

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Jerry Waswick, Bill Anderson and Steve Wyum. Absent: None. Paige Cary, the Sargent County Teller was also present.

Approve minutes of December 6, 2011 as corrected. (Wyum/Walstead, unanimous) Approve minutes of the Special Meeting convened on December 14, recessed, and adjourned on December 19, 2011, as corrected. (Walstead/Wyum, unanimous) Board members also received a copy of the November financial statement.

Approve beer and liquor license for 2012 to: Merrill and Gloria Decker, North Forty, Inc., DeLamere, ND. (Wyum/Walstead, unanimous)

Approve Sunday Permit to Sell Alcoholic Beverages at North Forty, Inc., DeLamere, ND for twelve months. (Jacobson/Waswick, unanimous)

Authorize Jerry Waswick, Courthouse Commissioner to sign documents and submit the application requesting grant funds for court facilities improvements in the Sargent County Courthouse to include cameras for the courthouse entryways and walk-thru and handheld metal detectors. (Jacobson/Wyum, unanimous)

Lyle Bopp, States Attorney arrived at the meeting at 9:40.

Discussed December 6, 2011 motion to release contingency funds equivalent to six months of a step increase to all employees. The County Auditor was seeking clarification as to whether seasonal employees were to be included in the contingency fund disbursement. The question was whether seasonal employees are considered employees as of the date of the motion during the "off" season, when they may be drawing unemployment compensation or employed elsewhere. Motion to exclude seasonal employees and county commissioners from contingency fund distribution. (Jacobson/Waswick.) States Attorney Bopp advised that the County's Personnel Manual contains a classification defining "seasonal employees" who are employed on a regular basis, from season to season. Motion to amend the original motion to include all seasonal and regular part-time employees on a pro-rata basis equivalent to one-half of their time based on their employment during the year. (Wyum/Walstead. Amendment approved and Motion as Amended carried)

Boyd Brummond and Charles Anderson, Weber Township Board members, Richard Ruch, Brampton Township, Sparky Engquist, Road Supervisor and Sandy Hanson, Tax Director/Emergency Manager /911 Coordinator arrived at the meeting to further discuss the washed out multi-plate culvert at the former bridge site on the Wild Rice River located between Section 31 of Rutland Township and Section 6 of Weber Township. Weber Township proposes to abandon the one mile of roadway located on 96th Street, thereby allowing the county to abandon the bridge. The Weber Township supervisors would like to accompany the engineer to the site, and make recommendations on how to build up the alternative roads to allow two families a route to enter and exit their farmsteads. The township requests that a proper allowance be made available to make this new roadway a viable and dependable route for local traffic. Chairman Anderson commented that the county would just as soon eliminate this little used bridge site and use the funds to improve more heavily used routes that cross the Wild Rice, as allowed by FEMA, so, if the township is comfortable without that bridge, then the county commission is comfortable without the bridge, as well, but wants to be certain that there is reasonable and dependable access for the people who live on those roadways. Both the county and the township have to work with FEMA to make this project happen, and more information will be requested on the FEMA appropriation and hazard mitigation funding. Chairman Anderson encouraged the township board members to adopt design standards for Weber Township roadways, if the Township has not already done so.

Sparky Engquist, Road Supervisor and Damon DeVillers met with the Board to discuss road projects completed and ongoing in the county.

Mark Gainor, Milnor Airport Authority met with the commission to provide photos of the new airplane hangar built at the Milnor Airport. The hangar was built, in part, with grant funding from the North Dakota Aeronautics Commission. The commissioners commended Mr. Gainor and the other members of the Milnor Airport Authority for their work to maintain and improve a valued community asset. Motion to authorize the chairman to execute the Airport Authority Contracts with both Milnor Airport and the Roger Melroe Field located in Gwinner. Both contracts are for a minimum of three years, and will renew automatically thereafter unless terminated by one of the parties. (Waswick/Jacobson, unanimous)

Sandy Hanson met to discuss a contract dispute between TON Construction and a sub-contractor, Jerry Sapa, concerning a bill for work on the pavilion built at Silver Lake. the County Park Board had withheld payment of \$1000 of the contract price, pending completion of all work on the project by the contractor. Sandy reported that only the vinyl baseboards trim remains to be installed, and it is best to wait until next spring to do that to allow the treated wood a chance to dry out. According to the final billing submitted by TON Construction, only \$100 was allowed by TON for the base board installation. Sub-contractor Jerry Sapa, who was contracted by TON Construction to finish the interior work, had talked to Sandy earlier and requested that only \$100 be withheld pending completion of the work in the spring. Pursuant to authority delegated by the Park Board to the County Commission to act on Park District bills during the winter months, when the Park Board does not hold regular meetings. Motion to withhold \$250 until the project is completed and approve payment of \$850 to TON Construction. (Wyum/Waswick. Motion carried)

Sandy Hanson informed the Board that Vanguard Appraisals will be coming to Sargent County in January for training to county employees on the residential appraisal process. She will be working with the commissioners with plans to present the new appraisal plan to the public in late February/early March. Sandy is waiting for three townships to turn in their soils maps and has contacted those townships to either return the maps with the modifiers marked or a certification that they do not plan to complete the maps. Chairman Anderson suggested that Sandy invite these three townships to the January 3rd meeting of the county commission. Sandy also reported on the 2006 state audit for FEMA projects. The report noted: that Sargent County has substantially completed the Project Worksheets; that sites totaling less than \$1,000 will NOT be de-obligated; and, that any balance of the 2006 funds due to the county road fund can be released to that fund based on submission of the paper work.

Approve Games of Chance Permit SC-2011-04 to Tewaukon Rod and Gun Club, Geneseo, ND for a raffle on January 13, 2012 at Geneseo Hall. (Jacobson/Waswick, unanimous)

Reappoint Janet Kiefer, Cayuga to represent Sargent County and reappoint Bill Anderson, Rutland to represent Sargent and Ransom Counties on the Southeast Human Service Center Regional Council for a two year term. (Walstead/Jacobson, unanimous)

Approve County Deed to Rocky Mountain LLC, Tempe, AZ for Lots 4-5, Block 5, Auditor's Plat, Crete Village for a purchase price of \$100.00. (Jacobson/Wyum, unanimous)

Approve transfer among the following 2011 budget fund: Capital Improvements to County Park \$15,000.00. (Walstead/Jacobson, unanimous)

Approve amending 2011 budgets as follows: (Jacobson/Wyum, unanimous)

FEDERAL AID ROAD	\$450,000	TO	\$ 1,134,502.57
STATE AID	\$ 13,956	TO	\$ 14,840.02
HEALTH DISTRICT	\$130,095	TO	\$ 133,757.10
EMERGENCY	\$ 55,000	TO	\$ 78,697.94
COUNTY FAIR	\$ 20,000	TO	\$ 21,825.82
HISTORICAL SOCIETY	\$ 5,000	TO	\$ 5,456.07
SHERIFF'S GRANTS	\$ 10,500	TO	\$ 18,456.00
HOMELAND SECURITY	\$ 50,000	TO	\$ 60,673.46
PARK PAVILION	\$ 0	TO	\$ 105,087.46
STATE TAXES	\$ 20,000	TO	\$ 20,146.64
GARRISON DIVERSION	\$ 20,000	TO	\$ 22,270.9
WILD RICE SOIL CONSV	\$ 20,000	TO	\$ 21,905.97
DRAIN NO. 4	\$ 2,000	TO	\$ 90,793.27
DRAIN NO. 8	\$ 1,000	TO	\$ 13,591.35
DRAIN NO. 9	\$ 5,000	TO	\$ 6,630.50
WCI # 1	\$ 10,000	TO	\$ 32,109.75
TEWAUKON WTRSD	\$ 10,000	TO	\$ 46,498.92
FORMAN CITY PROJ.	\$ 0	TO	\$ 466,303.00

Approve following voting precincts for the upcoming 2012 elections:

PRECINCT # 1: Milnor City, Hall Township, Herman Township, Milnor Township and Shuman Township.

PRECINCT # 2: Gwinner City, Whitestone Hill Township and Willey Township.

PRECINCT # 3: Cogswell City, Brampton Township, Denver Township, Harlem Township, Jackson Township, Sargent Township, Southwest Township, Verner Township and Vivian Township.

PRECINCT # 4: Forman City, Havana City, Bowen Township, Dunbar Township, Forman Township, Rutland Township, Taylor Township and Weber Township.

PRECINCT # 5: Cayuga City, Rutland City, Kingston Township, Marboe Township, Ransom Township and Tewaukon Township. (Jacobson/Waswick, unanimous)

The Commissioner's discussed the possibility of combining commission districts or changing to an "at large" system with States Attorney Lyle Bopp. Lyle reviewed sections of the North Dakota Century Code relative to redistricting (11-07-04) but questioned where there are two or more holdover commissioners whether they all have to run for office in 2012 regardless whether their term expires. Lyle called the Attorney General's Office and will seek an AG's opinion on the questioned asked by the commission. Any changes to commission districts must be completed prior to January 14, 2012, which is the first day that petitions can be obtained to run for office.

Approve December payroll in the sum of \$167,569.24 (Nos. 6471-6549 and 65281-65297) and the following bills: (Jacobson/Walstead, unanimous)

65234-65252		Health Unit Expenses	3353.88
65253	City of Forman	Water/Sewer/Garbage	131.30
65254	Riley Bros. Companies, Inc.	Co. # 2 Road Repair	595,642.15
65255	Enderson Construction, Inc.	Gravel	26,538.16
65257-65267		Health Unit Expenses	1,107.77
65268	Harlem Township	2010 FEMA	10,172.69
65269	Sargent County Treasurer	Advance Tax	12,528.95
65298-65315		Human Services Expenses	6,266.09
65316	A-Z Body Shop	2009 Ford Exp repairs	250.00
65317	Amerman, Roslyn	Supplies	78.21
65318	Baldwin, Duayne	Travel-Soils Comm.	24.48
65319	Bishoff, George	Travel	69.36
65320	Bopp, Cody	Custodial work	60.00
65321	Bryant, Rick	Cell phone	396.00
65322	Buhl's	Cleaning Services	177.62
65323	Chunky's Standard Service	Bulbs	15.00
65324	Dakota Mailing	Postage ribbons	92.93
65325	Dakota Plains Cooperative	Fuel, Propane	3,364.26
65326	Dickey Rural Networks	Telephone	821.64
65327	Even, LeeAnn	Attorney Services	82.50
65328	Forman Drug	Pictures	31.36
65329	FP Mailing Solutions	Postage meter contract	128.85
65330	Gerdon, Gene	Travel-Soils Comm.	28.56
65331	Gwinner One-Stop	Fuel	78.36
65332	Hanson, Elida	Maintenance	405.00
65333	Hanson, Sandra	Travel	350.53
65334	Hardware Hank	Supplies	88.97
65335	Inclusion Solutions, LLC.	Election Supplies	160.00
65336	Information Tech. Dept.	LERMS	100.00
65337	J&M Printing	Envelopes	148.76
65338	Jacobson, David	Travel	168.30
65339	Kozok, Dave	Cell phone & Travel	490.86
65340	Kudelka, J. Cyril	Travel	20.40
65341	Lillegard's Inc.	Wrecker Service	150.00
65342	McLaen's Service	County Car Rear Seat Belt	28.29
65343	ND State Radio Communications	State Radio Contract	156.00
65344	NDACO	Labels	130.30
65345	Ottertail Power Company	Electricity	1,973.27
65346	Paeper, Travis	Cell phone & Mowing	666.00
65347	Pearson, Randy	Travel	38.25
65348	Peterson, Brenda	Travel	223.50
65349	Quill	Office Supplies	13.77
65350	Reardon Office Equipment	Office Supplies	124.80
65351	Sargent County Teller	Printing & Publishing	347.46
65352	Stein's Inc.	Supplies	161.40
65353	Streicher's	Supplies	365.34
65354	Toepke, Derek	Cell phone	396.00
65355	Ulven, Clarmont	Travel-Soils Comm.	26.01
65356	Universal Services	Office Supplies	130.50
65357	White Banner Uniforms	Uniforms	264.00
65358	Bernard Mahrer Const. Inc.	Gravel	2,708.67
65359	Carton Excavating	Trackhoe Work	6,687.50
65360	DMI Diesel Machinery Inc.	Repairs	4,415.50
65361	Dyste's	Supplies	55.88
65362	Ekstrom Repair	Repairs	508.81

65363	Forman Repair	Repair	60.90
65364	Henning, Rod	Repairs	380.00
65365	The Home Shop	Fire Extinguishers & Supplies	489.01
65366	Martinsen's Home Center	Repairs	43.96
65367	Midwest Management	Semi-Annual Rent	150.00
65368	NSC Minerals	Road Salt	2,435.45
65369	RDO Equipment	Repairs	3,774.26
65370	Rutland Oil Company	Fuel	5,400.00
65371	True North Steel	Culverts	6,509.80
65372	Arrowhead Transport	Gravel	21,250.00
65373	Best Western Fargo Dblwood	Ext. Travel	126.00
65374	Bohnenkamp Construction	Alkali Lake Pipe	1,356.50
65375	Century Link	911 Contracts	191.88
65376	Comfort Inn	Travel	65.00
65377	Computer Prof. Unlimited	Staff Support	946.00
65380	Dickey Rural Telephone	Contracts & Database Updates	267.00
65381	Dusek, Terry	Travel-JDA	19.38
65382	Enderson Construction	Road Repair & Hauling	19,743.00
65383	Erickson, Jerry	Travel-JDA	20.40
65384	Hanson, Sandra	Travel	267.57
65385	Hassebroek, Julie	Travel	111.54
65386	Information Tech. Dept.	WAN	467.40
65387	Jacobson Plumbing, Heating & Exc.	Road Repairs	10,805.60
65388	Jacobson, Jay	Travel-JDA	38.76
65390	Muscha Pavement Marking Inc.	Pavement Painting	9,821.39
65391	Narum, Ron	Travel-JDA	20.40
65392	NDACO	911 Wireless	617.40
65393	ND Workforce Safety & Ins.	Volunteer Coverage	46.80
65394	NDACO Resources Group	Equipment & Support	778.81
65395	NDAE 4-H YW	Dues	80.00
65396	ND Attorney General	SCRAM	660.00
65397	Pearson, Randy	Travel-JDA	14.28
65398	Peterson, Brenda	Travel	112.20
65399	Richland County Corrections	Prisoner Board	2,640.00
65403	Universal Services	Office Supplies	170.10
65404	Visa	Credit Card Purchases	11.28
65405	Walstead, Mike	Travel-JDA	9.70

Meeting adjourned.

BILL ANDERSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR