

Forman, North Dakota
February 5, 2013

The Sargent County Board of Commissioners met at 9:00 a.m. with the following members present: David L Jacobson, Bill Anderson, Mike Walstead, Steve Wyum and Jerry Waswick. Absent: None. Also present was Paige Cary, the Sargent County Teller and Lyle Bopp, States Attorney.

Steve Wyum presented corrections to the January 15, 2013 minutes to include adding the following in the last two paragraphs of the minutes: Effective February 1, 2013 and for the year of 2013 only. No motion to approve the January 15, 2013 minutes as revised, re-worded, re-written, reviewed, expanded, extended, contracted, condensed, lengthened, shortened, added to, deleted from and corrected by Commissioner Bill Anderson was made.

Travis Paeper, Sheriff arrived at this time.

Jerry Waswick reported on the implementation of the Soils based Valuation system for Sargent County agricultural lands. Sandy Hanson, Tax Director, is working on the notices that must be mailed to all owners of land affected by an increase in valuation of 10% and \$3,000.00, or more. A public meeting is scheduled for March 5, 2013 at 7:00 p.m. at Forman City Hall to review the soils based valuations, maps and modifiers, and to answer questions from the public.

Discussion on amounts to be charged to townships and cities for assessment work completed by the county Director of Tax Equalization and by the County Auditor. New proposed charges were reviewed. Motion by Commissioner Wyum to implement a fee of \$1.25/ag parcel; \$4.00 /residential parcel and \$6.00/commercial parcel. Due to the projected suggested increase, for the year 2014 only, charge 2/3 of the fee to the incorporated cities, and charge 100% of the fee to the cities for each succeeding year thereafter. (Wyum/Waswick. Roll Call. Aye: All. Nay: None. Motion carried)

Approve revision to Section 308 of the Sargent County Personnel Policy to include special rules regarding Holiday pay computation for the Sargent County Sheriff's Department. Instead of receiving Holiday pay for a recognized Holiday an employee who works the actual Holiday shall receive Holiday pay for the hours worked on that Holiday. Motion to add the above revision to the Sargent County Personnel Policy. (Wyum/Waswick. Roll Call. Aye: All. Nay: None. Motion carried)

Travis Paeper, Sheriff, reported that some monies from a traffic safety grant for seat belt enforcement will not be expended because one employee in his department does not want to work the overtime hours required by that contract. Rather than delegate the additional hours to other officers, Sheriff Paeper is requesting that an amendment to the contract be approved and that the unneeded money, \$625.00, be returned to the state for use by other law enforcement agencies. Authorize the Chairman and Auditor to sign the amendment to the Traffic Safety Contract No. 12121758, Amendment A that the entire amount granted for participation in the seat belt enforcement program will not be expended and the funding will be reduced by \$625 thus reducing the grant from \$2,500 to \$1875 for seat belt enforcement. (Anderson/Waswick, unanimous)

Lyle Bopp, States Attorney provided his opinion, as requested by the Commission, concerning the legality of the Sheriff working under the traffic safety grant. The ND Dept. of Transportation has condoned the practice of allowing the Sheriff of one county to work in a neighboring county as a temporary special deputy to conduct overtime enforcement of impaired driving or seat belt usage laws and regulations without being in violation of the traffic safety grant restrictions. Email's were exchanged between NDDOT and the Sargent County Sheriff's Department, informing Sheriff Paeper that appointing a neighboring Sheriff as a special deputy to work for the county to conduct overtime enforcement for either the impaired driving or seatbelt overtime would not be a problem with DOT, nor will it affect future traffic safety grant funding for Sargent County. The Board asked Sheriff Paeper and States Attorney Bopp to look into the liability and insurance issues on cross-deputizing.

Travis Paeper, Sheriff also updated the Board on possible additional funds from the cities for reimbursement for Crime Prevention.

Gina Hillestad, Treasurer/Recorder/Clerk of Court met with the commission to further discuss the extra hours being worked in her department and a request to increase the hours to 40 per week.

Brian Tayer and Marwood Klein, Sargent County Ambulance Coordinators met with the Board to provide 2012 information on both ambulance services. A financial report for 2012 was also provided. Both coordinators are working on paperwork for revalidating with Medicare to receive fees which are due to the ambulance service. Drivers and attendants are always welcome on both squads. Mr. Tayer reported that the new ambulance for the Milnor Squad is not scheduled for delivery until July 2013. Mr. Klein reported that the Forman Squad's Pancake Breakfast income was approximately \$9,500 due

to very generous donations from organizations and individuals, including a \$4,000.00 donation from the Cogswell American Legion Post.

David Ruch, representing the Sargent County Fairboard met with the commissioners to provide financial information and maintenance update on fairground buildings.

Authorize the Chairman and County Auditor to sign a Sargent County Road Permit to grant permission to VENTURE COMMUNICATIONS COOPERATIVE, HIGHMORE, SD to bury fiber optic cable. The request to plow and directional boring—cable to be placed within 3 feet from the right-of-way line. Cable shall be placed 42” deep in the right-of-way and 48” deep under roadways. Construction is scheduled to begin in the spring of 2013 and will be completed by November 30, 2013. (Areas affected are the southern portion of Brampton, Taylor and Southwest Townships) Grant a permit subject to terms and conditions on the county road permit. (Walstead/Anderson, unanimous)

Authorize the Chairman to sign and date the amendment for Dakota Micro-CDBG Project 2218-CD075SL-ED to begin the close-out procedures. The amendment de-obligates \$66,000 that Dakota Micro never used. Lake Agassiz Regional Council is also modifying the job claim to zero since Dakota Micro had to implement a number of efficiencies including trimming its workforce. The good news is that Dakota Micro is now doing very well and hopes with time that the company will add employees. (Waswick/Wyum, unanimous)

Motion to authorize transfer of funds from the contingency payroll budget line item for 2013 to the 2013 payroll budget line items for both the Treasurer/Recorder/Clerk of Court and Tax Director/EMS/911 Departments to allow the Department heads to authorize up to 40 hours per week for their staff. (Wyum/Waswick. Roll call. Aye: Walstead, Anderson, Wyum and Waswick. Nay: Jacobson. Motion carried)

Meeting adjourned at 12:10 p.m.

DAVID L JACOBSON – CHAIRMAN

ATTEST:

SHERRY HOSFORD - AUDITOR