

The Sargent County Board of Commissioners met at 10:05 a.m., following the county park board meeting, with the following members present: Jerry Waswick, Sherry Hosford, Mike Walstead, and Bill Anderson. Absent was Dave Jacobson. Also present was Jayne Pfau, Assistant State's Attorney; Tibby Hinderlie, The Sargent County Teller; and Pam Maloney, Sargent County Auditor.

The Annual Tax Sale was conducted at 10:00 a.m. Properties were auctioned individually and sold to the highest qualified bidder thereon. Motion to approve County Deeds for the following sales: North 70' Lots 9-10, Block 3, Original Townsite, Brampton Village, for \$60; and Lots 19-23 Inclusive, Block 4, Original Townsite, Brampton Village, for \$500; to Harvey Dawson, 210 University Ave, Cogswell ND 58017-5005; Lots 15-16, Block 20, Original Townsite, Milnor City, for \$1,339.15 (\$1.00 + specials); SE 12 ½' of Lot 5 less tract D plus Tract C, Milnor City, for \$1,108.87 (\$1.00 + specials); to the City of Milnor, PO Box 70, Milnor ND 58060-0070. (Walstead/Hosford, unanimous)

Approve November payroll in the sum of \$177,407.45 (Nos. 12790-12846 & 74099-74112 ) and the following bills: (Anderson/Walstead, unanimous)

|             |                                 |                             |            |
|-------------|---------------------------------|-----------------------------|------------|
| 73948-73954 |                                 | Weed Board Expenses         | 1,499.43   |
| 73969       | FCDC                            | JDA-4 Seasons Project       | 135,000.00 |
| 73970-73979 |                                 | Health Unit Expenses        | 4,567.38   |
| 73981       | Forman City                     | Water/Sewer/Garbage         | 179.45     |
| 73982       | Ottertail Power Co.             | Electricity                 | 1,123.69   |
| 73983       | Ransom County                   | VSO Salary/Benefits         | 825.00     |
| 73984-73994 |                                 | Health Unit Expenses        | 3,041.30   |
| 74001-74013 |                                 | Human Service Expenses      | 2,221.40   |
| 74014       | American Business Solutions     | Tax Forms                   | 68.66      |
| 74015       | Ameripride Linen                | Cleaning Services           | 88.15      |
| 74016       | Anderson, Bill                  |                             |            |
|             | a/k/a Anderson/Earl Jr          | Commission Travel           | 248.40     |
| 74017       | Avid Hawk, LLC                  | Web Services                | 45.00      |
| 74018       | B & K Electric, Inc.            | Courthouse Maintenance      | 224.00     |
| 74019       | Bayger, Vanessa                 | Sheriff Travel              | 56.16      |
| 74020       | Best Western Ramkota            | NDACO Conference            | 655.20     |
| 74021       | Cenex Fleet Card                | Gas Purchases               | 58.08      |
| 74022       | Cole Papers, Inc.               | Tax Statements              | 156.80     |
| 74023       | Computer Prof. Unlimited        | Data Processing             | 1,305.58   |
| 74024       | Crandall, Lois                  | General Election Board      | 335.19     |
| 74025       | CHS/Dakota Plains               | Gas Purchases               | 847.50     |
| 74026       | Dakota Water Solutions          | Water Jugs                  | 35.00      |
| 74027       | Dickey Rural Networks           | Telephone                   | 931.20     |
| 74028       | DS Solutions                    | Election Test Decks         | 150.00     |
| 74029       | Election Systems & Software     | Election Ballots            | 1,148.71   |
| 74030       | Fargo Rubber Stamp Works        | Bayger Notary Seal/Freight  | 4.95       |
| 74031       | Farm & Home Publishers,Ltd      | Plat Books                  | 700.00     |
| 74032       | Forman Market                   | Supplies                    | 18.96      |
| 74033       | Gwinner One-Stop                | Sheriff Travel              | 209.59     |
| 74034       | Hardware Hank                   | Courthouse Supplies         | 130.94     |
| 74035       | Hosford, Sherry                 | Commission Travel           | 521.78     |
| 74036       | Information Tech. Dept.         | WAN Access/Lerms            | 587.55     |
| 74037       | J&M Printing                    | Envelopes-Treas/Rec/Clk Crt | 160.30     |
| 74038       | Johnson Controls                | Boiler Repair               | 1,284.16   |
| 74039       | Johnson, Bryan                  | Sheriff Car Wash            | 12.00      |
| 74040       | Larson, Renee                   | General Election Board      | 313.59     |
| 74041       | Lee, Joan                       | General Election Board      | 337.35     |
| 74042       | Metropolitan Compounds, Inc.    | Enviro Melt                 | 533.67     |
| 74043       | NDACO                           | Conference Seminar Fees     | 1,615.00   |
| 74044       | NDCCA                           | Ecliptic Fees & Dues        | 200.00     |
| 74045       | ND Newspaper Association        | Printing/Publishing         | 298.08     |
| 74046       | ND Workforce Safety             | Volunteer Coverage          | 24.70      |
| 74047       | Nelson Home Center              | Supplies                    | 288.39     |
| 74048       | Paeper, Travis                  | Sheriff Travel/Car Wash     | 45.99      |
| 74049       | Pharmchem, Inc                  | Scram 24/7                  | 250.00     |
| 74050       | Public Employment HR Consulting | Job Description Review      | 160.00     |
| 74051       | Quill.com                       | Office/Election Supplies    | 116.40     |
| 74052       | Richland County Corrections     | Prisoner Board              | 165.00     |

|          |                                     |  |            |
|----------|-------------------------------------|--|------------|
| 74053    | Sargent County Teller               | Printing/Publishing/Election                                     | 2,033.67   |
| 74054    | Sargent County Treasurer            | ACH Fees/Postage/Envelopes                                       | 3,614.43   |
| 74055    | Smith, William E                    | Election Canvass Board   | 53.24      |
| 74056    | Sundquist, Colleen                  | General Election Board   | 315.75     |
| 74057    | Teal's Market                       | Election Cost  | 85.56      |
| 74058    | Tyler Technologies, Inc.            | Document Pro Module Support                                      | 2,878.02   |
| 74059    | Underground Vaults & Storage        | Lease Rental-Mfilm   | 200.00     |
| 74060    | Universal Services                  | Ink Toner  | 473.20     |
| 74061    | Vanguard Appraisals                 | Contract Completion<br>Commercial, Industrial, & Grain Elevators | 23,971.00  |
| 74062    | Verizon Wireless                    | Sheriff MIFI Cards   | 160.04     |
| 74063    | Walstead, Michael                   | Commission Travel  | 208.98     |
| 74064    | Waswick, Jerry                      | Election Canvass Board   | 10.80      |
| 74065    | Wyum, Sheila                        | Election Canvass Board   | 60.80      |
| 74066    | Dickey Rural Networks               | 911 Trunks/Weed Board Telephone                                  | 339.05     |
| 74067    | Holiday Inn                         | Extension Agent Travel   | 160.20     |
| 74068    | NDACO                               | 911 Wireless   | 710.55     |
| 74069    | NDSU                                | Extension Business Cards   | 45.00      |
| 74070    | SC Treasurer                        | Extension Postage  | 77.10      |
| 74071    | VISA                                | Extension Supplies   | 210.54     |
| 74072    | B & K Electric, Inc.                | Road- Diesel Pump Repair   | 298.80     |
| 74073    | Bernard Mahrer Construction         | Pea rock/Sand -County Shop                                       | 8,846.29   |
| 74074    | Carton Excavating                   | Culvert Installation Cty. #5 & #3                                | 1,125.00   |
| 74075    | CHS Dakota Plains                   | Road Fuel  | 3,056.00   |
| 74076    | Ekstrom Repair                      | GMC Repair   | 1,017.99   |
| 74077    | Kustom Machine, Inc.                | 2 Bolt Flange Block  | 28.77      |
| 74078    | Mark Sand & Gravel                  | Road Project County #14  | 17,289.43  |
| 74079    | Mayo Construction                   | Road Project County #4   | 558,322.85 |
| 74080    | ND DOT Financial Division           | Engineering& Contractor Services<br>Hall Township Bridge Project | 124,532.92 |
| 74081    | NSC Minerals                        | Road Salt  | 2,690.47   |
| 74082    | RDO Equipment                       | Q9 Fender Extensions   | 1,650.00   |
| 74083    | Richland/Sargent Jt. Water District | RS # 1 Ext. & Channel Imp. Project                               | 63,197.80  |
| 74084    | Rutland Oil Company                 | Road Gasoline  | 1,010.00   |
| 74085    | Southside Automotive                | Tire Repair  | 52.89      |
| 74086    | True North Steel                    | Culvert  |            |
| 5,138.40 |                                     |  |            |
| 74087    | ZEP Sales & Service                 | Road Supplies  | 513.80     |

Commissioner Walstead reported that the culvert in the field approach north of Brampton has been extended and the side slopes of the approach improved to comply with County Road policies.

Motion to accept the determination from Public Employment HR Consulting recommending that the Sheriff's Deputy Matron's pay grade be set at Grade 8. Pay at that grade will be retroactive to the Deputy Matron's date of employment on August 18<sup>th</sup>. (Anderson/Walstead, unanimous)

Commissioner Hosford reported that the windows have been replaced at the Health Department building, but there is still trim work that needs to be done. Darwin Flihs changed the oil in the Health Department's generator on Tuesday, November 9 and has been checking on it periodically.

Orville Nelson, representing the Sargent County Historical Society, arrived at the meeting. He provided a financial statement to the board members and reported on museum activities for 2015. He invited the commission to hold the 5-County Meeting at the museum the next time that it is Sargent County's turn to host. The commission thanked Mr. Nelson for coming in & for the wonderful work that has been done at the Sargent County Museum.

Merrill Engquist, Road Supervisor; and, Jesse Sedler, Interstate Engineering; arrived at the meeting. Mr. Engquist reported that he has checked with Berube's and will check with Lillegard's regarding a Bobcat trade-in program that had been offered in the past by Jacobson Implement. He will also check with Titan and RDO regarding a tractor lease program. The road crew has been working on the slopes on County Road #14 south of #5, and will be installing a culvert to replace the "Edwin Anderson Bridge" at 101<sup>st</sup> ST SE and 148<sup>th</sup> AV SE in Marboe Township.

Motion to approve Change Order for Project BRO-0041(012) (Hall Township Bridge Project) to increase the amount of riprap that was in the original bid. (Walstead/Anderson, unanimous)

The Board reviewed the results of the Official Canvass of the November 8, 2016 General Election. The following were elected to the respective county offices: County Commissioner At Large – Jason Arth-1222; Bill Anderson-869; County Treasurer/Recorder/Clerk of Court (Unexpired 2-year term)– Alison Toepke–1063; Supervisor, Wild Rice Soil Conservation District – Joe Breker-1688; Director, Garrison Diversion Conservancy District – Jeff Breker-1685. Total votes cast in the county 2064. Accept results. (Hosford/Walstead, unanimous)

Discussion on the possibility of increasing the polling hours for the 2018 elections. This will be addressed before the 2018 Primary Election.

Approve Melissa Seykora, NDSU Extension Ag and Natural Resources (ANR) Agent, out-of-state travel to Omaha, Nebraska, Wednesday, November 16 through Friday, November 18 for a workshop. (Hosford/Anderson, unanimous)

Motion to authorize the chairman and auditor to execute and sign the lease documents with SC Public Finance for the three motor graders now being leased through John Deere. (Anderson/Walstead, unanimous)

Some discussion was held regarding the new overtime regulations released by the U.S. Department of Labor. The auditor was instructed to seek out additional information concerning the applicability of the new regulations to salaried County employees.

Approve November 1, 2016 minutes as corrected. (Hosford/Walstead, unanimous)

Meeting adjourned at 12:10 p.m.

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JERRY WASWICK – CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR