

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David Jacobson, Sherry Hosford, Jerry Waswick, Mike Walstead, and Bill Anderson. Also present was Jason Arth, Sargent County resident; Tibby Hinderlie, The Sargent County Teller; and Pam Maloney, Sargent County Auditor.

Cindy Klapperich, NDSU Extension Family and Consumer Science (FCS) Agent; Marisa Smith, Sargent County and State 4-H Ambassador; Jacy Bopp, Sargent County 4-H Council President; & Joseph Throener, Sargent County 4-H Council Vice-President; arrived at the meeting. Each of the 4-H members spoke as to how 4-H has impacted their lives and how important the program is for youth of all ages. Ms. Klapperich also reported on her activities in the County's Extension Service office from July through September 2016 and was also promoting recognition of 2016 National 4-H Week. A written report was delivered to each Commissioner and to the County Auditor. A copy of the report can be obtained from the Extension Office. The commission commended the County's Extension Service personnel for their teamwork, multitude of programs, involvement in the community, and outstanding effort on behalf of the people of Sargent County.

The commission introduced the following Proclamation and moved for its adoption:

### **Proclamation**

#### **2016 National 4-H Week**

WHEREAS, 4-H is open to all youth ages 5-18; and

WHEREAS, the mission of 4-H is to create supportive learning environments for youth and adults to reach their full potential as capable, confident, caring citizens of character, and

WHEREAS, 4-H strives to identify and provide projects, activities, educational events, and community service opportunities for youth to be fully engaged, head, heart, hands, and health, learn by doing, acquire knowledge, develop life skills and form attitudes that will enable them to become self-directed, productive, contributing members of society; and

WHEREAS, adult volunteers and family members play an integral part in the success of 4-H youth development experiences; and

WHEREAS, 4-H is a well-proven positive youth development program; now, therefore, be it,

RESOLVED, that the Sargent County Board of Commissioners hereby recognizes and celebrates October 2-8, 2016, as National 4-H Week in Sargent County and commends all whom play a role in making 4-H a vibrant and successful program.

Motion by Anderson and second by Jacobson. Roll Call Vote: Yes – Jacobson, Walstead, Anderson, Hosford and Waswick. No – None. Motion carried

Approve minutes of the September 20 and September 21, 2016, commission meetings as corrected. (Hosford/Walstead, unanimous)

Jayne Pfau, Assistant State's Attorney, arrived at the meeting.

Commissioner Hosford reported that the windows for the Health Department Building will be delivered this week and that Tom Lyon will be installing them shortly thereafter.

A preliminary grade for the sheriff's office deputy matron updated job description has come back & the board requested that Dorothy Person with Public Employment HR Consulting follow up with a formal letter setting forth the justifications for the grade recommendation.

Sandra Hanson, Tax Director/911 Coordinator/EMA Director, arrived at the meeting. The board proceeded to set appraisal valuations on lands and lots within Sargent County forfeited to Sargent County for non-payment of taxes. Four parcels were appraised. Motion to approve appraisals and minimum sales prices set. (Walstead/Jacobson, unanimous) The time for hearing objections to the minimum sales price agreed upon was set for 9:30 a.m. on November 1, 2016. A list of properties and appraisals will be posted at the front door of the Courthouse on November 2, 2016. Discussed the property located in Cayuga shown as being owned by Rutland-Havana Farmers Co-Op Elevator Company. Motion to direct the county auditor not to proceed with a tax deed for Parcel No. 30-9267000 (42,120 sq. ft.) (Hosford/Walstead, unanimous)

Donna Eklund, county resident, arrived at the meeting.

Mike Bassingthwaite, Interstate Engineering, arrived at the meeting to discuss the Hall Township Bridge Project (BRO-4120(057)). The project had a completion date of October 1, however, the

contractor got started approximately two weeks late and Mike is figuring that they will have two more weeks after this week before they will complete the project. Mr. Bassingthwaite recommended adding riprap along the south side of the south box culvert to prevent the river from eroding the road grade that is being built up during this project. The contractor doing the project is willing to add the riprap and it will take approximately two days to complete. Motion to approve the request for the change order and to authorize the chairman to sign said change order. (Anderson/Walstead, unanimous)

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting to introduce Cindy Yagow, the new employee in her department. She has been hired at a Grade 8/Step 2. Ms. Toepke also requested to add Cindy Yagow to the signature card at the bank. Motion to authorize Cindy Yagow Treasurer/Recorder/Clerk of Court deputy, to sign signature cards at the local financial institutions to enable her to sign warrants for payment of bills and to remove the name of Vanessa Bayger, former Treasurer/Recorder/Clerk of Court deputy from the signature cards. (Walstead/Jacobson, unanimous)

Ms. Toepke also updated the board on the digitizing of the Deed/Miscellaneous/Mortgage books, including the indexes, in her office. U.S. Imaging had its staff in the Courthouse for four days, & copied 215 books. The board thanked Alison for seeing this project through, which will make those documents much more accessible and easier to locate.

Commissioner Hosford informed the board that Travis Paeper, Sargent County Sheriff, has hired Teddie Lee as a temporary replacement for Deputy Matron, Vanessa Bayger, while she is on family leave. Motion to hire Ms. Lee as a temporary employee at a pay rate of Grade 7/Step 1, with no benefits, for 6-8 weeks. (Anderson/Hosford) Roll Call Vote: Yes – Jacobson, Walstead, Anderson, Hosford and Waswick. No – None. Motion carried.

Commissioner Jacobson reported that he had communication with Nathan Berseth, Crossroads Community Advisors, regarding the loan from Lake Agassiz for the Milnor spec home. Lake Agassiz needs a guaranty from the parent entity before it can release the loan funds. Lake Agassiz is emailing the form to Sandra Hanson, JDA Secretary-Treasurer, for the county to complete and return to them.

Lyle Bopp, State's Attorney, arrived at the meeting at 11:15 a.m. He passed out information regarding Measure 3 which will be on the General Election Ballot November 8<sup>th</sup>, 2016.

The Planning Commission met Monday, October 3, and recommended the commission approve the following resolution. Motion to approve the following resolution. (Jacobson/Anderson, unanimous)

**SARGENT COUNTY NORTH DAKOTA  
AN AMENDMENT TO SARGENT COUNTY ZONING RESOLUTION NO. 1,  
PROVIDING FOR A PROHIBITION OF HAZARDOUS AND NUCLEAR  
WASTE STORAGE**

**BE IT RESOLVED BY THE BOARD OF SARGENT COUNTY COMMISSIONERS:**  
SARGENT COUNTY ZONING RESOLUTION NO. 1, SECTION F. 5. relating to the prohibition of hazardous and nuclear waste is amended to add the following underlined text:  
Disposal, incineration or storage of hazardous and nuclear waste, as defined in North Dakota Century Code Chapter 23, will not be permitted in Sargent County.

Dated this 4<sup>th</sup> day of October, 2016.

Approved:

Jerry Waswick  
Sargent County Commission Chairman

Attest:

Pam Maloney  
Sargent County Auditor

The resolution is available for inspection and copying at the office of the Sargent County Recorder in the Sargent County Courthouse Monday through Friday from 9:00 a.m. to 4:30 p.m.

Some more discussion regarding the creation of the Storm Lake Dam Federal Maintenance District. State's Attorney Bopp reported that he has not yet contacted Natural Resource Conservation Service (NRCS), USDA Farm Services Agency (FSA) or the U.S. Fish & Wildlife Service (F&WS) regarding ownership of the property. At the present time, there is no documentation in the official records indicating that the U. S. Government intends to divest itself of ownership of the property.

Meeting recessed at 12:00 p.m.

The Board reconvened at 6:00 p.m. for a public hearing on the 2017 County Budget. Those present: Mike Walstead, Bill Anderson, David L Jacobson, Jerry Waswick and Sherry Hosford. Also present:

Pam Maloney, County Auditor; Dale Keller, Gwinner; Donna Eklund, Forman; David & Katherine Caldwell, Milnor; Steve Ringdahl, Wahpeton; Chad Crandall, Gwinner; Daro Crandall, Cayuga; Dale Mallberg, Maple Grove, MN; Leon Mallberg, Dickinson; Nancy Planteen, Forman; Travis Paeper, Sargent County Sheriff; Dave Kozok, Sargent County Sheriff's Deputy; Lyle Bopp, Sargent County State's Attorney; and Tibby Hinderlie, the Sargent County Teller.

Chairman Waswick opened the hearing and asked for any comments regarding the 2017 property tax levy. A review of the levied funds and discussion followed on the 4.62% increase on the Sargent County property tax levy. Most of the taxpayers were concerned about the increase, which resulted from an increase in the road levy due to projected cuts in State road funding by the State Legislature; 2% cola increase for employee salaries; & a 16.7%, two year projected increase in NDPERS health insurance premiums for employees. The commission was asked if all budget items had been considered, and if any cutting had been done. The commission responded that every department budget, line item by line item, had been reviewed and checked, and that numerous cuts had been made throughout the budget. Commissioner Jacobson left the meeting at 6:45 p.m. There were suggestions to cut even further, such as freezing employee salaries or discontinuing the dust control on gravel roads. The commission responded that employees' salaries and benefits have been established by market surveys in order to be competitive in the local job market, and that dust control had been eliminated a year ago, and that the County had received several complaints from citizens about the cut. Dust control is also a safety issue during harvest when there is so much truck traffic on gravel roads. The commission noted that everything discussed at the budget hearing had been discussed at length by the Commission during the budget making process. All taxpayer's input is valued, and very much appreciated by the Commission and by Department heads.

**RESOLUTION NO. 1**

Commissioner Hosford offered the following resolution and moved its adoption, seconded by Commissioner Walstead:

WHEREAS, it is the duty of the Board to make appropriations for the current year beginning January 1, 2017 and ending December 31, 2017 of money in specific amounts for all offices, officials, improvements, roads, bridges, which are supported wholly or in part by the county.

NOW THEREFORE BE IT RESOLVED, that the Sargent County Commission approve and adopt the 2017 budget in the sum of \$8,736,711.

Voting aye: Walstead, Anderson, Waswick, and Hosford.

Voting nay: None.

Absent and not voting: Jacobson

Resolution was adopted.

The following is a summary of the taxes to be levied for 2017:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>TOTAL ALL FUNDS</b>
BUDGET REQUEST	2,015,626	6,721,085	8,736,711
BUDGETED TRANSFERS OUT	59604	16,500	76104
CASH RESERVE	700,000	1,527,758	2,227,758
<b>SUBTOTAL</b>	<b>2,775,230</b>	<b>8,265,343</b>	<b>11,040,573</b>
ESTIMATED CASH BALANCE (12-31-16)	835,247	2,275,905	3,111,152
ESTIMATED TRANSFERS IN	12500	61,605	74105
ESTIMATED REVENUE	589,150	3,356,534	3,945,684
<b>TOTAL RESOURCES</b>	<b>1,436,897</b>	<b>5,694,044</b>	<b>7,130,941</b>
LEVY REQUIRED	1,338,333	1,943,359	3,281,692
ALLOWANCE FOR DELINQUENT TAX COLLECTIONS	31,000	36,265	67,265
<b>TOTAL AMOUNT LEVIED</b>	<b>1,369,333</b>	<b>1,979,624</b>	<b>3,348,957</b>

Meeting adjourned at 8:00 p.m.

---

JERRY WASWICK – CHAIRMAN

ATTEST:

---

PAM MALONEY – COUNTY AUDITOR