

The Sargent County Board of Commissioners met at 9:27 a.m. with the following members present: Jason Arth, Lyle Bopp, Mark Breker, and Jerry Waswick. Richard Ruch was absent. Also present Jayne Pfau, State's Attorney; Mary Engst, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Chairman Lyle Bopp called the meeting to order.

The Pledge of Allegiance was recited.

Approve February 2, 2021 minutes as presented. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Approve February payroll in the sum of \$216,671.13 (Nos. 18828-18890 & 81613-81618) and the following bills. (Waswick/Breker). Upon roll call vote, motion carried unanimously.

81509-81517		Health Unit Expenses	545.00
81520		JDA Expenses	4,531.76
81521-81522		RSR Zone Expenses	401.12
81524	City of Forman	Water/Sewer/Garbage	192.61
81525	Ottertall Power Company	Electricity	3,424.55
81526	Ransom County	VSO Salary/Benefits	986.32
81529-81542		Health Unit Expenses	4,104.40
81543	Aramark	Cleaning Services	243.31
81544	Avid Hawk, LLC	Website Services	45.00
81545	Breker, Mark	Commission Travel	41.40
81546	Counties Providing Technology	Computer Support	1,255.58
81547	CHS-Dakota Plains	Sheriff Gas Purchases/Bldg Mtn	517.46
81548	Dakota Precision Fabrication	Metal Drop Box	155.00
81549	Dakota Water Solutions	Water Jugs	37.50
81550	Dell Marketing	Computer License	265.24
81551	Dickey Rural Networks	Telephone Services	1,098.53
81552	ESRI	GIS License	700.00
81554	FRS Works	Treasurer Office Supplies	72.45
81555	Gordy's Grill & Fill	Sheriff Car Wash	12.00
81556	Information Tech Dept.	Wan Access/Netmotion	732.70
81557	Loffler Companies, Inc	Copier Maintenance Contract	786.52
81558	Maloney, Pam	Fair Annual Report Filing	10.00
81559	Minn-Kota Communications	Conference Phone-Commissioner's Room	450.00
81560	ND Ass'n of Counties	Special Operations	400.00
81561	ND County Treasurer's Ass'n	2021 Dues	200.00
81562	ND Workforce Safety	Community Service	250.00
81563	Office of Attorney General	SCRAM 24/7	155.00
81564	Pfau, Jayne	Phone/Fees/Software Updates	139.98
81565	Quill.com	Auditor & HR Office Supplies	492.89
81566	Sargent County Teller	Printing/Publishing	440.32
81567	Sargent County Treasurer	2020 Real Estate Taxes	1,805.22
81568	Sleek Nutrition	CARES Act Funding Business Grant	500.00
81569	Southside Automotive	Sheriff Oil Change/Tires	847.59
81570	Springer Barber Shop	CARES Act Funding Business Grant	500.00
81571	Stock Growers Insurance Agency	Johnson/Maloney Notary Bonds	100.00
81572	Toepke, Alison	Jury Expenses/Reimbursed	59.24
81573	Vanguard	Service Fees	1,050.00
81574	Verizon Wireless	Sheriff MiFi Cards	200.11
81575	Wild Rice Soil Conservation	NDSU Extension Rent	500.00
81576	A W Diesel Service	Equipment Repairs	1,974.97
81577	Arrowhead Transport, Inc	Tools/Chains/Binders	1,000.00
81578	Big State Industrial Supply	Disinfectant Spray	262.80
81579	Blue Ridge Solutions	Degreaser	757.67

81580	Colonial Research	Road Supplies	372.52
81581	CHS-Dakota Plains	Lube Oil	44.73
81582	Ekstrom Repair Shop	Oxygen/Acetylene	127.25
81583	Enderson Construction	Bridge & Road Repairs	11,596.84
81584	Engquist, Merrill	2020 Cellphone Reimbursement	600.00
81585	Faber, Tim	Tools/Shop Renovation/Phone Reimb	2,886.24
81586	Forman Lumber	Shop Renovation & Repairs	772.60
81587	Gordy's Grill & Fill	Adjustable Spanner Wrench	31.55
81588	Halmrast, Cole	Cellphone Reimbursement	25.00
81589	Hansen Lumber & Hardware	Paint/Shop Supplies	123.12
81590	Interstate Engineering, Inc	Engineering Services	14,110.28
81591	J&M Printing, Inc	Faber Business Cards	83.63
81592	Lesmeister Gravel	Gravel	1,866.19
81593	Lisbon True Value	Shop Supplies	345.65
81594	Nationwide Chemical Products	Asphalt Patch	1,313.19
81595	ND Ass'n of Counties	Drug Testing	227.50
81596	Normont Equipment	Snowwheels	2,113.00
81597	North Dakota One Call	Locate Requests	19.20
81598	RDO Equipment Company	Motor Grader Repairs	1,537.66
81599	Rutland Oil Company	Fuel	2,970.60
81600	Southside Automotive	Headlamp	28.08
81601	Sturdevant's Auto Parts	Repair Parts	14.86
81602	Swanson, Isaac	Cellphone Reimbursement	25.00
81603	Wolfe Ford, Inc	Pickup Repairs	5,030.03
81604	Dickey Rural Networks	911 Trunk Rental	231.00
81605	J&M Printing, Inc	Emergency Mgmt Envelopes	112.06
81606	ND Ass'n of Counties	911 Fees	936.70
81607	NDSU	Extension Supplies	86.00
81608	Quill.com	911 Printer Supplies	76.99
81609	Sargent County Treasurer	Extension Postage	302.30
81610	Visa	Ext-Seykora Registration	25.00
81611	Willprecht, Wendy	911 Travel	104.38

Alison Toepke, Treasurer/Recorder/Clerk of Court, arrived at the meeting to request authorization to add the new deputy auditor, Teddie Lee to the signature card at the bank. Motion to authorize Teddie Lee, Deputy Auditor, to sign signature cards at the local financial institutions to enable her to sign warrants for payment of bills; and, to remove the name of Heidi Johnson, former Deputy Auditor from the signature cards. (Arth/Breker) Upon roll call vote, motion carried unanimously.

The Parental Leave policy was briefly discussed. Commissioner Waswick will look for more information.

Some discussion was held regarding the Human Resources Director position. Ms. Mulder's input is needed before a decision can be made.

Wendy Willprecht, Emergency Manager/911 Coordinator, arrived at the meeting. Brenda Peterson, Health Unit Administrator, joined the meeting through technology. Ms. Peterson stated that there are 6 active cases in Sargent County at this time. Vaccinations are going well. The next phase of vaccinations will include school staff, as the 65 & over group is almost completed.

Ms. Willprecht stated that she had heard from Gwinner & Rutland Fire Departments regarding the Emergency Management Trailer. Neither of these departments have the room or the resources to take responsibility for it. The commission would like Ms. Willprecht to contact Milnor and Forman Fire Departments again, to see if they would take ownership. If not, the trailer will be sold or traded for a smaller one to be used for road department purposes.

Ms. Willprecht also provided the commissioners with further information on siren requests. The county is allowing a 50% cost share to cities within the county that are installing new sirens or repairing old ones. Milnor and Forman have submitted requests for cost share on new sirens. Total reimbursement would be approximately \$21,233.55.

Motion to approve Raffle Permits to the Sargent Central High School Trap Team, Forman, for a raffle to be held March 13, 2021 at the Rutland Sportsman's Club, rural Rutland; and to CHS Dakota Plains Ag, Gwinner for a raffle to be held March 20, 2021 at CHS Dakota Plains Ag, Gwinner. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

The commissioner reviewed three Omitted Property adjustments. The first property is Parcel 25-7383004 which had a veteran's credit applied, but does not qualify in 2020. The taxpayer did not contest the addition. The second property is Parcel 31-9354000. This, too had a veteran's credit applied, but does not qualify in 2020. The taxpayer did not contest the addition. The third parcel is 29-9067001, which also had a veteran's credit applied, but the application had not been returned for 2020, although a veteran does still live on the premises. Motion to add the omitted properties of Parcels 25-7383004 & 31-9354000 to the tax rolls for 2020 at the values determined by the tax director and the auditor, but to keep the veteran's credit on Parcel 29-9067001. (Waswick/Breker) Upon roll call vote, motion carried unanimously.

Commissioner Bopp had been approached by the Forman City Auditor regarding a Community Forestry Grant. This grant would replace trees that had to be removed due to disease last summer. Motion to request up to 20 trees for the courthouse lawn. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

The board reviewed the letter from Ohnstad Twichell Law Office regarding the Application for Surface Drain No. 5503, in which the Dickey County Highway Department seeks to convert an existing emergency surface drain permit to a permanent Surface Drain Permit. No action was needed.

Motion to approve electrical work in the Commissioner's Room to allow for the teleconferencing equipment that will need to be added to that space – approximate cost being \$500. (Waswick/Arth) Upon roll call vote, motion carried unanimously. It was suggested to add an HDMI cord to the work being done.

The auditor was instructed to set up non-agenda meetings between the commissioners and the departments for the afternoon of March 2<sup>nd</sup>.

Ted Keller & Leo Straley, General Roofing & Construction, arrived at the meeting to present a proposal for the courthouse cornice repair and restoration project. This would also include the removal of asbestos sealants in the cornice shelf and fixing the roof leak issues in the elevator addition. They explained the issues that needed to be addressed, along with a projected timeline and cost to be incurred. Total cost for this project is \$188,467. Motion to move forward with the Sargent County Courthouse Cornice Repair and Restoration Project at a cost of \$188,467. (Waswick/Breker) Upon roll call vote, motion carried unanimously.

Austin Creech & Ryan Johnson, representing the Gwinner First Responders, arrived at the meeting. They are requesting that Sargent County would recognize them as a governmental entity, as they recently had to garner insurance coverage, & it was difficult to get as they were not a governmental entity. They would be operating under the Sargent County Ambulance-Milnor Squad, with the coordinator serving as their director, as they already work with the Milnor Squad on ambulance calls. The Gwinner First Responders and Brian Tayer, Milnor Ambulance Squad Coordinator, will need to execute an agreement between them stating the Gwinner First Responders are a Sargent County governmental entity and their director will be the Sargent County Ambulance-Milnor Squad coordinator, along with any other terms or stipulations they need. Motion to allow the Gwinner First Responders to become a Sargent County Entity, under the umbrella of the Sargent County Ambulance-Milnor Squad with terms to be determined between the Gwinner First Responders and the Milnor Ambulance Coordinator. (Arth/Waswick) Upon roll call vote, motion carried unanimously.

Tim Faber, Road Supervisor; & Loy Justesen, Equipment Operator; arrived at the meeting. Commissioner Arth had provided the board with a listing of equipment needs, along with their projected costs. He also provided a list of equipment that could be sold and an approximate graveling cost for this summer. Several pieces of equipment need to be replaced. Motion to approve a lease/purchase agreement for the equipment items with Sargent County Public Finance up to \$360,000, with terms to be determined. (Waswick/Arth) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 12:42 p.m.

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LYLE BOPP– CHAIRMAN

ATTEST:

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PAM MALONEY – COUNTY AUDITOR