

Forman, North Dakota  
November 19, 2019

The Sargent County Board of Commissioners met at 9:15 a.m., subsequent to the meeting of the Sargent County Park Board, in the Commissioner's Room with the following members present: Bill Anderson; Jason Arth; Lyle Bopp; Richard Ruch; and, Jerry Waswick. Absent – none. Also present was Damon DeVillers, Interstate Engineering; Margie Johnson, State's Attorney Legal Assistant; Mary Engst, Sargent County Teller; and Pam Maloney, Sargent County Auditor.

The Pledge of Allegiance was recited.

Mr. DeVillers provided the commissioners with maps of prior federal aid projects, bridges with their sufficiency ratings and, potential future projects with estimated costs attached. After discussion regarding the future potential projects, it was decided to add to the County Federal Aid Program a 3" HBP Overlay on County Road #12 CMC 4129 from ND #13 south 6 miles to County Road #1 at a projected cost of \$1,777,100.84; and add to the Federal Bridge Program Bridge 122-23.0 on County Road #7 (The Anderson Bridge) east of Havana.

Merrill Engquist, Road Supervisor, arrived at the meeting.

The commissioners also discussed with Mr. DeVillers the possibility of obtaining funds from the Federal Lands Access Program (FLAP) grant program for repairs to County Road #12 from County Road #3 to County Road #5, to and through the Tewaukon National Wildlife Refuge. Mr. DeVillers was also going to check with ND DOT regarding safety enhancement projects at rail/highway at-grade crossings. There are two crossings, one west and one east, of Stirum, that could qualify.

Mr. DeVillers also had a request from Milnor City for commissioner approval to apply for a grant to do some upgrades to their streets and gutters on Main Street of Milnor, which is also County Road #10. Motion to allow Milnor City to apply for the grant for upgrades to Main Street, aka County Road #10. (Anderson/Ruch) Upon roll call vote, motion carried unanimously.

Brenda Peterson, on behalf of the Sargent County Social Service Board, arrived at the meeting. She requested that a letter written by Kristen Hasbargen, proposed RSR Human Service Zone Director, address to Christopher Jones, Executive Director, ND Department of Human Services, be approved, along with the Human Service Zone Agreement Template prepared by the zonal board. Motion to approve the letter and the Human Service Zone Agreement Template and to authorize the chairman to sign the documents. (Bopp/Waswick) Upon roll call vote, motion carried unanimously.

Approve November 5, 2019 meeting minutes as corrected. (Waswick/Bopp, unanimous)

The auditor reported that she had been in contact with G & R Controls regarding the courthouse heating system and they will be coming to check out the system soon.

The Annual Tax Sale was conducted at 10:00 a.m. Properties were auctioned individually and sold to the highest qualified bidder thereon. Barbara Enderson, Havana City Auditor, was the only interested person attending. Motion to approve County Deeds for the following sale: Lot 8, Block 2, Auditor's Plat, Havana City, for \$395, to Havana City, PO Box 96, Havana ND 58043 (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Motion to offer any remaining properties to that respective city for the purchase price of \$1 + specials. (Bopp/Anderson) Upon roll call vote, motion carried unanimously.

There are students coming from Sargent Central on Friday, November 22 to do a service project in the courthouse. One of their main duties will be to pull up the carpet, clean & disinfect the emergency manager office. They will also be working in the food pantry, shining up woodwork and other cleaning projects.

Commissioner Bopp reported that Ted Keller from General Roofing & Construction had called & stated that they hoped to be here before Thanksgiving to replace the big window at the front of the courthouse.

Approve beer and liquor licenses for 2020 to: Olivia and Austin Stenvold, CDPB, LLC, Tewaukon Township, rural Havana; Kate Mund, The Field dba the School, Hall Township, DeLamere; and, to Jennifer and Paul Lugert, Geneseo Bar and Grill, Kingston Township, Geneseo, upon receipt of a floor plan map of premises to be licensed, indicating areas sought to be licensed and unlicensed. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

Approve Games of Chance Permit SC-2019-3 to Cogswell Gun Club, Cogswell for a raffle board on February 16, 2020 at Kraft Slough, Cogswell. (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

Mr. Engquist reported that he had gotten quotes for a new Bobcat & the lowest is from Bobcat of Gwinner. The cost after trade-in would be approximately \$5000. The sealcoats that were done this summer were inspected yesterday & all look satisfactory.

Brian Tayer, Sargent County Ambulance Coordinator-Milnor Squad; & Marwood Klein, Sargent County Ambulance Coordinator-Forman Squad; arrived at the meeting. Mr. Tayer reported that the runs are down from last year at this time. He also stated that he does have a woman taking the EMT class at this time. The Milnor Squad has been chosen for a Medicare study for a year and that he will be putting new tires and shocks in the rig. Mr. Klein reported that the Forman Squad has had a reduction in runs also. The ambulance just had routine maintenance done & is running smoothly. He has two new potential ambulance personnel – they will be the third person on call until they are comfortable with the duties. Mr. Klein also stated that the Forman Squad is looking to find somewhere out of town on-call personnel can stay. The response time is too long, when personnel are responding from Rutland, Gwinner or Havana. They have looked at two options: 1) purchasing an existing building and renovating it for living quarters, meeting room and office space, along with housing the rig; 2) Renting an apartment that could be used for living quarters and office space & leave the rig in Forman City Hall. The commission also suggested that building new could be a third option. The Commission thanked Mr. Tayer and Mr. Klein for their reports, and commended the County's ambulance squad members and First Responders for a job well done.

Sheriff Travis Paeper arrived at the meeting to introduce a new deputy sheriff. Mr. Jonathan Wold has been hired and will be training with the sheriff and other deputies.

Commissioner Ruch reported that he had been in contact with Janet Sanford with Loadpass, as the deputy matron has still not received any information or training on the system. Also, Loadpass is wondering if the townships will be joining the county's account, but more information is needed before the township officer's meeting on December 12 to share with the townships. Commissioner Ruch will call Ms. Sanford again to get more information and/or to see if Loadpass would be willing to come down for the meeting.

Discussion was held on the excess funds that are in the social services fund. All monies left in the fund at the end of 2019 will be forwarded on to the zone. Any expenditures from the fund between now and the end of the year must be approved by the ND Human Services Department prior to the expenditure. It was decided that the auditor should send a letter requesting funds to help pay for the dome and window repairs in the courthouse, as this is where the social service offices are housed. These are essential repairs that are already underway and help with the cost would be appreciated. The county has never requested reimbursement for utilities or rent all the years that the social services have been housed in the courthouse.

Approve November payroll in the sum of \$213,470.52 (Nos.17042-17104 & 79651-79661) and the following bills: (Anderson/Waswick) Roll Call Vote: Yes – Anderson, Arth, Ruch & Waswick. No – Bopp. Motion carried.

79508		Weed Control Expense	142.10
79509		JDA Expense	21,600.00
79510-79512		Weed Contract Expense	183.41
79514-79516		Weed Control Expense	544.91
79517-79531		Health Unit Expenses	11,975.97
79532		Weed Contract Expense	650.98
79533	Forman City	Water/Sewer/Garbage	181.47
79534	Ottertail Power Company	Electricity	2162.67

79536		Health Unit Expense	126.50
79537	Lexis Nexis	Century Codes	577.22
79538		JDA Expense	97,847.53
79539-79549		Health Unit Expenses	6,989.69
79550-79561		Human Services Expense	2,741.64
79569	AMS Alcohol Monitoring	GPS Rental Fee	100.00
79570	Arth, Jeff	Snow Blower	250.00
79571	Avid Hawk, LLC	Web Services	45.00
79572	Bayger, Vanessa	Sheriff Travel Expense	400.06
79573	Bopp, Mark	Tree Stump Grinding	330.00
79574	Bryant, Rick	Sheriff Travel	242.21
79575	Buckhouse, Jason	Grounds Up Keep	325.00
79576	Cenex Fleet Card	Auditor/Treas Travel	70.66
79577	Cole Papers, Inc	Treasurer Office Supplies	141.00
79578	County Providing Tech.	Data Processing	1255.58
79579	CHS-Dakota Plains	Gas Purchases	1,130.52
79580	Dakota Water Solutions	Water Jugs	44.00
79581	Dell Marketing L.P.	Software	265.24
79582	DRN	Telephone Services	1,226.69
79583	Ferderer, Denise	Camera/Laser measurer	381.53
79584	HP Inc	EM/Laptop/Ink Cartridge	3,826.45
79585	Information Tech. Dept.	WAN Access/Netmotion	623.89
79586	J & M Printing	Treasurer Envelopes	194.45
79587	Johnson, Bryan	2020 Dues FOP	46.00
79588	Maloney, Pam	Auditor Travel	72.50
79589	Minn – Kota Communications	Telephone Service Calls	182.50
79590	ND Ass'n of Counties	Continuing Education	1,445.00
79591	ND Post Board	Sheriff/P.O. License	45.00
79592	NDACO Resources Group	Ink Refill	71.40
79593	Office of Attorney General	Scram 24/7	1,085.00
79594	Pfau, Jayne	Phone	75.00
79595	Pharmchem, Inc	Sweat Patch Analysis	114.20
79596	Quill	Office Supplies	1,069.69
79597	Ramkota Hotel	Commission/Treas Travel	518.40
79598	Reardon	Copier Charges	101.88
79599	Richland County	Prisoner Board	4,207.32
79600	Ruch, Richard	Commission Travel	1,844.82
79601	SC Fair Board	25% Final Appropriation	9,250.00
79602	The Sargent County Teller	Printing/Publishing	615.18
79603	South Side Automotive	Sheriff Oil Change/Oil	98.07
79604	Stein's Inc.	Building Maintenance	529.60
79605	Swede's Plumbing, Inc.	Main St. Building Mtn	319.84
79606	Toepke, Alison	County Car Wash	7.00
79607	Tougas, Tanner	Cell Phone	525.00
79608	Tyler Technologies	DocPro Support	3,331.67
79609	Underground Vaults & Storage	Microfilm Storage	200.00
79610	Universal Services	Treasurer Office Supplies	405.90
79611	Vanguard	Tax Program Updates	362.50
79612	Verizon	Sheriff MIFI Cards	200.05
79613	Wild Rice Soil Conservation	Extension Office Rent	500.00
79614	Willprecht, Wendy	Cell Phone	800.00
79615	A W Diesel	1990/2000 Plow Repairs	14,222.51
79616	Bernard Mahrer Construction	Gravel & Haul Only Cty	2,559.83
		#3, & 5	
79617	CHS-Dakota Plains	Bulk Antifreeze	336.00
79618	Ekstrom Repair	Equipment Repairs	782.07
79619	Enderson Construction	Gravel & Haul Cty #1,	43,416.81
		#2, #3, #5, #6, #7, #12	
79620	Forman Lumber and Fireworks	Road Supplies	33.58
79621	Hansen Lumber	Office Supplies	5.00
79622	Interstate Engineering	Engineering Services	5136.78
79623	Lesmeister Gravel	Culvert Repair Willey	1,161.88

79624	ND DOT Financial Management	Bridge Ins/Sealcoat #4	172,485.49
79625	North Dakota One Call	Locate Request	1.20
79626	Paul's Electric	Cut Wire Repair	471.72
79627	Praxair	Cylinder Contract	135.95
79628	RDO	Motor Grader Service	1,188.17
79629	Rutland Oil Company	Road Fuel	4,503.00
79630	Sanford	Road Drug Test	111.00
79631	Sargent County Sheriff's Office	Employment Road Screen	110.00
79632	SouthSide Automotive	Blower Assembly	268.59
79633	True North Steel	Culverts	9,032.00
79634	Zep Sales & Service	Aero Start/Ice Melt	258.73
79635	Ameripride	Cleaning Services	233.98
79636	Bayer, Vanessa	Sheriff Grants	59.40
79637	Dicky Rural Network	Weed Control Phone/ 911 Contract	321.61
79638	Double Tree by Hilton	Extension Travel	247.40
79639	Jacobson, David	Dec. Rent EMS	150.00
79640	Klapperich, Cindy	EXT-FCW Agent Travel	122.80
79641	ND Ass'n of Counties	911 Wireless	464.80
79642	NDAAEA	EXT-Dues/Ext Agent 2020	75.00
79643	NDAE 4-HYW	EXT-Dues/Ext YW 2020	100.00
79644	NDSU Extension	EXT-Salaries/2020 Calendars	11,453.34
79645	The Teller	HCPF-Publication/Safety	273.00
79646	Sargent County Treasurer	Ext Postage	42.95
79647	Seykora, Melissa	Ext AG Agent Travel	334.30
79648	Tougas, Tanner	Sheriffs Grants	16.00
79649	Visa	Ext AG Agent Travel	172.80
79650		Weed Control Expense	33.56

Meeting adjourned at 12:00 p.m.

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JASON ARTH – CHAIRMAN

ATTEST:

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PAM MALONEY – AUDITOR