

Forman, North Dakota  
October 8, 2002

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: W.E. Smith, Karen Anderson, Steve Wyum, Ray Brockman and Donald Wehlander. Absent none.

Steve Wyum reported on the annual North Dakota County Commissioners Association meeting in Bismarck and the meeting with NDDOT regarding on the upcoming FAS road projects. Board members also attended a meeting with the ND Emergency Management Services. They are asking the county to establish emergency-planning teams to reinforce the principles outlined in the Multi-Hazard Mitigation planning workshops. Other sessions attended by the Board were also discussed.

Augie Ternes, audit manager with the ND State Auditor's Office, met with the Board to review the audit for the year ended December 31, 2001 for Sargent County. The general-purpose financial statements present fairly the financial position of Sargent County. The management letter recommends that budgets be amended if unexpected events arise that result in large variances in revenue and expenditures. Also, the sheriff's office is not restrictively endorsing checks as soon as they are received. It is recommended that the checks be restrictively endorsed as soon as they are received. There is a new reporting standard (GASB 34) that will be required effective 2004 for Sargent County.

Norm Preble arrived at the meeting.

A hearing was held for Travis R. Juran on Lot 4, Block 2, Maplewood Addition, Gwinner City. He is asking that the residential structure be reduced from \$56,200 to \$43,000. Gwinner City approved a partial reduction to \$51,000. Tabled for 2 weeks until Tax Director has an opportunity to inspect the home. (Smith/Wehlander, unanimous)

Norm Preble, Tax Director, assisted the Board with appraising the County Lands and Lots that have been forfeited to the County for non-payment of taxes. On motion, said appraisals were approved in the amounts shown on a list, which will be posted at the front door of the Courthouse on November 5, 2002. According to law, the time of hearing objections to the minimum sales price agreed upon was set for 9:30 a.m. on November 5th. (Wehlander/Anderson, unanimous)

Colleen Sundquist, SC Health District, shared with the Board information on the Tobacco Prevention coordinator. Lorraine Jacobson, Milnor has been hired for that position and has been busy with the schools and other public interest articles. Colleen and Lorraine will travel to San Francisco CA November 18-21 to attend a conference. HIPPA was discussed and Colleen informed the Board that she is working on the compliance.

Damien DeVillers, Interstate Engineering and Sparky Engquist met with the Board to discuss the upcoming road projects. Damien has contacted a testing company to review the roadways to determine the amount of surface that is needed. Authorize testing the following 30 miles of roadway: Co. # 1 from ND 32 E 6 miles; Co. # 2 from ND 13 N 2 miles; Co. #4 from ND 13 S 1 mile E 2 miles; Co. # 7 from Co. # 4 E 12 miles; Co. # 10 from ND 11 N 3 miles then N 3 miles and E 2 miles and Co. # 14 from ND 13 S 2 miles. (Smith/Wyum, unanimous) The Board received notification from the Department of Transportation that they have approved adding approximately 3 miles to the county highway system # 4111. This includes the 3 miles from ND 13 into Stirum.

Travis Paeper met with the Board to discuss overtime that is being worked by the deputies in the Sheriff's Dept. They are working over 40 hours more each month than the 160 hours that are scheduled. He explained some situations that changed over the years that have contributed to the excess hours. Travis wanted the Board to be aware of the above scheduled hours and asked the Board to consider compensation or a solution.

Patricia J. Carlen met with the Board to discuss program installation for the Recorder's Office. There is upgrading needed and a letter of intent is required. The additional cost is \$3,000. MN Counties Information Systems recommended the CRIS program and 16 counties in the state signed up. Since that time DOS will not work and so it is necessary to upgrade. There is also a need to install an imaging system for about \$8,000. Patty will prepare the letter of intent to proceed with the upgrading only. (Anderson/Wyum, unanimous) The Board informed Patty that the Deputy Recorder's job description additions has been reviewed by MAXIMUS and MAXIMUS determined that they did not change the pay grade. Patty feels the Board should override the decision. The deputy position has many duties and responsibilities in the absence of the Recorder because there are two offices that are involved. The only duties that the deputy cannot do in the absence of the Recorder is to provide authenticated copies. Steve Wyum explained that the MAXIMUS consultant has reviewed the Deputy Recorder's position twice. He does not feel that overriding the consultant would be beneficial to the other positions.

Merril and Gloria Decker, Milnor are planning to purchase the North Forty Bar in DeLamere and they will keep the same name except to incorporate. They presented

applications to apply for a Beer and Liquor license. Grant Beer and Liquor licenses to North 40, Inc. subject to recommendation of the States Attorney. (Smith/Anderson, unanimous) Approve special permit for the Firemen's Ball Banquet and Dance on October 12, 2002 at the DeLamere Hall and also a wedding dance on November 2, 2002. (Wehlander/Smith, unanimous)

Ron Narum met with the Board on the Dakota State Line Regional Alliance Champion Community programs. They are assessing \$1/person for each city and county. The population of Sargent County is 4366. Ron is wondering if the Board will be approving this or if the Job Development Authority will be involved. The Board felt the JDA should be contacted. Also, the land that Rutland City inquired about on July 16, 2002 will not be used for construction of a new building. The county will retain the 50' x 207' parcel.

Approve Games of Chance permit 2002-04 to Tewaukon Rod & Gun Club for a raffle on October 12, 2002 at the Geneseo Hall. (Wehlander/Wyum, unanimous)

Approve sponsorship of the proposed project Transportation Enhancement for a Bicycle and Pedestrian path in Milnor City. (Smith/Wehlander, unanimous)

Appoint Karen Anderson as Chairman of County Canvass Board for the November 5, 2002 General Election.

Approve out-of-state travel for Lorraine Jacobson, Coroner to attend the 19<sup>th</sup> Annual Forensic Science Seminar in Hennepin County, MN. (Wehlander/Wyum, unanimous)

Approve September 17, 2002 minutes as presented. (Wehlander/Wyum, unanimous)

Approve removal of printer # 1238 from the inventory. (Wehlander/Wyum, unanimous)

The Board discussed county policy and ND Century Code parameters of mill levy expenditures and use of office supplies and equipment for charitable organizations.

The meeting adjourned at 4:15 p.m.

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RAY BROCKMAN - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR