

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Karen Anderson, Don Wehlander, Mike Walstead, Steve Wyum and Ray Brockman. Absent None

Karen Anderson reported that Roger Pearson has installed a new chimney on the Main Street Building.

Approve October 1, 2003 minutes as corrected. (Wyum/Walstead, unanimous) Reviewed the September 30, 2003 financial report.

Sparky Engquist met with the Board to discuss road department issues including the railroad crossing in Havana, which he plans to pave over and Burlington Northern will put in wheel stops. Center striping was discussed on the roads that were recently chipped. Also, thoughts of putting white edge striping on the new pavement. Board requested estimates on edge striping. Buffalo Lake Road project is underway. County Road # 7 is getting slopes fixed on the area that was recently paved. Sparky will fix the road by the store in Havana. Several bridges are being removed and replaced. The bridges with Alert Codes are being repaired. He also plans to continue pulling in the in-slopes on County # 4 and 10 as weather permits. Weed mowing was discussed and Sparky will travel the roads and check for weeds.

Julie Hassebroek, Extension Agent, presented the Board with Technology surveys, which all employees have been asked to complete.

Patricia Carlen, Recorder, met with the Board to explain the Computer Software Association, Inc. software and service agreement for Document Pro, including training and installation, a conversion rate and a printer and scanner. The documents in the Recorder's Office will be scanned/imaged and not photo copied. The total cost of the annual support is \$1800. Approved. (Wehlander/Wyum, unanimous)

Approve step increase for Brenda Peterson, Deputy Matron, to concur with September 1, 2003 step approved when she was still on probation. (Wehlander/Walstead, unanimous)

Approval disposal of back-up unit for computer and offer items # 1371/1373, 297, 285 and 708 for sale. (Wyum/Brockman, unanimous)

Approve payment of the following bills and October payroll in the sum of \$85,318.30. (Wehlander/Walstead, unanimous)

47423 ServiceMaster	Cleaning after tuckpointing	7055.28
Social Service Expenditures		2206.68
47540 Alliance Management Consulting	Personnel Policy Fee	250.00
47541 Cody Bopp	Labor	320.00
47542 BP Amoco	Gas	66.04
47543 Ray Brockman	Travel	126.48
47544 Buhl's	Cleaning service	193.55
47545 Burnie's	Binder	188.13
47546 Case & Bopp Law Office	Rent & cell phone	205.99
47547 Cellular One	Sheriff's phone	461.03
47548 Chunky's	Car service	26.50
47549 Dacotah Paper	Custodial supplies	49.99
47550 Dyste's	Training costs and supplies	72.43
47551 Farmers Union Oil Co.	Gas, fuel & repairs	3461.53
47552 Forman Repair	Repairs	19.50
47553 FM Ambulance Service	Prisoner Board	709.31
47554 Forman City	Garbage Bags	250.00
47555 Forman Drug	Training costs and supplies	88.47
47556 FRS Industries	Notary stamp	26.01
47557 Sandra Hanson	Travel	30.91
47558 Hardware Hank	Supplies	70.61
47559 Gina Hillestad	Travel	216.00
47560 Sherry Hosford	Travel	210.96
47561 Lexis Nexis	Publication	42.20
47562 Martinsen's	Repairs and tools	98.62
47563 McLaen's Service	Hose assembly	51.24
47564 McLeod USA	Long distance phone calls	191.81
47565 Mary Miller	Custody Investigation	32.01

47566 NDACo	Marriage license program & registration	85.00
47567 ND Dept of Corrections	Parole & Probation	900.00
47568 Boiler Inspection Program	Annual inspection	20.00
47569 ND State Radio Communications	Teletype rental	120.00
47570 DOCS	Labor	140.00
47571 No Name Bar	Training costs	193.50
47572 NW Iron Firemen Inc.	Boiler repairs	93.79
47573 Oahe Windshield	1999 Ford car repairs	250.00
47574 Officeland	Supplies	24.08
47575 Roger's Plumbing	Building repairs	492.00
47576 Norm Preble	Travel	158.50
47577 Quill Corp.	Office supplies	250.08
47578 Ramkota Hotel	Lodging	765.00
47579 Ray Mac Inc.	Repairs	74.98
47580 Richland Co. Corrections	Prisoner Board	2480.00
47581 SC Employee Concession Fund	Pop	12.00
47582 Stein's Inc.	Custodial supplies	255.76
47583 Streicher's	Name tag	8.95
47584 The Teller	Publishing Fees	408.64
47585 Universal Services	Toner	213.00
47586 Viking Office	Supplies	64.98
45587 Wahpeton Drug	Prisoner Board	275.69
47588 Mike Walstead	Travel	145.08
47589 Steven Wyum	Travel	94.55
47590 AW Diesel	Repairs	4.80
47591 Bear Creek Gravel	Gravel	17258.25
47592 Bernard Mahrer Construction	Pea rock and sand	12606.72
47593 Butler Machinery	Repairs	249.27
47594 Ekstrom Repair	Repairs	923.05
47595 Engine Rebuilders	Repairs	11.50
47596 Forman Repair	Repairs	29.13
47597 Hrdlicka Radiator Shop	Repairs	17.00
47598 Koch Materials Co.	MC-3000 oil mix	51640.66
47599 KRS Transport LTD	Demurrage	1128.28
47600 Kustom Machine Inc.	Repairs	62.84
47601 Lyle Signs	Signs	1482.50
47602 Midwest Management	Semi-annual phone rent	150.00
47603 Minnkota Communications	Radio repairs	125.00
47604 ND State Surplus Property	Tools	41.00
47605 RDO-Power Plan	Repairs/rental	6273.86
47606 Reed Business Information	Safety project publication	555.10
47607 Rutland Oil	Repairs	14.75
47608 Swanston Equipment	Repairs	461.48
47609 Sweeney Brothers	Repairs	493.74
47610 3D Specialties	Signs	807.00
47611 Berubes	Car cord	9.95
47612 The Bond Registrar	GO Interest and fees	6050.25
47613 Computer Professional Unlimited	Data Processing Charges	531.50
47614 Country Inn & Suites	Lodging	135.00
47615 Dickey Rural Access Inc.	911 contracts	223.48
47616 Dickey Rural Telephone Co-op	911 contracts	382.50
47617 Great North American Cos.	DARE merchandise	310.30
47618 Sandra Hanson	Travel	19.84
47619 ITD	Anti-virus and WAN Access	393.00
47620 MN Cos. Information System	Software support	1600.00
47621 NDACo	911 Wireless	767.00
47622 NDDOT	Road projects	261983.42
47623 ND State Radio Communications	911 contracts	2077.80
47624 NDAE4-HYW	Dues	80.00
47625 NDSU Extension Staff	Travel	77.00
47626 Office Max	Supplies	75.64
47627 Qwest	911 contracts	287.82
47628 Reardon Office Equipment	Supplies	38.08
47630 Stutsman County	Computer Usage	690.00

Sandra Hanson met with the Board to submit bills for the Vigilant Victor exercise. The total expenses will be reimbursed at 100% from the state. Approve payment of bills. (Walstead/Brockman, unanimous) Discussed the radio upgrade that the state EMS is proposing.

Travis Paeper, Sheriff, met with the Board to request a notary public for Brenda Peterson. Approved. Also discussed other policies and procedures for county departments.

Meeting adjourned at 4:00 p.m.

KAREN ANDERSON – CHAIRPERSON

ATTEST:

SHERRY HOSFORD - AUDITOR