

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Karen Anderson, Don Wehlander, Mike Walstead, Steve Wyum and Ray Brockman. Absent None

Approve Corrected QuitClaim Deed to Roger Even, Stirum, ND for Lots 1,2,3,4 all in Block One, Original Townsite and Lots 2 & 3, Block Three, Randall's Addition, all in the Village of Stirum. (Wehlander/Brockman, unanimous)

Approve properly filled out applications for beer and liquor licenses for the year ending December 31, 2004 to Stir'Um Bar & Grill, Stirum, Kim Houle, manager, JMDK/Geneseo Bar & Café, Geneseo, Jeff Mund and Dale Kutter managers, Hillside C-Store, Milnor, Mitch and Laura Gibbon, managers and North 40, Inc., DeLamere, Merrill & Gloria Decker, managers. (Wehlander/Brockman, unanimous)

Approve disposal of #1006/Printer and #1059/Computer. (Brockman/Walstead, unanimous)

Approve Games of Chance Permit #SC2003-02 to DeLamere Hall Association for a raffle on December 31, 2003 at North 40, Inc. DeLamere, ND. (Brockman/Wyum, unanimous)

Approve Sunday Permit to sell Alcoholic Beverages to Hillside C-Store for twelve (12) months. (Wehlander/Walstead, unanimous)

Lyle Bopp arrived at the meeting at 10:30.

Sandy Hanson met with the Board and informed them that \$7500 will be received for the Homeland Security Grant with additional money being disbursed at a later date. Gwinner Fire Dept. received a grant for \$22,950 for fire operations and firefighter safety programs through FEMA and the United States Fire Administration.

Approve payment of the following bills and November payroll in the sum of \$81,804.17. (Walstead/Wyum, unanimous)

47653 Todd Hardy	Underage Enforcement Grant	435.00
Social Service Board Expenses		6704.74
47727 B & K Electric	2 Bulbs	56.00
47728 Amoco	Sheriff Travel	35.45
47729 Buhl's	Cleaning Service	160.85
47730 Patricia J. Carlen	Travel	102.30
47731 Case & Bopp Law Office	Rent and Cell Phone	
411.98		
47732 Cellular One	Sheriff's Cell Phones	165.20
47733 Charlie's Body Shop	Car repairs	146.70
47734 Comfort Inn	Lodging	45.00
47735 Dyste's	Supplies	91.72
47736 Farmers Union Oil Co.	Gas and repairs	582.75
47737 Flowers & Fudge on Main	Flowers	45.00
47738 Forman Drug	Supplies	90.50
47739 FRS Industries, Inc.	Notary Stamp	26.01
47740 Sandra Hanson	Travel	151.24
47741 Hardware Hank	Supplies	34.14
47742 ILG	Hillestad CEU's	10.00
47743 Lorraine Jacobson	Coroner travel	256.97
47744 KW Service & Supply	Repairs	494.73
47745 Martinsen's	Repairs	121.71
47746 McLaen's Service	Tires	608.87
47747 McLeod USA	Long distance phone calls	255.38
47748 Mehl's Heating Inc.	Boiler repairs	3410.00
47749 Kathleen Miller	Custody Investigator	697.64
47750 Mary Miller	Custody Investigator	9.93
47751 NDACo	Registration, Tech support and Computer	3956.85
47752 Nick of Time	Homeland Security	750.00
47753 Brenda Peterson	Travel and gift	417.50
47754 Public Safety Center, Inc.	Equipment	77.45
47755 Quill	Supplies	390.29
47756 SC Abstract	Supplies	67.12
47757 SC Extension Office	Registration	15.00

47758 SC Insurance	Notary Bond	50.00
47759 Star Business Forms	Tax Statements	434.71
47760 Stutsman County	1099 Forms	18.48
47761 The Teller	Publishing Fees	192.78
47762 Underground Vaults	Recorder Storage Fee	132.00
47763 Universal Services	Supplies	126.00
47764 Wahpeton Drug	Prisoner Supplies	387.62
47765 White Banner	Uniforms	176.95
47766 AW Diesel Service	Repairs	24.00
47767 Bernard Mahrer Const.	Road repairs	405.88
47768 Economy Oil	Fuel	2179.51
47769 Ekstrom Repair	Repairs	272.96
47770 Forman Repair	Repairs	173.90
47771 Interstate Engineering, Inc.	Road and Bridge Projects	7107.20
47772 Fargo Culvert Co.	Culverts	3475.12
47773 Lyle Signs	Road signs	584.00
47774 Ray-Mac Inc.	Repairs	24.71
47775 RDO Equipment	Repairs	76.44
47776 Tire One	Tires	2035.53
47777 Sherbrooke Asphalt	Asphalt	2564.38
47778 Southeast Propane	Propane	436.56
47779 Sweeney Brothers	Repairs	130.39
47780 Valley Ford	Repairs	15.63
47781 Zep Mfg.	Supplies	82.00
47782 Doublewood Inn	Lodging	84.38
47783 CPU	Data Processing Charges	531.50
47786 DARE America Merchandise	Workbooks	108.00
47787 DRA	911 Contracts	111.74
47788 DRT	911 Contracts	378.50
47789 Julie Hassebroek	Travel	133.26
47790 ITD	WAN Access & Anti-virus	393.00
47791 Lisa Knox	Travel	75.80
47792 NDACo	911 Wireless	815.00
47793 NDSU Extension	Home Economist travel	20.00
47794 Office Systems, Inc.	Copier rental and supplies	376.27
47796 Qwest	911 Contracts	287.82

Approve November 4, 2003 minutes. (Brockman/Wehlander, unanimous)

The Board discussed a policy for funeral leave. Motion that the Sargent County Courthouse will be closed for 4 hours for employees to attend the funeral of a current Sargent County employee. Any additional time off shall be charged as vacation or personal leave. The Chairman of the Commission shall be responsible for determining exact times of closing. (Brockman/Wehlander, unanimous)

The Board proceeded to conduct a hearing on the reduction of voting precincts in Sargent County. No one was present. Due to declining population verified by the year 2000 Census and the limited allocation by the State of North Dakota of federal funds through HAVA (Help America Vote Act) that Sargent County reluctantly authorizes the reduction of one precinct, formerly located in Cayuga, thus reducing the number of precincts from six to five effective with the 2004 elections. (Wyum/Walstead. Roll call: Voting aye: Wehlander, Brockman, Walstead, Wyum and Anderson. Voting nay: none. Motion carried. The following is a listing of the newly formed precincts within Sargent County and the voting site:

PRECINCT # 1: Milnor City, Hall Township, Herman Township, Milnor Township and Shuman Township. Voting site at Milnor Community Building (Senior Citizen Center)

PRECINCT # 2: Gwinner City, Whitestone Hill Township and Willey Township. Voting site at Gwinner Community Hall.

PRECINCT # 3: Cogswell City, Brampton Township, Denver Township, Harlem Township, Jackson Township, Sargent Township, Southwest Township, Verner Township and Vivian Township. Voting site at Cogswell Community Hall.

PRECINCT # 4: Forman City, Havana City, Bowen Township, Dunbar Township, Forman Township, Rutland Township, Taylor Township and Weber Township. Voting site at Forman City Hall.

PRECINCT # 5: Cayuga City, Rutland City, Kingston Township, Marboe Township, Ransom Township and Tewaukon Township. Voting site at Rutland City Hall.

Lyle Bopp reported on the letter the Board received from Ohnstad, Twichell regarding the replacement and lowering of a culvert on Co. # 7 between Sections 27 and 28 of Weber Township. The Board discussed the location and observations of water in this area. Lyle received some correspondence and

will provide to the attorney. The information includes Stream Crossing Standards prepared by the State Engineer.

Cindy Leinen, Forman Ambulance and Brian Tayer, Milnor Ambulance met with the Board to provide an update on ambulance financial status and number of calls and transports. Discussed projected dollar increases for services that are being proposed by Blue Cross/Blue Shield and Medicare. Cindy explained a situation that occurred on November 1, 2003 when the Forman Ambulance was out of service. The Board received a letter from Christopher Lee, Lidgerwood Community Ambulance Service regarding payment errors to substitute ambulance personnel. Lyle Bopp will send a letter to Mr. Lee requesting additional information.

The Annual Tax Sale was conducted at 1:30 p.m. Marc Enderson, Mayor, Havana City was present. Approve County Deed to Cogswell City for Lots 5-6, Block 10, Original Addition and Lots 1-2, Block 4, Camp's Addition, City of Cogswell for \$1.00 plus special assessments. Approve County Deed to Gwinner City for Lots 17-18, Block 8, Original Addition, City of Gwinner for \$1.00 plus special assessments. Approve County Deed to Havana City for Lots 3-4, Block 2, Original Addition for \$102, Lots 5,6,7,8,9,10,11,12,13,14,15, Inclusive, Block 9, Original Addition for \$252, Lots 13-14, Block 1, Williamson's 2nd Addition for \$51 all in the City of Havana. Approve County Deed to Bill Turner, Houston, TX for Lots 1,2,3, Block 18, Auditor's Plat, Cogswell City for \$75. Approve County Deed to Jean M. Larson, Sioux Falls, SD for Lot 4, Block 4, Randall's Addition, Village of Stirum for \$300, North part of Lots 7-8-9, Block 5, Original Addition, Cogswell City for \$95 and West 100 feet of Lot 2, Block 8, McNeeley's Addition, Cogswell City for \$100 and East 62 feet of Lot 1, Block 2, Devlin's 2nd Addition, Cayuga City for \$201. (Wyum/Wehlander unanimous)

Sparky Engquist arrived at the meeting to discuss road department issues including applying magnesium chloride to various locations on county roads, curves, intersections and railroad tracks at \$3,000/mile. Approve. GIS class scheduled for December 8 or 15 in Mandan or Lakota. Sandy Hanson and Sparky plan to attend. Asked for permission to attend the Winter Survival Workshop in Oakes on December 3 for three of the road employees. Approved.

Meeting adjourned at 3:15 p.m. for Board members to attend a Technology meeting conducted by Joe Kramer, NDACo.

KAREN ANDERSON – CHAIRPERSON

ATTEST:

SHERRY HOSFORD - AUDITOR