

Forman, North Dakota  
November 20, 2012

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, The Sargent County Teller.

Approve minutes of the November 8, 2012, commission meeting as presented. (Wyum/Walstead, unanimous) Board members also received a copy of the October 2012 financial statement.

Approve November payroll in the sum of \$153,109.52 (Nos. 7635-7694 and 66847-66864) and the following bills: (Wyum/Waswick, unanimous)

66807	City of Forman	Water/Sewer/Garbage	169.30
66808	Ottertail Power Co.	Electricity	1,282.82
66809	Ransom County	VSO Benefits	741.79
66811-66817		Health Unit Expenses	767.59
66818	NDDOT	Title Fee	11.50
66819	Bank of ND	JDA Buy Down on Lodge	33,127.05
66821		Weed Board Expense	17.21
66822-66833		Health Unit Expenses	1,624.64
66865-66879		Human Service Expenses	8,059.59
66880	American Solutions for Business	1099 Forms/Envelopes	47.81
66881	B & K Electric	Ballasts	101.00
66882	Best Western Doublewood Inn	Sheriff Travel	138.60
66883	Buhl's Inc.	Cleaning Services	156.75
66884	Code 4 Services	GPS antenna systems	575.00
66885	Coleman, Darlene	Election Board	300.00
66886	Crandall, Lois	Election Board	300.00
66887	Dakota Mailing & Shipping Equip.	Sealing Solution	17.06
66888	Dakota Plains Co-Op	Gas	1,665.01
66889	Dickey Rural Networks	Telephone	876.39
66890	Digital Ally	Equipment	4,387.00
66891	Dyste's	Supplies	4.37
66892	Election Systems & Supplies	Election Ballots	1,132.89
66893	Forman Drug	Photo Printing	4.16
66894	Gwinner One-Stop	Gas	585.77
66895	Hanson, Elida	Janitorial Duties	135.00
66896	Hanson, Sandra	Travel	243.09
66897	Hardware Hank	Supplies	384.38
66898	Information Tech. Dept.	LERMS User Fee	1,087.00
66899	Institute of Local Gov't	Continuing Education	240.00
66900	Jacobson, David	Commissioner Travel	380.64
66901	Johnson Controls	Boiler System check	936.50
66902	Kozok, David, Jr.	Travel	63.29
66903	Larson, Renee	Election Board	300.00
66904	Lee, Joan	Election Board	300.00
66905	Lock, Sharon	Canvass Board/Travel	25.90
66906	ND Assoc. Of Counties	Continuing Education	1,040.00
66907	Paeper, Travis	Travel/Mowing	920.70
66908	Peterson, Brenda	Travel	166.18
66909	Quill	Supplies	37.10
66910	Reardon Office Equipment	Shredder/Supplies	526.36
66911	The Sargent County Teller	Printing/Publishing & Elections	754.71
66912	Stein's Inc.	Supplies	31.06
66913	Underground Vaults & Storage	Microfilm Storage	185.50
66914	Verizon Wireless	Wi-Fi Mobile Cards	160.04
66915	Walstead, Donnell	Canvass Board	23.68
66916	Walstead, Mike	Commissioner Travel	300.81
66917	Wyum, Steve	Canvass Board	11.10
66918	AW Diesel	Equipment Repairs	35.27
66919	Arrowhead Transport	Gravel	7,361.00
66920	Bituminous Paving Inc.	Asphalt	7,442.74
66921	Ekstrom Repair Shop	Equipment Repairs	610.29
66922	Enderson Construction, Inc.	Gravel	24,220.99
66923	Martinsen's Home Center	Supplies	133.94

66924	Muscha Pavement Marking	Road Repair	8,494.59
66925	Nelson Bulk Oil Co.	Fuel	7,660.00
66926	Serocki Excavating	Asphalt	27,791.41
66927	Welton Tire Service	Tires	860.00
66929	Blawat, Melissa	Travel	114.50
66930	Century Link	911 Contracts	191.88
66931	Computer Prof. Unlimited Inc.	Staff Support	1,083.84
66932	Dickey Rural Networks	911 Contracts/Database/Phone	367.23
66933	City of Forman	Hall Rent	30.00
66935	Holiday Inn, Fargo	Extension Travel	228.69
66936	Information Tech. Dept.	WAN	454.40
66937	Martinsen's Home Center	Wire Stripper	18.79
66939	NDCCA	Dues/Fees	200.00
66940	Department of Transportation	Co # 4-ND 13 North	30,365.72
66941	ND Insurance Department	Building Liability	53.24
66942	ND State Radio Communications	State Radio Contract	6,640.92
66943	NDSU Extension Burleigh County	Farm/Ranch Binder	25.00
66944	Office of Attorney General	SCRAM 24/7	305.00
66945	Ransom County	VSO Benefits	778.35
66946	Redwood Toxicology Laboratory	Testing	20.00
66947	Richland County Corrections	Prisoner Board	1,948.13
66949	Sargent County Insurance	Auto Liability	345.00
66951	Trinity Lutheran Church	Rent	35.00
66952	Tyler Technologies, Inc.	Document Pro Software	2,367.75
66953	VISA-Extension	Credit Card Purchases	215.91
66954	ND Workforce Safety & Insurance	Community Service	71.35
66955	2012 Extension REC/Fall Conf.	Registration	109.00

Bill Anderson reported on the Veteran's Service Officer (VSO) replacement process in which Sargent County is cooperating with Ransom County. A selection committee composed of 2 Commissioners from Sargent County, David Jacobson and Bill Anderson, 2 Commissioners from Ransom County, George Bunn and Neil Olerud, and Ransom County States Attorney Fallon Kelly, reviewed 10 applications on October 30, and recommended 6 applicants to be contacted for interviews. Four applicants submitted documentation evidencing that they were entitled to "Veterans' Preference" pursuant to North Dakota State law, and were interviewed on November 13<sup>th</sup> at the Ransom County Courthouse with Commissioner Steve Wyum filling in on the Committee for Commissioner Jacobson. The Committee, by a unanimous vote, recommended that Mr. Jon Hanna, Lisbon be hired for the position. The Ransom County Commission will be acting on this recommendation at its meeting today. If he accepts the VSO position, Mr. Hanna will be an employee of Ransom County, with Sargent County contracting for ¼ of the VSO's services and expenses.

Lyle Bopp, States Attorney arrived at the meeting at 9:45 a.m.

Damon DeVillers, Interstate Engineering, Inc. and Sparky Engquist, Road Supervisor met with the Board to discuss road issues. Damon distributed several draft project concept reports for permanent repairs to road and bridge projects eligible for federal funding as part of the County's Federal Aid System (FAS). Discussion and comments will be continued at the December 4 Commission meeting at 9:30 a.m. The Board next proceeded to discuss encroachments on road rights of way on both FAS and non-FAS roads, and the desirability of adopting a comprehensive, coherent policy for dealing with encroachments. Motion to have the Road Supervisor, States Attorney, Road Commissioner and County Engineer draft a formal policy dealing with independent work on road rights of way and other encroachments, including farming, ready to review by the second meeting in February, 2013. (Wyum/Waswick, unanimous)

Motion to authorize the Chairman, States Attorney, County Auditor and Highway Supervisor to execute a "Maintenance Certification" certifying to the North Dakota DOT that, in Sargent County, all federal aid highway projects have been inspected; are being maintained in a good and safe condition for general public use; and, that maintenance is in accordance with the NDDOT "Construction and Maintenance Agreements". (Jacobson/Walstead, unanimous)

Discussed possible sites to submit for consideration for federal funding for improving safety at railroad-highway grade crossings. Federal funds would cover 90% of the actual cost of the project and the remaining ten percent would be the responsibility of the county. Instruct the Road Commissioner; Road Supervisor and County Engineer to submit a list of hazardous or dangerous crossings to the state for consideration of crossing improvements.

The Board recessed for lunch at noon.

The Board reconvened at 1:00 p.m.

The Annual Tax Sale was conducted at 1:00 p.m. Properties were auctioned individually and sold to the highest qualified bidder thereon. Motion to accept bids and approve the following deeds. Lots 17-18, Block 5, Brampton Village to James W Bosse, Cogswell, ND for \$75; Lots 1-2 and North Seventeen feet (17') of Lot 3, Block 46, First Addition, Forman City to Forman City, a municipal corporation for \$1138; Lots 16-17, Block 7, Original Addition; East 1/2 of Lot 1, Block 4, McNeeley's Addition and West 100 feet x 150 feet of Lot 1, Block 8, McNeeley's Addition all in Cogswell City to Cogswell City, a municipal corporation, Cogswell, ND, for \$299, \$389 and \$520 respectively. (Waswick/Jacobson, unanimous) Lyle Bopp was instructed to send eviction notices to anyone who is still occupying property that is retained and owned by Sargent County.

Motion to authorize the County Auditor to sign the 2013 Master Support Agreement and addendum with NRG Technology Services, Bismarck. (Jacobson/Wyum, unanimous)

The Board reviewed the results of the Official Canvass of the November 6, 2012 General Election. The following were elected to the respective county offices: County Commissioner at Large – Bill Anderson – 1226 and Jerry Waswick – 1315; Supervisor, Wild Rice Soil Conservation District – Bruce Speich - 1728; Director, Garrison Diversion Conservancy District – Jeff Breker - 1697. Total votes cast in the county 2037. Accept results. (Walstead/Jacobson, unanimous)

Meeting adjourned at 1:45 p.m.

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR