

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson; Bill Anderson; Mike Walstead; Steve Wyum; and, Jerry Waswick. Absent: None. Also present was Jeanne Sexton-Brown, representing the Sargent County Teller.

Approve minutes of January 21, 2014 meeting as revised. (Walstead/Waswick, unanimous)

The Board reviewed the revised Gravel Specifications as prepared and submitted by the gravel committee. Motion to adopt the Gravel Specifications and prepare for distribution to Contractors. (Walstead/Anderson, unanimous)

Instruct County Auditor to call for sealed bids in the official newspaper for furnishing supplies for the period beginning April 1, 2014 and ending March 31, 2015. Bids shall be opened March 18, 2014 as follows: Gravel-11:00 a.m.; Mixing & Drying Blacktop Surfacing-11:20 a.m.; Bituminous Materials-11:25 a.m.; Bulk purchase of 10% Blended Ethanol gasoline, Fuel, Biodiesel Blend/10% bio-diesel with 90% petroleum diesel or "B10" & LP Gas-11:30 a.m. (Waswick/Jacobson, unanimous)

Colleen Sundquist, Administrator, Sargent County Health District, submitted a Position Description Questionnaire for Joyce Chapin, Director of Nursing for the District. According to Colleen, the proposed revised job description for this position includes more emphasis on administrative, medical policies and vaccine regulations than previously included in the current job description. Motion to submit the questionnaire for review by the consulting company. (Waswick/Walstead, unanimous)

Discussion followed on the PERS Wellness coordinator position. Colleen currently holds that position, and, in anticipation of her upcoming retirement she is requesting that a County official or employee be appointed to replace her. Discussion followed and Chairman Wyum suggested that this position seems to be a good fit in that department and requested that the Health Board consider this when hiring a new administrator for the Health District.

Sparky Engquist, Road Supt. met with the commission and presented quotes for the replacement of the overhead door at the county shop. The shop was built in 1981, and the overhead door is the one that was originally installed more than 32 years ago. The door is worn out and not working properly; springs broken; and, pulleys worn out. Motion to accept the low estimate of \$6,301.00 from Martinsen's Home Center, subject to confirmation of the price from Dave Martinsen. (Walstead/Anderson, unanimous) Sparky also noted that the original rubberized roofing on the shop is in need of replacement, and the commission suggested that Sparky make short-term repairs, and obtain estimates for a complete roofing job to be included in the 2015 budget.

Lyle Bopp, States Attorney arrived at this time.

Brian Tayer and Marwood Klein, Sargent County Ambulance Coordinators met with the commission to provide updates on ambulance activity. The coordinators provided statistics for 2013 on the number of ambulance runs, origin and destination of the runs, as well as members serving on the squad and income generated for both squads. A discussion followed on the loss of active volunteer members on both squads, and the possible need to hire one or two additional coordinators. The Board asked both coordinators to prepare some cost estimates on the request for discussion at a future meeting.

Motion to appoint Steven Anderson, Oakes, to replace Randy Pearson, Milnor, to a three year term on the Sargent County Job Development Authority, representing the Township Officers, with a term ending December 31, 2016. (Jacobson/Waswick, unanimous)

Two terms are up for reappointment on the Sargent County Water Board. Roger Zetocha, Stirum and Mark Breker, Rutland; currently hold those positions. Mark Breker had informed the Board of Commissioners that he does not want to seek another appointment to the Water Board. The positions were advertised and the following were interested: Roger Zetocha, Stirum; Lucas Siemieniewski, Geneseo; Brian Vculek, Crete; Paul Ellefson, Milnor; and Wade Anderson, Havana. Motion to approve reappointment of Roger Zetocha, Stirum, ND and appoint Lucas Siemieniewski, Geneseo, ND to the Sargent County Water Resource Board for three year terms. (Jacobson/Walstead.) Commissioner Bill Anderson stated that he thought that, in order to give everyone an opportunity to explain their interest in the Water Board, an interview should be offered to all five candidates prior to the Commission making the appointments. Roll Call: Aye: Jacobson, Waswick, Walstead, Wyum. Nay: Anderson. Motion carried.)

Motion to initiate a formal application and interview process for all future appointments to County Board positions. (Anderson/Waswick, unanimous)

EB Farms, Inc. Milnor made a request for approval for drainage work within county road right of way between SW1/4-4 and SE1/4-5-132-53 (Hall Township) Tabled until County Road Superintendent Sparky Engquist is present to discuss this request.

Motion to authorize the Chairman, States Attorney, County Auditor and Highway Supervisor to execute a "Maintenance Certification" certifying to the North Dakota DOT that, in Sargent County, all federal aid highway projects have been inspected; are being maintained in a good and safe condition for general public use; and, that maintenance is in accordance with the NDDOT "Construction and Maintenance Agreements". (Jacobson/Walstead, unanimous)

Appoint Merrill "Sparky" Engquist as the "Responsible Person in Charge" to oversee the Engineering Consultant's work and be the local County representative who is familiar with what is taking place on the Federal Aid Construction Projects that the County has going on, and has the responsibility to answer any questions that the Federal Highway Administration may ask concerning these projects. (Anderson/Walstead, unanimous)

Motion to approve County Deeds and authorize the Chairman and County Auditor to sign for the following sales: Lots 5 and 6, Block 21, Auditor's Plat, Cogswell City, for \$1.00; Lots 15, 16, and 17, Block 5, Original Addition, Cogswell City for \$1.00; Lots 1 and 2, less 10' x 10' tract located in the Northwest corner of Lot 1, Block 6, Camp's Addition, Cogswell City for \$1.00 and Lots 11 and 12, Block 6, Camp's Addition, Cogswell City for \$1.00 all to City of Cogswell, a Municipal Corporation, PO Box 86, Cogswell ND 58017; Lots 5 and 6, Block 7, Weber's Addition, Havana City for \$1.00 and Lots 10 and 11, Block 2, Weber's Addition, Havana City for \$1.00 to City of Havana, a Municipal Corporation, PO Box B, Havana ND and Lots 7 and 8, Block 1, Dada's First Addition, Cayuga City for \$14,000.00 to Wayne Olson and Jacob Olson, 2001 25<sup>th</sup> Ave S., Fargo ND and Joseph Carney, 1425 20<sup>th</sup> Ave S, Fargo ND as tenants in common and not as joint tenants. (Jacobson/Anderson, unanimous)

Commissioner David Jacobson updated the Board on activity within Lake Agassiz Regional Council, on which Mr. Jacobson serves as a Board member. Discussed the funding sources and the county's annual dues allocation and contribution. Mr. Jacobson reported that a Board member from Finley had suggested increasing each County's annual contribution to \$5,000.00, but that neither the Council's Executive Director nor its Treasurer favored such a move and no further action is contemplated on that proposal.

Adjourn at 11:55 a.m.

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STEVE WYUM – CHAIRMAN

ATTEST:

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SHERRY HOSFORD – COUNTY AUDITOR