

December 18, 2001  
Forman, North Dakota

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Smith, Ray Brockman, Donald Wehlender, Karen Anderson and Steve Wyum. Absent none.

Sparky Engquist, Road Supervisor met with the Board. Randy Pope and Chuck Mielke, Interstate Engineering, Inc. were also present. Sparky reviewed a map of the FAS routes in the county. He asked if the Board wants to add any more miles or delete any of the present system. There are criteria necessary for adding roads to the system. The Board discussed adding some roads to the list and the pros and cons. Add three miles from County 4 into Stirum and north to ND Highway 13 (Smith/Brockman, unanimous). Motion to contact Rutland Township to discuss the mile of roadway (between Section 33 & 34 130-55) into Silver Lake. (Smith/Anderson, unanimous)

Randy Pope presented preliminary engineering contract for the two bridge replacement projects. The contract is for both structures and includes everything through the bid letting. The total is \$28,200. Table approval until Board has inspected the area.

Glenn Dorr, Milnor City Council met with the Board to discuss the police services contract between Sargent County and Milnor City. They are suggesting some additions to the present contract, which include: 1) a log of all hours spent in Milnor will be given to the city prior to the 1<sup>st</sup> Monday of each month; 2) the minimum of 15 patrolling hours each week shall be above and beyond the normal duties of the Sheriff's Department; 3) the hours per week should be split as evenly as possible from 8:00 a.m. to 4:00 p.m., 4:00 p.m. to 12:00 a.m., and 12:00 a.m. to 8:00 a.m. The city currently pays \$1,000 per month. The Board discussed the increase in wages since the beginning of the contract but the city wants to see an improvement of visibility of police work within Milnor City. The Board will meet with the Sheriff to discuss the proposals.

Sandra Hanson, EMS met with the Board to discuss the cornice grant for the courthouse renovation project. The amount approved is \$4742 and three estimates are needed on the project. The Board explained their contact with Michael J. Burns, Architect and his work with the courthouse project. Sandy and Karen Anderson attended the Homeland Security meeting in Bismarck and felt it was a good session and very well attended. The Board asked if a local session would be helpful to distribute this information from the meeting. Sandy reported that several other contacts have been made by other entities in the state for airports, health departments, fire departments and law enforcement.

Tammy Schillinger, Parole and Probation, presented the Joint Powers Agreement between North Dakota Corrections and Rehabilitation and Sargent County. Approve the agreement. (Smith/Anderson, unanimous). She reported on orange vests that the Board requested and she had price information and who will wear the vests. Tammy will do some additional research.

Orville Nelson, Sargent County Historical Society met with the Board to discuss insuring the log cabin and old school house that the society acquired and are placed at the museum. Orville will complete the Building Applications and return to the Auditor for insurance. Mr. Nelson also reported it is possible that a display of the original Keller Bobcat's may be donated to the society.

Approve properly filled out applications for beer and liquor licenses to Geneseo Bar & Café, Stanley Ritzman, manager and North Forty Bar Inc., DeLamere, Todd Goolsbey and Nancy Prante, managers. (Anderson/Wyum, unanimous)

Reappoint Ron Torbenson, Ransom County to the Southeast Human Service Regional Council as a joint representative from Ransom and Sargent County for a two year term. (Wyum/Brockman, unanimous)

Cindy Leinen, SC Ambulance met with the Board and presented an update on the Forman Service. There have been a total of 75 runs to date. SE ND Disaster Preparedness EMS has applied for a \$15,000 Network Grant for a multi-casualties trailer to use in emergency situations. Also discussed squad leader position, replacement vehicle CD's and available balance in the ambulance fund. There is a shortage of ambulance personnel and she is hopeful that others will come forward to help fill the schedule. The annual pancake breakfast is January 27, 2002.

Approve December 4 and 6, 2001 minutes. (Brockman/Wyum, unanimous)

Lyle Bopp met with the Board and proceeded to review revisions to the personnel policy.

Chuck Gates met with the Board to discuss equipment purchases for 2001. The Cellular One bills were discussed and the reason for five phones. The Milnor Police Services Agreement was reviewed and Chuck has a concern regarding the minimum 15 patrolling hours each week, above and beyond the normal duties of the

Sheriff's Department. The Board will review the request of Milnor City in March 2002 and Chuck will provide the Board with a copy of the log, which he provides to the Milnor Council. Another request is for someone from the Sheriff's Dept. to attend the monthly council meeting. A 1998 Intrepid with 86,000 miles has been forfeited to the county as per a plea agreement. There is \$2492 remaining on a loan for the car. The book price on the car is \$10,000 and Chuck would like to use this money to install mobile data terminals in the cars at a cost of \$11,500 per car that would enable the officers to run license checks and use it for other data. The Board would rather see this request go through the budget process in 2003 for data terminals.

Approve properly filled out applications for beer and liquor license to Stir'Um Bar & Grill, Stirum, Kim Houle, manager. (Brockman/Smith, unanimous)

Approve Technical Support Services Agreement with NDACo to operate and maintain the management information and data communication systems in Sargent County for 2002. (Wyum/Anderson, unanimous)

Authorize Auditor to amend 2001 budgets as follows: (Smith/Brockman, unanimous)

Veteran's Service Officer	\$9779.00	to	\$9,795.79
Disaster Assistance	.00	to	\$197,928.45
GO Bonds	\$62,500.00	to	\$62,646.37
Ambulance	\$61,470.00	to	\$64,549.54
Weed Control	\$82,080.00	to	\$84,880.04
Senior Citizens	\$18,000.00	to	\$18,468.82
MCH-IAP Grant	.00	to	\$1,649.43
MCH/Match	\$3,957.00	to	\$4,515.09
Region V/CHNC	\$ .00	to	\$707.99
Job Development	\$3,000.00	to	\$148,023.59
Health-HAN	\$4,050.00	to	\$4,191.66
GDCD	\$13,000.00	to	\$13,475.55
Red River JT Board	\$6000.00	to	\$6,668.92
Drains	\$45,500.00	to	\$164,614.08

Reappoint Earl W. Anderson, Member-At-Large, Glen Dorr, city representative and Sandra Hanson, township representative based on information received from City of Milnor and Township Officers Association. (Smith/Anderson, unanimous)

Approve payment of the following bills and December, 2001 payroll in the sum of \$72,037.63. (Brockman/Anderson, unanimous)

Social Service Bills		3,160.80
42354 Earl Anderson Jr	Planning Commission Travel	24.80
42355 Wade Anderson	Planning Commission Travel	20.46
42356 Bits & Bytes	Computer Monitor	385.00
42357 BP-Amoco	Sheriff Travel	14.61
42358 Ray Brockman	Planning Commission Travel	23.56
42359 Buhl's of Britton	Cleaning service	179.96
42360 Case & Bopp	Rent & phone	411.98
42361 Cass County	Mobile Radio	500.00
42362 CellularOne	Sheriff Phone	464.24
42363 Chunky's Standard	Sheriff Travel	463.50
42364 Comfort Inn	Tax Director Travel	135.00
42365 Dyste's	Cleaning Supplies	32.01
42366 Empire Feed & Grain	Coal	845.13
42367 Jerry Erickson	Job Development Travel	6.10
42368 Farmers Union Oil	Gas, Fuel & Repairs	2,771.25
42369 Ford Motor Credit	Buy Out 1998 Intrepid	2,492.80
42370 Forman Drug	Office Supplies	10.16
42371 Sandra Hanson	EMA Travel	211.98
42372 Hardware Hank	Supplies	149.10
42373 Haroldson Office Supply	Office Supplies	279.61
42374 Sherry Hosford	Planning Commission Travel	6.20
42375 Institute of Local Government	Registration	26.00
42376 J & M Printing	Office Supplies	250.69
42377 Kropp Law Offices	Court Appointed Attorney	300.00
42378 Martinsen's Home Center	Supplies	176.35
42379 Matthew Bender	Century Code	285.78
42380 Diane McDaniel	Planning Commission Travel	40.30
42381 McLaen's Service	Sheriff Car Repairs	201.98
42382 McLeod USA	Long Distance Phone Calls	109.25
42383 Minn-Kota Communications	Phone System & Radio Repairs	14,112.79
42384 Officeland	Office Supplies	174.99
42385 One-Stop	Supplies	14.62
42386 Norm Preble	Tax Director & VSO Travel	245.85
42387 Quill	Office Supplies	450.41
42388 Ray-Mac, Inc	Supplies	16.50
42389 Reardon Office Equipment	Typewriter Parts	26.80
42390 Richland County Corrections	Prisoner Board	1,360.00
42391 Schwaab	Stamp	23.95
42392 Sel Lumber	Target materials	8.89
42393 William Smith	Commission Travel	117.39

42394 Stan Puklich Chevrolet	Sheriff Car	10,700.00
42395 Stein's	Custodian Supplies	91.92
42396 Streicher's	Sheriff Equipment	172.20
42397 The Teller	Publishing Fees	316.60
42398 Uniforms Unlimited	Deputy Uniform	123.70
42399 Verizon Wireless	Cell Phone	28.12
42400 Viking Office Supplies	Office Supplies	340.56
42401 Donald Wehlender	Commission Travel	130.82
42402 Atco, Intl	Road Supplies	140.00
42403 B & K Electric	Electrical Work	2,068.86
42404 Bear Creek Gravel	Gravel	603.20
42405 Butler Machinery	Repair Parts	35.65
42406 Crandall Construction	Gravel	5,592.70
42407 Economy Oil	Gas & Fuel	1,512.88
42408 Ekstrom Repair	Repairs	759.00
42409 Forman Repair	Repair Parts	6.96
42410 Gwinner Farmers Elevator	Fuel	590.07
42411 Hoistad Flying Service	Equipment Rental	1,650.00
42412 Oahe Windshield	Windshield Repair	50.00
42413 Oakes Firestone	Repair Parts	61.20
42414 Vision Ford	Repair Parts	104.35
42415 Zep Mfg. Co	Supplies	75.40
42416 Earl W Anderson, Jr	Job Development Travel	24.40
42417 Ray Brockman	Job Development Travel	48.64
42418 Cates Earth Science Tech	GIS Project	1,100.00
42419 Comfort Inn East	Extension Travel	42.95
42420 CPU	Data Processing Charges	473.03
42421 Dakota Valley Electric	Park Electricity	14.00
42422 Dickey Rural Telephone	911 Contract	398.50
42423 Glenn Dorr	Job Development Travel	23.18
42424 Rex Ferguson	Job Development Travel	11.37
42425 Connie Gulleson	Extension Travel	22.94
42426 Heitkamp Construction	Silver Lake Project	2,511.00
42427 Information Technology Dept	Wan Access & Anti-Virus	393.00
42428 Interstate Engineering	GIS Project & Engineering Services	17,618.58
42429 Ron Narum	Job Development Travel	24.40
42430 NDDHS	FC & Sped	1,408.19
42431 NDDOT	Seal Coat Project	427.00
42432 NDSU	Computer	522.00
42433 Qwest	911 Contract	289.77
42434 Sargent Cty Social Services	½ Maintenance Agreement	275.00
42435 Sargent Cty Weed Board	Spray Park	159.00
42437 William Smith	Job Development Travel	9.12
42438 Steve Wyum	Job Development Travel	30.40

Meeting adjourned at 4:30 p.m.

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DONALD WEHLANDER - CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR