

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Bill Anderson, Ray Brockman, Mike Walstead, Steve Wyum and Jerry Waswick. Absent none.

Approve December 1, 6 and 7, 2004 minutes as corrected. (Wyum/Waswick, unanimous)

Discussed Park Board member appointment. Trent Nelson, Quentin Hoistad and Raymon Nelson are interested in the positions. Motion to reappoint Quentin Hoistad, Rutland and Raymon Nelson, Milnor to the Sargent County Park Board. (Wyum/Waswick, unanimous)

Approve withholding \$114.99 from John Schreiner December paycheck for purchase of a new tire. (Brockman/Anderson, unanimous)

Lyle Bopp arrived at the meeting at 9:50 a.m.

Sparky Engquist met with the Board to discuss the interviews granted on 12-20-04 to interested persons in the road position opening. Sparky, Steve Wyum and Lyle Bopp conducted the interviews to six people. Sparky recommended that the Board hire John Meckle, Lisbon as first choice and Robert Banish, Jr. as second choice. Discussion followed on qualifications, experience and references. Motion to hire John Meckle, Lisbon at Grade 6 Step 5 and that job offer is extended through the working day on Monday, December 27. (Wyum/Brockman. Discussion on concern of hiring outside the county and whether this should be considered for future advertisements. Also discussed over-qualifications and other concerns. Roll Call Aye Wyum and Walstead. Nay Anderson, Brockman and Waswick. Motion failed.) Motion to hire Robert Banish, Jr., Milnor at Grade 6 Step 1 under the same conditions. (Wyum/Brockman. Roll Call Aye Anderson, Wyum, Waswick, Brockman and Walstead. Nay. None. Motion carried)

Sparky reported on the County Muskrat Permit, which expires, on 12/31/04. This was discussed at the Township Officer's fall meeting and indicated that some areas have no problems but in others the muskrats are coming back and causing problems. The Board approved sending a request to ND Game and Fish Dept. to ask for an extension on the permit. Currently there are 446 names on the list filed in the Auditor's Office of muskrat damage control agents. Sparky also discussed a request for payment on some water drainage south of Brampton, near Newark, SD. He will do some more research on this request.

Damon DeVillers, Interstate Engineering, Inc. presented Change Order No. 3 on the AC-BRO-0041 (007) (Bridge No. 105.01-north of Stirum) for more select backfill. The total is \$5,882.40. (Waswick/Anderson, unanimous) Additional engineering costs were also incurred and supplemental agreements will be necessary from NDDOT. The additional costs were about \$4,000 and a cost to the county of \$800. Approve request to NDDOT. (Brockman/Waswick, unanimous) Agreement for Engineering Services for the upcoming bituminous surfacing and incidental items for five road projects was presented. Approve. (Wyum/Waswick, unanimous)

Lyle Bopp explained to the commissioners about vacation leave and whether an authorization form is required as per Section 303-2. The Board determined that the paragraph requesting use of vacation time off should remain a part of the Non-Social Services Employee Handbook.

Steve Wyum left the meeting at 12:00 noon.

Wendy Jacobson, Social Service Director, discussed the resignation of a social worker. Funding for this position is paid 90% by the state and 5% each by Ransom and Sargent County. Funding for this position will terminate in July 2005. Wendy is recommending that the position not be filled at this time until it can be studied further. The existing case management will be assumed by the social worker.

Approve payment of the following bills and December payroll in the sum of \$89,501.69. (Brockman/Anderson, unanimous)

Social Service Expenditures		2704.75
51043 Karen Anderson	Travel	473.62
51044 Cody Bopp	Labor	170.00
51045 BP Amoco	Sheriff's Dept. gas	140.80
51046 Ray Brockman	Travel	276.08
51047 Scott Buckhouse	Travel	40.00

51048 Buhl's	Cleaning service	189.15
51049 Case & Bopp Law Office	Rent and cell phone	411.98
51050 Cass County	Juvenile Detention	720.00
51051 Cellular One	Sheriff & DES cell phone	168.89
51052 Chunky's Standard	Car service	66.00
51053 Dacotah Paper Co.	Supplies	55.92
51054 Dahlstrom Funeral Home	Coroner travel	129.20
51055 DOCS	Labor	275.00
51056 Dyste's	Supplies	5.43
51057 Economy Oil Inc.	Sheriff's Dept. gas	603.05
51058 Election Systems & Software	Ballots	1199.16
51059 Empire Feed & Grain	26.43 ton coal	925.05
51060 Farmers Union Oil Co.	Sheriff's Dept. gas and repairs	615.48
51061 Forman Fashion	Decorations	12.75
51062 Gwinner One-Stop Inc.	Sheriff's Dept. gas	296.61
51063 Hardware Hank	Supplies	96.67
51064 J & M Printing	Envelopes	139.99
51065 Lorraine Jacobson	Coroner travel	44.20
51066 KW Service	Car service	42.00
51067 Martinsen's	Repairs and tools	151.04
51068 McLeod USA	Long distance phone calls	167.09
51069 Minn-Kota Communications	FCC License renewal	50.00
51070 NDACo	Technical support & Marriage License program	80.00
51071 ND Newspaper Assn.	Extension publication	150.00
51072 Northern Safety Technology, Inc.	Equipment	119.59
51073 Officeland	Supplies	86.95
51074 Quill Corporation	Supplies	157.93
51075 Ransom Co. Auditor	Election envelopes	29.00
51076 Reardon Office Equipment	Supplies	252.89
51077 Richland County Corrections	Prisoner Board	90.00
51078 Roger's Plumbing & Heating	Winterize fairgrounds	147.00
51079 Sargent County Treasurer	Reimbursement for postage & envelopes	3065.25
51080 Stein's Inc.	Supplies	247.42
51081 The Teller	Publishing fees	535.98
51082 Viking Office Supplies	Supplies	106.10
51083 Mike Walstead	Travel	70.72
51084 Jerry Waswick	Travel	39.78
51085 Wayne Trophies	Plaques	55.50
51086 AW Diesel Services	Repairs	55.45
51087 Marcia Asche	Plant for Interstate Eng.	44.00
51088 Drummond American	Repairs	175.40
51089 Economy Oil Co.	Fuel	2851.63
51090 Gwinner Oil Bulk	Gasoline	1408.00
51091 Johnston Fargo Culvert Co.	Culverts	6888.23
51092 Lincoln Tire & Auto	Repairs	20.78
51093 Midwest Management	Phone rental	150.00
51094 Power Plan-RDO	Repairs	76.31
51095 SEL Lumber	Lathes	15.90
51096 Southeast Propane	Propane	547.09
51097 Tri-State Striping	Pavement marking	3966.16
51098 Computer Professionals Unlimited	Data Processing Charges	563.39
51099 Crime Prevention Resources	Training	94.00
51100 DRT	911 Contracts	255.00
51101 Diversified Contractors	Courthouse window project	5918.00
51102 First National Ins. Agency	Premium	16.00
51103 Sandy Hanson	Travel	203.14
51104 Julie Hassebroek	Travel	338.82
51105 ITD	T-1 Access and anti-virus	404.00
51106 Marwood Klein	Contract work	894.38
51107 Lisa Knox	Travel	81.50
51108 NDACo	Technical support/additional on contract/911	3321.55
51109 NDSU	Supplies	1463.00
51110 Office Max	Supplies	388.47
51111 Qwest	911 Contracts	287.82
51112 Ransom/Sargent Sr. Services	VSO transportation	17.00

51113 RDJ Specialties, Inc.	DARE	263.41
51114 SC Treasurer	Extension postage	125.85
51115 Viking Office Products	Supplies	30.87
Weed Control	Expenditures	341.83

Discussed appointment to the Southeast North Dakota Community Action Agency. Karen Anderson, Havana and Jerry Erickson, Gwinner are interested in the position. Appoint Jerry Erickson. (Waswick/Brockman, unanimous)

Approve the following appointments to the SC Job Development Authority: Lu Dorr, Milnor, representing Milnor City – term ending 12-31-07; Sandra Hanson, Forman and Roger Bopp, Stirum, representing the Township Officer’s Ass’n – Hanson term ending 12-31-07 and Bopp term ending 12-31-05; Robert E. Lee, Geneseo; Jerome Brekke, Milnor; Dan Delahoyde, Cogswell and Jay Jacobson, Milnor – members-at-large, term ending 12-31-07. (Waswick/Anderson, unanimous)

Approve SC Games of Chance No. 2004-06 to Cogswell Gun Club for raffles on 2-27-05 and 9-11-05 at Silver Lake and Cogswell Trap Grounds. (Brockman/Anderson, unanimous)

Approve properly filled out applications for beer and liquor licenses for the year ending December 31, 2005 to Stir’Um Up Bar & Grill, Stirum, Kim Houle, manager, JMDK, LLC/Geneseo Bar & Café, Geneseo, Jeff Mund and Dale Kutter managers and The North 40, Inc., DeLamere, Merrill & Gloria Decker, managers. (Anderson/Waswick, unanimous)

Approve amending 2004 budgets as follows: (Waswick/Brockman, unanimous):

VSO	\$ 14,117	TO	\$14,275.78
EXTENSION	\$ 45,454	TO	\$45,781.88
PARK	\$ 32,065	TO	\$45,165.10
MCH	\$ 5,715	TO	\$ 6,284.19
HEALTH	\$ 73,420	TO	\$79,743.42
CAPITOL IMP.	\$ 92,000	TO	\$213,522.64
SR. CITIZENS	\$ 21,000	TO	\$21,740.33
GWINNER BIKE	\$ 0	TO	\$14,167.30
SHERIFF’S GRANTS	\$ 0	TO	\$ 1,620.00
# 2 SAFETY PROJECTS	\$ 0	TO	\$99,522.61
DRAIN NO. 2	\$ 1,000	TO	\$ 1,175.00
DRAIN NO. 11	\$ 1,000	TO	\$ 1,471.25
WCI # 1	\$ 2,000	TO	\$ 2,169.55
TEWAUKON/WILD			
RICE WATERSHED	\$ 0	TO	\$ 1,580.00

Approve transfers to the following funds:

From Federal Aid Road to County Road	\$35,000.00
From Road to # 2 Safety Project	\$ 931.00

Maynard Bosse, Britton, SD and Sparky Engquist arrived at the meeting to further discuss a drainage issue near Newark, SD. Sparky explained that the county pumped water across Bosse’s land and did some cleaning from a natural drain to the legal drain to save the road bed and prepare a safer roadway. The work was completed in 1999-2000 and has been too wet until this year to level out the spoil areas. The Bosse’s have completed the work and presented a bill for \$455. Sparky recommended approving payment of this bill. It will be presented for payment in January 2005.

Meeting adjourned at 4:00 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR