

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Paige Cary, The Sargent County Teller.

Approve December payroll in the sum of \$145,452.49 (Nos. 7719-7785 and 67001-67015) and the following bills: (Waswick/Anderson, unanimous)

66956	City of Forman	Water/Sewer/Garbage	131.30
66958	Ottertail Power Co.	Electricity	2,761.79
66959	NDACo	Registration Fees	1,020.00
66960-66969		Health Unit Expenses	729.26
66972-66983		Health Unit Expenses	1,524.98
66984	Sargent County Treasurer	Advance Taxes	22,720.84
66985-67000		Human Service Expenses	5,760.74
67016	Anderson, Bill	Commission Travel	38.85
67017	Bopp Law Office	St. Atty. Phone/Rent/Postage	811.98
67018	Bryant, Rick	Cell Phone Reimbursement/Travel	428.00
67019	Buhl's Inc.	Cleaning Services	87.74
67020	Cabela's	Uniforms	375.40
67021	Dakota Plains Co-Op	Gas/Road Salt/Fuel	10,524.45
67022	Dickey Rural Networks	Telephone	866.61
67023	Dyste's	Supplies	34.68
67024	Election Systems & Software	Election Supplies	2,854.46
67025	Fargo Rubber Stamp Works, Inc.	Signs	91.97
67026	Farm & Home Publishers	Plat Books	698.00
67027	Forman Drug	Pictures	2.80
67028	Galls, Inc.	Uniforms	92.80
67029	Hanson, Sandra	Cell Phone Reimb. /Travel	916.82
67030	Hardware Hank	Supplies	104.23
67031	Hillestad, Gina	Travel	99.90
67032	Information Tech. Dept.	Lerns User Fee	87.00
67033	Kozok, Dave	Cell Phone Reimbursement	420.00
67034	Martinsen's Home Center	Supplies	231.55
67035	ND Newspaper Association	Printing/Publishing	351.22
67036	Office Depot	Office Supplies	113.82
67037	Paeper, Travis	Cell Phone Reimbursement/Travel	493.46
67038	PCS Mobile	Equipment Repairs	2,090.00
67039	Peterson, Brenda	Uniforms	83.07
67040	Reardon Office Equipment	Headset Lifter	70.00
67041	Sargent County Clerk of Court	Bank Deposit Tickets	47.16
67042	The Sargent County Teller	Printing/Publishing/Election	1,529.49
67043	Sargent County Treasurer	Postage	3,080.58
67044	Shoplet	Office Supplies	220.09
67045	Southeast Cellular	Car Chargers	43.50
67046	Stein's Inc.	Supplies	281.91
67047	Universal Services	Toner	628.50
67048	Waswick, Jerry	Commission Travel	395.16
67049	Wyum, Steve	Commission Travel	734.82
67050	AW Diesel	Equipment Repairs	232.24
67051	Bernard Mahrer Const. Inc.,	Road Sand	1,559.74
67052	Ekstrom Repair	Equipment Repairs	266.24
67053	Enderson Construction	Trackhoe/Road Repairs	26,588.18
67054	Forman Repair	Equipment Repairs	243.93
67055	The Home Shop	Fire Extinguisher Service	134.50
67056	John Deere Financial	Bulbs	19.58
67057	NDDOT	Bridge/Road Repair	2,203.42
67058	Nelson Bulk Oil Co.	Fuel	6,858.00
67059	Nogowski, Virgil	Equipment Repairs	500.00
67060	RDO Equipment	Starter/Switch	799.05
67061	Swanston Equipment Corp.	Equipment Repairs	1,132.15
67062	Verner Township	Gravel	6,871.02
67063	Welton Tire Service	Tires	7,756.68
67064	Zep Sales & Service	Equipment Repairs	242.16

67065	Anderson, Jeff	JDA Travel	10.20
67066	Barnes County Corrections	Prisoner Board	650.00
67067	Blawatt, Melissa	Extension Travel	309.18
67068	Bopp, Mark	JDA Travel	21.09
67069	Century Link	911 Contracts	191.88
67070	Chunky's Standard Service	Sheriff Travel	212.90
67071	Code 4 Services	CJIS/LERMS	2,728.99
67072	Comfort Inn	911 Travel	69.00
67073	Computer Prof. Unlimited Inc.,	Staff Support	983.84
67074	Dawson, Lisa	4-H Agent Travel	242.42
67075	Delahoyde, Dan	JDA Travel	14.28
67076	Dickey Rural Networks	911 Contracts/Database	251.00
67077	Dusek, Terry	JDA Travel	48.24
67078	Erickson, Jerry	JDA Travel	41.28
67080	Gwinner One-Stop	Gas	922.86
67081	Information Tech. Dept.	WAN	454.40
67083	Jacobson, Jay	JDA Travel	19.38
67084	Narum, Ron	JDA Travel	20.19
67085	NDACO	Wireless 911 Services	695.54
67086	NDAE4-HYW	Membership Dues	
80.00			
67087	Office of Attorney General	SCRAM 24/7	150.00
67088	Pearson, Randy	JDA Travel	22.20
67089	Peterson, Jessica	JDA Travel	31.08
67090	Pharmchem Inc.	Prisoner Board	29.00
67091	Richland County Corrections	Prisoner Board	706.60
67092	Sargent County Insurance	Premium	8.00
67093	Stutsman County Corrections	Prisoner Board	120.00
67095	Vanguard Appraisals	Service Renewal	3,200.00
67096	Visa	Credit Card Purchases/Ext.	1,532.65
67097	Walstead, Mike	JDA Travel	22.61

Approve minutes of the December 4, 2012, commission meeting as corrected. (Waswick/Walstead, unanimous) Board members also received a copy of the November 2012 financial statement.

Lyle Bopp, States Attorney arrived at this time.

Sandy Hanson, Tax Director/911 Coordinator/Emergency Manager arrived at the meeting.

Brian Orn met with the Board regarding a hearing on his Abatement Application for a structure that was removed in 2011 on Sublot 2 of the NW1/4 28-132-57. He is requesting the reduction of taxes for removal of the structure for 2012. Vivian Township approved the application. Concur with the township. (Wyum/Anderson, unanimous)

Sandy Hanson inquired of the Board about her request for a 40 hour work week. The 2013 budgets reflected the 35 hour week, with a contingency fund set up for additional hours, if approved. Commissioner Jacobson requested that the department heads submit a month by month analysis of the need for additional working hours to the Board for review and consideration.

Sandy Hanson also informed the Board that North Dakota is currently working on a mapping system for responders. NDDOT has flown about 80% of the state, taking photos of all roadways and marking centerline points so there is a consistent mapping system throughout the state. NDDOT is also marking each structure with the 911 address. Sandy will work with GEOCOM to complete the Sargent County maps. GEOCOM representatives will be in the county reviewing the area to be certain that all the information is correct.

Lyle Bopp presented to the Board an Agreement for Road Maintenance on a portion of a township road in Weber Township described as the sole access route to a residence located in the SW1/4-32-129-54, in the southeastern corner of the Township. Weber Township has requested that the County maintains such road on behalf of the Township, and in furtherance thereof the parties have agreed to the terms of the draft maintenance agreement, which is attached to these minutes. Motion to approve the agreement, with corrections. (Wyum/Walstead, unanimous)

Jerry Waswick reported that the Soils Committee for the county is scheduled to meet on Wednesday, December 19th at 8:00 a.m. to review the values, modifiers and other information for submission to the commission. Upon review and approval by the Commission, the County's plan for implementation of

the soils based valuation system for agricultural property will be submitted to the North Dakota State Tax Department for final review and approval.

Approve transfer among the following 2012 budget funds: Capital Improvements to County Park \$15,000.00. (Wyum/Walstead, unanimous)

Approve transfer among the following 2012 budget funds: General Fund to Automation and Telecommunication Fund - \$12,100.00 with said amount to be repaid to the General Fund when adequate funds are posted in the Automation and Telecommunication Fund. (Wyum/Walstead, unanimous)

Approve transfer among the following 2012 budget funds: From Fairgrounds Contingency Fund to Fairgrounds Building Fund \$1,600.00. (Anderson/Waswick, unanimous)

Approve transfer among the following 2012 budget funds: From General Fund Building and Maintenance \$4,815.00 (the remaining balance for the 2012 budget) to the Capital Improvement Fund. (Anderson/Waswick, unanimous)

Approve amending 2012 budgets as follows: (Walstead/Anderson, unanimous)

STATE AID	\$ 15,758	TO	\$ 16,869.99
MCH	\$ 4,600	TO	\$ 4,870.29
COUNTY FAIR	\$ 21,000	TO	\$ 23,995.53
COUNTY CORRECTIONS	\$ 110,064	TO	\$121,119.42
RECORDER'S FUND	\$ 3,800	TO	\$ 5,758.76
GARRISON DIVERSION	\$ 24,000	TO	\$ 24,356.59
DRAIN NO. 4	\$ 36,000	TO	\$351,104.63
DRAIN NO. 11	\$ 10,000	TO	\$ 43,983.08
DRAIN NO. 12	\$ 10,000	TO	\$ 60,754.30
WCI # 1	\$ 35,000	TO	\$232,994.69
FORMAN CITY PROJ.	\$ 0	TO	\$593,921.77

Approve Games of Chance Permit SC-2012-03 to Tewaukon Rod and Gun Club, Geneseo, ND for a raffle on January 11, 2013 at Geneseo Hall; and, approve Games of Chance Permit SC-2012-04 to Cogswell Gun Club for a raffle on March 1, 2013 at Silver Lake. (Anderson/Walstead, unanimous)

The Board recessed at 11:45 a.m., and proceeded to the 2nd floor conference room for the Annual Employee pre-Christmas Potluck Dinner.

The Board reconvened at 1:00 p.m. with Damon DeVillers, Interstate Engineering. Inc and Sparky Engquist, Road Supervisor present.

Damon DeVillers reviewed an updated list of 2010 and 2011 Emergency Repair projects in the county with estimated costs and eligible reimbursable dollars. Approved permanent repairs at ER sites on FAX County Roads are eligible for 80% cost share from the Federal government with a 20% local match. Several ER project sites were combined with other ER sites because they are logically connected to each other and to simplify the process. Nine projects were reviewed and considered. Board members discussed each project and set priorities and approved submission of the Project Concept Reports for these projects to NDDOT for their consideration of funding. (Walstead/Wyum. Roll call: Aye: Walstead, Anderson, Waswick and Wyum. Nay: Jacobson. Motion carried)

Motion to authorize the Chairman and the County Auditor to execute the Engineering Contracts for the following projects: CER 4129(058); CER 4125(063) and 4118 (054). (Anderson/Waswick, unanimous)

Sparky Engquist informed the Board that he has requested the use of another tractor from Titan Equipment under the lease program and requests authority to purchase a snow blower for use with the tractor. A 2011 Luken snow blower has been offered to the county for \$6,500 by Jamey Lien. The price of a new snow blower of the same make and model is approximately \$9,500. Discussion followed on buying new versus used. A motion to offer Jamey Lien up to \$6,500 for the snow blower, subject to inspection and approval by the Highway Supervisor and the Road Commissioner. (Wyum/Walstead. Roll call: Aye: Wyum, Anderson and Walstead. Nay: Waswick and Jacobson. Motion carried)

Authorize Commissioner Waswick to complete the grant for Court House Facilities and Improvements and submit to the state prior to the December 31, 2012 deadline. (Walstead/Anderson, unanimous)

Meeting adjourned at 2:30 p.m.

DAVID L JACOBSON

ATTEST:

SHERRY HOSFORD - AUDITOR