota Hotel	Tax/Travel	172.80
79458	Richland Co. Jail	Prisoner Board	1,925.00
79459	SC Insurance & Real Estate	Auto/Property	1,821.00
79460	Sargent County Teller	Printing/Publishing	504.18
79461	SE FOP Lodge	Sheriff Dues	120.00
79462	Toepke, Alison	Treasure Travel	436.28
79463	Uniform Center	Sheriff Uniform	119.00
79464	Verizon	Mifi Cards	200.05
79465	Waverly	Squad Car Detailed	150.00
79466	Wild Rice Soil Conservation	NDSU Extension Rent	500.00
79467	Zirnhelt, Patsy	Travel/Safety Coor	104.40
79468	A W Diesel	Road/Equipment Repairs	85.27
79469	Bernard Mahrer Const.	Haul/Gravel Cty #3	22,532.42
79470	Crandall Construction, Inc.	Gravel	30,750.00
79471	CHS-Dakota Plains	Oil	1,679.10
79472	Ekstrom Repairs	Equip Repairs/Batteries	1,274.84
79473	Enderson Construction, Inc.	Haul Only, County Shop & Cty #3, #5, #7, #12	19,009.56
79474	Forman Lumber & Fireworks	Equipment Repairs	3.99
79475	Jerry's Backhoe Service	Culvert Removal/Installation	715.00
79467	NorthSide Implement	Equipment Repairs	578.58
79477	RDO Equipment	Equipment Repairs	3,264.78
79478	Rutland Oil	Gasoline/Fuel	5,860.60
79479	SouthSide Automotive	Equipment Repairs	23.05
79480	Dickey Rural Networks	911 Contracts	231.00
79481	Jacobson, David	Ext-Rent	150.00
79482	Klapperich, Cindy	Extension Education	475.00
79483	ND Assn's of Counties	911 Wireless	739.70
79484	NDSU Extension	Ext-Farm Record Books	100.00
79485	Progressive Agriculture Foundation	Ext-Program Fee	100.00
79486	The Sargent County Teller	HCPF-Printing/Publishing	57.20
79487	Sargent County Treasurer	Extension Postage	20.00

79488	Seykora, Melissa	Extension Agent Travel	272.60
79489	Visa	Ext-Dues/Registration	225.00
79490	Willprecht, Wendy	HCPF-Training/Travel	286.46

Meeting adjourned at 12:00p.m.

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JASON ARTH – CHAIRMAN

ATTEST:

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PAM MALONEY – AUDITOR