

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Bill Anderson, Sherry Hosford, and Jerry Waswick. Also present was Paige Cary, the Sargent County Teller.

Approve minutes of February 3, 2015 meeting as corrected. (Waswick/Hosford, unanimous)

Sandra Hanson, Sargent County Job Development Authority, reported that some changes need to be made to the Job Development Authority Board. Motion to appoint Mark Bopp to the Board as a member at large, not as the member from the City of Forman; and, Al Colemer to the Board as the member from the City of Forman, not as a member at large; and, to appoint Randy Pearson as a member at large. (Anderson/Jacobson, unanimous)

Richard Engst arrived at the meeting. Discussion held regarding Water Resource Board appointment. Korey Martinson, Milnor has submitted an application; and Richard Engst, DeLamere had provided written notification via email to all 5 commission members prior to the deadline. Pursuant to the opinion of Lyle Bopp, State's Attorney, that incumbent Water Resource Board member Richard Engst had met all the eligibility requirements, motion to re-appoint Richard Engst to the Sargent County Water Resource Board for a term of 3 years. (Waswick/Hosford) On roll call vote: Yes: Waswick, Anderson, Hosford, & Walstead. No: Jacobson. Motion carried.

Lyle Bopp arrived at the meeting at this time.

Discussion was held on employees' cell phone reimbursements/purchases in cases in which the phone is used for both county and personal business. There is currently no uniform policy for all County departments and employees. The Board is considering a uniform approach to cell phone policy for all employees. The Auditor was asked to check with other counties to see how they handle cell phone policy. Tabled for a future meeting.

Discussion resumed on the deferred motion from February 3, 2015 meeting. A motion had been made that all county road department licensed vehicles (pickups and trucks) be parked at the county road shop at the fairgrounds in Forman every night unless road department personnel are attending meetings or school which require them to be away from home overnight. Roll call vote on deferred motion: Aye: Jacobson & Hosford. Nay: Anderson, Waswick and Walstead. Motion failed.

The Auditor pointed out that, according to the "IRS Quick Reference Guide for Public Employers (for Federal, State and Local Governments), Section 7, Fringe Benefits, starting on page 9, the road supervisor's use of the County pickup to drive to and from his home constitutes a taxable fringe benefit, even though he is "on call" 7 days a week, 24 hours a day. According to the example shown in the IRS Guide, this does qualify as a taxable fringe benefit and is subject to social security and Medicare tax withholding. The current Road Supervisor has a round trip of approximately 12 miles to the County Shop and back to his home each day. Motion to use the cents-per-mile rule to calculate the value of the fringe benefit. (Anderson/Waswick, unanimous)

Motion to purchase and install a GPS system for the road supervisor's pickup. (Waswick/Jacobson) Motion carried.

Motion to send a letter to the North Dakota Highway Patrol Weight Enforcement Unit requesting assistance on weight enforcement on county roads. (Hosford/Anderson, unanimous)

Authorize Sharon Halmrast, Deputy County Auditor, to sign signature cards at the local financial institutions to enable her to sign warrants for payment of bills. (Waswick/Jacobson, unanimous)

Discussion held regarding the Sheriff's request that retroactive pay for Brenda Peterson, Sargent County Sheriff's Department employee, be considered. No action taken, because employee had been paid at the appropriate grade & step since the position was created and the employee appointed to fill it as of January 1, 2015.

Dennis Goltz, Silver Lake Park Manager; Paula Hansen, Assistant Park Manager; and Nicole Wogsland, Vice President of My Turn Play Systems, arrived at the meeting with a proposal for new playground equipment for Silver Lake Park. Ms. Wogsland is also a certified playground safety inspector. Acting pursuant to the motion of the Sargent County Park Board authorizing the County Commission to conduct business on its behalf during the off season, motion to proceed with the purchase of the playground equipment to be placed on the north side adjacent to the pavilion, based on the funding available, and on the two grants received from Garrison Diversion Recreation Grant

Program & the ND Industrial Commission's Outdoor Heritage Fund. (Hosford/Anderson, unanimous)
 Paula Hansen will be reimbursed for ink, paper & stamps to send out fundraising letters.

Recessed for lunch at 12:05 p.m.

Meeting resumed at 1:00 p.m.

Merrill Engquist, Sargent County Road Supervisor; Virgil Nogowski, Sargent County Road Crew; Michael Mahrer, Bernard Mahrer Construction, Rutland; Kevin Crandall, Crandall Construction, Cayuga; AJ & Phillip Enderson, Enderson Construction, Gwinner; & Derek Bohnenkamp, Bohnenkamp Construction, Gwinner, arrived at the meeting to attend a pre-bid construction conference. Discussion was held on gravel bids, 2015 road projects and better communication between the county and the contractors. Following a discussion of project notification procedures, what works and what doesn't, the Contractors left the meeting. The commission, Merrill Engquist & Virgil Nogowski further discussed: replacing the roof on the county shop with new, rubberized roofing material, or with a pitched metal roof; the possibility of constructing a hoop or pole building for cold storage of equipment and to store the sand/salt for winter road use; and, a drug testing "no-show" fee that had been charged to the County when a Road Department employee had failed to be present for a random drug test.

Approve January payroll in the sum of \$170,221.73 (Nos. 10474-10523 and 70948-70961) and the following bills: (Hosford/Waswick, unanimous)

70834	Weed Control Expenses	74.70
70835 Ransom County	VSO Benefits	747.57
70836 Havana City	Tree Removal	450.00
70837-70849	Health Unit Expenses	4,829.89
70851 Forman City	Water/Sewer/Garbage	150.90
70852 Ottertail Power	Electricity	3,843.65
70853 Sargent County Treasurer	Abatement	110.10
70854-70862	Health Unit Expenses	4,530.52
70863-70876	Human Service Expenses	6,294.04
70877 Bopp Law Office	Telephone & Rent	411.98
70878 Buhl's, Inc.	Cleaning Services	193.95
70879 Code 4 Services	Equipment Purchase	729.00
70880 Dakota Mailing Solutions	Postage Supplies	69.29
70881 Dakota Plains	Gas Purchases	51.39
70882 Dakota Water Solutions	Water Cooler & Jugs	259.25
70883 Dickey Rural Network	Telephone	907.70
70884 Farm & Home Publisher's Inc.	Plat Books	749.50
70885 Hardware Hank	Supplies	135.65
70886 Liberty Business Systems	Ink Cartridge	99.10
70887 NDACo	2015 Spec. Operations	400.00
70888 Public Emp. HR	Consulting Service	300.00
70889 Quill.Com	Office Supplies	402.94
70890 Radisson Hotel	State's Attorney- Travel	298.80
70891 Reardon Office	Copier Lease & Supplies	969.51
70892 SC Insurance	Notary Bond-Maloney	50.00
70893 SC Teller	Printing/Publishing	381.65
70894 Secretary of State	Notary Application-Maloney	36.00
70895 Streicher's	Surveillance Equipment	158.93
70896 Stutsman County	Legal Services	95.00
70897 Verizon Wireless	Wi-Fi Mobile Cards	160.04
70898 AW Diesel	HYD Fitting/Hose	204.79
70899 Big John's/ CarPro Inc.	140 G Cat Grader Repair	274.00
70900 Butler Machinery	Air Filter/Hose	157.50
70901 Ekstrom Repair	Tires/ Equipment Repair	1,256.72
70902 Interstate Engineering	Engineering Services	1,909.80
70903 Kustom Machine, Inc.,	Snowplow Shaft Repair	52.71
70904 Martinsen Home Center	Supplies	184.96
70905 ND Surplus Supply	Field Gear	15.00
70906 Ramada Bismarck	Highway Dept. Travel	149.40
70907 Ray-Mac Inc.	Equipment Repairs	60.75
70908 Southside Automotive	Tire Repair & Parts	146.93
70909 Visto's Carquest	Tools & Equipment Repair	221.89
70910 AMS	Daily Monitoring Fees	78.00
70911 Avid Hawk, LLC	County Webpage	45.00

70912	Blawat, Melissa	Extension Travel	261.70
70913	Bryant, Rick	Carwash	9.00
70914	Century Link	911 Contract	191.88
70915	Comp. Prof Unlimited, Inc.	2015 Annual Usage/Support	4,206.70
70916	Dakota Plains	Sheriff Gas Purchases	542.80
70918	Dickey Rural Network	911 Contract	279.00
70919	Forman Market	Supplies	65.41
70920	Gwinner One-Stop	Gas Purchases	342.62
70921	Information Tech. Dept.	WANS/LERMS	608.90
70922	Johnson Controls	Boiler Pump Motor Repair	772.26
70923	Johnson, Bryan	Gas Purchases	54.29
70924	Klapperich, Cindy	Extension Expenses	86.20
70925	LaQuinta Inn & Suites	Sheriff Travel	74.70
70926	Lee's Service Station	Oil Change	52.00
70927	Lisbon Area Health	Blood Alcohol	40.00
70929	NDACo	911/Wireless	417.45
70930	ND State Radio	State Radio LETS	170.00
70931	ND Workforce Safety	Volunteer Coverage	24.90
70932	NDAAEA	Ext. Services/Membership	75.00
70933	Office of Attorney General	SCRAM 24/7	1,730.00
70934	Peterson, Brenda	Sheriff Travel	66.53
70935	PharmChem Inc.	SweatPatch Analysis	150.00
70936	Quill.Com	VSO File Cabinets	519.98
70937	Richland County Corrections	Prisoner Board	2,494.45
70938	SC Treasurer	Extension Postage	79.32
70939	VISA	Credit Card Purchases/ Ext.	255.58
70940	Wurth Service Supply	Sheriff Expense	30.00

Meeting adjourned at 2:30 p.m.

MIKE WALSTEAD - CHAIRMAN

ATTEST:

PAM MALONEY - AUDITOR