

Forman, North Dakota  
December 21, 1999

The Sargent County Board of Commissioners met at 9:00 a.m. with the following present: W.E. Smith, Don Wehlander, Lysle Coleman, Ray Brockman and Steve Wyum. Absent none.

Merrill Engquist, Vice-Chairman, SC Personnel Board presented information on the job classification for Emergency Manager, 911 Coordinator, Applicant Agent, Sara Title III Program Manager, Flood Plain Manager and Grant Coordinator. Rhodes, Shanley & Associates reviewed the revised job description and recommend a change from Grade 5 to Grade 6. The added accountability for applicant agent and grant coordinator suggests slightly more skill than the previous job design. Approve recommendation for this job classification, effective 1-1-00 from Grade 5/Step 10 to Grade 6/Step 7 at 4/5 time as previously stated. (Wyum/Wehlander, unanimous)

Norm Preble arrived for the abatement hearing on the Rutland Elevator now owned by Weber Ag & Kulzer Feed & Seed for 1997 taxes. The Rutland City Council approved the market value reduction from \$258,672 to \$54,448. The Sargent County Commission reluctantly concurs with the City of Rutland's motion for abatement of 1997 taxes for Rutland Elevator. The present owners' tax liability pertains to the remaining original elevator house and feed warehouse. The demise of the Rutland-Havana Co-Op Elevator under the management of Benson-Quinn Company resulted in insolvency of the cooperative. Thus no financial resources remain for the tax liability incurred by the co-op. (Wyum/Wehlander, unanimous)

Conducted a hearing for Donald Quam abatement on Lot 7, Block 1, Original Townsite, Village of Stirum for 1998 taxes. Vivian Township approved reducing the market value from \$13,316 to \$9,000. Concur with township. (Brockman/Wehlander, unanimous)

Dale Fuhrman and Colleen Sundquist, SC Health District, met with the Board on the salary schedule. They would like to increase the Staff Nurse classification from Step 4 to Step 6 because of prior employment with the county. Approve step increase effective 1-1-00. (Wehlander/Coleman, unanimous) Mr. Fuhrman also presented information from the ND Dept. of Labor on overtime. If any employee is paid an hourly rate, they are entitled to time and one-half pay for any hours worked over 40 in one workweek. The commission discussed sending this information to Rhodes, Shanley and Assoc. and requested that the Health District limit the number of overtime hours in that department.

Minnie, James and Owen McGregor and Sandy Hanson met with the Board. Mrs. McGregor requested Sargent County to sponsor a total buyout of their property located on Lots 11 & 12, Block 3, Village of Brampton. The home has been extensively damaged from the excessive water and is costly to repair. FEMA has sent money for some repairs but there must be a sponsoring agent for them to continue with the buyout. The Board does not feel taxpayer's dollars can be used to finance this project and suggested to Sandy Hanson that she contact the agency for more information.

Approve December 7, 1999 minutes. (Wyum/Brockman, unanimous)

The Board recessed for a Christmas Potluck dinner.

Lyle Bopp and Duane Hauck, NDSU, reviewed a letter of understanding for extension department support staff. Approve letter of understanding for employment status of NDSU Extension staff. (Wyum/Brockman, unanimous)

Mr. Hauck asked the commission to participate in the annual performance review of the extension agents. They will discuss at the next meeting.

Approve re-applying to the ND Game and Fish Department for an extension on the permit for county and township governments to shoot or trap muskrats out of season. (Wehlander/Wyum, unanimous)

Sparky Engquist updated the Board on road projects, including dirt work, Bridge 132-10, Co. Road No. 1, 3, 5 & 10. Larger pipes were installed west of DeLamere and the road ditches cleaned to help flooding road problems. Completed culvert work and manhole work in Rutland. Installed some culverts and extensions on culverts in several county roads.

Approve Joint Powers Agreement for usage of the Stutsman County Computer (IBM AS 400). (Wehlander/Brockman, unanimous)

Re-appoint Ronald Torbenson, Lisbon, ND as the Sargent/Ransom County representative to the Southeast Human Service Regional Council for a two year term. (Wyum/Brockman, unanimous)

Approve amendment of the following 1999 Budgets and transfer of funds as follows: (Wyum/Coleman, unanimous) TRANSFER - From County General to Extension Service -\$1825. BUDGET AMENDMENTS: County Park Board - \$22,450 to \$25,003.55;

Disaster assistance - \$0 to \$290,767.09; County Road - \$555,089 to \$625,047.27; I & S - \$65,800 to \$66,488; Insurance Reserve - \$35,700 to \$35,912.01; MCH - \$7,281.36 to \$8,588.15 State Aid - \$5,389.02 to \$5,805.49; WIC - \$15,532.17 to \$16,209.25; Dr. # 2 - \$0 to \$4,105. Dr. # 3 - \$6,000 to \$10,117.50; Dr. # 11 - \$100,000. to \$160,951.56.

Approve Barnes County Correctional Facility Contract at \$45/day/prisoner. (Brockman/Wyum, unanimous)

Approve payment of the following bills and December payroll in the sum of \$67,248.26. (Brockman/Wehlander, unanimous)

Social Service expenditures		2171.49
38122 Airtouch Cellular	Phone	26.89
38123 Amoco	Travel	46.56
38124 Ray Brockman	Travel	87.00
38125 Buhl's	Cleaning services	158.38
38126 Burnie's	Books	1270.50
38127 Case & Bopp Law Office	Rent & phone	205.99
38128 Chunky's	Travel	844.04
38129 CPU	Computer software conversion	5150.00
38130 Dacotah Paper Co.	Supplies	38.86
38131 Election Systems Software	Tax Statements	738.27
38132 Electronic Comm. Inc.	Cable for Internet	200.00
38133 Farmers Union Oil	Gas, propane and repairs	1038.45
38134 Forman City	Garbage bags	250.00
38135 Forman Drug	Supplies	25.61
38136 Haroldson Office Supply	Supplies	10.63
38137 Hardware Hank	Repairs	202.73
38138 ITD	56K connection	209.80
38139 Lorraine Jacobson	Travel	274.56
38140 Lisbon Pharmacy	Prisoner medication	748.49
38141 Pam Maloney	Travel	12.50
38142 Martinsen's	Tools and repairs	67.92
38143 McKeever's	Supplies	15.47
38144 Merrick & Mecklenberg	Mental Health hearing	90.00
38145 Minn-kota	Radio repairs	101.50
38146 Larry Nelson	Labor	650.00
38147 ND Advertising Service	Ext. Service Ad	150.00
38148 Officeland	Supplies	122.89
38149 Quill Corp.	Supplies	339.56
38150 Reardon Office	Supplies	3.67
38151 Richland Co. Corrections	Prisoner Board	800.00
38152 Roberts Co.	Uniforms	212.00
38153 Safetec	Vault agreement	155.00
38154 SEL Lumber	Repairs	69.73
38155 W.E. Smith	Travel	231.75
38156 Stein's	Supplies	131.06
38157 Streicher's	Supplies	5.00
38158 The Teller	Publishing fees	139.11
38159 Don Wehlander	Travel	101.50
38160 White Banner	Uniforms	196.00
38161 3D Specialties	Signs	1504.63
38162 Bear Creek Gravel	Trucking	315.00
38163 Butler Machinery	Repairs	97.58
38164 Cargill Salt	Road Salt	1081.86
38165 Crandall Construction	ER 41-8	10209.50
38166 Earthchem Inc.	Ice & snow melt	183.90
38167 Economy Oil Inc.	Gas & Fuel	2268.23
38168 Ekstrom Repair	Repairs	2570.57
38169 Home Shop	Ear plugs	29.00
38170 Johnston Fargo Culvert Inc.	Culverts	5211.65
38171 Kadrmas, Lee & Jackson	Bridge engineering	246.35
38172 Lisbon Service	Repairs	192.00
38173 RDO	Repairs	238.73
38175 Comfort Inn	Lodging	236.50
38176 Dickey Rural Telephone	911	430.50
38177 Epsilon Sigma Phi	Dues	35.00
38179 Connie Gulleon	Travel	103.00
38180 Julie Hassebroek	Travel	482.27
38181 Holiday Inn Express	Lodging	130.60
38182 NDAE4-HYW	Dues	10.00
38183 NDDHS	SPED, MA, FC & EA	1250.95
38184 NDDOT	Road & Flashing signals at Milnor	7392.11
38185 Office Max	Supplies	46.68
38187 US West	911	295.14

Meeting adjourned at 2:40 p.m.

ATTEST:

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SHERRY HOSFORD - AUDITOR