

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Bill Anderson, Steve Wyum, Jerry Waswick and Maurice Orn. Absent: none. Also present: Paige Cary, The Sargent County Teller, and David L Jacobson, commissioner elect.

Approve minutes of November 9, 2010 meeting as corrected. (Wyum/Waswick, unanimous) Board members also received a copy of the October 2010 Financial Statement.

Lyle Bopp, States Attorney arrived at 9:30 a.m.

Approve November payroll in the sum of \$144,056.12 (Nos. 5046-5104 and 63346-63364) and the following bills. (Anderson/Waswick, unanimous)

63307	Unclaimed Property Division	Uncashed checks	703.47
63308	Ransom County	Veteran's Service Officer Expenditures	688.42
63317	Ottertail Power Co.	Electricity	828.64
63319-63326	Health District Expenditures		874.53
63329	City of Forman	Water/Sewer/Garbage	193.30
63330	Four Points Logistics	Boiler Replacement Project	19,600.00
63331	Peterson Mechanical	Boiler Replacement Project	124,353.00
63332-63338		Health Unit Expenses	1462.28
63365-63376		Human Services Expenses	4765.11
63377	American Express	Credit Card Purchases	486.88
63378	Amerman, Roslyn	Courthouse Painting	322.50
63379	Asche, Margie	General Election Board	331.12
63380	Bopp Law Office	St. Atty. Phone and Rent	411.98
63381	Buhl's Inc.	Cleaning Services	174.49
63382	Carpet Connection	Courthouse Carpet Cleaning	1228.00
63383	Comfort Inn	Travel-Tax Director	305.00
63384	Crandall, Lois	General Election Board	338.12
63385	Dakota Plains Cooperative	Supplies and Fuel	2956.49
63386	Dickey Rural Networks	Telephone Services	797.15
63387	Dyste, John	Canvas Board	18.12
63388	Dyste's Food Pride	Supplies	79.84
63389	Ed Koehr Safety Products	Equipment	396.38
63390	Ed's Place	Gas	152.00
63391	Francotyp-Postalia, Inc.	Postage meter	299.70
63392	Galls	Equipment	1694.98
63393	Gehring, Orville	Canvas Board	25.62
63394	Gwinner One Stop	Gas, Supplies	776.73
63395	Hafey Tech	Website Hosting	195.00
63396	Hanson, Sandra	Travel	446.00
63397	Hardware Hank	Supplies	58.84
63398	Hogness, Marlene	General Election Board	345.12
63399	ITD	LERMS	50.00
63400	ILG	Continuing Education	320.00
63401	Jacobson, Lorraine	Coroner Supplies	96.39
63402	Lee, Joan	General Election Board	340.12
63403	McLaen's Service, Inc.	Vehicle Service	46.24
63404	ND Assoc. of Counties	Convention Registration	615.00
63405	ND Newspaper Association	Analysis of Measures	177.50
63406	Orn, Maurice	Canvas Board	17.00
63407	Paeper, Travis	Courthouse Mowing	277.50
63408	Quill	Office/Computer Supplies	208.60
63409	Reardon Office Equipment	Copier maintenance	710.00
63410	Sargent County Teller	Printing & Publishing	1571.71
63411	Sargent County Treasurer	Bank Fees, Postage, Envelopes	5737.55
63412	Steins, Inc.	Supplies	296.29
63413	Thomason Law Office	Court Appointed Attorney Fees	169.54
63414	Toepke, Alison	Travel	84.31
63415	Twin Oaks Resort	Travel-EMS	210.00
63416	Underground Vaults	Microfilm Storage	175.00
63417	Walstead, Michael	Travel	80.00
63418	Waswick, Jerry	Travel	96.00
63419	White Banner	Uniforms	89.00
63420	Wyum, Steven	Travel	325.50

63421	A-W Diesel	Repairs	15.70
63422	Arrowhead Transport	Gravel	1735.65
63423	Bernard Mahrer Construction, Inc.	Gravel	8965.35
63424	Bowes Construction, Inc.	Grinding of Co # 12 & 14	96,400.00
63425	Crandall Construction, Inc.	Gravel-stockpile & # 2	88,466.50
63426	Ed's Place	Fuel	4915.86
63427	Ekstrom Repair Shop	Repairs	445.31
63428	Farm Plan	Equipment Repairs	3991.45
63429	Interstate Engineering	Professional Services-Bridges	2761.20
63430	Johnston Fargo Culvert	Culverts	9728.76
63431	Metcalf Consultants	Archaeological Survey-Erickson	1269.50
63432	ND Dept. of Transportation	Box culvert south of Rutland	43,303.41
63433	NSC Minerals	Road Salt	4566.56
63434	Cayuga Senior Citizens	Facility Rental-Extension	20.00
63435	CPU	Staff Support	1046.12
63436	CSA, Inc.	Annual Support Fee-DOCU PRO	2165.00
63438	Dawson, Lisa	Travel	72.50
63439	DRN	911 Contract	271.00
63440	Enderson Construction, Inc.	Concrete/Floor Repair-Boiler room	7324.20
63441	Forman, City of	Facility Rent-Extension	60.00
63443	Hassebroek, Julie	Travel	259.30
63444	Information Technology Dept	ITD-WAN	469.80
63445	NDACo	Wireless 911 Service Costs	1283.00
63446	ND Workforce Safety & Ins.	Volunteer Coverage	62.40
63447	NDACo Resources Group	Trend Micro Renewal/ Offsite Storage	853.02
63448	NDAEA	Membership Deus	75.00
63449	NDAE4-HYW	Membership Dues	
90.00			
63450	NDSU Ag. Comm. Dept.	Laptop/Docking Station	824.33
63451	Obermiller Nelson Engineering	Boiler Replacement Project	2813.45
63452	Qwest	911 Contracts	191.88
63453	Red River Electric Inc.	Electrical Wiring-Boiler room	482.50
63457	Wayne Trophies	Plaque	30.50
63458-63459	Weed Board Expenditures		76.44
63460	Ottertail Power Company	Electricity	1994.87
63461	Ransom County	Veteran's Service Officer Expenditures	721.49
63462-63479		Health Unit Expenses	3466.16

The Board recessed for a Park Board meeting.

The Board reconvened at 10:50.

Roger White, Sargent County Water Board, met with the Board to express the thanks of the Water Board for increasing the mill levy for the Red River Joint Water Board's 2011 budget, as requested. Roger explained retention projects and upcoming feasibility studies for the construction of additional watershed dams within the Red River Basin. Due to the projected cost of construction and downstream damage from a Red River Diversion project, upstream runoff retention and control is getting another look. He invited Board members to participate in the bus tours that are scheduled regularly for these projects. Roger also discussed cost sharing with Townships on culverts of 36" diameter and larger, and a change in this policy being considered by the Water Board.

The Board placed a phone call to Brian Tayer, Ambulance Coordinator. He reported on the number of ambulance runs and patient revenue to date. Brian attended a Leadership meeting and informed the Board that \$12 million dollars funding for the state's EMS program has been requested from the Legislature. The Sargent County ambulance services could be recipients of some of the money if it's appropriated by the state. Brian also discussed retention of squad members, and work on the funding part of the service. There is a push to look at ambulance levies across the state and he feels there might be a reduction in the number of ambulance services. Also mentioned ambulance service area boundaries and rate charges for services.

Lyle Bopp reviewed a draft letter that he had prepared in response to a letter from Mr. John Bullis, Attorney at Law representing three landowners in Shuman Township.

Lyle Bopp also indicated that one property that is occupied had been retained by the county through the tax forfeiture process. The Board requested that Lyle proceed with eviction.

Sparky Engquist, Road Supervisor, met at 1:00 p.m. with the Board to discuss road projects that are in progress; advertising for a part-time employee; and, replacing a road grader.

A proposal from Beaver Creek Archaeology for Class I and III Cultural Resource Inventory at several bridge sites was reviewed by the Board. Motion to approve the proposal and proceed with the archeological assessments of the sites. (Orn/Wyum, Roll call: Aye: All. Nay: None. Motion carried)

The Board reviewed the results of the Official Canvass of the November 2, 2010 General Election including a Demand Recount requested by Richard Ruch held on November 9, 2010. The following were elected to the respective county offices: County Commissioner Combined District No. 1 – Steven Wyum-1259; County Commissioner Combined District No. 2 –David L Jacobson-760, Mike Walstead-1079; County Auditor – Sherry Hosford-1434; County State’s Attorney – Lyle R Bopp – 939; County Treasurer/Recorder/Clerk of Court – Gina Hillestad – 1406; County Sheriff – Travis A Paeper – 1397; Supervisor, Wild Rice Soil Conservation District - Joseph P Breker - 1364; Official Newspaper – The Sargent County Teller – 1465; County Measure No. 1 (911 question) – Yes-813 and No 754. Total votes cast in the county 1624. Accept results. (Orn/Anderson. Roll Call: Aye: Wyum, Anderson, Orn, Waswick and Walstead. Nay: None. Motion carried.)

The Annual Tax Sale was conducted at 1:00 p.m. on November 23, 2010. Properties were auctioned individually and sold to the highest bidder thereof. Motion to approve the following deeds. A .53 acre parcel beginning at the SW corner of DeLamere, West 115 feet; North 200 feet, East 115 feet, South 200 feet in the NW1/4-9-132-53, Unplatted Lands, DeLamere - \$80 to Max C and Phyllis M Gelinske, HW/JT, 25 Broadway Ave. W., DeLamere, ND. Part of Lot 5, (70 feet by 214.5 feet) Block F, Auditor’s Plat and 214.5 feet by 150 feet (Parcel in Lot 5, Block F), Auditor’s Plat, Havana City to William and Elaine O’Brien, HW/JT, 10062 432<sup>nd</sup> Ave., Havana ND for \$1,455.00. The East 62 feet of Lot 1, Block 2, Devlin’s 2<sup>nd</sup> Addition, City of Cayuga to Alan R and Jean Fangsrud, HW/JT, 329 Stewart Court North, Billings, MT for \$57.00. The East 46 feet of North 15 feet of Lot 17 and the East 46 feet of Lots 18, 19 & 20, Block 3, 2<sup>nd</sup> Addition, City of Forman to City of Forman, A Municipal Corporation, PO Box 122, Forman, ND for \$1403.00. Lots 1, 2 & 4, Block 1 of Plat of Railway Addition to the City of Rutland, being part of the W1/2SW1/4-19-130-54 and the E1/2SE1/4-24-130-55 to City of Rutland, a Municipal Corporation, PO Box 81, Rutland, ND for \$700. The South 75 feet of Lot 4, and all of Lot 5, Block 8, Original Townsite; Lots 17 & 18, Block 6, Original Townsite; Lot 4, Block 7, Original Townsite; Lots 1, 2 & 3, Block 8, Original Townsite; Lot 6, Block 9, Original Townsite; Lots 1 & 2, Block 12, Milwaukee Addition; the West 100’ of Lot 1, Block 9, McNeeley’s Addition; Lots 9 & 10, Block 4, Camp’s Addition and Lots 18 & 19, Block 21, Auditor’s Plat of City of Cogswell to City of Cogswell, A Municipal Corporation, PO Box 86, Cogswell, ND for \$7,291. Lots 1,2,3,4 and vacated NW 40 feet of 61/2 Ave., Block 14, Original Townsite; Lots 9, 10, 11, 12 and 130 feet x 33 feet vacated street, Block 14, Original Townsite; Lots 27, 28 and 29, Block 15, Original Townsite; All of Lot 17 and the NE 70 feet of Lot 18 and 19, Block 20, Original Townsite; A parcel in Lot 18, Block 22, Original Townsite, beginning 80 feet southwest of the east corner of Lot 18, southwesterly 10 feet; northwesterly 10 feet; northeasterly 10 feet; southeasterly 10 feet to beginning; Lot 9, Block 35, Original Townsite; Lots 6,7,8,9,10 and SE 35 feet of Lot 11, Block 36, Original Townsite; Lots 13 and 14, Block 4, Johnson’s Addition; Lot 4 in Lake view Addition (Part of Outlot J), Auditor’s Plat; 1.4 acres of SE1/4 of NE1/4-9-132-54 and that part of the NE1/4 of SE1/4-9-132-54 commencing at the NE corner of Section 9; thence on assumed bearing of due South on and along East line of Section 9, a distance of 2,634.57 feet to East Quarter corner of Section 9; thence South 69 28’39” West a distance of 1,099.05 feet to southwesterly line of 4<sup>th</sup> Street as shown on Original Plat of Milnor; to the point of beginning; thence North 44 42’ 07” West on and along said Southwesterly line of 4<sup>th</sup> Street a distance of 267 feet to most easterly corner of Block 25 of said Original Plat of Milnor; thence North 45 30’ 45” East a distance of 220 feet; thence South 44 42’ 07” East until said line intersects the line which runs from the East Quarter corner of said Section 9 on an assumed bearing of South 69 28’39” West for a distance of 1,099.05 feet to the Southwesterly line of 4<sup>th</sup> Street as shown on the Original Plat of Milnor, thence South 69 28’ 39” West to the southwesterly line of 4<sup>th</sup> Street as shown on the Original Plat of Milnor, which is the point of beginning; A parcel beginning 150 feet Northeast of South corner of Lot 5, Ramaker’s Addition; thence Northeast 150 feet; Southeast 135 feet; Southwest 150 feet, Northwest 135 feet, Outlot M, Auditor’s Plat; Lot 4, Block 1, Park Lane Addition; Lot 8, Block 1, Park Lane Addition; Lot 13, Block 1, Park Lane Addition; Lots 5 and 6, Block 2, Park Lane Addition to City of Milnor, a Municipal Corporation, PO Box 70, Milnor, ND for \$82,339. Motion to approve said county deeds. (Anderson/Orn, unanimous)

Jerry Waswick informed the Board that he had purchased some items for the Gwinner Fire Department from North Dakota State Surplus Property in Bismarck at the time of the 2010 NDACO convention. These items were purchased under Sargent County’s account. Motion to approve transfer of the items to Gwinner Fire Department provided that there is no expense to Sargent County. (Anderson/Orn, unanimous) Jerry will provide the County Auditor a list of these items purchased.

Colleen Sundquist, representing the Personnel Board, met with the Board to discuss two items: 1) provisions of the Family Leave Standards Act which provide break time, as needed, for nursing mothers. A suitable place, which may not be a restroom, must be provided for nursing mothers. The Personnel Board recommended that no action be taken at this time, and that the issue could be dealt with when the need arises. No action was taken by the Board. 2) After reviewing proposals submitted, the Personnel Board recommends that Sargent County contract with the Village Business Institute for an Employee Assistance Program (EAP). It is the Personnel Board's recommendation that this service be offered to all Sargent County employees who are eligible for other fringe benefits according to Policy 302 in the Employee Handbook. Motion to schedule a meeting with the Village Business Institute, sign a contract, conduct member orientation with an effective date of January 1, 2011. (Waswick/Wyum, unanimous) Sherry Hosford, County Auditor will be the coordinator for this program.

For Maurice Orn the adjournment of the meeting marked the close of his service to the county. After serving as a commissioner for five years, Orn said he was "passing the torch" to Dave Jacobson. Bill Anderson expressed the thanks and appreciation of his fellow County Commissioners to Orn for his commitment and dedication to serving the residents of Sargent County. A plaque to commemorate his time on the Board of County Commissioners was presented to Maurice Orn at the conclusion of the meeting.

Meeting adjourned at 2:30 p.m.

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MIKE WALSTEAD – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR