

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Maurice Orn, Bill Anderson, Steve Wyum, and Jerry Waswick. Absent: none. Holly Jessen, The Sargent County Teller, was also present.

Approve minutes of November 3, 2009 meeting as corrected. (Waswick/Orn, unanimous).

Approve November payroll in the sum of \$152,083.23 (nos. 3860-3923 and 61609-61621) and the following bills. (Orn/Waswick, unanimous)

61477	Ottertail Power Co.	Electricity	1045.69
61478-61482		Health Department Expenses	908.39
61483	Forman City	Water/sewer/garbage	216.30
61484	Rick Bryant	Alcohol Enforcement Wages	405.00
61485	Dave Kozok	Alcohol Enforcement Wages	435.00
61486	Travis Paeper	Alcohol Enforcement Wages	420.00
61487-61494		Weed Board Expenses	914.15
61495-61506		Health Dept. Expenses	2068.95
61507	Discovery Benefits	Flex Advance	2000.00
61508-61521		Human Services Expenses	13333.66
61522	American Express	Card purchases	1874.16
61523	B & K Electric, Inc.	Ash Motor Repair	50.00
61524	Buhl's Inc.	Cleaning	117.07
61525	Chunky's Standard Svc.	Service	
49.60			
61526	Dacotah Paper	Copier Paper	355.40
61527	Dakota Mailing & Shipping	Optimail ribbons	90.35
61528	DRN	Phone service	762.56
61529	Ed's Place	Gas	42.07
61530	Farmers Union Oil Co.	Gas, supplies	901.43
61531	FRS Industries	Notary seal	24.25
61532	Gall's	Disposable Mouth Pieces	80.98
61533	Gwinner One-Stop, Inc.	Gas	461.49
61534	Sandra Hanson	Travel	601.30
61535	Hardware Hank	Supplies	66.35
61536	ITD	LERMS	50.00
61537	Institute of Local Govt.	Continuing Education fees	300.00
61538	Martinsen Home Center	Supplies	86.69
61539	McLaen's Service, Inc.	Supplies, Oil change	61.94
61540	NDACO	Convention Regist. Fees	510.00
61541	ND Sheriff & Deputies Assn.	Dues	20.00
61542	Oakes Times	Publishing	22.00
61543	Maurice Orn	Travel	292.20
61544	Ottertail Power Co.	Electricity-rental	13.79
61545	Quill Corp.	Supplies	152.14
61546	Ramkota Hotel	Lodging	378.00
61547	Ransom Co. Gazette	Publishing	15.40
61548	Reardon Office Equip.	Copier, printer & Mtc agreement	1333.50
61549	Sargent County Teller	Publishing	555.40
61550	Stutsman County	Computer usage & statements	3562.00
61551	Taser	Holsters	106.75
61552	Derek Toepke	Uniforms	64.02
61553	Jerry Waswick	Travel	56.10
61554	Wayne Trophies	Plaques	111.74
61555	White Banner	Uniforms	553.01
61556	AW Diesel Service	Repairs	184.05
61557	Bernard Mahrer Const.	Gravel	15470.15
61558	Crandall Construction	Gravel, bridge & road repair	72949.20
61559	Dakota Improvement	Gravel	312.50
61560	Dyste's Food Pride	Road supplies	22.82
61561	Ed's Place	Gas	2151.80
61562	Ekstrom Repair	Repairs	605.85
61563	Flint Hills Resources	Asphalt	14882.80
61564	General Equipment	Repairs	141.18
61565	Hall Township	DVEC-bury line-Hall Township	1500.00

61566	Team Lab. Chemical Corp.	Base One	21100.00
61567	Lawson Products	Road Salt	1015.73
61568	NDDOT Fin. Mgmt. Div.	Breker Bridge # 2	3648.47
61569	Nelson Bulk Oil Co.	Fuel	4643.25
61570	Praxair Dist., Inc.	Repairs	90.00
61571	Ray-Mac, Inc.	Repairs	16.06
61572	Southeast Propane	Propane	611.25
61573	Visto's Carquest	Repairs	1089.82
61574	Zep Sales	Supplies	573.54
61575	Barnes County Corrections	Prisoner board	4645.53
61576	Cayuga Senior Citizens	Rent	25.00
61577	CPU	Data Processing charges	1022.23
61578	Comp. Software Associates	Docupro annual support fee	2080.00
61580	DRN	911 Rental	247.00
61581	Ed's Place	Gas	18.72
61582	Candy Hansen	Travel	115.50
61583	Julie Hassebroek	Travel	210.00
61584	Hewlett-Packard Co.	States Attorney Computer	1420.00
61585	ITD	WAN	469.80
61586	Minn-Kota Comm.	Move treasurers phone ext.	235.00
61587	NDACO	911 wireless service costs	805.20
61588	ND Workforce Safety & Ins.	Volunteer premiums	46.80
61589	NDACO Resources Group	Monitor and computer supplies	405.74
61590	NDAEA	Dues – Extension	75.00
61591	NDAE4-HYW	Dues – Extension	
80.00			
61592	Qwest	911 contracts	191.88
61597	Walworth Co. Sheriff Dept.	Prisoner Board	385.00

Sparky Engquist, road supervisor met with the Board and informed them that he had ordered in-line meters for the gas pumps. He also reported on the gravel projects throughout the county and road repairs necessary by the newly constructed Breker Bridge (127-20). Steve Wyum informed Sparky of a railroad crossing problem with trees obstructing the roadway crossing. Sparky will check to see who owns the trees and if the trees cannot be removed the possibility of a stop sign being installed. Sparky will be marking the roadway near the Kottke residence (Hall Township) that the roadway is closed as work is progressing on this project. Discussed Joe Grothe's retirement and how the work load will be distributed. Jerry Waswick asked Sparky about the purchase of non-emergency items (cough drops and ibuprofen) to be placed in First Aid kits for road department employees. Discussion followed on purchasing these items locally, or in greater quantity for less price. Also, the use of County fuel in personal vehicles was discussed. this practice is not allowed. Mileage should be reimbursed at the statutorily required rate if road department employees use their personal vehicle for county work. Zero tolerance of using county gas/ diesel fuel in personal vehicles was the consensus of the Board. Maurice Orn asked about who is in charge when Sparky is gone from the county. Sparky explained who is designated for the crew chief by specific projects. Further discussion followed on certain incidents on county projects.

Norm Preble, Tax Director and Lyle Bopp, States Attorney arrived at the meeting. Norm presented the Application for Classification as Inundated Agricultural Lands from Ronald Christenson on Lot 3 of Section 2-131-58. Norm had inspected the area and noted that there is definitely not 39 acres of inundated land. Norm does not believe there have been crops on this area but if Mr. Christenson wants to request inundated lands, he should reapply for the actual acres. Mr. Preble recommends that this application not be approved based on his inspection. Motion that the Tax Director's recommendation be adopted and application for inundated land not be approved. (Anderson/Walstead, unanimous)

Steve Hutcherson, Elite Heating and Air, (commercial HVAC) from Colfax, ND met with the Board to visit about the heating system in the courthouse. There is options available including geothermal heat, Electrical Thermal Storage, in which heat is stored in high-density ceramic bricks or a high efficiency boiler. Mike Walstead, courthouse commissioner indicated that a representative from Ottertail Power Co. will be at the December meeting to discuss other options.

Mike Walstead reported that the court facilities grant committee is compiling information to submit before the December 31, 2009 deadline. He also noted that the courthouse boiler still has not been fired up and he hasn't seen Doc Nelson, Custodian for over a week.

Recess for lunch at 12:00 noon.

The Annual Tax Sale was conducted at 1:00 p.m. with Norm Preble, Tax Director, Lyle Bopp, States Attorney, Jon McFarland, Russ Post and Dane O. Gigstead present. Properties were auctioned individually and sold to the highest bidder thereof. Motion to approve the following deeds. Lot 5, Block 1, GCDC 1<sup>st</sup> Addition, Gwinner City to Russ Post, Detroit Lakes, MN and Dane O. Gigstead, Frazee, MN for \$1,500.00; Lot 13, Block 20, Auditor's Plat, Cogswell to Cogswell City, PO Box 86, Cogswell, ND for \$182.80 and Lot 3, Block 2, Park Lane Addition, Milnor City to Milnor City, PO Box 70, Milnor ND for \$1545.09 . (Anderson/Orn, unanimous) Discussion followed on Parcels No. 04-1714 and 04-1714001.

Gina Hillestad met with the Board to discuss problems with the phone in the courthouse elevator. There is not a designated line for that phone and some phone conversations are being heard in the elevator. The Board instructed her to arrange to use the fax line for the phone in the elevator.

Results of the meeting that Steve Wyum, Jerry Waswick, Maurice Orn and Sherry Hosford attended in Bismarck on November 5th with the State Board of Equalization (SBOE) were shared with other commissioners. The SBOE granted an extension to Sargent County from December 31, 2010 to December 31, 2013 for a reappraisal of all residential property in Sargent County and requested an annual meeting with the Sargent County Commission and the SBOE. Board members will meet with Sandy Hanson after January 1, 2010 to begin the reappraisal project timeline.

Received a culvert request from Bowen Township to replace a 48" culvert between Section 24 and 25. They are asking for cost share from the county and Water Board. Motion to approve 1/3 cost (\$408.94) of the culvert pending Water Board approval. (Orn/Walstead, unanimous)

Lyle Bopp discussed briefly his findings on ambulance service levies and indicated that the law includes the taxable valuation from the entire township if the majority of the township is serviced by that ambulance district. He suggested that Sargent County contact Ransom County to receive the share from the Ransom County ambulance service levy. Brian Tayer, Milnor Ambulance Coordinator will be contacted to send a letter and request a portion of the revenue from the Ransom County tax.

Approve removal of the following items for disposal or sale: #1861-Epson printer; #1416-Fijutsi scanner; #1009-Epson printer; #2594-HP 1610 printer, scanner, copier, #2222-Dell laptop and #2223-monitor. (Walstead/Waswick, unanimous)

Meeting adjourned at 2:30 p.m.

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STEVEN R WYUM - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR