

The Sargent County Board of Commissioners met in the Commissioner's Room at the Sargent County Courthouse at 9:05 a.m. with the following members present: Dave Jacobson, Sherry Hosford, and Mike Walstead. Commissioners Bill Anderson and Jason Arth were absent. Also present was Tibby Hinderlie, the Sargent County Teller; and, Pam Maloney, Sargent County Auditor.

Approve February payroll in the sum of \$189,568.81 (Nos. 14544-14606 & 76532-76546) and the following bills: (Jacobson/Hosford) Upon roll call vote, motion carried unanimously.

76494-76506		Health Unit Expenses	4,803.45
76507	Forman City	Water/Sewer/Garbage	172.56
76508	Ottertail Power Company	Electricity	4,666.32
76509	Ransom County	VSO Salary/Benefits	868.12
76511	American Select Insurance	JDA-Milnor Spec Home	1,053.00
76512	Crossroads Electric	JDA-Milnor Spec Home	112.50
76513	Ottertail Power Company	JDA-Milnor Spec Home	26.48
76522-76531		Health Unit Expenses	1,547.12
76547-76558		Human Services Expenses	3,664.04
76559	Ameripride Linen	Cleaning Services	99.09
76560	Avid Hawk, LLC	Web Services	45.00
76561	Axon Enterprises	25' Hybrid Cartridge	384.00
76562	B & K Electric	Courthouse Lighting	18,011.16
76563	Bayger, Vanessa	Sheriff Travel	114.31
76564	Bixby Body & Glass	Sheriff Car Windshield	250.00
76565	Code 4 Service	Sheriff Car Radio Accessory	82.95
76566	Computer Prof. Unlimited	Data Processing/iSeries Usage	4,255.58
76567	CHS-Dakota Plains	Gas Purchases/Sheriff Gas	1,409.05
76569	Dakota Water Solutions	Water Jugs	70.00
76570	Dickey Rural Networks	Telephone	1,054.31
76571	Ferderer, Denise	Tax Director Travel	325.18
76572	Forman Drug	Sheriff Supplies	6.72
76573	Gwinner One-stop	Sheriff Gas Purchases	694.43
76574	Gwinner Transfer	Sheriff Oil Change/Battery	292.60
76575	Hardware Hank	Courthouse/Road Supplies	327.40
76576	Holiday Inn Fargo	Commission Travel	167.40
76577	Holiday Inn Bismarck	Sheriff Travel	83.70
76578	Information Tech. Dept.	WAN Access/Netmotion	601.10
76579	J & M Printing	Sheriff Business Cards	189.83
76580	Johnson Controls	Boiler Repair	2,970.77
76581	Midstates Wireless	Sheriff Radio Repair	105.00
76582	NASRO	School Resource Officer Course	495.00
76583	NDACO	Special Op Fund/Webinar	435.00
76584	ND County Treasurer Assoc.	2018 General Dues	200.00
76585	NDEMA	2018 EMA Membership	50.00
76586	NDACO Resources Group	Server Installation/Toughbook	2,612.30
76587	NDACTVSO	2018 VSO Dues/Registration	82.50
76588	Nelson Home Center	Supplies	239.70
76589	Office of Attorney General	SCRAM 24/7	530.00
76590	Pharmchem, Inc.	Sweat Patch Analysis	199.85
76591	Popp Binding & Laminating	Binding Supplies	43.30
76592	Quality Inn	Tax Director Travel	251.10
76593	Quill.com	Office/Election Supplies	418.40
76594	Ramada Bismarck Hotel	States Attorney Travel	334.80
76596	SC Insurance & Real Estate	New Squad Car Premium	455.00
76597	Sargent County Teller	Printing/Publishing	505.15
76598	Stein's Inc.	Courthouse Supplies	234.81
76599	Stop Stick, Ltd.	Sheriff Stop Stick Rack Kit	493.00
76600	Tougas, Tanner	Sheriff Gas Purchases	226.02
76601	Uniform Center	Sheriff Apparel	396.40
76602	US Stamp Fulfillment Service	Envelopes/Election	2,096.40
76603	Vanguard Appraisals	Remote Edit Service Fees	1,050.00
76604	Verizon Wireless	Sheriff MIFI Cards	202.65
76605	Walstead, Michael	Commission Travel	150.00

76606	AW Diesel Service	Road Vehicle Repair	238.37
76607	Berube's Inc.	Oil Filter	13.99
76608	Ekstrom Repair Shop	Battery/Trailer Repair	1,704.61
76609	Full Circle Ag	Fuel Filter	18.02
76610	Hansen Lumber & Hardware	Road Supplies	43.47
76611	Interstate Engineering	Engineering Services Cty # 4, & 14 & HSIP Safety Projects	13,853.72
76612	John Deere Financial	Backhoe/Tractor Repair	1,021.79
76613	NDACO	Road Drug Testing	141.75
76614	RDO Equipment	Grader Maintenance	198.00
76615	Rutland Oil Co.	Road Gasoline Purchase	1,230.00
76616	Southside Automotive	Road Vehicles Repair	1,740.21
76617	Visto's Carquest	Road Supplies	69.73
76618	Bank of North Dakota	JDA-Interest Buydown	5,272.73
76619	CHS-Dakota Plains	JDA- Milnor Spec Home	246.61
76620	Dickey Rural Networks	911 Contracts	462.00
76621	Forman Housing Assoc.	JDA-LARCD Loan	15,000.00
76622	Klapperich, Cindy	FCW Agent Travel/Supplies	326.10
76623	NDACO	911 Wireless	215.45
76624	ND Center for 4-H Youth	Extension Supplies	96.00
76625	NDSU	Extension Farm Record Books	120.00
76626	Sargent County Teller	Printing/Publishing	191.75
76627	SC Treasurer	JDA-Milnor Spec Home & Extension Postage	1,356.39
76628	Seykora, Melissa	Extension Travel	177.67
76629	VISA	Extension Supplies	186.43

Jayne Pfau, Assistant State's Attorney, arrived at the meeting at 9:15 a.m.

No new information on the Gallagher Benefit Services Pay Plan Consultant contract or the request for an attorney general's opinion on the property tax status of the commercial dairy farm in Hall Township.

The auditor will be making copies of the final On Site Sewage Treatment Systems (OSSTS) Ordinance for the commissioners and the auditor's office file.

Approve February 6, 2018 meeting minutes as corrected. (Jacobson/Hosford, unanimous)

Alison Toepke, Treasurer/Recorder/Clerk of Court; Paul Mathews; & Bob Banderet, county residents; arrived at the meeting. Ms. Toepke updated the commission on the Court Facilities Improvement Grant Award. The grant application was partially approved in the amount of \$3,922.92 and is for the installation of bullet resistant panels on the judge's bench, court recorder bench & and the clerk bench. Ms. Toepke stated that there were numerous requests for the grant monies, so the applications that included security items were approved. Stenerson Lumber will be here in the next couple of weeks to field verify all the dimensions prior to ordering the materials needed. The county share for this project will be \$1,307.64. Motion to proceed with the court facilities improvement grant project. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously.

There was then discussion regarding the Drain #11 Paid Under Protest tax payments. Ms. Pfau informed the board that, according to an attorney general's opinion, paying special assessment or drain taxes under protest and then continuing with the abatement process is not the appropriate procedure to follow. Ms. Toepke has also contacted Aaron Birst, NDACO legal counsel, and he has advised that the Drain #11 tax funds that have been paid under protest should be released to the Sargent County Water Resource Board. According to NDCC 61-16.1-23 and 61-16.1-54, the taxpayer may either appeal to the state engineer or to district court. Motion to release the Drain #11 tax funds paid under protest to the Sargent County Water Resource Board based on the opinions and advice of the attorney general, state's attorney, assistant state's attorney and the NDACO attorney due to the fact that this is not the appropriate procedure for handling the drain improvement assessment funds being protested. (Jacobson/Hosford) Upon roll call vote, motion carried unanimously.

Ryan Lorenz, DPT, PT, MobilityPLUS Rehabilitation, Gwinner, arrived at the meeting to discuss the Ergonomic Initiative Program. This is an ergonomic assessment and grant program funded through Workforce Safety. An ergonomic assessment would be done by MobilityPLUS to target areas of need and then employers are eligible for grant funding once the assessment has been completed. WSI will pay 75% of the assessment fees and of the approved ergonomic equipment, up to the maximum eligible amount. Award amounts are based on the employer's standard premium. The auditor was instructed to contact

Mike Wolf, NDACO County Employer Manager, to see if this is something that would be worthwhile to Sargent County.

Denise Ferderer, Tax Director, arrived at the meeting. There were several applications for abatements that needed to be addressed. 1) Parcel 24-7258001 – 38.36 acres in S1/2 of NW1/4 Section 19-132-55, Willey Township. The applicant, CHS, request that the taxes for 2017 be abated as the building should not be assessed as it is subject to a Payment in Lieu of Taxes agreement concerning tax incentives for new construction. Willey Township has approved the abatement application. Motion to concur with Willey Township. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously. 2) Parcel 29-9853000 – Lot 4, Block 1, Railway Addition, in Rutland City. The applicant, R2, Inc, is requesting the spur assessment be removed as the spur was removed. Rutland City has approved the abatement application. Motion to concur with Rutland City. (Jacobson/Hosford) Upon roll call vote, motion carried unanimously. 3) Parcel 27-8521000 – 33' x 300' of vacated street adjoining Block 25, in Cogswell City. The applicant, Cogswell City, is requesting that the taxes be abated as Cogswell City owns the property and is tax exempt as a government entity. The city approved the application. Motion to concur with the action of Cogswell City. (Hosford/Jacobson) Upon roll call vote, motion carried unanimously. Motion carried. 4) Parcel 04-1603000 – Lot 4 less road r/w in Section 6-131-55, Dunbar Township. The applicant, Rodney and Sandra Asche, is requesting the house assessment be removed for 2016 and 2017, as the home is farm exempt. There was a question raised on whether or not the home has brought in rental income. The application was tabled until the tax director gets more information.

More discussion was held on the tractor rental for the road department. Motion to rent the tractor for 8 months with a maximum 250 hours. Discussion on whether a loader was needed or not, but the specifications received did have a loader included, so the county will get the tractor with a loader. (Jacobson/Hosford) Upon roll call vote, motion carried unanimously.

Commissioner Anderson phoned into the meeting at this time. He had just gotten home from his trip to Viet Nam.

The commission discussed the future of the NDSU Extension Service funding. Discussion was held on whether to put the question on the ballot to raise the mill levy for the Extension Service, or to move certain line items with the Extension Service budget to the General Fund budget. No decision made. The auditor was instructed to find out the deadline to file if the decision was made to put the question on the ballot to increase the mill levy by one-quarter or one-half mill.

The commission received a letter from the ND DOT regarding safety inspections of concrete box culverts. They are extending the inspection cycle from 24 months to 48 months for reinforced concrete box culverts on the state and local system. The condition of concrete box culverts deteriorates very slowly compared to bridges so the DOT would like to spend the field inspection time on the structures that have the most chance of having the condition change during the inspection cycle. Motion to agree to a 48 month cycle of safety inspections of concrete box culverts and to authorize the chairman to sign said agreement. (Jacobson/Hosford) Upon roll call vote, motion carried unanimously.

The commission received a Construction and Maintenance Agreement for LPA State Aid Project for Project SRF-0041(016) – Silver Lake Access Road. Approval of the agreement was put on hold until the March 6th meeting, so the commission can discuss a maintenance agreement with the townships involved. Commissioner Walstead also updated the board with the information that the Outdoor Heritage Grant is not available to be used with other state funding. The county would jeopardize the SRF monies if it applied for this grant.

Merrill Engquist, Road Supervisor, arrived at the meeting. He is still looking for a replacement pickup; the road crew has fixed all the lights in the shop; and they are working on replacing signs that need replacement on the county's gravel roads. He also stated that the roads are very rough & choppy right now, but as soon as the weather cooperates, they will be working on them. He also provided an estimate he had received from Butler Machinery to fix the Cat blade rather than replacing it. Some discussion, but no decision was made.

An estimate was received from Total Home, Inc. to replace flooring in the restrooms and the lunchroom of the courthouse. Tabled until the next meeting when all commissioners are present and have had a chance to review the estimate.

Motion to accept Sandra Hanson's resignation as Emergency Manager/911 Coordinator, with regret. (Jacobson, no second) The board would like to know how much of the FEMA paperwork has been

completed and if there will be a report available showing where the monies in the Disaster Assistance Fund should be going. Motion tabled until the next meeting.

Meeting adjourned at 12:05 p.m.

MIKE WALSTEAD – CHAIRMAN

ATTEST:

PAM MALONEY – COUNTY AUDITOR