

The Sargent County Board of Commissioners met in the Commissioner's Room at the Sargent County Courthouse at 10:00 a.m. with the following members present: Dave Jacobson, Jason Arth, Mike Walstead, Sherry Hosford, and Bill Anderson. Also present was Lyle Bopp, State's Attorney; Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve October 3, 2017 meeting minutes as corrected. (Walstead/Arth, unanimous)

Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent; Cindy Klapperich, NDSU Extension Family and Consumer Science (FCS) Agent; & Kim Ruliffson, NDSU Extension Eastern District Director; met with the commission to report on the activities of the County's Extension Service office personnel from July through September, 2017. A written report was delivered to each Commissioner and to the County Auditor. A copy of the report can be obtained from the Extension Office. Ms. Klapperich has been involved with a multitude of projects involving many county residents. Some include Human Development and Family Science Education, 4-H Youth Development, Nutrition, Food Safety & Health Education & Community Vitality. She also attended fair board meetings, and many other workshops & meetings. Ms. Seykora was busy with projects in Natural Resource Management, Crop Management, Horticulture and Forestry, and 4-H Youth Development. She also attended fair board meetings and trained in Nitrate QuikTest. Ms. Ruliffson introduced herself as the new eastern district director as there has been some redistricting done due to budget constraints. Commissioner Anderson stated that he has received several positive comments from the public appreciating the extension staff's active involvement in the community in all aspects of the job. The commission thanked the Sargent County Extension Service staff for a job well done.

Dave Yexley and Nathan Sundt, Montana-Dakota Utilities Company; Alison Toepke, Sargent County Treasurer/Recorder/Clerk of Court; and Sandra Hanson, 911 Coordinator/Emergency Manager; arrived at the meeting. Montana-Dakota Utilities Company is bringing a natural gas pipeline in to the Bobcat factory in Gwinner and Mr. Yexly and Mr. Sundt just wanted to update the commission on the project and to introduce themselves as contacts if questions arise. Projected in-service date for the pipeline is the fall of 2018.

Greg Mangold, Gallagher Benefit Services, arrived at the meeting. He made a presentation on the classification and compensation study proposed for Sargent County. Sargent County currently has job descriptions in place and Mr. Mangold stated they would be able to move forward with those job descriptions if they are current and correct. There are a few new positions that do not have job descriptions and/or classifications and they will be able to start working on those once the contract has been approved and signed. A market survey will also be completed within the next year.

Merrill Engquist, Road Supervisor, arrived at the meeting. The board proceeded to open the bids for the following items which had been previously determined to be surplus items in the Road Department's equipment inventory: 2 1975 International Dump Trucks; 1 1964 Semi Tractor; 1 Rex Packer; & 1 1984 International Dump Truck with wing & 1 way plow. Bids were also opened for the 1997 Ford F-150 pickup that had been on the County Park's inventory. Items sold as is, with no warranties, either express or implied. Motion to accept the high bid for each item. (Anderson/Hosford) Upon roll call vote, motion carried unanimously. Bid amounts and a list of successful bidders are available at the County Auditor's office.

Meeting recessed for lunch at 12:05 p.m.

Meeting reconvened at 1:10.

Motion to authorize the chairman to sign a letter of support as drafted by the Forman City Economic Development Coordinator to establish a Renaissance Zone in Forman City. (Anderson/Walstead) Upon roll call vote, motion carried unanimously.

Motion to approve the 2018-2022 County Federal Aid Program list with the following projects and to authorize the chairman to sign the approved list. (Hosford/Anderson) Upon roll call vote, motion carried unanimously.

**1) Sargent County 12 -- CMC4129--From ND 11 south to Sargent County #3 thru Cayuga—2.00 miles**

- a. From ND 11 to SC #3 this section of roadway was paved in 2014 and has not seal coated
- b. Cost Estimate to seal coat and fog seal the 2.00 miles from ND 11 to SC #3 including Engineering, Legal and Administrative is approximately- **\$92,000**

- 2) **Sargent County 4 -- CMC 4111--From Sargent County 5(CMC 4120) south to South Dakota Border—4.30 miles**
  - a. From SC 5 to South Dakota Border this section of roadway was paved in 2016 and has not been seal coated
  - b. Cost Estimate to seal coat and fog seal the 4.30 miles from SC #5 to SD Border including Engineering, Legal and Administrative is approximately- **\$166,500**
  
- 3) **Sargent County 10 -- CMC 4125--From ND 13 south to Sargent County #1(CMC 4110) —4.25 miles**
  - a. From ND 13 to SC 1 this section of roadway was paved in 1999 and seal coated in 2000
  - b. Cost Estimate to seal coat and fog seal the 4.25 miles from ND 13 to SC 1 including Engineering, Legal and Administrative is approximately- **\$165,000**
  
- 4) **Sargent County 4 -- CMC 4111--From ND 11 north to ND 13—9 miles**
  - c. From ND 11 to Sargent County 1(CMC 4110) this section of roadway was paved in 1999 and seal coated in 2000
  - d. From SC 1 to ND 13 this section of roadway was paved in 2008 and seal coated in 2009
  - e. There is a section of roadway thru the large slough approximately 1 mile south of SC 1 that could use an overlay as this area is breaking up
  - f. Cost Estimate to place a 3” Hot Bituminous Overlay on the 1 mile of roadway and seal coat and fog seal the 9 miles from ND 11 to ND 13 including Engineering, Legal and Administrative is approximately- **\$630,000**

**Sargent County Bridge 41-122-23.0 –Anderson Bridge on County 7 (CMC 4124) East of Havana -- This bridge is located approximately 3 miles east of Havana**

- a. Cost Estimate to remove the old structure, install a concrete box culvert and repave the roadway affect by construction including Engineering, Wetland Delineation, Cultural Resources/Archeological, Historical Bridge, Soil Borings, Legal and Administrative is approximately- **\$510,000**
- b. Sargent County would like to have this structure re-inspected for sufficiency as it is a 65 year old timber structure that is posted for 23 tons on a paved CMC route

Motion to authorize David Jacobson, Commission Chair; Lyle Bopp, State’s Attorney; Pam Maloney, Auditor; & Merrill Engquist, Road Supervisor; to sign the Maintenance Certification pertaining to County Federal Aid Road Projects. (Walstead/Anderson) Upon roll call vote, motion carried unanimously.

Motion to approve removal of inventory items listed from county inventory: 674-stand; 3176-burgundy chair; 3045-HP laserjet printer; 3257-HP Officejet printer; 696-brown chair; 1242-desk copier/fax; 1394-computer stand; 1751-partial desk; 247-4 drawer file cabinet; 926-wardrobe; 248-4 drawer file cabinet; 214-4 drawer file cabinet; 899-file cabinet; 900-file cabinet; & 3216-computer. (Anderson/Walstead) Upon roll call vote, motion carried unanimously. Those items still in working condition will be put up for sale on sealed bids at a later date.

Approve Gaming Permit No. SC-2017-03 to the Tewaukon Rod & Gun Club for a raffle on January 12, 2018 at the Green Lantern Hall in Geneseo, Geneseo, ND. (Anderson/Hosford) Upon roll call vote, motion carried unanimously.

Discussion ensued on the incorporation of Base One soil stabilizer into approximately 6 miles of County Road #12 south of Cayuga. There has been preparation work done already, that will need to be completed before winter sets in. The county road department has had 8 totes of Base One, with 275 gallons in each tote, in inventory for several years. Each tote is sufficient to stabilize about 1 mile of road base. Team Labs represents that its new formulation of Base One is 36% more effective at stabilizing a road base than its older product. Also, although there is no warning about allowing the product to freeze on the label, and Commissioner Walstead had been previously assured by the company’s president that freezing would not impair its effectiveness, there was some concern, based on information received from a company official at the SE County Commissioners Association meeting on October 5, that the product might be less effective after freezing. The Base One that has been in the county’s inventory for several years has been through several freeze-thaw cycles. Team Labs, through its area sales representative, has offered to provide 4 totes of new Base One without charge, if the county purchased 4 totes of the new product. It was recommended that the new Base One be used on the County #12 project because establishing a solid base is a critical step in preparing the road for eventual resurfacing with asphalt pavement. Motion to accept the offer made by Gary Syverson, Team Labs Sales Representative, to purchase 8 totes of Base One at a cost of \$25,300, ½ the normal list price, from Team Lab to be used on County Road #12 from County Road #3 south, rather

than using the Base One currently on hand, which Mr. Syverson suggested should be used for top dressing on other county gravel roads to provide a firm driving surface. (Anderson/Walstead) Upon roll call vote: Yes – Arth, Walstead & Anderson. No – Hosford & Jacobson. Motion carried.

Approve October payroll in the sum of \$191,660.83 (Nos. 14063-14136 & 76034-76050) and the following bills: (Anderson/Arth) Upon roll call vote, motion carried unanimously.

75877	NDDDES	2011 Fema Payment	37,669.76
75878	Ottertail Power Company	JDA-Milnor Spec Home	50.68
75890-75906		Health Unit Expenses	11,217.08
75907	Forman City	Water/Sewer/Garbage	354.58
75908	Ottertail Power Company	Electricity	1,065.71
75909	Ransom County	VSO Salary/Benefits	859.29
75911	Kaufman, Richard	JDA-Milnor Spec Home	6,000.00
75912	Meyer, Mark	JDA-Milnor Spec Home	2,330.00
75913-75924		Health Unit Expenses	8,272.31
75935 75943		Human Services expenses	1,172.91
75944-75952		Weed Control Expenses	572.22
75953	Ameripride Linen	Cleaning Services	82.65
75954	Avid Hawk, LLC.	Web Services	45.00
75955	B & K Electric	Ballasts Installed	148.00
75956	Bayger, Vanessa	Coroner Travel	25.41
75957	Blue 360 Media	Sheriff Office Supplies	62.25
75958	Bopp Law Office	Rent/Telephone	225.00
75959	Comfort Inn	Tax Travel	167.40
75960	Computer Prof. Unlimited	Data Processing	1,255.58
75961	Dacotah Paper Co.	Copier paper	594.00
75962	CHS-Dakota Plains	Gas Purchases	663.32
75963	Dakota Water Solutions	Water Jugs	15.00
75964	Ferderer, Denise	Tax Travel	303.86
75965	Forman Drug	Sheriff Office Supplies	19.93
75966	FP Mailing Solutions	Postage Meter Rental	135.00
75967	Gwinner One-Stop	Sheriff Gas Purchases	200.15
75968	Hanson, Sandra	Emergency Management Travel	52.50
75969	Hardware Hank	Supplies	147.72
75970	Hosford, Sherry	Commission Travel	303.53
75971	Information Tech. Dept.	WAN Access/Netmotion	591.85
75972	Intoximeters, Inc.	Sheriff Equipment	646.00
75973	J & M Printing	Treasurer Window Envelopes	188.62
75974	Johnson, Bryan	Sheriff Ammunition	222.99
75975	K & L Sandblasting	Courthouse Stair Rail	175.00
75976	Kirk's Ag Repair	Mower Repair	42.50
75977	Klapperich, Cindy	Gas Purchases	18.12
75978	Lyle Signs	Parking Signs	88.79
75979	Maloney, Pam	Auditor Travel/Conference Expense	96.12
75980	Minn-Kota Communications	Install Lines in Tax Vault	534.00
75981	NDACO	Maloney Webinar	35.00
75982	ND Insurance Dept.	Insurance Premium	31.38
75983	ND State Radio	LETS Terminal	120.00
75984	Nelson's Home Center	Supplies	304.65
75985	O'Brien, Matt	Sheriff Gas Purchase	34.74
75986	Paul's Electric	Air Conditioner Repair	687.08
75987	Pharmchem, Inc.	Sweat Patch Analysis	500.00
75988	Radisson Hotel	Commission Travel	167.40
75989	Ramkota Hotel	Auditor/Tax/EM Travel	502.20
75990	Reardon Office Equipment	Copier Rental/Office Supplies	1,024.61
75991	SC Insurance & Real Estate	Insurance Premium	81.00
75992	Sargent County Teller	Printing/Publishing	449.46
75994	Stein's Inc.	Courthouse Supplies	289.31
75995	USPS Stamp Fulfillment	Auditor Envelopes	1,143.25
75996	Verizon Wireless	Sheriff MIFI Cards	160.04
75997	Watch Guard Video	Sheriff Car Equipment	4,870.00
75998	Klapperich, Cindy	FCS Agent Travel	378.70
75999	National Pen Company	Extension Supplies	128.44
76000	NDACO	911 Fees	475.10
76001	ND State Radio	911 State Radio Contract	6,601.92
76002	NDSU Ag Communication	Extension Letterhead	94.00

76003	Progressive Ag Foundation	Extension Training	75.00
76004	Radisson Hotel	FCS Agent Travel	81.90
76005	SC Treasurer	Extension Postage	13.72
76006	Bernard Mahrer Construction	Gravel Cty Rd. #2, 3, & 5	37,124.81
76007	Climate Control	Road Saver Dust Control	33,127.90
76009	Enderson Construction	Gravel Haul Only Cty Rd. #5, Cty. RD. 14 & County Shop	6,866.49
76010	Interstate Engineering	Engineering Services/Hydraulic Studies/ FLAP & SRF Projects	20,252.42
76011	John Deere Financial	Road Supplies	18.63
76012	ND Motor Vehicle Dept.	Vehicle Registration	11.50
76013	Northside Implement	Disc Mower	1,700.00
76014	Rutland Oil Co.	Road Gasoline/ Fuel	5,360.00
76015	Southside Automotive	2003 GMC Repair	672.79
76016	True North Steel	Road Culverts	13,164.59
76017	ZEP Sales & Service	Road Supplies	291.53
76018	Ekstrom Repair Shop	112 Vehicle Repair	975.00
76019	Shopko Stores Operating Co.	Courthouse Supplies	89.97

Meeting adjourned at 2:30 p.m.

---

DAVID L JACOBSON – CHAIRMAN

ATTEST:

---

PAM MALONEY – COUNTY AUDITOR