

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, Maurice Orn, Bill Anderson, Steve Wyum, and Jerry Waswick. Absent: none. Holly Jessen, The Sargent County Teller, was also present.

Holly Jessen announced to the Board that this will be her last meeting as she has accepted a position in Grand Forks. Jackie Dotzenrod, Wyndmere will be assuming Holly's position as Editor of the Sargent County Teller.

Approve minutes of December 1, 2009 meeting as corrected. Board members also received a copy of the November financial statement. (Waswick/Wyum, unanimous).

Approve December payroll in the sum of \$145,634.86 (nos. 3927-3990 and 61752-61766) and the following bills. (Waswick/Orn, unanimous)

61624	Ottertail Power Co.	Electricity	1307.15
61628-61634		Health Department Expenses	353.21
61635	Forman City	Water/sewer/garbage	165.30
61636, 61638-44		Health Department Expenses	2798.91
61645-61654		Human Services Expenses	5310.11
61655	American Express	Supplies, headsets, uniform	1747.62
61656	Bopp Law Office	Rent/Phone	411.98
61657	Cody Bopp	Repairs	55.00
61658	Rick Bryant	Cell Phone Reimbursement	396.00
61659	Scott Buckhouse	Cell Phone Reimbursement	214.50
61660	Buhl's Inc.	Cleaning	173.56
61661	Carrot-Top Industries, Inc.	Flags	124.92
61662	Computer Express	Webhosting	120.00
61663	DRN	Phone Service	777.58
61664	Dyste's	Supplies	8.71
61665	Farmer's Union Oil	Gas, supplies	1215.75
61666	Forman Drug	Supplies	5.85
61667	Forman Repair	Supplies	3.50
61668	Gall's	Uniform	96.98
61669	Gwinner One Stop	Gas	453.23
61670	Hanson Lumber & Hardware	Supplies	2.29
61671	Hardware Hank	Supplies	62.86
61672	Sherry Hosford	Travel	60.70
61673	Information Tech. Dept.	WAN/LERMS	519.80
61674	Institute of Local Gov.	Continuing Ed.	60.00
61675	Dave Kozok	Cell Phone Reimbursement	396.00
61676	Martinsen Home Center	Supplies	49.55
61677	Midstate's Wireless	Strobe Kit	517.00
61678	Minn-kota Communications	Move phone extensions	405.00
61679	Northwest Iron Fireman	Repairs on heating	862.05
61680	Oakes Times	Publishing	23.00
61681	Maurice Orn	Travel	492.80
61682	Ottertail Power Co.	Electricity on rental	7.32
61683	Travis Paeper	Cell Phone Reimbursement & meals	466.00
61684	Quill	Supplies	185.18
61685	Ransom County Gazette	Publishing	31.00
61686	Roger's Plumbing & Htg.	Repairs	90.00
61687	Sargent County Teller	Publishing	501.10
61688	Smith, Strege, & Fredericksen	Professional Services	180.00
61689	Stein's Inc.	Supplies	155.54
61690	Streicher's	Uniform	266.98
61691	Derek Toepke	Cell Phone Reimbursement	99.00
61692	TON Construction	Repairs, Fairground door install	2500.00
61693	Underground Vaults & Storage	Microfilm Storage	175.00
61694	Mike Walstead	Travel	33.00
61695	Jerry Waswick	Travel, maintain county property	133.00
61696	Arrowhead Transport, Inc.	Gravel	851.60
61697	Bowen Township	Culvert cost share	408.94
61698	Gwinner Farmers Elevator	Poison	23.00
61699	Johnston Culvert	Culverts	5048.30

61700	Lawson Products	Wrench Set	94.80
61701	Midwest Management, Inc.	Semi-annual rent	150.00
61702	NDDOT- Financial Mgmt Div	Breker Bridge	887.43
61703	Nelson Bulk Oil	Fuel	4438.98
61704	NSC Minerals	Road Salt	2640.60
61705	Southeast Propane	Propane	717.80
61706	Truck Utilities	Poly Spinner	371.11
61707	Vivian Township	Tree trim reimbursement	300.00
61708	Zep Sales & Service	Supplies	372.85
61709	Jeff Anderson	JDA travel	9.00
61710	Barnes County Corrections	Prisoner board	2210.00
61711	Bernard Mahrer Const.	Gravel	43474.86
61712	Bullberry Systems	911 Mapping	2475.00
61713	CPU	Data Processing charges	1022.23
61714	Crandall Construction	FAS - Gravel	35773.90
61716	Lisa Dawson	Home Ec. Travel	154.50
61717	Dan Delahoyde	JDA travel	71.60
61718	DRN	911 Contracts	259.00
61719	City of Forman	City Hall rent – Extension	30.00
61720	Sandra Hanson	911 & JDA travel	42.70
61721	Julie Hassebroek	Travel	22.00
61722	Interstate Engineering	Professional Services	3033.00
61723	Jay Jacobson	JDA travel	55.10
61724	Ken's Fair Foods	Supplies	7.67
61725	Chris Mathias	JDA Travel	75.95
61726	Meritcare Medical Group	Prisoner board	181.00
61727	Ron Narum	JDA travel	47.00
61728	ND Insurance Dept.	Property Insurance	13.27
61729	ND 911 Association	Dues	10.00
61730	NDAE4-HYW	Membership Dues	
80.00			
61731	NDSU Ag Com	Computer	522.00
61732	Randy Pearson	JDA travel	65.80
61733	Qwest	911 Contracts	191.88
61734	Richland County Corrections	Prisoner Board	3960.00
61735	Universal Services	Toner	258.00
61736	Mike Walstead	JDA travel	27.65
61737	Don Wehlender	JDA travel	17.10
61738	Zones, Inc.	Software-States Atty.	300.35

Approve transfer to the following funds: From Capital Improvements to County Park \$15,000. (Anderson/Orn, unanimous)

Approve amending 2009 budgets as follows: (Orn/Anderson, unanimous)

ROAD	\$734,810	TO	\$ 1,083,966.84
WEED CONTROL	\$ 88,050	TO	\$ 105,200.42
COUNTY PARK	\$ 76,850	TO	\$ 87,926.01
HEALTH DISTRICT	\$100,599	TO	\$ 108,266.54
CAPITAL IMP.	\$ 30,000	TO	\$ 106,978.69
DISASTER/FEMA	\$150,000	TO	\$ 232,238.06
COMP. HEALTH INS	\$169,850	TO	\$ 174,493.53
HAZARDOUS CHEMICAL FUND	\$2,050	TO	\$ 5,904.71
SHERIFF'S OFFICE GRANTS	\$5,000	TO	\$ 10,126.00
HOMELAND SECURITY	\$40,000	TO	\$ 69,040.05
COUNTY CORRECTIONS	\$74,422	TO	\$ 90,919.50
DRAIN NO. 2	\$ 1,000	TO	\$ 3,400.00
DRAIN NO. 4	\$ 2,000	TO	\$ 50,488.64
DRAIN NO. 8	\$1,000	TO	\$ 2,577.50
DRAIN NO. 9	\$ 5,000	TO	\$ 10,050.00
DRAIN NO. 11	\$15,000	TO	\$ 119,984.52
DRAIN NO. 12	\$5,000	TO	\$ 13,992.00
WCI # 1	\$10,000	TO	\$ 124,737.01
TEWAUKON WATERSHED	\$10,000	TO	\$ 10,567.12

Lyle Bopp arrived at the meeting.

Board members discussed proposed 2010 salary adjustments. Following discussion motion to approve a 1% Cost of Living Adjustment effective January 1, 2010. Roll Call vote. Aye: Wyum, Anderson, Orn, Waswick and Walstead. Nay: None. Motion carried.

Doc Nelson, Custodian met with the Board and reported that the boiler is working but the motor that takes the ashes outside is not working. He has ordered a new motor to make the repairs. Mike Walstead received an estimate for a new ash removal auger complete with gear case, 2 hp motor, 26' length, 6" diameter tube with drop, heavy auger flighting including removing the old auger and installation at a cost of \$8340. Tabled. Also discussed time sheet submission and a leak in the boiler. Inspection of the boiler room was discussed and Doc requested that the Board wait until the new motor has been installed. Doc will let the Board know when this has been completed.

Lyle Bopp explained the Joint Powers Agreement for Electronic Land Records Management. He reviewed the provisions of the renewal agreement, and the list of members, and reported that they are essentially identical to the current agreement. Motion to approve the Joint Powers Agreement. (Wyum/Anderson, unanimous)

Brad Nelson, Otter Tail Power Co. met with the Board per a request by courthouse commissioner Mike Walstead to prepare an energy audit of the courthouse. Mr. Nelson provided a comparison analysis with five types of heating sources. Mike Walstead will call Elite Heating and Air in Colfax to request a cost estimate for a new heating system.

Mike Walstead reviewed the Application for the Court Facilities Improvement Grant prepared by the Sheriff's Dept. The grant request includes an alarm/security system for the main floor of the courthouse including security doors with ID key cards and software; security camera system for the entire courthouse including parking area, entrances to courthouse, entrances to courtroom, hallways, Sheriff's Office and Sheriff's Storage; remodel and expansion of Sheriff's Office and remodel of jail/holding cells. Remodel to include single public entrance into office, replace outdated administrative support work area, remove old jail and update holding facilities, replace evidence locker with safe, remodel storage room to accommodate additional office space; purchase two Automatic External Defibrillators (AED) for courtroom and Sheriff's Office. Total cost of the above project is \$73,294.52. If the grant is approved the county is required by statute to provide local funding for the project in an amount equal to at least 25% of the project's total cost. Authorize the Chairman to sign the application requesting grant funds of \$54,970.89. (Wyum/Anderson, unanimous)

Damon DeVillers, Interstate Engineering, Inc., Sparky Engquist, County Road Supt. and Sandy Hanson, EMS/911 Coordinator arrived at the meeting. Mr. DeVillers discussed the letter received from NDDOT. After NDDOT reviewed the information submitted and consulting with the Federal Highway Administration, the request from Sargent County has been conditionally approved to remove Bridge 41-135-06.0 and 41-135-05.2 with bridge funds; Bridge 41-135-05.0 can be removed with bridge funds and replaced at the location of 41-135-05.1; if any pipes are salvageable at 41-135-05.1, they are to be used at the old location of 41-135-05.0; and if for some reason the pipes are not salvageable or do not meet engineering requirements, bridge funds can be used for new pipe at the old location of 41-135-05.0. Damon will proceed with engineering plans on these bridges. Other projects were discussed and also the possibility of additional stimulus funds. Damon will review the projects that are listed on the county federal aid program and prepare estimates on possible projects.

Sandy Hanson provided a summary of county Non-FAS Road System FEMA funds for 2005 and 2006. She explained that projects should be completed within the 18 month period but extensions can be requested. She has asked for extensions for this work and has used up the county's extensions allowed. There are FEMA funds remaining because the authorized scope of work was not met at all sites. There are \$675.32 funds remaining for 2005 and \$14,679.17 for 2006. It was suggested that Sandy request an audit for these two years. Motion to place 2005 and 2006 funds not used in the scope of work in an interest bearing account if allowable. (Wyum/Waswick, unanimous)

Sparky Engquist reported on the roadway to the Kottke residence in Hall Township. All the work has been completed except for installing the equalizer culvert. The remaining Keystone Pipeline bills for road repairs on County #2 and #5 will be sent to them for reimbursement. Sparky requested that Jamey Lien be appointed as Assistant Road Superintendent. Discussion followed on this request and action on the request was deferred.

Approve Construction and Maintenance Agreement, right of way certification letter and utility certification letter for project STM-SC-4124(052) and CMC 4124 – 3.5 miles East of ND 32, East 1.993 miles and STM-SC-4125(059) and CMC 4125 – 1 mile north of county line north, 3.019 miles for maintenance bituminous overlay project. (Anderson/Waswick, unanimous)

Approve Pledge of Assets as presented by Gina Hillestad, Treasurer, showing \$2,225,000 plus letter of credit for \$400,000 at First National Bank, Milnor, and \$3,305,000 at Sargent County Bank, Forman ND, which is adequate for 2010. (Wyum/Waswick, unanimous)

Approve Games of Chance Permit # 2009-04 to Cogswell Gun Club, Cogswell, ND for a raffle on February 21, 2010 at Silver Lake Park, Rutland, ND. (Orn/Anderson, unanimous)

Southeast Water Users District (SWUD) requested a Sargent County Road Permit to allow district to cross county highways during the planned construction project in 2010 as shown on a map provided. The project is for the purpose of getting rural water service to county residents who have signed up due to arsenic concerns. Motion to approve said permit with the stipulation that before commencing any work SWUD shall locate and mark all culverts and stay at least five feet away from the end of all culverts which are located in the permit application and be responsible for repair and replacement of any damaged culverts. (Orn/Anderson, unanimous)

Meeting adjourned at 3:55 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR