

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: Mike Walstead, David L Jacobson, Steve Wyum, Jerry Waswick and Bill Anderson. Absent: None. Paige Cary, the Sargent County Teller and Keith Podges, Butler Machinery Co. were also present.

Approve minutes of February 7, 2012, as corrected. (Waswick/Walstead, unanimous)

Approve February payroll in the sum of \$143,179.77 (Nos. 6714-6777 and 65639-65651) and the following bills: (Walstead/Wyum, unanimous)

|             |                                  |                             |           |
|-------------|----------------------------------|-----------------------------|-----------|
| 65502       | SC Technology Fund               | 2005 Admin. Fees            | 1,865.89  |
| 65529       |                                  | Human Service Expense       | 100.00    |
| 65531       | Ransom County                    | VSO Expense                 | 740.98    |
| 65532-65542 |                                  | Health Unit Expenses        | 1,338.20  |
| 65543       | City of Forman                   | Water/Sewer/Garbage         | 136.30    |
| 65544       | Ottertail Power Company          | Electricity                 | 3,194.94  |
| 65546-65556 |                                  | Health Unit Expenses        | 2,561.69  |
| 65557       | Discovery Benefits               | Flex Advance                | 1,000.00  |
| 65564-65566 |                                  | Weed Board Expenses         | 14,564.94 |
| 65567-65579 |                                  | Human Service Expenses      | 5,604.67  |
| 65580       | B&K Electric                     | Lights/Outlet Replacement   | 250.70    |
| 65581       | Bopp Law Office                  | St. Atty. Rent/Phone        | 411.98    |
| 65582       | Bopp, Cody                       | Janitorial Duties           | 142.50    |
| 65583       | Bopp, Mark (The Snow Man)        | Snow Removal                | 40.00     |
| 65584       | Buhl's Inc.                      | Cleaning Services           | 187.99    |
| 65585       | Dakota Plains Coop.              | Gas/Road Supplies           | 1,054.38  |
| 65586       | Dakota Plains-Lidgerwood         | Gas                         | 56.81     |
| 65587       | Dickey Rural Networks            | Telephone                   | 809.34    |
| 65588       | Ekstrom Repair                   | Belts for County Car        | 97.20     |
| 65589       | Farm Home & Publishers, LTD      | Printing/Books              | 672.00    |
| 65590       | FRS Industries                   | Office Supplies             | 38.35     |
| 65591       | Gwinner One Stop, Inc.           | Gas                         | 742.83    |
| 65592       | Gwinner Transfer                 | Sheriff Vehicle Maintenance | 197.46    |
| 65593       | Hanson, Elida                    | Janitorial Duties           | 232.50    |
| 65594       | Hardware Hank                    | Supplies                    | 160.05    |
| 65595       | HR Collaborative                 | Registration Fees           | 125.00    |
| 65596       | Information Tech. Dept.          | Lerms User Fee              | 50.00     |
| 65597       | J & M Printing                   | Envelopes                   | 226.10    |
| 65598       | LexisNexis-Matthew Bender        | ND Century Codes            | 24.00     |
| 65599       | Minn-Kota Communications         | Telephone cable             | 16.50     |
| 65600       | ND Emerg. Mgmt. Assoc.           | Dues                        | 30.00     |
| 65601       | ND State's Atty. Assoc.          | Dues                        | 250.00    |
| 65602       | Quill                            | Office Supplies             | 536.60    |
| 65603       | Reardon Office Equip.            | Annual Contract             | 470.00    |
| 65604       | Sargent County Teller            | Printing & Publishing       | 476.96    |
| 95605       | S.E.M.C.A.                       | Matching Grant              | 2,000.00  |
| 95606       | Shoplet                          | Office Supplies             | 91.48     |
| 65607       | Streicher's                      | Uniforms                    | 93.95     |
| 65608       | Taser International              | Equipment                   | 87.23     |
| 65609       | AW Diesel Service                | Equipment Repairs           | 432.61    |
| 65610       | Butler Machinery Co.             | Equipment Repairs           | 1,205.28  |
| 65611       | Ekstrom Repair                   | Equipment Repairs           | 4,275.47  |
| 65612       | Engquist, Merrill                | Travel                      | 327.28    |
| 65613       | Interstate Engineering           | Bridge/Road Repair          | 1,664.10  |
| 65614       | Martinsen Home Center, Inc.      | Supplies                    | 192.03    |
| 65615       | ND Assoc. of Co. Engineers       | Dues                        | 245.00    |
| 65616       | Rutland Oil Co.                  | Fuel                        | 5,792.50  |
| 65617       | Sheehan Mack Sales & Equip.      | Equipment Repair            | 19,432.94 |
| 65618       | Sturdevant's Auto Parts          | Equipment Repairs           | 91.60     |
| 65619       | Verner Township                  | Gravel                      | 4,853.17  |
| 65620       | Welton Tire Service              | Tires                       | 850.43    |
| 65621       | Barnes County Corrections        | Prisoner Board              | 65.00     |
| 65622       | Century Link                     | 911 Contracts               | 191.88    |
| 65623       | Comfort Inn                      | Sheriff Travel              | 65.00     |
| 65624       | Computer Professionals Unlimited | Staff Support               | 983.84    |

|       |                             |                              |           |
|-------|-----------------------------|------------------------------|-----------|
| 65626 | Dickey Rural Telephone      | Contracts & Database Updates | 363.00    |
| 65627 | Forman Drug                 | Pictures                     | 15.36     |
| 65628 | Hassebroek, Julie           | Ext.Travel                   | 295.48    |
| 65629 | Information Tech. Dept.     | WAN                          | 467.40    |
| 65630 | Interstate Engineering      | Bridge/Road Repair           | 77,639.90 |
| 65631 | Lisbon Area Health Services | Blood Alcohol                | 40.00     |
| 65632 | ND Workforce Safety & Ins.  | Volunteer Annual Premium     | 250.00    |
| 65633 | Office of Atty. General     | SCRAM 24/7                   | 175.00    |
| 65634 | Rearдон Office Equip.       | Equipment                    | 1,300.00  |
| 65635 | Richland County Corrections | Prisoner Board               | 385.00    |
| 65636 | SE County Comm. Assoc.      | Dues                         | 250.00    |
| 65637 | Stutsman County             | Staff Support                | 3,596.00  |
| 65638 | Wayne Trophies              | Plaque                       | 31.50     |

Five Applications for Abatement or Refund of Taxes concerning property in the Milnor Renaissance Zone were presented. 2011 real estate taxes on these properties had been inadvertently omitted from the Renaissance Zone tax credit. Milnor City had approved the request for the abatement of taxes on these properties for 2011. Concur with the city for the abatement of real estate taxes on the following properties for 2011: 25-7352000-Lots 4,5,6, Block 4, Original Addition for Brandon Yagow; 250000022-Classic Condos Unit 407-A for Wayne & Jeanette Buskohl; 25-7438000-Lots 19, 20, 21, Block 21, Original Addition for John Dyste, Jr.; 25-7578000-S1/2 Lot 11 and Lots 12,13,14, Block 33, Original Addition for Kevin M. Peterson; 25-7637000-S1/2 Lot 7 and 8, Block 3, Swanson's Addition for Chad Rostock. (Walstead/Waswick, unanimous)

Carol Peterson, Economic Development Coordinator, City of Milnor and Sandy Hanson, Tax Director/Emergency Manager/911 Coordinator met with the Board. Carol Peterson explained the process for establishing guidelines for a Renaissance Zone. She is requesting that the County Commissioners approve changes to the Milnor City Renaissance Zone Project Guidelines. Following approval the city will forward their guidelines to the Department of Commerce. Motion to approve the changes to the project guidelines and submit a letter to the Department of Commerce. (Waswick/Wyum, unanimous)

Geneva Waswick, Gwinner met with the Board to express her concern over the valuation increase of her property in Gwinner City following the reappraisal that was conducted in the county. Chairman Anderson invited her to remain for the next presentation from Vanguard Appraisals, Inc.

Bob Ehler, Vanguard Appraisals, Inc. and Sandy Hanson met with the Board. Mr. Ehler explained the methods and procedures used in the reappraisal of residential property in Sargent County and presented a handout with a letter of transmittal that included: project employees; parcel counts by class of reviewed parcels; residential listing guidelines; residential land and review notes; rural land site chart; rural land excess chart; residential depreciation analysis; indicated depreciation analysis; residential depreciation chart; and, certification. Discussion followed on the reappraisal process, and Mr. Ehler addressed concerns raised by Mrs. Waswick. Meetings between residential property owners and Vanguard representatives are scheduled for Tuesday & Wednesday, February 28 & 29, to discuss any concerns with the new appraisals.

Scott Mund, Hall Township Supervisor and Sparky Engquist, Road Supervisor arrived at the meeting. Mr. Mund asked when the Wild Rice River Bridge (135-5) located between Sections 25/26 in Hall Township will be repaired. The bridge and the township road at both ends had been severely damaged by floodwaters during the Spring & Summer of 2011. Sparky answered that due to unsafe conditions at the bridge, the County crew had not yet begun the work at that site. The plan is to make repairs next week. A State bridge inspector will be at the site, following repairs, to do an inspection and determine a load rating for the bridge.

The Board recessed for lunch.

The Board reconvened for lunch at 1:00 p.m.

Damon DeVillers, Interstate Engineering, Inc., Sparky Engquist, Road Supervisor, David and Richard Ruch, Cogswell met with the commission. Damon informed the Board that six of the 2011 Emergency Repair projects have been approved for funding and five were not approved. The total of the approved projects are over \$5,000,000. Damon will do further checking with the state for explanation on what portions of the projects were approved. Before any projects can be let for bidding, the county must solicit proposals for engineering services. Motion to solicit proposals for preliminary engineering on Project 41-1, 41-2, 41-5, 41-6, 41-10, 41-11. (Walstead/Wyum, unanimous)

Sparky inquired about bidding for a new motor grader. He is working on the specifications and has had a few machines in the county for demonstrations. Sparky and Mike Walstead, Road Commissioner will prepare an advertisement for bids and bid specifications and set the bid opening date. Motion to call for bids for one new motor grader. (Walstead/Waswick. Roll call vote. Aye: Anderson, Walstead, Waswick, Wyum. Nay: Jacobson. Motion carried.)

David and Richard Ruch, Cogswell and Trent Nelson, Forman Fire Dept. Fire Chief met with the Board regarding the possibility of combining Cogswell Fire District with Forman-Havana Fire District, and looking into the possibility of constructing a new building on the fairgrounds in Forman for use by the fire department and the Fair Board. A new building constructed at an estimated cost of \$500,000-\$600,000 could be utilized during the fair for activities that have previously been in the auditorium. The existing fire department building in Forman could be transferred to the Sargent County Ambulance Service for use by the Forman Squad. The commission commended the Ruch's and members of the 2 Fire Districts for thinking outside the box, and urged them to follow-up and further develop the idea.

Approve an Application for a permit to conduct public dances for a period of 12 months at the Geneseo Hall, also known as The Green Lantern. (Wyum/Jacobson, unanimous)

Travis Paeper, Sheriff met with the Board to discuss weight enforcement on county roads. The Board received a letter from the ND Highway Patrol (NDHP) offering assistance during the county's spring load restriction period for 2012. The assistance is offered with the understanding that the NDHP does not have the ability to patrol the county roads on a routine basis but will assist as time and resources permit. Motion to authorize the Sheriff to request the assistance of the NDHP. (Waswick/Jacobson, unanimous)

Travis Paeper also informed the Board that he plans to order two new vehicles for the Sheriff's Department, one of which will be the one in which the City of Gwinner cost shares with the Sheriff's Department on a 75%-25% basis. A discussion followed on the possibility of retaining one of the currently owned vehicles for use by county employees and elected officials on official business. The Police Commissioner, the Courthouse Commissioner and Sheriff Paeper will discuss options and bring recommendations to the next meeting.

The Office of the State Court Administrator, Supreme Court, contacted the Sargent County Commission requesting a decision on providing clerk of district court services for the county. A motion to enter into a funding agreement with the state for the 2013-2015 biennium to receive reimbursement for providing clerk services based on .68 fulltime equivalent. (Wyum/Waswick, unanimous)

Meeting adjourned at 2:45 p.m.

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BILL ANDERSON – CHAIRMAN

ATTEST:

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SHERRY HOSFORD - AUDITOR