

Forman, North Dakota
February 19, 2019

The Sargent County Board of Commissioners met in the Commissioners' Room at the Sargent County Courthouse at 9:00 a.m. with the following members present: Bill Anderson, Jason Arth, Lyle Bopp, Jerry Waswick and Richard Ruch. Also present were Jeanne Sexton-Brown, Sargent County Teller; and April Bladow, Sargent County Chief Deputy Auditor,

The Pledge of Allegiance was recited.

Delores Lysne, representing Rutland City Council, arrived at the meeting to discuss the electronic speed limit signs the City of Rutland intends to purchase for installation on Rutland's Main Street/County #10, on the north and south sides of town. The city council is hopeful that the signs will enhance public safety by slowing down speeding cars, pickups and trucks on County #10 through Rutland. Discussion was held on how much the signs would cost and how many they would be purchasing. When Milnor City had installed similar signs on Main Street/County #10 through that City, Sargent County had approved the expenditure of up to \$1,000.00 to assist with the purchase of the signs. Total cost of the Rutland project is estimated at approximately \$9,500.00, with the majority of the funding from the City of Rutland and donations from civic organizations. A motion was made to allocate \$1,000 for the acquisition of the electronic speed limit signs that will be installed on County #10 through Rutland. (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Approve February 5, 2019 meeting minutes as corrected. (Bopp/Waswick, unanimous)

Approve February payroll in the sum of \$202,175.26 (Nos.15978-16037 & 78254-78263) and the following bills: (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

78225-78237		Health Unit Expenses	2,672.23
78238	Forman City	Water/Sewer/Garbage	168.81
78239	Ottertail Power Company	Electricity	4,966.70
78240	Ransom County	VSO Salary/Benefits	901.36
78243-78253		Health Unit Expenses	2,905.23
78264-78274		Human Service Expenses	1,383.15
78275	American Solution for Business	Laser Stock Checks	484.61
78276	Ameripride Linen	Cleaning Service	107.47
78277	AMS Alcohol Monitoring	Blood Alcohol	100.00
78278	Avid Hawk, LLC	Web Services	45.00
78279	Axon Enterprises	Taser/Cartridges	1,537.00
78280	Bayger, Vanessa	Sheriff Travel	109.78
78281	California Professional Mfg. Inc.	Disaster Pouches	279.21
78282	Counties Providing Technology	Data Processing	1,355.58
78283	CHS-Dakota Plains	Sheriff Gas Purchases	846.54
78285	Dakota Water Solutions	Water Jugs	21.00
78286	Dickey Rural Networks	Telephone	3,173.77
78287	Forman Market	Extension Moving Expense	89.44
78288	Galls	Sheriff Equipment	93.42
78289	Gwinner One Stop	Sheriff Gas Purchase	464.66
78290	Gwinner Transfer, Inc.	Sheriff Wiper Blade	14.80
78291	Hardware Hank	Supplies	6.99
78292	Hopkins, Christopher	SCRAM 24/7	25.00
78293	Information Tech Dept.	WAN Access/Netmotion	559.10
78294	Johnson Controls	Boiler Repair	1,155.60
78295	McLaen, Lori	Painting	609.47
78296	ND Assoc. of Counties	Special Operations	400.00
78297	ND Clerk's Association	2019 Dues	100.00
78298	ND Recorder's Association	2019 Dues	200.00
78299	ND Sheriff & Deputy Assoc.	2019 Membership Dues	250.00
78300	NDACO Resource Group	Computer & Hardware	2,639.49
78301	Office of Attorney General	SCRAM 24/7	1,290.00
78302	Paeper, Travis	Sheriff Travel	19.01
78303	Pfau, Jayne	Telephone	50.00
78304	Pharmchem, Inc.	Sweat Patch Analysis	171.30
78305	Praska's Hardware Hank	Extension Shelving	179.97
78306	Quill.com	Office Supplies	366.57
78307	Richland County Corrections	Prisoner Board	2,200.00

78308	Roberts County Detention Center	Prisoner Board	2,835.00
78309	Sargent County Social Services	Panel Dividers	457.00
78310	Sargent County Insurance	Insurance Premium	341.00
78311	Sargent County Teller	Printing/Publishing	210.04
78312	Southside Automotive	Sheriff Oil Change	91.41
78313	Stein's Inc.	Cleaning Supplies	485.81
78314	Stutsman County Corrections	Prisoner Board	630.00
78315	Teal's Market	Extension Moving Expense	25.26
78316	Total Home	Carpeting St. Att. Office	1,342.92
78317	Tougas, Tanner	Sheriff Travel	22.00
78318	Verizon Wireless	Sheriff MIFI Cards	200.05
78319	VISA	Extension Supplies	919.90
78320	West Central Regional Center	Prisoner Board	3,300.00
78321	Willprecht, Wendy	EMS Travel	113.92
78322	A W Diesel	Vehicle Repair	368.85
78323	Crandall Construction	Gravel Haul Only Cty #1, #8, #14 & Silver Lake, & Dirt Cty #14	8,280.60
78324	CHS Dakota Plains	Fuel/Floor Dry	644.59
78325	Ekstrom Repair	Vehicle Repair	118.82
78326	Kustom Machine, Inc.	Repair Snow Plow Wing	138.04
78327	ND Association of Counties	Road Drug Testing	141.75
78328	ND Assoc. of County Engineers	2019 Membership	150.00
78329	NDDOT Financial Management	Engineering Services	162.16
78330	Nelson's Home Center	Road Supplies	157.95
78331	Sanford	Road Drug Testing	111.00
78332	Southside Automotive	Tire Repair	86.92
78333	Team Lab	Fine Road Patch	1,327.50
78334	Vining Oil Company	Road Fuel	4,202.45
78335	Visto's Carquest	Road Supplies	251.80
78336	Dickey Rural Networks	911 Trunks Rent	231.00
78337	Jacobson, David	EMS Office Space Rental	150.00
78338	Klapperich, Cindy	Extension FCW Travel	42.92
78339	Quill.com	EMS Office Supplies	193.18
78340	Sargent County Teller	Printing/Publishing	26.00
78341	SC Treasurer	Extension Postage	1.41
78342	Willprecht, Wendy	LEPC Meeting Expense	310.50

Merrill Engquist, Road Supervisor; and, Bruce Berg, Butler Cat Sales Representative, arrived at the meeting. Mr. Berg provided information about motor grader specs and financing options available from the Caterpillar Company and its local dealer, Butler Equipment of Fargo. Supervisor Engquist reported on the county's snow removal activities during the previous month. Supervisor Engquist also discussed the need for a tractor of 125 to 140 horsepower to run the county's snowblower and perform other road department chores throughout the year. The road commissioner and the road supervisor will compare the relative advantages of renting, leasing or purchasing a new or used tractor and recommend the alternative that best fits the county's needs and resources. It was pointed out that some manufacturers of new equipment are once again offering sizable discounts to governmental entities.

Bids were opened for surplus property owned by Sargent County and offered for sale. Motion to accept all high bids on all items for which bids had been received, except for bids received on the boat dock, which were rejected due to a miscommunication error; and, authorizing the county auditor to offer for sale to the public all items for which a bid had not been received for a price of \$1.00 per item for the next 10 days; and, authorizing the county auditor or custodian to dispose of remaining items as they deem appropriate by March 1, 2019, or as soon thereafter as may conveniently be done. (Waswick/Anderson) Upon roll call vote, motion carried unanimously. There were actually three boat docks that are considered surplus property, so all bids were rejected today. After receiving more descriptive information about the docks, they will be put up for bids again with a bid opening of March 19, 2019.

Motion to approve the County Deed and to authorize the chairman and auditor to sign for the following sale: W ½ Lots 7-8-9, Block 26, First Addition, Forman City to Redburn Family Trust. (Anderson/Bopp) The purchase price has been received by the Auditor's office, and the purchaser is qualified to purchase property forfeited to the county for non-payment of taxes under current state law. Upon roll call vote, motion carried unanimously.

Motion to approve the revised contract with the Milnor Airport Authority, in which the county's support for the Milnor Airport was increased from .33 mill to .50 mill pursuant to the request of the Milnor

Airport Authority made at the time that the 2019 County Budget was approved last year, and to authorize the chairman and auditor to sign the same. The increase was justified by improvements planned for the airport and by increased use of the facility in recent years. A copy of the updated contract is available at the Auditor's office. (Anderson/Bopp) Upon roll call vote, motion carried unanimously.

A motion was made to allow a mural to be painted on the south side of the Sargent County Health Department Building, in accordance with the request made by Paige Cary, Economic Development Director for the City of Forman. The final design will be submitted to the county for approval before the mural is painted on the building. (Anderson/Waswick) Upon roll call vote, motion carried unanimously.

A motion was made to accept the Total Home carpet bid for replacement flooring for the Sargent County Health Department, with the condition that the director checks on the availability of in-stock pricing. The Director is also authorized to accept the lowest painting bid that is received from a qualified contractor within the next 30 days, and to proceed to have the interior painting work completed as soon as may conveniently be done. (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Travis Paeper, Sargent County Sheriff, arrived at the meeting and requested that the commission enter into an executive session for the purpose of discussing personal issues of an employee.

A motion was made to go into Executive Session as authorized by NDCC 44-04-18.1 and 44-04-19.1(9) at 11:24 a.m. (Anderson/Waswick) Upon roll call vote, motion carried unanimously. The executive session was recorded by Sheriff Paeper on a cellular phone.

Resumed regular session at 11:54 a.m.

A motion was made to amend section 606 to the Sargent County's Employee Handbook regarding Personal Leave. The amendment provides that additional periods of personal leave may be allowed in additional increments of up to 30 days, not to exceed a total of 6 months, on the approval of the Board of County Commissioners and for good cause shown. (Waswick/Anderson) Roll Call Vote: Yes – Ruch, Waswick and Anderson. No – Bopp and Arth. Motion carried.

Motion to allow the county employee currently on personal leave an additional 30 days of personal leave, without compensation, provided that the employee has no vacation or other leave time available. (Waswick/Anderson) Upon roll call vote, motion carried unanimously.

Meeting adjourned at 12:04 p.m.

JASON ARTH – CHAIRMAN

ATTEST:

APRIL BLADOW – CHIEF DEPUTY AUDITOR