

Forman, North Dakota
December 3, 2013

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson, Jerry Waswick, Mike Walstead, Steven Wyum and Bill Anderson. Absent: None. Also present was Paige Cary, the Sargent County Teller.

Sherry Hosford, County Auditor, called the meeting to order to organize for 2014.

Nominate Steve Wyum for Chairman. (Anderson/Waswick) Move nominations cease and Secretary cast a unanimous ballot for Steve Wyum. (Walstead/Anderson, unanimous) Mr. Wyum proceeded to conduct the meeting.

Nominate Mike Walstead for Vice-Chairman. (Anderson/Jacobson) Move nominations cease and Secretary cast a unanimous ballot for Mike Walstead. (Anderson/Jacobson, unanimous.)

Approve November 19, 2013 minutes as revised. (Waswick/Walstead, unanimous)

Approve appointments for commissioner's portfolios for 2014 as follows:

Courthouse Commissioner: Jerry Waswick
Police Commissioner: Steve Wyum
Fair Board Commissioner: Jerry Waswick
Emergency Medical Advisory Board: Bill Anderson
Road Commissioner: Mike Walstead

Reappoint Janet Kiefer, Cayuga as the Sargent County representative and appoint George Bunn, Sheldon as the Ransom/Sargent representative to the Southeast Human Service Board.

Reappoint Bill Anderson and Jerry Waswick to the Sargent County Social Service Board. (Walstead/Jacobson, unanimous)

Set regular 2014 monthly meeting dates as the first and third Tuesdays of each month, except for Tuesday, November 4th, which is Election Day and will be changed to Thursday, November 6th.

Authorize Auditor to pay utility bills and withholding taxes. (Jacobson/Anderson, unanimous)

Authorize Treasurer to invest county funds. (Anderson/Walstead, unanimous)

Lyle Bopp, States Attorney arrived at this time.

Deborah Banish, Rutland City Auditor met with the commissioners to seek sponsorship for an 80/20 NDTAP "Safe Routes For Non-Drivers" grant of up to \$200,000 that the city of Rutland is preparing for replacement of sidewalks throughout the city. Because the city has a population of less than 5000 it must have a sponsoring agent. Motion for Sargent County to be the sponsoring agent at no cost to the county and authorize Commissioner Bill Anderson to sign any documentation required for the grant application sponsorship as the authorized representative of Sargent County. (Waswick/Walstead, unanimous)

Travis Paeper, Sheriff met with the Board to discuss his Department's budget for 2013 and the purchase of a new Sheriff's Department vehicle that is included in that budget. The new vehicle was ordered several months ago, but, due to the fact that law enforcement vehicles are produced by Ford Motor Co. on a "special order" basis, the new vehicle will not be ready until January or February 2014. Travis would like to pay for the vehicle out of the 2013 budget. Travis has the bill for the vehicle and removal of equipment and would like to present these bills for approval and hold the checks until delivery of the vehicle. The Auditor stated that this practice had been used in the past for year end purchases and that the method proposed is an acceptable practice. There being no objection, the Sheriff's proposal was approved. Also discussed the office renovation project, removal of the jail, keyless door security system and security programs in the county schools. Travis agreed to meet at the SE County Commission Association meeting in January to explain and inform the other counties of the work the law enforcement departments are doing in Sargent County concerning emergency response and security planning at the schools.

Emergency Drain # 3523 closure was completed by Sparky Engquist and Edwin Erickson on November 21, 2013. The Board instructed the County Auditor to send a memo to the people who signed Temporary Easements for this project informing them that the drain has been closed and the

Board's understanding is that it is satisfactory to everyone and if not they should let the Board know within two weeks or the Board will consider this project closed.

Brian Tayer, via conference phone, and the Board discussed –the Milnor Ambulance Squad's request to purchase a power load cot for the Milnor Ambulance Service. Brian has applied to ND Workforce Safety and is awaiting its reply on whether the ambulance service will received a \$5,000 grant. The Board asked Mr. Tayer to prepare specifications for the cot, provide names of suppliers for this equipment and get this information to the States Attorney for his review and preparation of a notice and advertisement for bids.

Brampton Township and Cayuga City are both interested in purchasing tax deed properties in their township/city and have made offers to purchase the parcels for \$1.00 each. These properties had no special assessments against them, and, according to law, had to be offered for sale for the minimum sales price at the annual tax sale by Sargent County. In the opinion of the States Attorney, State law, according to an opinion of the North Dakota Attorney General, allows the County to negotiate with the Township/City for the sale of tax deed property within the Township/City that is not sold to a qualified bidder at the annual tax sale. Motion to accept the offer from Brampton Township and Cayuga City of \$1.00 per parcel for the properties with the condition that Brampton Township and Cayuga City each gives its assurance that it will not convey the property to the former owners for less than the minimum sales price set by the County Commission at the meeting of November 5, 2013. (Anderson/Waswick, unanimous)

Motion to adopt the following Resolution. (Walstead/Anderson, unanimous)

“Whereas, the bid in the amount of \$247,632.30 from Riley Brothers Construction, Inc. received in the bid opening of November 15, 2013 for Project BRC-4120(057) to replace a structure located 4 miles south and 2 miles west of Rutland was the low bid received. Whereas, this bid is considered reasonable. Now therefore, be it resolved by the Board of County Commissioners of Sargent County to award to Riley Brothers Construction, Inc., the contract for Project BRC-4120(057) and hereby authorizes the Chairman of the Board and the County Auditor to sign said contract. It is further understood that the County shall reimburse NDDOT for any payments made under this contract, which are not collectible from the Federal Highway Administration.”

Motion to authorize the Chairman of the Board, County Auditor and States Attorney to sign the County Federal Aid Contract authorizing Bituminous Paving, Inc. to proceed with a bituminous overlay on Project SC-4129(061) on CMC 4129 – ND 11, South on County # 12. (Walstead/Anderson, unanimous)

Discussion followed on icy and slippery road conditions and a request from a Sargent Central school bus driver that the road department get out earlier in the morning with snowplows and sanding trucks for safer school bus access and travel on County roads. Mike Walstead had received a request from the Waste Management landfill at Gwinner for the county road department to salt and sand the 2.5 miles of Whitestone Hill Township roadway from ND 32 west and south to the landfill site. Board members denied the request because there is not a county road connecting to this roadway. The landfill is within the City Limits of the City of Gwinner, and the City has primary jurisdiction in this matter.

Meeting adjourned at 10:50 a.m.

STEVEN WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR