

Forman, North Dakota  
November 20, 2007

The Sargent County Board of Commissioners met at 9 a.m. with the following members present: Steve Wyum, Bill Anderson and Mike Walstead. Absent: Maurice Orn and Jerry Waswick.

Approve November 6, 2007 minutes as corrected. (Walstead/Wyum, unanimous)

Holly Jessen, Sargent County Teller, arrived at the meeting at 9:25 a.m.

Approve November payroll in the sum of \$128,378.23 (#'s1306-1363 & 58284-58294) and all bills presented. (Wyum/Walstead, unanimous)

58155 Ottertail Power Company	Electricity	744.96
58156-58161 Health District Expenditures		2471.53
58162 DRN	Telephone expenses	756.41
58163 City of Forman	Water, sewer & garbage	155.10
58164-58166 Weed Board Expenditures		110.60
58168 Discovery Benefits	FLEX	500.00
58181-58188 Health District Expenditures		1266.77
58189-58202 Human Service Expenditures		12612.97
58203 Alltel	Sheriff's cell phones	128.13
58204 Karen Anderson	Housing Authority travel	211.74
58205 Atlantic Tactical	Supplies	177.90
58206 Bopp Law Office	Rent and cell phone	411.98
58207 BP Amoco	Car wash	6.50
58208 Richard Bryant	Training travel	287.50
58209 Buhl's	Cleaning service	181.93
58210 Chunky's Standard Service	Tires and servicing	646.00
58211 Dacotah Paper	Paper and supplies	581.27
58212 Dyste's	Supplies	11.09
58213 Farm & Home Publishers	10 plat books	242.00
58214 Farmers Union Oil Co.	Gas and fuel	6352.20
58215 Fred Prior Seminars	Computer training	128.00
58216 Gwinner One-Stop Inc.	Gas	218.49
58217 Hardware Hank	Repairs	64.91
58218 Gina Hillestad	Travel	34.78
58219 Sherry Hosford	Travel	74.00
58220 ITD	LERMS User Fee	75.00
58221 J & M Companies	Envelopes	362.26
58222 Lorraine Jacobson	Coroner travel and supplies	177.63
58223 Martinsen's	Supplies	72.04
58224 NDACo	Registration, fees and tech support	1175.75
58225 ND Sheriff's & Deputies Ass'n	Dues	15.00
58226 Office Depot	Supplies	22.56
58227 Officeland	Supplies	220.84
58228 Maurice Orn	Travel	209.94
58229 Popp Binding	Supplies	51.76
58230 Quill	Supplies	417.90
58231 Reardon Office	Copier maintenance and supplies	627.60
58232 The Sargent County Teller	Publishing fees	52.00
58233 SC Treasurer	Postage & envelopes reimbursement	3147.63
58234 Underground Vaults & Storage	Lease rental & supplies	167.82
58235 Jerry Waswick	Travel	207.00
58236 Workforce Safety	Volunteer premium	93.60
58237 Arrowhead Transport	Gravel	2427.00
58238 Bernard Mahrer Const.	Gravel	21326.24
58239 Braun Intertec	50% deflection testing	3125.00
58240 Central Specialties	Hot mix	7812.00
58241 Crandall Construction	Gravel and repairs	74333.70
58242 Dave Titus Excavating	Culvert locate on Co. # 4	1245.00
58243 Economy Oil	Fuel	5428.66
58244 Ekstrom Repair	Tires and repairs	1157.55
58245 Farm Plan	Repairs	25.99
58246 Dennis Goltz	Rake finger	485.00
58247 Gutzmer Sand and Gravel	Gravel	5530.00

58248 Gwinner Oil Bulk	Repairs	1376.91
58249 Family Ford	Repairs	67.66
58250 Nelson International	Repairs	58.52
58251 Road Reclaimer	Reclamation roadway	13506.80
58252 City of Rutland	50% paving patches on Co. # 10	3220.00
58253 Sweeney Brothers	Repairs	159.01
58254 Visto's Carquest	Repairs	125.65
58255 Zep Mfg.	Repairs	374.96
58256 #D Specialties	Signs	1219.20
58257 Barnes County Corrections	Prisoner Board	1623.00
58258 BW Doublewood	Extension lodging	55.00
58259 Cass County Treasurer	Juvenile Detention	2170.00
58260 CPU	Data processing charges	871.22
58261 Computer Software Associates	DocuPro Annual fee	1800.00
58263 DRT	911 contracts	299.00
58264 Forman Downtown Café	HCP meals	47.28
58265 City of Forman	Extension rent	30.00
58266 Forman Drug	Supplies	12.57
58267 Fred Pryor Seminars	Training	128.00
58268 Hewlett-Packard Co.	E5345 DAT US Server	6904.50
58269 ITD	Wan access/anti virus	451.00
58271 Johnny B's	Homeland Security training	88.27
58272 NDACo	911 contracts	945.60
58273 NDACo Resources Group	Software	1500.80
58274 NDAEA	Dues	75.00
58275 NDAE4-HYW	Dues	80.00
58276 NDSU Extension-CDFS	Book	9.36
58278 Nick of Time	Homeland Security Evac/shelter planning	2450.00
58279 Oakes Community Hospital	Blood draw	18.00
58280 Office Max	Supplies	245.13
58281 Qwest	911 contract	191.88
58283 Zones	Server backup	378.80

Jerry Waswick arrived at the meeting at 10:15 a.m.

The Board reviewed some unfinished business including dome painting, Open Forum in Rutland on December 5 and courtroom grant.

Sandy Hanson reported to the Board on funding through Homeland Security. The 4 regions (Cass, Grand Forks, Stark and Ward counties) in the state have met as a core group to discuss how to handle the regional funding. No decisions were made. Other meetings are slated to be held and one representative from Sargent County will serve on this committee. Three names will be submitted from Sargent County including: Peter Christianson, Milnor Fire Department, Jeff Anderson, Gwinner Fire Department and Sandy Hanson, County Emergency Manager. Motion to approve submission of these names for consideration on this committee but disagrees with the concept that this four county committee should have the authority to select the make-up of the committee. (Waswick/Walstead, unanimous) Sandy also discussed County Hazardous Preparedness Program as per state law and reported that each county must have a Local Emergency Planning Committee and there is currently a committee but new law changes that this Board must be appointed by the Board of Commissioners. She presented a list of the current active members. Motion to approve 13 members on the list as presented by Sandy Hanson and updated November 20, 2007. Waswick/Walstead. Motion withdrawn.

Approve updated/revised changes to the 2008-2009 County Federal Aid Program. (Wyum/Waswick, unanimous)

Lyle Bopp, States Attorney and Travis Paeper, Sheriff arrived the meeting.

Scott Mund, Milnor met to inform the Board of a safety concern along County Road No. 12 located along Section 7 in Herman Township approximately 5 miles south of ND State 13. He believes that fence is located on county road right of way and poses a safety concern. The SC Snowmobile Club plans to put a trail in the road ditch. He provided pictures of the fence line and indicated that they will stay off the county road right of way. Chairman Anderson instructed States Attorney Bopp to research the right of way and if there is an infringement on the right of way that he contact the landowner. Sheriff Paeper indicated that his department has been called out on several concerns about fences located up on the road side. Discussion followed on how to handle these problems. Chairman Anderson instructed the States Attorney to write letters to those people we are aware of that have

obstructions on the county right of way instructing them to remove the obstructions and if not removed within a certain time period the road department will remove. Also suggested that a notice be placed in the paper informing the public of this concern.

Travis Paeper met with the Board to report on the Gwinner City Council meeting that he attended in Gwinner last night. Dennis Wheeler is planning to retire on January 1 and the city would like to hire their own city officer and feel they need to maintain their own police officer instead of contracting with the county. Sheriff Paeper offered his assistance in the hiring process. He will keep the commission posted on this process.

Approve one third cost share of 36" x 36' culvert between Section 19 and 20 in Kingston Township. The Water Board agreed to pay one-third of the culvert cost. Approve request from Kingston Township for 1/3 culvert cost. (Wyum/Waswick, unanimous)

The Board recessed at 12:00 for lunch.

The Board reconvened at 1:00.

The Annual Tax Sale was conducted at 1:00 p.m. with several individuals present. Properties were auctioned individually and sold to the highest bidder thereof. Deeds will be prepared and offered to the Board for approval at the December 4, 2007 meeting.

Jerry Waswick left the meeting at 1:20 p.m.

Sparky Engquist, SC road supervisor reported on fixing the gas pump at the county shop at a cost of about \$300-\$400 for a light or a new electronic illuminated gas pump would cost about \$5,000. It was decided by Board members that effective immediately when the county cars are used by employees, the pumps at the county shop will not be used. Each person using the county car must fill with gas using their own credit card and present a receipt for approval and reimbursement by the county commission at the second meeting of each month. The receipt will identify correct department for cost allocation. All county employees will be contacted with this decision. Sparky also discussed bridge repairs that are underway and culvert work on County Nos. 1, 4A, 5, 7 and 10, graveling county wide and repairs to County No. 3 east of Rutland. Also discussed fences on county right of way and removal of bales in the county right of way.

Approve Maintenance Certification of County Federal Aid Projects and authorize Chairman, Auditor, States Attorney and Highway Supervisor to sign and execute. (Walstead/Wyum, unanimous)

Meeting adjourned at 3:35 p.m.

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD – COUNTY AUDITOR