

Forman, North Dakota
October 21, 2014

The Sargent County Board of Commissioners met at 10:00 a.m. following the meeting of the Sargent County Park Board. The following members were present: Jerry Waswick; David L Jacobson; Mike Walstead; Steven Wyum; and, Bill Anderson. Absent: None. Also present were: Paige Cary, of the Sargent County Teller; Sherry Hosford, County Auditor; and, Lyle R Bopp, States Attorney.

Motion to approve the revised draft of the minutes of the October 7, 2014 meeting and September Financial report. (Waswick/Anderson, unanimous)

Board members proceeded to review all bills. Motion to approve the October payroll in the sum of \$160,917.53 (Nos. 10042-10100 and 70344-70359) and the following bills: (Walstead/Anderson, unanimous)

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| 70171-70182 | | Health Unit Expenses | 1,281.81 |
| 70183 | Ransom County | VSO Benefits | 750.29 |
| 70184 | City of Forman | Water/Sewer/Garbage | 228.80 |
| 70185 | Ottertail Power Co. | Electricity | 1,021.69 |
| 70189-70201 | | Health Unit Expenses | 2,089.05 |
| 70209-70219 | | Weed Board Expenses | 988.67 |
| 70232-70246 | | Human Service Expenses | 8,773.11 |
| 70247 | B & K Electric | Bulbs/Ballasts | 412.90 |
| 70248 | Best Western Plus | Travel | 672.30 |
| 70249 | Best Western Seven Seas | Travel | 149.40 |
| 70250 | Bopp Law Office | Telephone & Rent | 411.98 |
| 70251 | Buhl's Inc. | Cleaning Services | 174.25 |
| 70252 | Cenex Fleet Card | Gas Purchases | 97.81 |
| 70253 | Code 4 Services | Equipment Purchase | 150.64 |
| 70254 | Comfort Inn | Tax Dept. Travel | 74.00 |
| 70255 | Dakota Plains Co-op | Gas Purchases | 669.32 |
| 70256 | Dickey Rural Networks | Telephone | 1,392.15 |
| 70257 | DS Solutions, Inc. | Election Test Deck | 150.00 |
| 70258 | Ekstrom Repair | Equipment Repairs | 277.90 |
| 70259 | Election Systems & Software | Ballots | 780.11 |
| 70260 | Even Law Office | Appointed Attorney | 162.00 |
| 70261 | Forman Drug | Office Supplies | 22.50 |
| 70262 | Forman Market | Supplies | 79.95 |
| 70263 | FP Mailing Systems | Postage Meter | 135.00 |
| 70264 | Galls | Equipment Purchases | 1,028.86 |
| 70265 | Gwinner One-Stop | Gas Purchases | 763.65 |
| 70266 | Hanson, Elida | Janitorial Duties | 435.00 |
| 70267 | Hanson, Sandra | Travel | 17.50 |
| 70268 | Hardware Hank | Supplies | 304.57 |
| 70269 | Hillestad, Gina | Travel | 557.90 |
| 70270 | Hosford, Sherry | Travel | 104.44 |
| 70271 | House of Glass | Door Repairs | 29.00 |
| 70272 | Klapperich, Cindy | Wellness Coordinator Reg. Fee | 35.00 |
| 70273 | Law Enforcement Systems, Inc. | Office supplies | 108.00 |
| 70274 | Liberty Business Systems | Postage Cartridge | 99.10 |
| 70275 | Maloney, Pam | Travel | 10.50 |
| 70276 | NDACO | Continuing Education | 110.00 |
| 70277 | Paeper, Travis | Mowing | 1,065.00 |
| 70278 | Public Employment HR Consulting | Job Description | 1,850.00 |
| 70279 | Quill | Office & Election Supplies | 234.88 |
| 70280 | Radisson Hotel Bismarck | Emergency Mgmt. Travel | 224.10 |
| 70281 | RAP-ND Wildlife Federation | Court Costs | 800.00 |
| 70282 | Reardon Office Equipment | Office Supplies & Copies | 167.47 |
| 70283 | Sandness Law Office | Appointed Attorney | 99.00 |
| 70284 | The Sargent County Teller | Printing/Publishing/Adv. | 664.01 |
| 70285 | Sargent County Treasurer | Postage Reimbursement | 5,457.06 |
| 70286 | SEFOP | Dues | 150.00 |
| 70287 | Stein's, Inc. | Supplies | 287.08 |
| 70288 | Universal Services | Epson Ribbons | 27.50 |
| 70289 | Verizon Wireless | Wi-Fi Mobile Cards | 160.04 |
| 70290 | Arrowhead Transport | Gravel | 12,964.23 |

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| 70291 | Bargen Inc. | Crack Repair | 29,243.20 |
| 70292 | Bernard Mahrer Const. Inc., | Gravel | 2,200.62 |
| 70293 | Crandall Construction, Inc., | Gravel | 12,391.36 |
| 70294 | Dakota Plains Co-Op | Gas & Fuel Purchases | 7,234.84 |
| 70295 | Dust Control LLC | Magnesium Chloride | 24,279.10 |
| 70296 | Enderson Construction | Gravel | 14,507.06 |
| 70297 | Flint Hills Resource, LP | Asphalt/Co Rd 1 | 18,344.90 |
| 70298 | Forman Market | Supplies | 30.81 |
| 70299 | Interstate Engineering | Engineering Services | 32,493.77 |
| 70300 | John Deere Financial | Supplies | 81.66 |
| 70301 | Kustom Machine | Blades/Fender Material | 58.12 |
| 70302 | Martinsen Home Center | Supplies | 45.10 |
| 70303 | NDACO | Drug Testing | 49.10 |
| 70304 | NDDOT | Contractor Services | 9,843.50 |
| 70305 | RDO/Powerplan OIB | Equipment Repairs | 950.40 |
| 70306 | Southside Automotive | Tire Repair | 63.00 |
| 70307 | Visto's Carquest | Supplies | 90.88 |
| 70308 | Zep Sales & Service | Supplies | 244.76 |
| 70309 | Alcohol Monitoring Systems, Inc. | Monitoring Fees | 117.00 |
| 70310 | Avid Hawk | County Webpage | 45.00 |
| 70311 | Blawat, Melissa | Extension Travel | 793.66 |
| 70312 | Cass County Treasurer | Juvenile Detention | 310.00 |
| 70313 | Century Link | 911 Contracts | 191.88 |
| 70314 | Computer Prof. Unlimited Inc., | Staff Support | 1,164.13 |
| 70315 | Coteau des Prairies Lodge LLC | Door Prize | 50.00 |
| 70316 | Dickey Rural Networks | 911 Contracts & Database Charges | 279.00 |
| 70317 | Best Western Doublewood/Fargo | Ext. Travel | 224.10 |
| 70318 | Forman City | Hall Rent | 30.00 |
| 70319 | Forman Market | Supplies | 26.11 |
| 70320 | Hardware Hank | Office Supplies | 13.96 |
| 70321 | Hewlett Packard Co. | Printer | 933.42 |
| 70322 | Information Tech. Dept. | WAN/ LERMS | 591.65 |
| 70323 | Jobs HQ | Ambulance employee Advertising | 427.00 |
| 70324 | Klapperich, Cindy | Extension Agent/FCS Travel | 290.55 |
| 70326 | Minn-Kota Communications | Replace Phone System | 11,273.50 |
| 70327 | NDACO | 911 Wireless | 712.65 |
| 70328 | ND Insurance Dept. | Insurance Premiums | 6.45 |
| 70329 | ND State Radio | Radio Contract | 6127.68 |
| 70330 | ND Workforce Safety & Ins. | Community Service | 62.25 |
| 70331 | NDACO Resources Group | Equipment Back-up | 387.34 |
| 70332 | NDSU Ag Communication | Extension Note Cards | 20.00 |
| 70333 | Office of Attorney General | SCRAM 24/7 | 1,425.00 |
| 70334 | Peterson, Brenda | Sheriff Travel | 66.96 |
| 70335 | Pharmchem, Inc. | Sweat Patch | 200.00 |
| 70336 | Ransom County Gazette | Ambulance Employee Advertising | 225.00 |
| 70337 | Richland County Corrections | Prisoner Board | 880.00 |
| 70338 | Sargent County Insurance | Insurance Premiums | 109.00 |
| 70339 | Sargent County Treasurer | Extension Postage Reimbursement | 30.25 |
| 70340 | Starion Bond Services | GO Bond Repayment | 4,184.00 |
| 70341 | Tyler Technologies | Document Pro Software | 2,610.45 |
| 70342 | Universal Services | Office Supplies | 15.00 |
| 70343 | VISA | Ext/Credit Card Purchases | 938.09 |

Marwood Klein arrived at the meeting and introduced Trent Mahler, the new EMT for Sargent County. Mr. Mahler is originally from Milnor, currently living in Lisbon and will relocate to Forman. His first date of employment is October 27 and the starting salary is Grade 8/Step 1. He will work 40 hours per week to include five shifts and other shifts as needed. Marwood reported that 2 people are attending an EMT course in Oakes now which will help in the attendant shortage. Trent Mahler commended the commission that Sargent County is very fortunate to have the Milnor and Forman Squad as well as the Gwinner First Responder's serving the emergency needs in Sargent County.

Sandy Hanson, Tax Director; Steve Voitman, Oakes and Alfred Schreiner, Cogswell arrived at the meeting. The hearing on appraisals of property forfeited to the county for delinquent taxes was opened at 10:00 a.m. Discussion followed on a structure assessment in the NE1/4-19-131-57, which is on the list of Real Estate Forfeited to the county for Delinquent Taxes. Lyle Bopp, States Attorney has been in contact with Frey's Electronics, Aberdeen, SD; owners of the tower and they have asked for the tax statement on this tower to make payment of the taxes which are due. Discussion followed with Mr. Voitman, who has an interest in the tower

and Mr. Schreiner, who owns the land which the tower is located on. The minimum sales price of \$250 will remain on the structure and if the taxes remain unpaid on November 18th, the tower will be sold at the Annual Tax Sale. Motion to approve the minimum sales prices set at the October 7 meeting. (Walstead/Waswick, unanimous). The public auction for sale of this property is scheduled to be held on Tuesday, November 18, 2014, at the office of the County Auditor beginning at 10:00 a.m. The list of property to be sold will be posted at the front door of the Courthouse.

The Board reviewed the new IRS Notice for Changes to our Cafeteria Plan Election Rules. States Attorney Bopp has read the new rules and approved the changes. Motion to amend the plans to include the new options. (Waswick/Anderson, unanimous)

Damon DeVillers, county engineer, Interstate Engineering, Inc. and Sparky Engquist, Road Supt. met with the Board to review the road and bridge study as summarized by the Upper Great Plains Transportation Study. Following review of the total county and township road miles and county bridges the following recommendations were made and will be forwarded to the UGPTI committee:

- 1) After considering the study's findings, safety concerns, traffic patterns and future development of the County's road system, we think that the number of widening miles on our paved County roads should be increased from 0.4 miles to 13 miles, due to existing narrow road tops and no room for a hot bituminous overlay on the following sections of roadway. County 4A from ND 13 thru Stirum to County 4 = 3 miles, County 10 from ND 13 to 4 miles south = 4 miles, County 12 From ND 11 north 6 miles to County 1 = 6 miles and the miles of resurfacing decrease from 85.7 miles to 73.1 miles
- 2) Due to all of the flooding and flood damage that has occurred over the last 21 years, Sargent County has had to put the bulk of its financial resources into flood damage repair and grade raises instead of doing its normal maintenance items on its highways, and being unable to complete any highway improvements. This financial burden has put Sargent County behind by several years with normal maintenance and highway improvements.
- 3) The eastern side of Sargent County is beginning to experience the influx of Sugar beets, which has not been experienced in this county before. This influx of sugar beets is increasing the truck traffic on several County roads and numerous township roads on the eastern 1/3 of Sargent County.
- 4) Sargent County is also experiencing increase truck traffic from an existing large and expanding Dairy operation in northeast South Dakota. The dairy operation is obtaining a significant amount of its feed product from acres in Sargent County. There is also a large dairy operation in northeastern Sargent County, near the intersection of County #14 and ND Highway #13, as well as a light manufacturing facility along County #14, south of the intersection with County #1, and all 3 of these operations have resulted in increased truck traffic on County #14, all the way from the Sargent County/Ransom County Line north of ND Highway #13 south to the North Dakota/South Dakota State Line.
- 5) Sargent County has considered a future improvement plan that would improve the County Roads 1, 10, 10A, 12 and 14 to provide a continuous connect from State Highways 11 & 13 and CMC routes and also to connect to adjoining County CMC routes with hot bituminous pavement ultimately being placed on those roadways. This will increase the paved miles in Sargent County by approximately 15 miles from the present number of miles in the needs study.

Damon DeVillers also reported on the wetland delineation for bridges in Hall Township and is waiting on more quotes. The four bridges in Hall Township also require an archaeological study. Two quotes were presented—Metcalf Archaeological Consultants, Inc., Bismarck - \$2085 and Beaver Creek Archaeology, Bismarck - \$2650. Motion to accept the bid from Metcalf Archaeological. (Anderson/Waswick, unanimous)

Jerry Waswick, Courthouse Commissioner, informed the Board that two interviews were conducted for the Temporary Custodial position that was advertised. Waswick recommended and moved to hire Joe Butler, Forman for eight to twelve weeks at \$15/hour to work less than 30 hours a week at the courthouse providing maintenance and custodial services in the absence of Roslyn Amerman, current custodian. Motion was seconded by Walstead and carried unanimously.

Motion to authorize the Treasurer's Office to write off three uncashed checks that are more than 2 years old. The following checks will be written off - #28980 dated 9/15/11 to Benjamin Schutt for \$5.00 and #29003 dated 11/15/11 to Casey Odegard for \$50.00 both written on First National Bank and #65660 dated 3/1/12 to Signs Today for \$21.00 written on Sargent County Bank. (Walstead/Jacobson, unanimous)

Motion to update the State/County agreement stating that Sargent County Social Service Board agrees to act in accordance with the provisions of the Food Stamp Act of 1977, as amended, implementing regulations and the FNS-approved State Plan of Operation as requested by Wendy Jacobson, Social Service Director and authorize the Chairman to sign the agreement. (Anderson/Waswick, unanimous)

Meeting adjourned at 12:45 p.m.

STEVE WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR