

Forman, North Dakota  
October 7, 2014

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L. Jacobson; Bill Anderson; Steve Wyum; and Jerry Waswick. Absent: Mike Walstead, due to the death of his father, former county commissioner Roger Walstead. Also present were: Damon DeVillers. Interstate Engineering, Inc.; Sparky Engquist, Road Supt.; and Paige Cary with the Sargent County Teller.

Motion to approve the revised draft of the minutes of the September 16, 2014, commission meeting. (Waswick/Jacobson, unanimous)

Damon DeVillers presented a Contract Change Order for County Road 14 to extend the mine and blend and Base One pre-paving portion of the project to the south 2.5 miles to the junction of County Road 14 and County Road 5, for a net increase in contract price of \$244,299.60. Motion to authorize the Chairman to sign the change order. (Jacobson/Waswick, unanimous)

Board members, along with the County engineer and road superintendent, proceeded to discuss the 2014-2015 Federal Aid Program projects and prioritize a list of roads and bridges to request federal funding and State Funded Projects with the ND Dept of Transportation (NDDOT). Board members, along with the County Auditor and the County Engineer, will meet with officials from NDDOT on October 13 in Bismarck during the NDACo convention to present the list of projects for consideration.

Sparky Engquist updated the Board on the County Road 5 gravel project completed by the Wm. Scepaniak Co. of Holdingford MN, and on some areas of unsatisfactory work including gravel supplied to the project that was not up to specifications. Road Supt. Engquist also reported on several other graveling projects that are ongoing.

Pursuant to the recommendation of the County Engineer, motion to approve Estimate No. One for the Mine and Blend & HBP on Sargent County 14 for payment of Warrant No. 70188 - \$511,368.52. (Jacobson/Anderson, unanimous)

Travis Paeper, Sheriff stopped at the meeting to report that he had applied for and received a grant from the Key Stone Pipeline Community Reinvestment Program for \$1,000 to upgrade the cages in the Sheriff's Department's vehicles. He has purchased the equipment and would like an exchange check from the Treasurer's Office to send with the payment for the cages. Motion to authorize the Treasurer to accept the check from the Keystone Pipeline grant program and issue an exchange check to Code 4 for purchase of the equipment. (Anderson/Jacobson, unanimous)

Commissioner Anderson reported that the Emergency Medical Services interview committee had interviewed applicants for the Forman Ambulance EMT position on Monday, October 6. The committee has not yet made a recommendation concerning the applicants, but is expected to do so within a short time.

The Board proceeded to set appraisal valuations on lands and lots within Sargent County forfeited to Sargent County for non-payment of taxes. Ten parcels were appraised. Motion to approve appraisals and minimum sales prices set. (Jacobson/Waswick, unanimous) The time for hearing objections to the minimum sales price agreed upon was set for 11:00 a.m. on October 21, 2014. A list of properties and appraisals will be posted at the front door of the Courthouse on November 6, 2014.

DeDe Cookson, Sonja Lang and Jordan Reinertson, Four Seasons Health Care and Travis Paeper, Sheriff arrived at the meeting. Four Seasons Health Care was inquiring about county rules and policies for transporting violent residents from Four Seasons to other treatment facilities by Sheriff's Department personnel in Sheriff's Department vehicles. A discussion followed on particular incidents in the past and how they were handled. Sheriff Paeper stated that every incident is different and must be assessed individually and suggested other modifications to Four Seasons staffing and equipment might be necessary. Sheriff Paeper assured the Four Seasons staff that the Sheriff's Department would respond to reports of disturbances when called, but the question as to whether or not a resident should be taken into custody and transported in a law enforcement vehicle was a matter requiring further consideration. The commission asked Ms. Cookson and Sheriff Paeper to visit with other counties and agencies to see how transportation issues are handled within their areas and meet back with the commission when more information has been obtained.

Melissa Blawat and Cindy Klapperich of the Sargent County Extension Office, and Bridget Hayen, 4-H Ambassador, arrived at the meeting to promote recognition of 2014 National 4-H Week. Bridget gave a report on her experiences in 4-H, and on the 4-H activities in which she has participated. The commission introduced the following Proclamation and moved for its adoption:

**Proclamation**  
**2014 National 4-H Week**

WHEREAS, 4-H is open to all youth ages 5-18; and

WHEREAS, the mission of 4-H is to create supportive learning environments for youth and adults to reach their full potential as capable, confident, caring citizens of character, and

WHEREAS, 4-H strives to identify and provide projects, activities, educational events, and community service opportunities for youth to be fully engaged, head, heart, hands, and health, learn by doing, acquire knowledge, develop life skills and form attitudes that will enable them to become self-directed, productive, contributing members of society; and

WHEREAS, adult volunteers and family members play an integral part in the success of 4-H youth development experiences; and

WHEREAS, 4-H is a well-proven positive youth development program; now, therefore, be it,

RESOLVED, that the Sargent County Board of Commissioners hereby recognizes and celebrates October 5-11, 2014, as National 4-H Week in Sargent County and commends all whom play a role in making 4-H a vibrant and successful program.

Motion by Anderson and second by Jacobson. Motion carried unanimously. The ladies served a delicious caramel apple cheesecake to everyone present.

Tim Ellestad, Havana and Sparky Engquist, Road Supt. arrived at the meeting. Following a brief presentation on the “wounded Warrior” program for disabled veterans, Mr. Ellestad stated that his intention was to express concerns he had with the upkeep and maintenance of the road system in Sargent County. He had several pictures of different areas in the county that he felt were in need of more frequent maintenance. He expressed concern about the blading of roads, equipment maintenance, and flagging. He also brought in samples of gravel and indicated that his windshield had been cracked from a rock that hit his vehicle while driving on County # 7. He demanded that the county pay the bill to replace the windshield, and the commission advised him to present the claim to the county insurance agent for consideration by NDIRF.

Motion to adopt a resolution recognizing the importance of protecting Sargent County vulnerable citizens and urge the Governor of North Dakota and the North Dakota Legislature to adequately fund statewide Adult Protective Services and related infrastructure. (Anderson/Jacobson, unanimous)

Appoint Jerry Waswick as a delegate to the North Dakota State Fair Association, to attend the annual meeting in Minot on November 20. (Jacobson/Anderson, unanimous)

Authorize the Chairman to sign the Federal Land Access Program Project Memorandum of Agreement for the Breker/Bundy Bridge Replacement Project in Tewaukon Township in cooperation with Fish and Wildlife Service-Tewaukon National Wildlife Refuge; Federal Highway Administration Center Federal Lands Highway Division and Sargent County. (Jacobson/Waswick, unanimous)

Approve Application for Drainage Work within County Road Right-of-Way to Kurt J Breker to run water from a 30 acre watershed tile project to be pumped out into a ditch to run south along County Road 12 and then to the Wild Rice River – said project is located in Section 18-130-53 and Section 13-130-54. (Jacobson/Waswick, unanimous)

The following Resolution was introduced for consideration: Whereas, the City of Milnor has maintained a long-standing commitment to civic improvement and economic development; and, Whereas, in recent years the City of Milnor has established a Renaissance Zone and has successfully completed a number of improvement projects within that Zone, enhancing the economic and social vitality of the Milnor community; and, Whereas, the City of Milnor has completed several infrastructure improvement projects within the City in recent years; and, Whereas, The City of Milnor was recognized by the North Dakota League of Cities at its Annual Convention on Saturday, September 27, 2014, with the designation “2014 North Dakota City of the Year”; NOW, THEREFORE, be it resolved by the Sargent County Commission, at its regular meeting on Tuesday, October 7, 2014, at the County Courthouse in the City of Forman, as follows: that all of Sargent County takes great pride in the achievements and successes of the City of Milnor, and in the recognition afforded to that City, Sargent County’s first City, by the North Dakota League of Cities; and, that the Sargent County Commission, by this Resolution, extends congratulations from all of Sargent County to the citizens and City government of the City of Milnor on being designated 2014 North Dakota City of the Year by the North Dakota League of Cities, and on the recognition afforded them for their many achievements and successes. (Anderson/Waswick, unanimous)

The Board recessed at 1:00 p.m.

The Board reconvened at 6:00 p.m. for a public hearing on the 2015 County Budget. Those present: Bill Anderson, David L Jacobson, Jerry Waswick and Steve Wyum. Absent: Mike Walstead. Also present: Lysle Coleman, Oakes and Paige Cary, the Sargent County Teller.

Chairman Wyum opened the hearing and asked for any comments regarding the 2015 property tax levy. A review of the levied funds and discussion followed on the -0.03% decrease on the Sargent County property tax levy.

**RESOLUTION NO. 1**

Commissioner Waswick offered the following resolution and moved its adoption, seconded by Commissioner Anderson:

WHEREAS, it is the duty of the Board to make appropriations for the current year beginning January 1, 2015 and ending December 31, 2015 of money in specific amounts for all offices, officials, improvements, roads, bridges, which are supported wholly or in part by the county.

NOW THEREFORE BE IT RESOLVED, that the Sargent County Commission approve and adopt the 2015 budget in the sum of \$7,952,948.

Voting aye: Anderson, Waswick, Wyum, and Jacobson.

Voting nay: None

Absent and not voting: Walstead

Resolution was adopted.

The following is a summary of the taxes to be levied for 2015:

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>TOTAL ALL FUNDS</b>
BUDGET REQUEST	954,055	6,998,893	7,952,948
BUDGETED TRANSFERS OUT	25,000	69,000	94,000
CASH RESERVE	500,000	1,139,017	1,639,017
<b>SUBTOTAL</b>	<b>1,479,055</b>	<b>8,206,910</b>	<b>9,685,965</b>
ESTIMATED CASH BALANCE (12-31-14)	576,841	3,070,035	3,646,876
ESTIMATED TRANSFERS IN		66,600	66,600
ESTIMATED REVENUE	490,300	2,731,772	3,222,072
<b>TOTAL RESOURCES</b>	<b>1,067,141</b>	<b>5,868,407</b>	<b>6,935,548</b>
LEVY REQUIRED	411,914	2,338,503	2,750,417
ALLOWANCE FOR DELINQUENT TAX COLLECTIONS	11,086	86,760	97,846
<b>TOTAL AMOUNT LEVIED</b>	<b>423,000</b>	<b>2,425,263</b>	<b>2,848,263</b>

The meeting adjourned at 6:15 p.m.

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STEVEN WYUM – CHAIRMAN

ATTEST:

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SHERRY HOSFORD – COUNTY AUDITOR