

Forman, North Dakota
December 21, 2021

The Sargent County Board of Commissioners met at 9:02 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, Richard Ruch and Jerry Waswick. Also present was Margie Johnson, State's Attorney Legal Assistant; and Pam Maloney, Sargent County Auditor.

Chairman Jason Arth called the meeting to order.

The Pledge of Allegiance was recited.

Motion to approve the December 7, 2021 minutes as presented. (Bopp/Breker) Motion carried unanimously.

Motion to approve the agenda as amended. (Breker/Bopp) Motion carried unanimously.

The courthouse parking lot was briefly discussed. Nothing further can be done until spring.

A quote was received to remove the asbestos in the auditorium at the fairgrounds. Motion to accept the quote & to pay the \$5,800 fee from the remainder of the fairgrounds line item for 2021, the fairgrounds contingency line item & the balance to come from the courthouse maintenance line item. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

Discussion was held on the procedure for filling the vacancy of current commissioner Jerry Waswick due to his move to Minnesota. The State's Attorney has advised the commissioners that Commissioner Waswick is not able to vote on the replacement, but could sit in on the interviews, as the position cannot be filled until after Commissioner Waswick has officially left office. Interviews will be done this afternoon and the commissioners will make their decision on Monday, January 3rd at 9:00 a.m.

Wendy Willprecht, Emergency Manager/911 Coordinator; Ryan Johnson, CRIB representative; & Scott Wermerskirchen, Minn-Kota Communications; arrived at the meeting to discuss the SIRM project and radios needed throughout the county for all governmental entities. Mr. Wermerskirchen provided quotes for portable & mobile radios that each entity might need. Ms. Willprecht will comprise a list of the needs within the county & the commissioners will decide at that time whether they are able to contribute dollars to those fire departments that might need some assistance with their purchases.

Road department wages were discussed briefly. This will be discussed further at budget time, as it looks like there should be some adjustments made based on neighboring counties' information.

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting to discuss the courthouse facility grant. She is going to ask for new carpet & paint for the courtroom and air purification systems for the courtroom and the two office spaces. She also stated that the woodwork behind the judge's bench as pulled away from the wall & will need to re-attached as soon as possible, as it is a safety hazard, however, it needs to be done correctly as to not damage the woodwork.

Approve beer and liquor licenses for 2022 to: Dale Lugert, Geneseo Bar & Grill, LLC, Kingston Township, Geneseo; and Gerald DuWayne Dill, Dilly's Bar & Grill, Vivian Township, Stirum. (Ruch/Breker) Upon roll call vote, motion carried unanimously.

Approve the Sargent County Redistricting Board's decision to remain at large/at large. This would mean that commissioners can live anywhere in the county, not in a particular district, and the voters can vote all commissioners running in an election. (Waswick/Bopp) Upon roll call vote, motion carried unanimously.

Approve the following voting precincts for the upcoming 2022 elections:

PRECINCT #1: Bowen Township, Brampton Township, Denver Township, Dunbar Township, Forman Township, Hall Township, Harlem Township, Herman Township, Jackson Township, Kingston Township, Milnor Township, Ransom Township, Rutland Township, Sargent Township, Shuman Township, Southwest Township, Taylor Township, Verner Township, Vivian Township, Weber Township, Whitestone Hill Township, Willey Township, Milnor City, Forman City, Cogswell City, Havana City, Rutland City, Cayuga City and Gwinner City

PRECINCT # 2: Marboe Township and Tewaukon Township.

(Waswick/Breker) Upon roll call vote, motion carried unanimously. Sargent County will continue "Vote By Mail," with one polling place at Forman City Hall for city elections, the statewide Primary and the statewide General Elections.

Approve amending 2021 budgets as follows: (Bopp/Ruch) Upon roll call vote, motion carried unanimously.

EMERGENCY MANAGEMENT	\$ 29,188.00	TO	\$ 39,105.20
CORONER	\$ 750.00	TO	\$ 4,074.26
GENERAL GOVERNMENT	\$ 37,075.00	TO	\$ 44,581.12
HUMAN RESOURCES DIRECTOR	\$ 33,000.00	TO	\$ 40,782.25
CARES ACT FUNDING	\$ 00.00	TO	\$ 28,900.00
HUMAN SERVICES	\$ 6,000.00	TO	\$ 6,657.88
PARK	\$ 146,165.00	TO	\$ 164,174.06
INSURANCE RESERVE	\$ 91,217.00	TO	\$ 95,949.90
COMP MED INSURANCE	\$ 308,450.00	TO	\$ 311,670.40
FAIR	\$ 40,000.00	TO	\$ 41,317.69
ROAD	\$1,637,723.00	TO	\$2,138,924.32
DISASTER ASSISTANCE	\$ 00.00	TO	\$ 181,018.91
HEALTH DEPARTMENT GRANTS\$	00.00	TO	\$ 204,831.56
911	\$ 114,438.00	TO	\$ 122,167.77
HISTORICAL SOCIETY	\$ 10,000.00	TO	\$ 10,257.88
GARRISON DIVERSION CONS	\$ 40,000.00	TO	\$ 41,563.29
SOIL CONS. SERVICE	\$ 30,000.00	TO	\$ 31,459.73
CROOKED CREEK WATERSHED STUDY	\$ 00.00	TO	\$ 51,197.66
TRICOUNTY DRAIN #1	\$ 33,584.00	TO	\$ 34,246.50
MARBOE DRAIN #12	\$ 2,500.00	TO	\$ 50,550.68
MARBOE DRAIN #12 I&S	\$ 50,000.00	TO	\$ 643,832.02
JACKSON IMP DISTRICT	\$ 262,870.00	TO	\$3,136,950.69

Approve transfer among the following 2021 budget funds: (Waswick/Breker) Upon roll call vote, motion carried unanimously.

From Federal Aid Road to Road	\$ 420,000.00
From General to Courthouse Building Improvement	\$ 42,256.31
From Recorder's Document Preservation to General	\$ 4,300.00

The commissioners briefly discussed the email received from Leon Mallberg regarding the Sargent County Water Resource District funds.

Commissioner Bopp stated that he will be contacting a structural engineer to come check out the courthouse. There are cracks & walls crumbling in the basement and repairs need to be made.

The custodian is also wondering about stripping & re-waxing the marble floors. The auditor will reach out to the neighboring counties to see who has done their work in the past.

Motion to approve the Sargent Seniors Council Contract for 2022. (Bopp/Waswick) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor; & Damon DeVillers, Interstate Engineering; arrived at the meeting. Discussion was held on HB 1505 which has appropriated 25 million dollars of ARPA funds to NDDOT to be used on county bridge projects. Each county is limited to 2 million dollars. The application for this grant must be in by January 15, 2022. Mr. DeVillers will provide estimates to the commission at the January 4th meeting, so the county may move forward with the application.

Sheriff Paeper reported that a private landowner in Stirum has been pushing snow across the county road and pushing it into the ditch on the other side of the county road. The sheriff, road supervisor and state's attorney will work together to stop this practice.

Mr. DeVillers also reported that he is working on the 404 permit needed for the project downstream from Drain #7 on County Road #12.

Mr. DeVillers has also been in contact with Rick Vanderbeek with the Federal Highway Administration regarding the FLAP projects. There is additional right-of-way needed on the east bridge. Motion to instruct Mr. DeVillers to contact the landowner to obtain the right-of-way needed for the project. (Bopp/Waswick) Upon roll call vote, motion carried unanimously. This project will likely be bid out in May of 2022.

Motion to approve temporary part-time help for the road department to be paid at a Grade 22/Step 4 with a CDL license and Grade 22/Step 3 without a CDL license. (Bopp/Breker) Upon roll call vote, motion carried unanimously.

Motion to advertise for a full-time road department equipment operator. (Waswick/Ruch) Upon roll call vote, motion carried unanimously.

The board proceeded to interview the nine applicants interested in fulfilling Jerry Waswick's commissioner term.

Jayne Pfau, State's Attorney, arrived at the meeting. She stated that she had received an email from Matthew Vinson, Attorney, regarding the opioid settlement. The attorneys now are advising to vote to participate and opt into the Janssen and Distributor opioid settlements. Motion to participate and opt into the Janssen and Distributor opioid settlements at the state's attorney advice. (Ruch/Breker) Upon roll call vote, motion carried unanimously.

Further discussion was held on the demolition of the auditorium at the fairgrounds. Until we know when the asbestos can be removed, the demo will have to be put on hold.

As this was Commissioner Waswick's final meeting, he stated that he had enjoyed working with everybody, and was proud that he had brought back the recitation of the Pledge of Allegiance to the meetings.

Approve December payroll in the sum of \$213,236.31 (Nos. 19964-20030 & 82912-82918) and the following bills. (Waswick/Bopp). Upon roll call vote, motion carried unanimously.

82887-82902		Health Unit Expenses	2,722.96
82903-82905		Human Services Expenses	67.29
82907	Forman City	Water/Sewer/Garbage	191.36
82908	Ottertail Power Company	Electricity	2,097.84
82909	Ransom County	VSO Expenses	1,327.17
82911	Bobcat of Gwinner	E145 Excavator & Trenching Bucket	114,946.38
82919-82928		Health Unit Expenses	1,621.53
82939	AMS, Inc.	GPS Rental	100.00
82940	Aramark	Cleaning Services	166.03
82941	Arth, Jason	Commissioner Travel	201.60
82942	Avid Hawk, LLC	Website Services	45.00
82943	Blue 360	Criminal & Traffic Law Manual	77.75
82944	Bopp, Mark	Stump Grinding	48.00
82945	Breker, Mark	Commissioner Travel	551.04
82946	Bryant, Rick	Prisoner Transport/Cellphone Reimbursement	635.00
82947	Code 4 Services	Radio/Accessories Installation	13,678.57
82948	Coteau des Prairies Lodge	Hall Rental/Meals	1,150.00
82949	Counties Providing Tech.	Tech Support	1,255.58

82950	Dakota Plains - CHS	Sheriff Gas Purchases	1,116.33
82951	Dakota Water Solutions	5 Gal Water Jugs	37.50
82952	Forman Lumber	Courthouse Supplies	8.28
82953	Froemke Excavating	Parking Lot Drainage	5,212.00
82954	Gallagher Benefit Services	Highway Positions Analysis	1,200.00
82955	General Roofing & Construction	Elevator Repairs	160,000.00
82956	Gordy's Grill & Fill	Sheriff Car Wash	60.00
82957	Gwinner One Stop	Sheriff Gas Purchases	548.31
82958	Information Tech Dept.	Wan Access/VPN Client	729.95
82959	Johnson, Bryan	Cellphone Reimbursement/Travel Expense	1,114.50
82960	Kiesler Police Supply	Guns	2,085.00
82961	Kirk's Ag Repair	Snowblower Repair	100.00
82962	L&M Contractors	Asbestos Inspection	500.00
82963	Lee's Service Station	County Car Battery	204.95
82964	Lexis Nexis	ND Century Code Books	187.70
82965	Loffler	Tax Director Copier Contract	257.31
82966	ND Water User's Ass'n	Ruch Conference Registration	225.00
82967	NDACo Resources	Tech Services	5,590.00
82968	Paeper, Travis	Sheriff Travel/Cellphone Reimbursement	881.50
82969	Pfau, Jayne	GoToMeeting/Cellphone Reimbursement	103.98
82970	PharmChem	SCRAM 24/7	125.80
82971	Quill.com	Park/Auditor/Sheriff Office Supplies	331.25
82972	Ramkota Hotel	Ruch Travel	259.20
82973	Richland County Corrections	Prisoner Board	55.00
82974	Ruch, Richard	Commissioner Travel	616.00
82975	Sargent County Treasurer	ACH Fees/Postage	3,039.82
82976	Sidwell	GIS Services	2,172.50
82977	Tactical Products Services Inc.	Ballistic Vests	2,743.10
82978	Vanguard Appraisals	Contract & Appraisal Fees	6,250.00
82979	Verizon	Sheriff MiFi Cards	200.05
82980	Walock-Johnson	Insurance Premiums	38.00
82981	Waswick, Jerry	Cellphone Reimbursement/Commissioner Travel	226.40
82982	Wild Rice Soil Conservation District	December Extension Rent	500.00
82983	Wold, Jon	Cellphone Reimbursement/Halloween Candy	632.25
82969(2)	A W Diesel	Brake Fluid/Clutch Repair	225.74

82970(2)	Auto Value	Repair Parts	26.07
82971(2)	Beaver Trucking	Gravel	4,674.60
82972(2)	Blue Ridge Solutions	Salt Away-Salt Neutralizer	480.03
82973(2)	Ekstrom Repair	Ford Explorer Repair/Road Oxygen	231.43
82974(2)	Faber, Tim	V Plow	5,000.00
82975(2)	Forman Lumber	Bath Tissues	9.95
82976(2)	General Equipment & Supplies	One Way Plow Units	4,600.00
82977(2)	Hansen Lumber	Lumber/Slip Hooks	128.65
82978(2)	Lisbon True Value	Deadbolts/Batteries/Tools	544.93
82979(2)	Mlnarik, John	DOT Physical	100.00
82980(2)	NAPA Auto Parts	Punch & Chisel Set/Repair Parts	253.78
82981(2)	ND Ass'n of Counties	Drug Testing	12.00
82982(2)	ND DOT Financial Management	SC-4100(021) Sealcoat Project	18,718.72
82983(2)	Northern Plains Ag.	Grass Seed	568.00
82984	Plunkett's Pest Control	Pest Control Program	60.00
82985	RDO Equipment	Compact Tractor/Motor Grader Repairs	7,156.45
82986	Rutland Oil Co.	Gasoline & Fuel	7,783.60
82987	SCB Public Finance	Equipment Loan Payment	45,400.51
82988	Sign Solutions	Road Signs	7,534.64
82989	Southside Auto	Plow Truck Repairs	1,839.27
82990	Tracat Used Equipment	Trailer	7,500.00
82991	TrueNorth Steel	Culverts	37,484.80
82992	Visto's Carquest	Repair Parts & Supplies	809.67
82993	Dickey Rural Networks	911 Trunks	231.00
82994	Forman City	Ext-Room Rent	30.00
82995	Klapperich, Cindy	Ext-FCW Agent Travel	56.00
82996	ND Ass'n of Counties	911 Fees	716.90
82997	Sargent County Treasurer	Ext-Postage	84.95
82998	Seykora, Melissa	Ext-Supplies	236.66
82999	Visa	Ext-Office Supplies	386.96
83000	Willprecht, Wendy	LEOP Meeting	251.85
83001-83012		JDA Expenses	623.28
83013		Human Services Expenses	22.59
83014-83028		Health Unit Expenses	12,723.87

Meeting recessed at 4:45 p.m. until January 3, 2022 at 9:00 a.m.

The board reconvened January 3, 2022 at 9:04 a.m.

The board proceeded to rate the eight candidates with eight being the first choice and one being the last choice. The top two candidates were Scott Johnson and Jessica Peterson, both from the Gwinner area.

The board then voted between the top two candidates with Scott Johnson receiving three votes and Jessica Peterson receiving one vote. Motion made to appoint Scott Johnson, Gwinner, to fulfill the vacancy created by Jerry Waswick's resignation. (Ruch/Breker) Upon roll call vote, motion carried unanimously.

The contract for asbestos removal at the fairgrounds auditorium was discussed. There was a quote received from L & M Contractors, Jamestown, ND in the amount of \$5,800. Motion to accept the quote and sign the proposal for work to be done by January 30, 2022. (Bopp/Ruch) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 9:22 a.m.

JASON ARTH- CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR