

The Sargent County Board of Commissioners met at 9:00 a.m. The following members were present: Jerry Waswick, Mike Walstead, Steven Wyum, David L Jacobson and Bill Anderson. Absent: None. Also present was Jeanne-Sexton Brown, of the Sargent County Teller.

Approve the revised draft of the minutes of the February 4, 2014, commission meeting. (Waswick/Walstead, unanimous)

Travis Paeper, Sheriff met with the commission regarding hiring a new deputy. He is recommending offering a job to Bryan Johnson, Lisbon, currently with the Lisbon Police Department. Under the County's Pay Plan, a Sheriff's Deputy position is at Pay Grade 11. Department Heads are authorized to offer prospective new hires up to step 2 on the Pay Plan, but must obtain prior Commission approval to offer a starting salary higher than Step 2. Sheriff Paeper requested authority to offer Mr. Johnson a Grade 11/Step 4 because of Mr. Johnson's several years of experience with the Lisbon Police Department; specialized training as a firearms instructor; the fact that he is already very familiar with all of the Sargent County Sheriff's Department's equipment and programs; and, the fact that he is already familiar with the area. Motion to approve hiring Bryan Johnson as a Deputy Sheriff and approval of Grade 11/Step 4. (Walstead/Anderson, unanimous) Mr. Johnson would begin his employment with Sargent County on March 1, 2014.

Bob Ehler, Vanguard Appraisals, Inc., and Sandy Hanson, Tax Director, met with the Board to discuss Reappraisal Specifications for the Revaluation of Commercial Property in Sargent County. Mr. Ehler's had previously presented a proposal to have all the work completed by January 15, 2016, but has requested that this be pushed back to begin in 2016 and be completed by January of 2017, because some other area counties are also interested in this process, and additional information on sales would provide more data for comparison. Sandy Hanson expressed concern about delaying commencement of the revaluation process due to the current scarcity of information available for many commercial properties which are either currently for sale or have recently been remodeled and for which no data is on record. After further discussion the Board agreed that delaying the revaluation would be beneficial to commercial property owners in the county due to the availability of better comparisons if Sargent County's revaluation was done at the same time as that of other similarly situated Counties in this part of the State. Motion to accept the proposal from Vanguard Appraisals, Inc. to begin the commercial appraisals in 2016 to be completed by January of 2017, and authorize the Chairman to sign the contract. The contract includes a cost of \$290 per improved parcel; \$1,600 per licensed Grain Elevator site; \$5,000 for Bobcat Industrial Site and \$15 per commercial vacant land. Other expenses include licensing, renewal and service fees. (Anderson/Waswick, unanimous)

Sparky Engquist, Road Supt. met with the Board to review a map showing proposed 2014 gravel projects that he had prepared; request to advertise for bids to purchase either one or two new motor graders; acquisition of a heavy-duty Bobcat trailer; estimated costs of trackhoe repair; purchasing a new post driver; computer update; and, discuss a landowner's request for drainage work within county road #14 right-of-way. Sparky reviewed a map of proposed 2014 gravel projects, which he had prepared for the Board to review. The Board decided to wait until the afternoon session to discuss a procedure for graveling these roadways with local gravel contractors. The Board reviewed the proposed bid specifications for one or two new or 2013 motor graders. Discussed repairing the Komatsu trackhoe for a cost of from \$13,000 to \$17,000. The Board requested that Sparky obtain a trade-in value for the Board to review before deciding whether to spend money on repairs or purchase of a different trackhoe. Sparky informed the Board that the post driver used for sign placement is worn out and that he is ordering one for a cost of \$3,000.00 that is much lighter and can be handled by one person. Also discussed replacing the computer at the county shop. This topic will be tabled until other courthouse computers are ordered and replaced to see what equipment is available for use by the road department.

EB Farms, Inc is requesting permission to discharge water from a tile field drainage system into the road ditch on County # 14 between the SW¹/₄-4-132-53 and the SE¹/₄-5-132-53 in Hall Township. Motion to approve the Application for Drainage Work within the County Road Right-of-Way based on information provided by the Road Supt. and County Engineer that it will have no adverse impact on the county Federal Aid Road system and that drainage is adequate to get the water through the road ditch and into the established legal drain system. (Walstead/Anderson, unanimous)

Approve February payroll in the sum of \$153,197.20 (Nos. 9216-9271 and 69075-69089) and the following bills: (Anderson/Waswick, unanimous)

68965	ND Game & Fish Dept.	2013 Hunting Final	16,651.00
68966	Ransom County	VSO Benefits	720.78

68967	DCI Credit Service, Inc.	Payment	1,036.37
68968-68978		Health Unit Expenses	2,226.55
68979	City of Forman	Water/Sewer/Garbage	138.30
68980	Ottertail Power Co.	Electricity	3,615.78
68981-68993		Health Unit Expenses	3,672.15
68994-69003		Human Service Expenses	4,892.34
69004	B & K Electric	Pull Chain for Ext. Office	44.90
69005	Bryant, Rick	Travel	203.27
69006	Buhl's Inc.	Cleaning Services	173.85
69007	Coast to Coast	Toner	299.96
69008	Code 4 Services	2010 Expedition Work	352.00
69009	Dakota Plains Co-Op	Gas & Fuel Purchases	9,229.40
69010	Dickey Rural Networks	Telephone	973.00
69011	Ekstrom Repair Shop	Tires & Equipment Repairs	3,570.71
69012	Forman Fire Dept.	Meeting Room Rental	140.00
69013	Gwinner Fire Dept.	Meeting Room Rental	110.00
69014	Gwinner One-Stop	Gas	665.32
69015	Hanson, Sandra	Tax Dept. Travel	109.61
69016	Hardware Hank	Supplies	146.47
69017	NDACo	Special Operations Fund & Marriage License Program	421.00
69018	ND State's Atty. Assoc.	2014 Dues	450.00
69019	Quill	Binders	43.54
69020	Sakry Plumbing Inc.,	Vent Maintenance in Bathrooms	787.29
69021	The Sargent County Teller	Printing & Publishing	345.56
69022	Verizon Wireless	Wi-Fi Mobile Cards	160.04
69023	AW Diesel	Equipment Repairs	398.38
69024	Dyste's Food Pride	Supplies	14.97
69025	Engquist, Merrill	Travel	127.28
69026	Interstate Engineering	Bridge & Road Repairs	6,571.44
69027	John Deere Financial	Filters & Tire Repair Kit	329.18
69028	Team Lab Chemical Corp.	Equipment Repairs	216.00
69029	Martinsen's Home Center	Blades	13.16
69030	Michael Todd & Co.	Plow Bolts & Markers	1,076.99
69031	ND Assoc. of County Eng.	Membership & Registration	330.00
69032	NDDOT	Emergency Repair Road Projects/ Contractor & Engineer	568,650.52
69033	Pearson, Roger	Repairs	77.60
69034	Sanford	DOT Recert. & Urinalysis	68.00
69035	State Chemical Solutions	Supplies	656.99
69036	Wallwork Truck Center	Equipment Repairs	73.68
69037	Avid Hawk	County Webpage	45.00
69038	Cass County Treasurer	Juvenile Detention	465.00
69039	Comfort Inn-Bismarck	Ext. Travel	74.00
69040	Computer Prof. Unlimited Inc.,	Staff Support	4,464.13
69042	Dell Marketing LP	Software	477.60
69043	Dickey Rural Networks	911 Contracts & Database	259.00
69044	Dyste's	Supplies	21.98
69045	Hardware Hank	Hooks	8.48
69046	Information Tech. Dept.	WAN	454.70
69047	Klapperich, Cindy	Ext Travel	145.18
69048	NDACo	911 Wireless Fees	916.65
69049	NDDOT	Contractor Services	11,427.24
69050	ND State Radio Communications	State Radio	5,997.60
69051	ND Workforce Safety & Insurance	Community Service	290.26
69052	NDACo Resources Group	Tech Support	855.86
69053	NDSU	Letterhead Print & Copy	64.00
69054	Office of Attorney General	SCRAM 24/7	610.00
69055	Pharmchem, Inc.	SCRAM 24/7	21.00
69056	Richland County Jail	Prisoner Board	2,256.67
69057	The Sargent County Teller	Printing & Publishing	24.80
69058	Sargent County Treasurer	Postage	100.17
69059	SENDCCA	2014 Commissioners Dues	250.00
69060	Visa	Credit Card Purchases/Ext.	94.69
69061	Zuercher Technologies LLC	Mapping	2,475.00
69062	4-H Clover Workshop	NDSU Ext. Attire	179.00

The Board recessed for lunch at 12:00.

The Board reconvened at 1:00 p.m. with the following present: DarWayne and Kevin Crandall, Crandall Construction, Inc., Cayuga; Michael Mahrer, Bernard Mahrer Construction, Inc, Rutland; Steven Johnson, Arrowhead Transport, Inc., Gwinner; Jay Enderson, Enderson Construction Co., Gwinner; Sparky Engquist, SC Road Supt.; Virgil Nogowski, SC Asst. Road Supt.; and Damon DeVillers, Interstate Engineering, Inc., County Engineer. The Board had invited the gravel contractors to the meeting to discuss the newly written specifications for gravel bidding. Damon DeVillers explained the 2014 Gravel Bid Sheet and Specifications for Aggregate Surface Course and Aggregate Base Course. The twelve (12) page document was adopted by the Sargent County Commission and sent out to all gravel bidders. Certain areas were discussed and recommendations made for changes. At the conclusion of the discussion, a motion was made to change and prepare an addendum to page 2 of 12 (remove aggregate from Section 7 of ND Class 13 Aggregate); page 5 of 12 (C1. – change the testing frequency from one test per 1,000 tons to one test per 10,000 tons of material produced for each aggregate stockpile) and page 6 of 12 (D.2 – remove the paragraph that states that all Sargent County, Supplier/Contractor and or/Engineer, Independent Materials Laboratory personnel must be certified by the NDDOT Testing Certification Program) Motion to approve said changes and provide each contractor with Addendum No. 1 with these changes. (Anderson/Jacobson, unanimous) Also discussed billing by the yard versus tonnage only, Board members commented that billing by the ton is more precise and better understood by the taxpayers. The available gravel still in stockpiles was also discussed and there is approximately 9,831 yards remaining in the Wallman Pit; 1,314 yards at the Storhaug Pit; 3,135 yards at the Christensen Pit and an undetermined amount in the Jorgenson Pit.

Daniel Lugert, Gwinner met with the Board regarding Lot 9, Block 4, Maplewood Addition, Gwinner City. Mr. Lugert had formerly owned the lot, but it had been forfeited to the county for non-payment of taxes on October 1, 2013. Gwinner City had purchased the lot from Sargent County in January, 2014. Mr. Lugert was directed to contact Gwinner City to discuss purchasing this lot.

Damon DeVillers presented Construction Engineering Services Agreements for approval for BRC-4120(057) – Hoistad Bridge on County #5, 4 miles south and 2 miles west of Rutland, and SC-4129(061) – bituminous overlay on County No. 12 from ND Highway #11 through Cayuga to County #3. Motion to approve and authorize the Auditor and Chairman to sign said agreements. (Walstead/Jacobson, unanimous)

Plans and Specifications for Mine, Blend, Aggregate Base and Hot Bituminous Surfacing for Sargent County # 14 from ND Highway #11 south 5 miles through Geneseo were presented by Damon DeVillers with a recommendation to call for bids on Tuesday, March 25 at 11:00 a.m. Motion to call for bids as per the engineer's recommendation. (Anderson/Walstead, unanimous) A completion date of September 15, 2014 was established for the project.

After a lengthy discussion on Motor Graders for the Road Department, a motion was made to call for bids for One or Two new 2014 model or low hour 2013 model motor graders, bid opening date April 1, 2014 at 10:00 a.m. in the commission room. (Walstead/Anderson. Roll call: Aye: Jacobson, Walstead and Anderson. Nay: Waswick and Wyum. Motion carried)

Meeting adjourned at 3:45 p.m.

STEVE WYUM – CHAIRMAN

ATTEST:

SHERRY HOSFORD – COUNTY AUDITOR