

Forman, North Dakota
December 1, 2009

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Maurice Orn, Mike Walstead, Jerry Waswick, Bill Anderson, and Steve Wyum. Absent: none. Also in attendance was Holly Jessen, the Sargent County Teller and Ted Lee, Cayuga, ND.

Sherry Hosford, County Auditor, called the meeting to order to organize for 2010.

Nominate Mike Walstead for Chairman. (Wyum/Waswick) Move nominations cease and a unanimous ballot be cast for Mr. Walstead. (Waswick/Wyum. Motion carried unanimously) Mr. Walstead proceeded to conduct the meeting.

Nominate Jerry Waswick for Vice-Chairman. (Anderson/Orn). Nominations cease and a unanimous ballot be cast for Mr. Waswick. (Orn/Wyum, carried.)

Approve November 17 and 25, 2009, minutes as corrected. (Waswick/Wyum, unanimous)

Confirm Chairman Appointments as indicated for 2010: (Anderson/Orn, unanimous)

Courthouse Commissioner: Mike Walstead
Fair Board Commissioner: Jerry Waswick
Police Commissioner: Steve Wyum
Emergency Medical Advisory Board: Bill Anderson
Road Commissioner: Jerry Waswick

Reappoint Janet Kiefer, Cayuga to represent Sargent County and appoint Bill Anderson, Rutland to represent Sargent and Ransom Counties on the Southeast Human Service Center Regional Council for a two year term. (Wyum/Orn, unanimous)

Set regular 2010 monthly meeting dates as the first and third Tuesdays of each month except in November when the Commission will meet on the 9th and 23rd. (Wyum/Orn, unanimous)

Authorize Auditor to pay utility bills, withholding taxes, and other bills offering discounts if allowed by law. (Wyum/Waswick, unanimous)

Authorize Treasurer to invest county funds. (Waswick/Anderson, unanimous)

Lyle Bopp, States Attorney arrived at 9:30 a.m.

Mike Walstead reported on both the Energy Efficiency Grant and the Court Facilities Grant applications. Jerry Waswick volunteered to contact the City of Gwinner to inquire about natural gas availability for communities in Sargent County.

Discussed auditing the Recorder/Clerk of Court Office due to the resignation of Joan Lee from that position. A motion to authorize the County Auditor to conduct an internal audit of the Recorder/Clerk of Court's Office as of November 24, 2009. (Anderson/Orn, Unanimous)

Discussed salary, vacation and benefits that may be available for Joan Lee, Recorder/Clerk of Court who resigned on November 24th. Discussion followed on what is required by County personnel policies, state law and the insurance package that Sargent County offers. Elected officials are neither subject to, nor entitled to, the same conditions and benefits of employment as are hourly and salaried employees. Motion by Bill Anderson to compensate Joan Lee at her regular salary through December 15, 2009, on the condition that she agrees to be available for consultation to answer questions by staff in the Recorder/Clerk of Court's Office through December 31, 2009. Maurice Orn seconded the motion. Extensive discussion followed. Roll call: Aye: Anderson and Orn. Nay: Wyum, Waswick and Walstead. Motion defeated.

Norm Preble, Veteran's Service Officer (VSO) stopped at the meeting and asked if office space has been determined for Tom McKinnon, newly appointed VSO. Nothing has been decided at this time.

Sparky Engquist, Road Supt. met with the Board to request permission to purchase an Eagle Ditcher from Erickson Manufacturing, Inc., Milnor. A used machine now on hand would cost the County \$14,900 and a new ditcher would cost the County \$19,994. Ransom Township's Clerk inquired by letter about the difference between the 2008 and 2009 cost of applying magnesium chloride dust control for two Ransom township residents. Mr. Engquist explained the process from initial

application to subsequent years. Some of the magnesium chloride carries over from year to year, so subsequent applications require a smaller amount to maintain effective dust control. The Ransom Township letter also instructed the Road Superintendent that, in the future, applications of dust control chemicals must be authorized by a Township Supervisor, or by the Clerk, to be reimbursed.

Approve following voting precincts for the upcoming 2010 elections:

PRECINCT # 1: Milnor City, Hall Township, Herman Township, Milnor Township and Shuman Township.

PRECINCT # 2: Gwinner City, Whitestone Hill Township and Willey Township.

PRECINCT # 3: Cogswell City, Brampton Township, Denver Township, Harlem Township, Jackson Township, Sargent Township, Southwest Township, Verner Township and Vivian Township.

PRECINCT # 4: Forman City, Havana City, Bowen Township, Dunbar Township, Forman Township, Rutland Township, Taylor Township and Weber Township.

PRECINCT # 5: Cayuga City, Rutland City, Kingston Township, Marboe Township, Ransom Township and Tewaukon Township. (Anderson/Wyum, unanimous)

Authorize Chairman to sign the Master Agreement for Technology Support with NRG Technology Services, Bismarck for 2010 for \$21,840. (Waswick/Anderson, unanimous)

Approve Games of Chance Permit SC-2009-03 to Tewaukon Rod and Gun Club for a raffle on January 17, 2010 at Geneseo Hall. (Anderson/Orn, unanimous)

Reviewed the proposed renewal of the Joint Powers Electronic Records Management Agreement with the North Dakota Recorders Information Network. Commissioner Bill Anderson asked that Lyle Bopp, States Attorney compare the current agreement with the proposed agreement, and report back to the Commission at the December 15 meeting.

Sandy Hanson reported to the Board that she has been attending courses for Tax Director duties and inquired about the schedule for the required reappraisal of residential property for the county. She also addressed the 911 issues and indicated that nothing with the State Radio Contract or Bullberry contract has been completed. Sandy also informed the Board of cross-training that she has been doing with Brenda Peterson, Deputy Matron, Sheriff's Dept. for her additional 911 duties pursuant to the County Restructuring Plan.

Approve beer and liquor licenses for 2010 to: 1) Merrill and Gloria Decker, North Forty, Inc., DeLamere, ND, and 2) Jeff Mund, DBA JMDK, LLC, Geneseo Bar, Geneseo to include the 2:00 a.m. closing hour. (Anderson/Waswick, unanimous)

Approve Sunday Permit to Sell Alcoholic Beverages at North Forty, Inc., DeLamere, ND for twelve months. (Orn/Wyum, unanimous)

Meeting adjourned at 11:55 a.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR