

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Sherry Hosford, David L Jacobson, and Bill Anderson. Also present was Jeanne Sexton-Brown, The Sargent County Teller and Pam Maloney, Sargent County Auditor.

Travis Paeper, Sargent County Sheriff, arrived at the meeting to discuss the NDPERS retirement plan. Sargent County employees are currently with a Nationwide Retirement Systems 457 plan. He has been doing some research and would like the commissioners to consider switching and/or adding NDPERS to the employees' retirement options. NDPERS is a pension based plan and the employees could buy in years of service with them if they would choose to, but that is not obligatory. The commissioners agreed to have Sheriff Paeper set up a webinar for all employees to view together sometime within the next couple of months.

Lyle Bopp, State's Attorney, arrived at the meeting at 9:10.

Approve minutes of the December 1, 2015, commission meeting as revised. (Hosford/Walstead, unanimous)

Motion to authorize Commissioner Waswick to complete and submit a grant application for a computer and a refrigerator for the jury room to be submitted to the Court Facilities Improvement Grant Program. (Walstead/Anderson, unanimous)

Lyle Bopp left the meeting at 9:30.

Motion to appoint Al Colemer, Forman City Representative; Terry Dusek, Milnor City Representative; & Mark Bopp, Member at Large; to the Sargent County Job Development Authority Board. Terms ending December 31, 2018. (Hosford/Jacobson, unanimous)

Reappoint Janet Kiefer, Cayuga as the Sargent County representative and re-appoint George Bunn, Sheldon as the Ransom/Sargent representative to the Southeast Human Service Advisory Board. (Anderson/Walstead, unanimous)

The board has received notification that Sargent County will be receiving some tax revenue from the Ransom County Ambulance levy for the service the Sargent County Ambulance-Milnor Squad provides to Sydna, Rosemeade & Scoville Townships in Ransom County, pursuant to the requirements of State Law. Ransom County will send the check after a substantial amount of property tax revenue has been collected this coming spring.

Motion to approve travel voucher for Dennis Goltz after corrections made by auditor's office. Reimbursement for the additional miles claimed will be considered by the Commission upon submission of satisfactory justification for the amount claimed. (Anderson/Walstead, unanimous)

Approve transfer among the following 2015 budget funds: Capital Improvements to County Park \$15,000.00. (Jacobson/Walstead, unanimous)

Approve transfer among the following 2015 budget funds: From General Fairgrounds Contingency Fund to Fairgrounds Building Fund \$1,600.00. (Jacobson/Walstead, unanimous)

Approve transfer among the following 2015 budget funds: From General Fund Building and Maintenance to the Courthouse Building Fund \$25,000.00. (Jacobson/Walstead, unanimous)

Approve transfer among the following 2015 budget funds: From Federal Aid Road to Road \$205,000.00. (Jacobson/Walstead, unanimous)

Approve amending 2015 budgets as follows: (Hosford/Jacobson, unanimous)

ROAD	\$1,501,772	TO	\$ 3,957,289.21
PARK	\$ 132,123	TO	\$ 139,683.33
STATE AID	\$ 17,500	TO	\$ 26,593.38
DONATIONS	\$ 87,408	TO	\$ 109,996.70
GO BONDS (I&S)	\$ 96,700	TO	\$ 96,733.02
INSURANCE RESERVE	\$ 78,000	TO	\$ 78,196.80
COMPREHENSIVE MEDICAL INSURANCE	\$ 188,250	TO	\$191,112.18

COUNTY FAIR	\$ 30,000	TO	\$ 32,620.95
HISTORICAL SOCIETY	\$ 7,500	TO	\$ 8,153.00
SENIOR CITIZENS	\$ 53,000	TO	\$ 55,651.00
GARRISON DIVERSION	\$ 30,000	TO	\$ 33,032.60
SOIL CONS. SERVICE	\$ 30,000	TO	\$ 33,499.00
DRAIN #4	\$ 64,000	TO	\$ 78,275.55
DRAIN #8	\$ 10,000	TO	\$ 17,640.55
DRAIN #9	\$ 1,000	TO	\$ 1,156.90
DRAIN #11	\$ 100,000	TO	\$ 321,945.61
RICHLAND/SARGENT DRAIN #1	\$ 75,800	TO	\$ 100,476.10

Approve Games of Chance Permit #SC-2015-03 to Cogswell Gun Club, Cogswell, ND for a raffle to be held on Sunday, February 21, 2016 at Silver Lake. (Anderson/Walstead, unanimous)

Approve Games of Chance Permit #SC-2015-04 to Cogswell Gun Club, Cogswell, ND for a raffle to be held on Saturday, February 6, 2016 at Kraft Slough. (Walstead/Jacobson, unanimous)

Motion to authorize the chairman to sign the Final Project Certification for HB 1358 CNOA 4135(055) for County Road #14. (Anderson/Hosford, unanimous)

Approve beer and liquor licenses for 2016 to: Geneseo Bar and Grill, Paul & Jennifer Lugert, Geneseo, ND, pending completion of paragraph 11 in the application as requested by the state's attorney (Hosford/Jacobson, unanimous)

Discussion on a suggestion that the County Park have gift certificates for Silver Lake Park camping available for sale. The commission requested more detailed information before making a decision.

Motion to approve a County Deed for the following sale: 1.87 acre tract beg 300' S of Original Plat & 100' E of W line of Main, E 135'; S 400'; W 255'; N 230'; E 120'; N 170' of Section 9-132-53, Unplatted Lands, DeLamere Village, for \$400 to Hall Township, 7851 145 Ave SE, Milnor ND 58060. (Anderson/Hosford, unanimous)

Motion to grant permission to use the courthouse grounds and facilities for the 2016 Relay for Life to be held Friday, June 10<sup>th</sup>. (Jacobson/Anderson, unanimous)

Sparky Engquist, Road Supervisor; and, Paul Shearer, road department employee; arrived at the meeting to discuss several work absences by Mr. Shearer. The reason for the absences was explained by Mr. Shearer, as well as the steps that had been taken to lessen the chance of such absences in the future. The availability of the County's Employee Assistance Program (EAP) benefit through the Village Business Institute (VBI) was also discussed with Mr. Shearer. Mr. Engquist also informed the board that the department has been getting ready for snow. Road Department employees have pre-sanded intersections, hilly areas, bridges, curves and railroad crossings. The commission had received some complaints regarding snow removal on County #4 from the last snow system that went through that were shared with the road supervisor. The Road Supervisor described the system that the Road Department employs when plowing snow, to make sure that all County roads are opened in a timely manner. The most recent Road Department employee, Scott Redenius, will be CDL certified as soon as he takes the driving portion of the test. The Road Supervisor reported that one of the snowplows went into the ditch on Monday, December 14. A tire caught a muskrat run on the edge of County #10 south of ND Highway #13 that pulled it into the ditch. No damage was done to the equipment and the driver was not injured. An incident report was being made to Safety Officer Alison Toepke.

Approve December payroll in the sum of \$172,573.24 (Nos. 11514-11584 and 72498-72512) and the following bills: (Anderson/Walstead, unanimous)

72359-72362		Weed Control Expenses	638.89
72378-72386		Health Unit Expenses	928.78
72387	Ransom County	VSO Salary/Benefits	756.95
72388	Forman City	Water/Sewer/Garbage	144.65
72389	Ottertail Power	Electricity	1,938.73
72390-72412		Human Services Expense	7,917.56
72413	American Business Solutions	W2 & 1099 Forms	73.49
72414	B & K Electric, Inc.	Electrical Repair	109.00
72415	Baldwin, Duayne	Soils Committee Travel	27.60
72416	Bopp Law Office	St. Attorney Rent/Phone	411.98
72417	Bryant, Richard	Cell Phone	600.00
72418	Buhl's Inc.	Cleaning Services	276.75
72419	Cenex Fleet Card	Tax Travel	2 7.87

72420	Code 4 Services	Mobile Printer Paper	165.15
72421	Comfort Inn	911/Tax Travel	560.00
72422	Dakota Plains	Gas Purchases	321.84
72423	Dakota Water Solutions	Water Jugs	21.00
72424	Dickey Rural Networks	Telephone	947.55
72425	Fargo Rubber Stamp Works	Self-Ink Stamp	30.90
72426	Ferderer, Denise	Tax Travel	175.00
72427	Forman Market	Supplies	13.95
72428	Gjesdahl Law	Guardian Ad Litem	164.00
72429	Gwinner One-Stop Inc.	Sheriff Gas Purchases	456.44
72430	Gwinner Transfer Inc.	Oil Change	42.73
72431	Hanson, Sandra	EMA Cell Phone	80.00
72432	Hardware Hank	Supplies	134.69
72433	Hosford, Sherry	Commission Travel	227.63
72434	House of Glass	Door Weather-strip	45.66
72435	J & M Printing	Printed Envelopes	188.20
72436	Johnson, Bryan	Cellphone/Carwash	612.00
72437	Kozok, David	Cellphone/Ammo	767.95
72438	Kudelka, J. Cyril	Soils Committee Travel	5.88
72439	Lexis-Nexis Mathew Bender	Century Codes	235.74
72440	ND Assoc. of Counties	Convention Fees	1,690.00
72441	ND Post Board	Peace Officer License	45.00
72442	Paeper, Travis	Cell Phone	600.00
72443	Pearson, Randy	Soils Committee Travel	22.40
72444	Peterson, Brenda	Cell Phone	600.00
72445	Quill.com	Office Supplies	469.48
72446	Reardon Office Supply	Copier Lease/Ink	123.54
72447	Sargent County Teller	Printing/Publishing	352.73
72448	SC Treasurer	ACH Fees/Postage	2,112.91
72449	Toepke, Alison	Treasurer Travel	232.30
72450	Ulven, Clarmont	Soils Committee Travel	27.24
72451	Verizon Wireless	Sheriff MIFI Cards	160.04
72452	Walstead, Mike	Commission Travel	436.43
72453	Waswick, Gerald	Commission/Soils Travel	458.95
72454	White Banner Uniforms	Sheriff Apparel	198.97
72455	A W Diesel	Equipment Repair #103	3,683.34
72456	Interstate Engineering	Road Projects #2-10-14	141,336.56
72457	Lyle Signs, Inc.	Road Signs	5,328.00
72458	Mark Sand & Gravel	Road Patching #4	122,960.20
72459	NDDOT Financial	Bridge Repair	2,065.24
72460	Nelson Home Center	Road Supplies	60.65
72461	NSC Minerals, Inc.	Road Salt	2,723.25
72462	Sanford	DOT Physical	111.00
72463	Southside Auto	Tire Repair	19.76
72464	Visto's Carquest	Barrel Pump	99.82
72465	Avid Hawk LLC	Web Services	45.00
72466	Bixby Body & Glass, LLC	JDA Gap Financing	30,000.00
72467	Bopp, Mark	JDA Travel	9.20
72468	Colemer, Al	JDA Travel	9.20
72469	Computer Prof. Unlimited	Data Processing	1,144.20
72470	Dakota Plains	Sheriff Gas Purchases	338.97
72472	Dell Marketing	Sheriff Computer Software	477.60
72473	Dickey Rural Networks	911 Contract	255.00
72474	Dusek, Terry	JDA Travel	141.45
72475	Erickson, Jerry	JDA Travel	23.00
72476	Hanson, Sandra	JDA Travel	24.15
72477	HP Inc.	Computer Hardware	2,979.53
72478	Information Tech. Dept.	WAN/Lerns	587.55
72480	Klapperich, Cindy	FCS Travel/Registration	400.65
72481	Lisbon Area Health Service	Blood Alcohol	40.00
72482	Narum, Ron	JDA Travel	63.25
72483	NDACO	911 Wireless	712.80
72484	ND Workforce Safety	Volunteer Coverage	37.35
72485	NDACO Resources Group	GPS Licenses/Cables	242.21
72486	ND State University	Banners/Cards/Elitebook	1,274.55
72487	Office of Attorney General	SCRAM 24/7	1,565.00
72488	Pearson, Randy	JDA Travel	50.60

72489	Peterson, Carol	JDA Travel	109.25
72490	Peterson, Jessica	JDA Travel	46.00
72491	Pharmchem, Inc.	Sweat Patch Analysis	350.00
72492	Ptacek, Robert	JDA Travel	70.73
72493	SC Treasurer	Extension Postage	61.73
72494	Seykora, Melissa	Extension Travel	32.70
72495	Vanguard Appraisals, Inc.	Service Renewal	3,500.00
72496	VISA	Extension Travel/Supplies	178.05
72497	Walstead, Mike	JDA Travel	26.44

Meeting adjourned at 11:55 a.m.

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JERRY WASWICK - CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR